

**INSTRUMENT 4**  
**PERFORMANCE REPORTING SYSTEM DATA ENTRY FORM**



# Personal Responsibility Education Program (PREP) Evaluation

## Measures of Demographics, Behaviors, Intentions, Perceived Effects

### Collected at Program Entry

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|                                |  | Enter Count |   |                            | Enter Count |
|--------------------------------|--|-------------|---|----------------------------|-------------|
| Total Entry Surveys Completed: |  |             | Total Exempt from Sensitive Questions:  |                            |             |
| Age                            | Age 10   |             | Gende                                   | Male                       |             |
|                                | Age 11   |             |   | Female                     |             |
|                                | Age 12   |             | Orientation <sup>s</sup>                | Straight                   |             |
|                                | Age 13   |             |   | Gay or Lesbian             |             |
|                                | Age 14   |             |   | Bisexual                   |             |
|                                | Age 15   |             |   | Transgender                |             |
|                                | Age 16   |             |   | Something Else/Not Decided |             |
|                                | Age 17   |             |   | Missing                    |             |
|                                | Age 18   |             |   | Total marked as LGBTQ      |             |
|                                | Age 19   |             |   | Grade                      | Grade 4     |
| Age 20                         |  | Grade 5     |   |                            |             |
| Age 21 or older                |  | Grade 6     |   |                            |             |
| Hispanic                       | Yes - Mexican, Mexican American, Chicano/a         |             | Grade 7                                 |                            |             |
|                                | Yes - Puerto Rican                                 |             | Grade 8                                 |                            |             |
|                                | Yes - Cuban  |             | Grade 9                                 |                            |             |
|                                | Yes - Another Hispanic, Latino/a or Spanish origin |             | Grade 10                                |                            |             |
|                                | No   |             | Grade 11                                |                            |             |
| Race                           | American Indian or Alaska Native                   |             | Grade 12                                |                            |             |
|                                | Asian  |             | School doesn't assign grades            |                            |             |
|                                | Black or African American                          |             | Dropped out                             |                            |             |
|                                | Native Hawaiian or Other Pacific Islander          |             | Working toward GED                      |                            |             |
|                                | White or Caucasian                                 |             | HS grad, not enrolled in post-secondary |                            |             |
|                                | Missing  |             | HS grad, enrolled in post-secondary     |                            |             |

(<sup>s</sup>) indicates a sensitive question.



# Personal Responsibility Education Program (PREP) Evaluation

## Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Entry

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

### Enter Count

|  | All of the Time | Most of the Time | Some of the time | None of the time |
|--|-----------------|------------------|------------------|------------------|
| Cared about doing well in school                 |                 |                  |                  |                  |
| Shared ideas or talked with a parent or guardian |                 |                  |                  |                  |
| Resisted or said no to peer pressure             |                 |                  |                  |                  |
| Managed conflict without causing more conflict   |                 |                  |                  |                  |

|  | Definitely | Probably | Probably not | Definitely not |
|--|------------|----------|--------------|----------------|
| Intend to have intercourse in next 6 months <sup>s</sup> |            |          |              |                |

|  | Ye<br>s | No |
|--|---------|----|
|  |         |    |



## Personal Responsibility Education Program (PREP) Evaluation

|   |  |  |
|---|--|--|
| Ever had intercourse <sup>s</sup>               |  |  |
| Ever been/gotten someone pregnant* <sup>s</sup> |  |  |

\* Report youth never having intercourse as “No”.

(<sup>s</sup>) indicates a sensitive question.



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Entry

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|   | Enter Count     |                  |                  |                  |
|---|-----------------|------------------|------------------|------------------|
|   | 0               | 1                | 2                | 3+               |
| How many times been/gotten someone pregnant* <sup>s</sup>                 |                 |                  |                  |                  |
| Number of people with whom had intercourse in past 3 months* <sup>s</sup> |                 |                  | 2-3              | 4+               |
|   | All of the time | Most of the time | Some of the time | None of the time |
| How often used birth control in past three months** <sup>s</sup>          |                 |                  |                  |                  |
| How often used a condom in past three months** <sup>s</sup>               |                 |                  |                  |                  |
| Knew how to manage stress   |                 |                  |                  |                  |
| Managed money carefully   |                 |                  |                  |                  |
| Had friendships that kept them out of trouble                             |                 |                  |                  |                  |
| Were respectful toward others   |                 |                  |                  |                  |

\* Report youth never having intercourse as "0".

