

| Process  | OMS/OLS average time to process one (hours) | GrantsAdmin average time to process one (hours) | # of responses | Hour burden to IMLS | Average salary | \$ burden to IMLS  |
|--|---|---|----------------|---------------------|----------------|--------------------|
| Discretionary Applications including SF-424S (data entry, first-check, budget check) | 1.16  | 0   | 1376           | 1596.16             | 41.12          | \$65,634.10        |
| Discretionary Applications (IT download)   | 0   | 0   | 0              | 3.5                 | 41.12          | \$143.92           |
| National Medals nomination   | 1   | 0   | 159            | 159                 | 41.12          | \$6,538.08         |
| Discretionary interim performance report   | 1   | 0   | 672            | 672                 | 41.12          | \$27,632.64        |
| Discretionary final performance report   | 1.5   | 0   | 368            | 552                 | 41.12          | \$22,698.24        |
| NAG final financial and performance report   | 1.5   | 0   | 274            | 411                 | 41.12          | \$16,900.32        |
|  |   |   | <b>1473</b>    | <b>1797.50</b>      |                | <b>\$73,913.20</b> |
| G2S five-year plan included SF-424B  | 3   | 0   | 56             | 168                 | 41.12          | \$6,908.16         |

| <b>Process</b>                                    | <b>OMS/OLS average time<br/>to process one<br/>(hours)</b> |
|---|--|
| SPR   | 20   |
| State Grants interim financial report             | 0.25   |
| State Grants final financial report - states      | 0.25   |
| State Grants final financial report - territories | 0.25   |
| Library reviewer application                      | 0.067  |
| Museum reviewer application                       | 0.067  |
| SF-425 (financial reporting)                      | 0  |
| SF-3881 (ACH form for reviewers)                  | 0  |
| SF-270  | 0  |
| Discretionary interim performance report          | 1  |
| Discretionary final performance report            | 1.5  |
| NAG final financial and performance report        | 1.5  |
|   |  |
| sum   | <b>24.884</b>  |
| average   |  |

| GrantsAdmin average time to process one (hours) | # of responses | Hour burden to IMLS | Average salary | \$ burden to IMLS   |
|---|----------------|---------------------|----------------|---------------------|
| 0   | 53             | 1060                | 41.12          | \$43,587.20         |
| 0   | 53             | 13.25               | 41.12          | \$544.84            |
| 0   | 53             | 13.25               | 41.12          | \$544.84            |
| 0   | 3              | 0.75                | 41.12          | \$30.84             |
| 0   | 75             | 5.025               | 41.12          | \$206.63            |
| 0   | 1428           | 95.676              | 41.12          | \$3,934.20          |
| 2.5   | 1050           | 2625                | 41.12          | \$107,940.00        |
| 1   | 301            | 301                 | 41.12          | \$12,377.12         |
| 1.5   | 2750           | 4125                | 41.12          | \$169,620.00        |
| 0   | 672            | 672                 | 41.12          | \$27,632.64         |
| 0   | 368            | 552                 | 41.12          | \$22,698.24         |
| 0   | 274            | 411                 | 41.12          | \$16,900.32         |
| <b>5</b>  | <b>7080</b>    | <b>9873.951</b>     |                | <b>\$406,016.87</b> |
|   |                | 822.82925           | 41.12          |                     |

