

**Justification for Change  
Dairy Product Mandatory Reporting Forms  
OMB No. 0581-0274**

**June 2016**

**Change of Worksheet for Dairy Product Mandatory Reporting Forms**

This change of worksheet addresses modifications to one form currently approved under OMB No. 0581-0274. The form DA-230-S – Supplement – Multiple Plant Screening Table. The changes being submitted are small corrections to the form submitted in January and have no effect on the burden hours currently approved by OMB.

**Dairy Product Sales Survey Form No. DA-230**

There are no changes to this form. This section is included for informational purposes only. The annual validation form is used to determine if the plant is required to report, instruct respondents on the process of completing surveys, and answer any questions respondents may have. This form will be used by an AMS employee in conjunction with reporters and potential reporters as an interview survey.

**Supplement – Multiple Plants Reporting Screening Table Form No. DA-230-S**

The changes submitted only apply to this form. The multiple plant screening form is used to list all plants affiliated that produce any dairy products. This form is only required if answering “YES” to question 1 in section 1 of DA-230.

**Revisions:**

The changes being submitted are to correct four questions on the DA-230-S form. These changes will assist the AMS representative and respondents in completing these forms.

The following is a list of the changes being submitted:

**Supplement - Multiple Plants Reporting Screening Table DA-230-S**

**Supplement Page 1:**

- Question 2 – add “If ‘No’ or ‘Unknown’, please explain in the comments.” This will help the auditor to remember to explain their answers in the comments section.
- Questions 3 and 4 – add “If ‘Yes’ or ‘Unknown’, please explain in the comments.” This will help the auditor to remember to explain their answers in the comments section.
- Question 5 – Change “If any of the above are checked ‘No’ or ‘Unknown’, please explain:” to “Comments:”.