

NA Basic  
3137-XXXX

<b><i>Application and reporting forms</i></b>	<b>No. of respondents</b>	<b>Frequency</b>	<b>Time per hour response</b>
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	varies over a 3 year period	2
Native American Library Services: Basic Grant Budget Form	190		0.5
<b>Totals: for forms</b>	<b>380</b>		<b>2.50</b>

Total Annual hour burden	How estimated	Cost (Hours x \$28.33)
380.00	Total of time required to complete forms required for each grant application times number of applications	\$10,765.40
95.00		\$2,691.35
475		\$13,456.75

**Burden Calculation for Generic Forms**

Application forms	Number of Responses (FY2014)	Time per response (hours)	Total Burden Hours	Cost (28.33 per hour) <sup>1</sup>	Programs that use the form				min/hr	Cost per reponse/ROCIS
Native American Library Services: Basic Grant Budget Form A & B	190	0.50	95.00	\$2,691.35	NAG Basic				30 minutes	14.165000
<b>Totals for application forms</b>	<b>190</b>	<b>0.50</b>	<b>95.00</b>	<b>\$2,691.35</b>						
<b>Ave. time per resp.</b>		<b>0.50</b>								

Note: <sup>1</sup> Based on median hour wage for librarians & museum workers BLS Occupational Employment and Wages, May 2015



A & B/ 2 forms

**Estimated burden hours and costs for post-award reporting by grant program**

***Post-award burden cost calculation by discretionary grant program***

Discretionary Grant program	Number of Responses (FY2015)	Time per response (hours)	Total Burden Hours	Cost (28.33 per hour) <sup>1</sup>	Basis for calculation (number of reports)	NAG Final
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	2.00	380.00	\$10,765.40	1 interim, 1 final	190
<b>Totals</b>	<b>190</b>	<b>2.00</b>	<b>380.00</b>	<b>\$10,765.40</b>	<b>1 interim, 1 final</b>	<b>190</b>
<b>Average time per response</b>		<b>2.0000</b>				

hr
2

Note: <sup>1</sup> Based on mean hour wage for librarians, BLS Occupational Employment and Wages, May 2015

**Estimated burden hours and costs for post-award reporting by grant program**

Cost per reponse/ROCIS
56.660000

Reporting forms	Number of Responses (FY2015)	Number of Respondents for Small Entity (FY2014)	Percentage of Respondents Reporting Electronically (FY2014)
Native American Library Services Grants: Basic grant and Basic grant with Education/Assessment Option Financial and Performance Report	190	41	100
NAG - Budget	190	41	100
<b>Total</b>	<b>190</b>	<b>41</b>	



Programs that use the form	Percentage of small entities
NAG-Basic	21.77%
NAG-Basic	21.77%

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
NAG final financial and performance report	1.5	0
NAG Budget A & B	1.16	
<b>TOTALS</b>	<b>2.66</b>	
Average	<b>1.33</b>	

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
190	285	41.12	\$11,719.20
190	220.4	41.12	\$9,062.85
<b>190</b>	<b>505.4</b>		<b>\$20,782.05</b>