

HEC Income Verification – Additional Information Checklist

- ___ Select only one Option, sign and date the HEC Form 200-1A, Income Verification Response.
- ___ Spouse's signature and date on the HEC Form 220-1, Spouse Reported Income Verification.
- ___ Complete, sign, and date the enclosed Declaration of Representative form or provide a Power of Attorney.
- ___ Spouse's Social Security Number, Date of Birth, Date of Marriage.
- ___ Dependent's name, Social Security Number, Date of Birth and date become dependent.
- ___ Copy of signed and dated 2003 U.S. Individual Income Tax Return with all attachments/schedules.
- ___ Copy of W-2 Wages/Earning Statement for income year (_ _ _) (Veteran, Dependent, or Spouse).
- ___ Copy of Divorce Decree or Legal Separation Papers.
- ___ Copy of paid receipts for out-of-pocket medical expenses for Veteran and family members for income year (_ _ _).
- ___ Copy of Account Statements that show IRA was rolled over.
- ___ Copy of paid receipts for funeral/burial expenses for immediate family member(s).
- ___ Copy of paid receipts for Veteran's tuition, fees, and book expenses for college or vocational training.
- ___ Copy of Form SSA-1099, Social Security Benefit Statement for income year (_ _ _) (Veteran, Dependent, or Spouse). Call toll free 1-800-772-1213 to obtain a form if you do not have your copy.
- ___ Check the box on HEC Form 200-1A, Income Verification Response, attesting the real estate sales was your primary residence for income year (_ _ _), if applicable.

Other: _____

Checklist (MMM YYYY)

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