\*\*Reported only for those who had intercourse within past three months.

(<sup>s</sup>) indicates a sensitive question.



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Exit

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|                               |  | Enter<br>Count               |   |             | Enter<br>Count |
|-------------------------------|--|------------------------------|---|-------------|----------------|
| Total Exit Surveys Completed: |  |                              |   |             |                |
| Age                           | Age 10   |                              | Gender                                  | Male        |                |
|                               | Age 11   |                              |   | Female      |                |
|                               | Age 12   |                              | Grade                                   | Grade 4     |                |
|                               | Age 13   |                              |   | Grade 5     |                |
|                               | Age 14   |                              |   | Grade 6     |                |
|                               | Age 15   |                              |   | Grade 7     |                |
|                               | Age 16   |                              |   | Grade 8     |                |
|                               | Age 17   |                              |   | Grade 9     |                |
|                               | Age 18   |                              |   | Grade 10    |                |
|                               | Age 19   |                              |   | Grade 11    |                |
|                               | Age 20   |                              |   | Grade 12    |                |
| Age 21 or older               |  | School doesn't assign grades |   |             |                |
| Hispanic                      | Yes - Mexican, Mexican American, Chicano/a         |                              |   | Dropped out |                |
|                               | Yes - Puerto Rican                                 |                              | Working toward GED                      |             |                |
|                               | Yes - Cuban  |                              | HS grad, not enrolled in post-secondary |             |                |
|                               | Yes - Another Hispanic, Latino/a or Spanish origin |                              | HS grad, enrolled in post-secondary     |             |                |
|                               | No   |                              |   |             |                |
| Race                          | American Indian or Alaska Native                   |                              |   |             |                |
|                               | Asian  |                              |   |             |                |
|                               | Black or African American                          |                              |   |             |                |
|                               | Native Hawaiian or Other Pacific Islander          |                              |   |             |                |
|                               | White or Caucasian                                 |                              |   |             |                |
|                               | Missing  |                              |   |             |                |



# Personal Responsibility Education Program (PREP) Evaluation

## Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Exit

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|  | Enter Count      |                      |                |                      |                  | Will Abstain |
|--|------------------|----------------------|----------------|----------------------|------------------|--------------|
|  | Much more likely | Somewhat more likely | About the same | Somewhat less likely | Much less likely |              |
| Enter the count of respondents who report the program made them more, or less, likely to exhibit the following adult behaviors or sexual activities. |                  |                      |                |                      |                  |              |
| Resist or say no to peer pressure  |                  |                      |                |                      |                  |              |
| Know how to manage stress  |                  |                      |                |                      |                  |              |
| Manage conflict without causing more conflict  |                  |                      |                |                      |                  |              |
| Form positive friendships that keep them out of trouble  |                  |                      |                |                      |                  |              |
| Be respectful toward others  |                  |                      |                |                      |                  |              |
| Make plans to reach goals  |                  |                      |                |                      |                  |              |
| Care about doing well in school  |                  |                      |                |                      |                  |              |
| Get a steady job after finishing school  |                  |                      |                |                      |                  |              |
| Share ideas or talk with a parent or guardian  |                  |                      |                |                      |                  |              |
| Make healthy decisions about drugs and alcohol   |                  |                      |                |                      |                  |              |
| Get more education after high school   |                  |                      |                |                      |                  |              |
| Manage money carefully   |                  |                      |                |                      |                  |              |
| Be the best they can be  |                  |                      |                |                      |                  |              |
| Have intercourse in the next 6 months  |                  |                      |                |                      |                  |              |
| Use birth control in the next 6 months   |                  |                      |                |                      |                  |              |
| Use a condom in the next 6 months  |                  |                      |                |                      |                  |              |
| Abstain from sex in the next 6 months  |                  |                      |                |                      |                  |              |



