

**AHRQ Hospital Survey on Patient Safety Culture Comparative Database, Supporting Statement B  
Attachment B-1. Emails – Hospital SOPS Data Submission**

**Email # 1: Call for Data Submission**

Registration is **NOW** open for data submission to the Agency for Healthcare Research and Quality's (AHRQ) Hospital Survey on Patient Safety Culture Comparative Database. Hospitals and health systems in the United States that have already completed administration of the AHRQ patient safety culture survey and are prepared to submit their data by **JUNE 15, 2013** are eligible.

To register, please go to <https://SOPS-database.org/hospital>

The AHRQ Hospital Survey on Patient Safety Culture 2012 Comparative Database Report was released on the AHRQ web site at <http://www.ahrq.gov/legacy/qual/patientsafetyculture/hospsurvindex.htm>. The 2012 report is an update of the 2011 report and includes data from 1,128 hospitals and 567,703 hospital staff respondents.

In addition, the 2012 report includes a chapter on trending that presents results showing change over time for 650 hospitals that administered the survey and submitted data more than once. The report consists of a narrative description of the findings and four appendixes presenting results by hospital characteristics (bed size, teaching status, ownership, and geographic region) and respondent characteristics (work area/unit, staff position, interaction with patients). A separate appendix on trending results by hospital and respondent characteristics is also presented.

Please feel free to contact us with any questions or concerns at [DatabasesOnSafetyCulture@wesat.com](mailto:DatabasesOnSafetyCulture@wesat.com)

Thank you

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**Email # 2: Registration approval: Username**

Welcome to the 2013 Data Submission System for the AHRQ Hospital Survey on Patient Safety Culture.

To access the secure, online submission system please visit: [url]

Account ID = [username]

Additional Comments: [Additional comments if any]

You will receive your password in a second email.

Here is a list of items that you will need to submit to the online data submission system:

- 1) AHA ID for each hospital
- 2) Medicare Provider ID for each hospital
- 3) Hospital Name
- 4) Hospital Address
- 5) Hospital Point of Contact
- 6) Hospital Point of Contact Telephone
- 7) Hospital Point of Contact Email
- 8) Who you administered the survey to (All staff, a sample of staff, etc)
- 9) Survey Denominator (Number of staff the survey was administered to)
- 10) Survey Mode (Paper, Web, or Mixed Mode)
- 11) Month of data collection completion
- 12) Year of data collection completion
- 13) Survey questionnaire
- 14) Data file for each hospital
- 15) Information about Patient Safety Improvement Initiatives implemented between previous and most recent survey administrations for trending hospitals

Please contact the SOPS help desk if you have any questions.

E-mail: [DatabasesOnSafetyCulture@wstat.com](mailto:DatabasesOnSafetyCulture@wstat.com)

Telephone: 1-888-324-9790

Thank you.

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**Email # 3: Registration approval: password**

Here is your 2013 AHRQ Hospital Survey on Patient Safety Culture Data Submission Password.

To access the online submission system please visit: [url]

Password = [pwd]

Please contact the SOPS help desk if you have any questions.

E-mail: [DatabasesOnSafetyCulture@westat.com](mailto:DatabasesOnSafetyCulture@westat.com)

Telephone: 1-888-324-9790

**Email # 4: Reminder email – Sent one and two weeks after data submission**

Hello,

This is just a reminder that...

**Registration is now open** for data submission on the Agency for Healthcare Research and Quality's (AHRQ) Hospital Survey on Patient Safety Culture. Hospitals and health systems in the United States that have already completed administration of the AHRQ safety culture survey and are prepared to submit their data by **JUNE 15, 2013** are eligible.

To register, please go to <https://SOPS-database.org/hospital>

Please feel free to contact us with any questions or concerns at [DatabasesOnSafetyCulture@westat.com](mailto:DatabasesOnSafetyCulture@westat.com)

Thank you.