

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.
 (F)Total/(D)Total = (E)Average
 (H)Total/(F)Total = (G)Average (K)Total/(I)Total = (J)Average
NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT:
COOPERATIVE WILDLAND FIRE MANAGEMENT AND STAFFORD ACT RESPONSE AGREEMENTS

OMB NO. 0596-NEW
 DATE PREPARED 8/12/2016

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT		ANNUAL BURDEN					
(A)	DESCRIPTION: In order to negotiate, create, develop, and administer cooperative agreements under this request, the Forest Service and supporting DOI agencies requests permission from OMB to collect information from willing cooperating non-Federal entities during the pre-award negotiations, execution of the agreement, administration of the agreement, and to the close-out the agreement. (44 USC 3512(a)(1)*)	FORMS NO (S) (if "none" so state) (C)	REPORTS				
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)
Cooperative Wildland Fire Management and Stafford Act Response Agreements							
NEW TEMPLATES AND COLLECTIONS:							
	MASTER Cooperative Wildland Fire Management and Stafford Act Response Agreement Template: (States: 50 ; Tribes: 20) **:	NEW	70	0.20	14	8.00	112
	Operating Plans - State Wide: (States: 50 ; Tribes: 20) **:	NEW	70	1.00	70	24.00	1,680
	Operating Plans - Local: (State 50; Tribes: 20; County: 250) **:	NEW	320	1.00	320	12.00	3,840
	Cost-Share Agreement - Template**:	NEW	300	2.00	600	1.00	600
	Supplemental Project Agreements (SPA) **:	NEW	150	1.00	150	4.00	600
	SUB TOTAL:		320	3.00	960	49.00	47,040

	Reports		Recordkeeping		Cost		
	No. Resp	AveResp Burden	AveTime	Burden	AveCost***	Burden	Cost to Partner
TOTAL: Estimated GOVERNMENT Burden	320	3.00	960	1.00	320	\$ 48.00	1,280 \$ 61,440

* The Paperwork Reduction Act, 44 USC 3512(a)(1), as implemented at 5 CFR 1320.6(a)(1).

** A Master Agreement is written and executed for up to 5 years. The number of annual responses is determined to be 1/5 = 0.20. Burden estimate includes the collection of information related to reviewing, providing clarifying language, and signing the document. Burden does not include formal and informal meetings and/or discussions. It is estimated that the associated burden is 8 hours. Respondents include state, local, and tribal governments

** Operating Plan (State-Wide) is reviewed and/or revised annually. For this reason, the number of annual responses is determined to be 1 per year. Burden estimate includes the collection of information related to reviewing, negotiating, providing language, and signing the document. Burden does not include formal and informal meetings and/or discussions. It is estimated that the associated burden is 24 hours. Respondents include state and tribal governments.

** Operating Plan (Local) is reviewed and/or revised annually. For this reason, the number of annual responses is determined to be 1 per year. Burden estimate includes the collection of information related to reviewing, negotiating, providing language, and signing the document. Burden does not include formal and informal meetings and/or discussions. It is estimated that the associated burden is 12 hours. Respondents include state agencies, tribes, and local county governments.

Non-obligating subcomponent to the master agreement and linked to the operating plan which outlines the distribution of costs for specific fire suppression. Information collection includes, but not limited to, name of the fire, origin of the fire, and agencies evolved. Cost-Share Agreement will coordinate with state, local, and tribal governments.

** Supplemental Project Agreements (SPA) are executed as needed. For this reason, the number of annual responses is determined to be 150 per year. Burden estimate includes the collection of information related to reviewing, providing language, developing financial plans, drafting statement of work, and signing the document. Burden does not include formal and informal meetings and/or discussions. It is estimated that the associated burden is 4 hours. Respondents include state, tribal, and county governments.

*** Department of Labor, Occupational Employment and Wages, May 2014 (Business Operations Specialist, mean hourly wage \$35.10). Reference Link: <http://www.bls.gov/oes/current/oes131199.htm>.

*** Mean \$34.42 / hr wage is multiplied by 36.25% per OMB Memorandum M-08-13 for a total hourly wage of \$47.83 rounded to \$48.

	Instrument	Mod	Total	State	Private
DG	761	1586	2347	65%	35%
IG	16	10	26	0%	100%
CA	175	466	641	65%	35%
ICA	12	3	15	0%	100%
CO	975	886	1861	20%	80%
CCS	714	1170	1884	20%	80%
MOU	229	176	405	10%	90%
PA	962	1278	2240	20%	80%
JV	222	715	937	0%	100%
IJV	9	11	20	0%	100%
CR	76	175	251	0%	100%
CRSA	9	4	13	0%	100%
LAW	174	631	805	100%	0%
ROADS	205	175	380	100%	0%
FIRE	225	607	832	100%	0%
	4764	7893	12657		
					5,197
					5,145

Individual	1%	127
State	41%	5,145
Private	58%	7,386
	100%	12,657

	Instrument	Mod	Total	State	Private
DG	761	1586	2347	65%	35%
CA	175	466	641	65%	35%
	936	2052		0	1.3
IG	16	10	26	0%	100%
ICA	12	3	15	0%	100%
	28	13			
CO	975	886	1861	20%	80%
CCS	714	1170	1884	20%	80%
MOU	229	176	405	10%	90%

PA	962	1278	2240	20%	448	80%
JV	222	715	937	0%	-	100%
IJV	9	11	20	0%	-	100%
CR	76	175	251	0%	-	100%
CRSA	9	4	13	0%	-	100%
LAW	174	631	805	100%	805	0%
ROADS	205	175	380	100%	380	0%
FIRE	225	607	832	100%	832	0%
	5728	9958	12657		7,139	
					<hr/> 7,068	

Individual	1%	127
State	56%	7,068
Private	67%	8,421
	123%	15,615

330
956
1286

Individual

821 761
26 16
224 175
15 12
1,489 714
1,507 962
365 222
1,792
937 2862
20 4293
251
13
-
-
-

3,135	1	3,135
2,255	1	2,255
110	1	110

5,500

36,639
26,354
1286

64,279

7,460

7,386

New & Mods Private

	New & Mods	Private
Domestic Awards	2,988.00	33%
International Awards	41.00	100%
Mutual Beneficial Agreements	1,861.00	82%
Collection Agreements	4,124.00	78%
R&D Agreements	1,221.00	98%
Law, Road, & Fire Agreements	2,017.00	0%
MOUs	406.00	90%

Private 7,332 57.58%
State 5,197 40.82%
Individuals 204 1.60%

Individual

821 761
224
1045.8 16
26 175
15 12

1,489 714
1,507 962
365 222

12,732.44 100%

1,792

937

20

251

13

-

-

-

8,506

8,421

2862

4293

9,405 6,765
 27234 **19,589**
 36,639
 26,354

3	9,405
3	6,765
3	330

9 16,500

\$31.31	\$1,147,167.09
\$31.31	\$825,143.74
\$31.31	\$40,264.66
	\$2,012,575.49

State	Individuals
65%	2%
0%	0%
20%	2%
20%	2%
0%	2%
100%	0%
10%	0%