# Personal Responsibility Education Program (PREP) Evaluation

## Measures of Demographics, Behaviors, Intentions, Perceived Effects Collected at Program Exit

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|   | Enter Count     |                  |                  |                      |                  |
|---|-----------------|------------------|------------------|----------------------|------------------|
|   | All of the time | Most of the time | Some of the time | A little of the time | None of the time |
| Enter the count of respondents who assessed their program experience according to the scale to the right. |                 |                  |                  |                      |                  |
| Felt interested in program sessions and classes   |                 |                  |                  |                      |                  |
| Felt the material presented was clear   |                 |                  |                  |                      |                  |
| Found discussions or activities helped to learn program lessons   |                 |                  |                  |                      |                  |
| Felt respected as a person  |                 |                  |                  |                      |                  |
| Were picked on, teased, or bullied  |                 |                  |                  |                      |                  |
| Had a chance to ask questions about program topics and issues   |                 |                  |                  |                      |                  |
| Witnessed people being picked on, teased, or bullied because people thought they were LGBT                |                 |                  |                  |                      |                  |
| Witnessed people being picked on, teased, or bullied because of their race or ethnic background           |                 |                  |                  |                      |                  |





## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Attendance, Reach, and Dosage

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

**Enter Count**

|                 |  |  |
|-----------------|--|--|
|                 | <i>Enter the number of youth during the 2011 – 2012 program year who:</i>      |  |
| Program Setting | Attended at least one program session  |  |
|                 | Attended a session in a school setting   |  |
|                 | Attended a session in a community-based organization                           |  |
|                 | Attended a session in a clinic   |  |
|                 | Attended a session in a foster care setting                                    |  |
|                 | Attended a session in a juvenile detention center                              |  |
|                 | Attended a session in another setting  |  |
| Reach           | <i>Mark an "X" in the cell for the program if more than 50% of youth were:</i> |  |
|                 | In foster care   |  |
|                 | Homeless or runaway  |  |
|                 | Living with HIV/AIDS   |  |
|                 | Pregnant or parenting  |  |
|                 | LGBTQ  |  |
|                 | In adjudication systems  |  |
|                 | In residential treatment for mental health issues                              |  |
|                 | Have trouble speaking or understanding spoken English                          |  |
| Attendance      | <i>Enter the appropriate count below</i>                                       |  |
|                 | The number of youth completing at least 75% of scheduled program hours         |  |



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Attendance, Reach, and Dosage

|   |  |   |
|---|--|---|
| <b>REPORT PERIOD</b>  |  | 2011 - 2012   |
| <b>Grantee:</b>   |  | Enter grantee name  |
| <b>Sub-awardee:</b>   |  | Enter sub-awardee name  |
| <b>Program:</b>   |  | Enter program name  |
| Enter a unique identifier for each cohort that received the program during this reporting period. | Did the cohort complete the program during the reporting period (Y/N)? | For those cohorts that completed the program during the reporting period, how many hours of programming, overall, were delivered? |
| Cohort-1  |  |   |
| Cohort-2  |  |   |
| Cohort-3  |  |   |
| Cohort-4  |  |   |
| Cohort-5  |  |   |
| Cohort-6  |  |   |
| Cohort-7  |  |   |
| Cohort-8  |  |   |
| Cohort-9  |  |   |
| Cohort-10   |  |   |
| Cohort-11   |  |   |
| Cohort-12   |  |   |
| Cohort-13   |  |   |
| Cohort-14   |  |   |
| Cohort-15   |  |   |
| Cohort-16   |  |   |
| Cohort-17   |  |   |
| Cohort-18   |  |   |
| Cohort-19   |  |   |
| Cohort-20   |  |   |
| Cohort-21   |  |   |
| Cohort-22   |  |   |
| Cohort-23   |  |   |
| Cohort-24   |  |   |
| Cohort-25   |  |   |



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Implementation Challenges and Needs for Technical Assistance

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |

|   |               |                    |                   |
|---|---------------|--------------------|-------------------|
| <p>Use the scale at the right to indicate how sub-awardee assessed the implementation challenges below.</p> | Not a Problem | Somewhat a problem | A serious problem |
| Recruiting youth  |               |                    |                   |
| Keeping youth engaged   |               |                    |                   |
| Getting youth to attend regularly   |               |                    |                   |
| Recruiting qualified staff  |               |                    |                   |
| Ensuring facilitators understand content  |               |                    |                   |
| Covering program content  |               |                    |                   |
| Staff turnover  |               |                    |                   |
| Negative peer reactions   |               |                    |                   |
| Youth behavioral problems   |               |                    |                   |
| Natural disasters   |               |                    |                   |
| Program facilities  |               |                    |                   |

|   |               |                     |                 |
|---|---------------|---------------------|-----------------|
| <p>Use the scale at the right to indicate if the sub-awardee has expressed interest in receiving TA for the implementation factors below.</p> | No Interested | Somewhat Interested | Very Interested |
| Recruiting youth  |               |                     |                 |
| Keeping youth engaged in program sessions   |               |                     |                 |
| Getting youth to attend regularly   |               |                     |                 |
| Recruiting qualified staff  |               |                     |                 |
| Training facilitators   |               |                     |                 |
| Retaining staff   |               |                     |                 |
| Minimizing negative peer reactions  |               |                     |                 |
| Addressing youth behavioral issues  |               |                     |                 |
| Other   |               |                     |                 |



