



**DATE:** July 25, 2014

**TO:** Sudha Sivaram  
Program Director, Center for Global Health  
National Cancer Institute

**FROM:** NIH Privacy Act Officer

**SUBJECT:** Applicability of the Privacy Act: "Evaluation of Center for Global Health's (CGH) Workshops"

I have reviewed the National Cancer Institute submission to OMB referenced above. The project involves the use of surveys to evaluate the effectiveness of the CGH workshops and will request information about the outcomes of the workshops including: new and existing partnerships, cancer research, cancer control planning and implementation activities, and information dissemination. The survey results will help CGH identify the accomplishments of the participants due to their participation in the workshop.

Personally identifiable information (PII) will be collected in the form of names, professional titles and institutions and will be linked to information about the participant's work, accomplishments, and partnerships. Information collected will be seen only by members of the program offices and reports will not be shared with anyone outside of NIH. Physical copies of reports will be kept in NIH secured storage areas and electronic files will be kept on password protected government computers and secure NIH servers.

I have determined that the Privacy Act will apply to this data collection due to the fact that the collected data will be retrieved by the individual's name. The data collection is covered by NIH Privacy Act Systems of Record 09-25-0156, "Records of Participants in Programs and Respondents in Surveys Used to Evaluate Programs of the Public Health Service, HHS/PHS/NIH/OD."

If you have questions, please contact me at (301) 402-6201.

Karen M. Plá

Enclosure

cc: Karla Bailey, NCI PRA Liaison