

Sparks-Libraries

3137-XXXX

<i>Application and reporting process</i>	No. of respondents	Frequency	Annual hour burden	How estimated	Cost (\$28.33*D3)
Applicants preparing and submitting grant applications	62	one time	2,480.00	Time required to plan and write grant application, minus hours for completing forms	\$70,258.40



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (28.33 per hour) ¹	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
Sparks - Libraries	62	40	2,480	\$70,258.40	2016		
TOTALS	62	40	2,480	\$70,258.40			
Ave. time per response		40				2,480	1133.2

Note: ¹ Based on current mean average hourly wage for librarians, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2014)	Number of Respondents for Small Entity (FY2016)	Percentage of Respondents Reporting Electronically (FY2016)
Sparks - Libraries	62	13	100%
totals	62	13	

Programs that use the form	Percentage of small entities
	20.96

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
Sparks-Libraries including SF-424S (data entry, first-check, budget check)	1.16	0
Discretionary Applications (IT download)	0	0
Discretionary Applications (IT download)	0	0

* Average salary of IMLS employees 2015

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
62	71.92	41.12	\$2,957.35
0	3.5	41.12	\$143.92
0	1	41.12	41.12
62	76.42		\$3,142.39 totals