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Structure, Cost, Support for Program Implementation

|                      |                    |
|----------------------|--------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012        |
| <b>Grantee:</b>      | Enter grantee name |

| <b>PREP Funding</b>  | <b>Amt</b> |
|--|------------|
| Total PREP funding awarded for the 2011 – 2012 program year                      | \$         |
| Funding allocated to sub-awardees for program services                           | \$         |
| Funding allocated for program services by a state agency                         | \$         |
| Funding allocated for training/TA/eval/monitoring conducted at the grantee level | \$         |
| Funding retained for administrative purposes at the grantee level                | \$         |

| <b>Grantee Staffing</b>                   | <b>Count</b> |
|---|--------------|
| Grantee staff involved in overseeing PREP |              |
| Grantee FTEs involved in overseeing PREP  |              |

| <b>Training and Quality Monitoring</b>  | <b>(Y/N)</b> |
|---|--------------|
| Grantee observed program delivery to monitor quality and fidelity to program models                                 |              |
| Grantee conducted training of facilitators who deliver the program (or of other staff who might train facilitators) |              |
| Grantee provided technical assistance to support program implementation   |              |



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Structure, Cost, Support for Program Implementation

|  |                        |
|--|------------------------|
| <b>REPORT PERIOD</b>                                 | 2011 - 2012            |
| <b>Grantee:</b>                                      | Enter grantee name     |
| <b>Sub-awardee:</b>                                  | Enter sub-awardee name |
|  |                        |
| PREP Award Amount                                    | \$                     |
| Is subawardee new for the 2011 – 2012 program year?  | Y/N                    |
| Number of PREP facilitators working for sub-awardee  | Count                  |
| Number of PREP facilitators trained                  | Count                  |
| Number of PREP facilitators observed once            | Count                  |
| Number of PREP facilitators observed twice           | Count                  |
| Number of PREP facilitators observed more than twice | Count                  |
| Non-PREP funding received during this report period  | \$                     |



## Personal Responsibility Education Program (PREP) Evaluation

### Measures of Structure, Cost, Support for Program Implementation

|                      |                        |
|----------------------|------------------------|
| <b>REPORT PERIOD</b> | 2011 - 2012            |
| <b>Grantee:</b>      | Enter grantee name     |
| <b>Sub-awardee:</b>  | Enter sub-awardee name |
| <b>Program:</b>      | Enter program name     |

|   |       |
|---|-------|
| Program Delivery                                    |       |
| Enter the number of intended program delivery hours | Count |

|   |                                     |       |
|---|-------------------------------------|-------|
| Indicate which, if any, of the following youth groups are target populations for the subawardee's program |                                     |       |
| Target Population   | Youth in foster care                | Y / N |
|   | Homeless or runaway youth           | Y / N |
|   | Youth living with HIV/AIDS          | Y / N |
|   | Pregnant or Parenting youth         | Y / N |
|   | Hispanic / Latino youth             | Y / N |
|   | African American youth              | Y / N |
|   | Native American youth               | Y / N |
|   | LGBTQ youth                         | Y / N |
|   | Youth in adjudication systems       | Y / N |
|   | Male youth                          | Y / N |
|   | Youth in high-need geographic areas | Y / N |
|   | Out of school / dropout youth       | Y / N |
| In residential treatment for mental health issues   | Y / N                               |       |

|  |                                |       |
|--|--------------------------------|-------|
| Indicate which of the following adult preparation topics are covered by the program. |                                |       |
| Adult Preparation Topics   | Healthy Relationships          | Y / N |
|  | Adolescent Development         | Y / N |
|  | Financial Literacy             | Y / N |
|  | Parent Child Communication     | Y / N |
|  | Educational and Career Success | Y / N |
|  | Healthy Life Skills            | Y / N |