

PART B—PROJECT BUDGET FOR EDUCATION/ASSESSMENT OPTION

Applicant Organization: _____

The purpose of the Education/Assessment Option is to provide funding for tribal library staff to attend library-related continuing education courses and/or training workshops on- or offsite; to attend or give presentations at conferences related to library services; and/or to hire a consultant for an onsite professional library assessment. Use the following table to describe how the Education/Assessment Option will be spent. The total should equal \$1,000. **No indirect costs are allowed.** This is also available as fillable PDF and Word forms at www.imls.gov/grants/apply-grant/notices-funding-opportunities/application-forms. See the sample budget table below for guidance.

Spending Categories	Estimated Cost
1. Library-related continuing education/training	
2. Travel to conferences, continuing education, and other library-related training	
3. Services of a professional librarian to conduct an onsite library assessment and provide written assessment and recommendations	
Total:	\$ 1,000

Sample Project Budget

Spending Categories	Estimated Cost
1. Continuing education/training <ul style="list-style-type: none"> • Registration for state library conference 	\$ 100
2. Travel to conferences, continuing education, and other library-related training <ul style="list-style-type: none"> • Travel to state library conference, hotel, meals 	\$ 300
3. Services of a professional librarian to conduct an onsite library assessment <ul style="list-style-type: none"> • Site visit for collection assessment and report of recommendations 	\$ 600
Total:	\$1,000