# The School Survey on Crime and Safety (SSOCS) Principals Focus Groups 

Appendices B and C<br>2016 (approved)<br>SSOCS brochure and NCES Letter from Commissioner \&<br>Sample SSOCS Survey

OMB \#1850-0803 v. 185

National Center for Education Statistics
Institute of Education Sciences
U.S. Department of Education

Washington, D.C.

December 2016

## Appendix B-1. SSOCS brochure

Note: Appendices B-1, B-2, and C were used for the 2016 SSOCS collection and Were approved by OMB in 2015 (OMB\# 1850-0761 v.8-9)


## oonawata sameac <br> data remain confidential?

Your answers may be used only for statistical purposes and may not be disclosed or used in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). Your answers will be combined with those from others to produce summary statistics and reports. No individual data such as names or addresses will be reported. Any attempt on the part of a data user to identify a school or a specific respondent is prohibited by law and punishable with a fine of up to $\$ 250,000$ and/or a prison term up to 5 years.

## Where can lind more information $_{\text {about the }}$ SSOCS?

To see reports, publications, and other information on the SSOCS, please visit the SSOCS website at http://nces.ed.gov/surveys/SSOCS.

## Resources

$\star$ For helpful tips on emergency planning: http://www2.ed.gov/about/offices/list/oese/ oshs/news.html
$\star$ For more information on the prevention of bullying: http://www.stopbullying.gov

* For important school safety resources: http://nij.gov/topics/crime/school-crime
$\star$ More school safety resources: http://www.cdc.gov/features/safeschools


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## The School Survey on




NCES 2015-045
U.S. DEPARTMENT OF EDUCATION


## What is School Survey on Crime and Safety?

The School Survey on Crime and Safety (SSOCS) is a national survey of elementary and secondary public school principals that collects information on school safety, including the frequency of school crime and violence, disciplinary actions, and school practices related to the prevention and reduction of crime. SSOCS is one of the nation's primary sources of school-level data on crime and safety. Sponsored by the U.S. Department of Education, Institute of Education Sciences, National Center for Education Statistics (NCES), it has been administered five times since 1999 to nationally representative samples of schools and will be conducted again in the spring of the 2015-16 school year. Your school has been selected to participate in this new wave of data collection.
important?

To address school crime, parents, school staff, and policymakers must understand the extent and nature of the problem. SSOCS is designed to provide measures of crime and safety in the nation's public schools. Some findings from the most recent collection done in the 2009-10 school year:

* During the 2009-10 school year, the rate of violent incidents per 1,000 students was higher in middle schools ( 40 incidents) than in primary schools or high schools (21 incidents each).
* Some 25 percent of schools reported at least one incident of the distribution, possession, or use of illegal drugs, a higher percentage than that of the distribution, possession, or use of alcohol ( 14 percent of schools) or prescription drugs (12 percent of schools).
* A higher percentage of middle schools reported that student bullying occurred at school daily or at least once a week ( 39 percent) than did high schools or primary schools (20 percent each).


whatopicsar covered inthe questionnaire?
* School policies and programs concerning crime and safety;
* Student and teacher involvement in efforts to prevent or reduce school violence;
* Frequency and types of disciplinary actions such as expulsions, transfers, and suspensions for selected offenses;
* Frequency and types of crimes at school, including rape, sexual battery, physical attack, robbery, theft, and vandalism;
* Student access to mental health services; and
* Responsibilities of sworn law enforcement officers and SROs.


## whyws my school selected?

There are more than 80,000 public schools in the United States and only a small proportion are surveyed at one time. Your school was selected to represent schools similar to yours from across the nation. Your participation is important so that the results represent the diversity of America's public schools.

## Appendix B-2. NCES Letter from Commissioner

Note: Appendices B-1, B-2, and C were used for the 2016 SSOCS collection and Were approved by OMB in 2015 (OMB\# 1850-0761 v.8-9)

# Cover Letter to Principals 



## U.S. DEPARTMENT OF EDUCATION INSTITUTE OF EDUCATION SCIENCES



SSOCS is endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American School Counselors Association
- Association of American Educators
- Center for the Prevention of School Violence
- Council of Chief State School Officers
- Criminal Justice Institute, Safe Schools Initiative Division
- National Association of Elementary School Principals
- National Association of School Resource Officers
- National Association of School Safety and Law Enforcement Officers
- National Association of Secondary School Principals
- National Association of State Boards of Education
- National Education Association
- National Middle School Association
- National PTA
- National School Boards Association
- National School Safety Center
- Northwest Regional Educational Laboratory
- Police Executive Research Forum
- School Safety Advocacy Council


## Data collected by:

U.S. DEPARTMENT OF COMMERCE

Economics and Statistics Administration
U.S. CENSUS BUREAU

## Study conducted by:

U.S. DEPARTMENT OF EDUCATION

NATIONAL CENTER FOR EDUCATION STATISTICS

Dear [NAME]:
Last week, I wrote to request your participation in the School Survey on Crime and Safety (SSOCS), an important national study that collects information about crime and safety in public schools. Data collection for this survey is being carried out by the U.S. Census Bureau on behalf of the National Center for Education Statistics (NCES) of the U.S. Department of Education.

As we mentioned in our previous letter, SSOCS provides a unique opportunity to collect national data on crime and safety from the school's perspective. We are confident that, with your participation, we can provide data to state and federal agencies about various types of crime and discipline that exist in schools today. Although SSOCS may ask some questions that appear similar to those on other surveys, this survey is not connected to any other state or federal data collection system. SSOCS is unique in that it provides national estimates of school crime and safety using common definitions across all states.

NCES is authorized to conduct this survey by the Education Sciences Reform Act of 2002 (ESRA; 20 U.S.C., § 9543). We realize that data on school crime are highly sensitive, so we want to remind you that information provided as part of this study may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C., § 9573). Reports of the findings from the survey will not identify participating districts, schools, or staff. Individual responses will be combined with those from other participants to produce summary statistics and reports.

While your participation in this survey is voluntary and your decision will not affect any benefits or funding you receive from the U.S. Department of Education, we do hope that you will participate in this important national survey.
We would appreciate the return of the questionnaire within
two weeks. A postage-paid return envelope has been enclosed for your convenience. If you have any general questions about the study, please contact the U.S. Census Bureau at 1-888-595-1332. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via e-mail at addp.education.surveys@census.gov.

Sincerely,

Peggy G. Carr
Acting Commissioner
National Center for Education Statistics
Enclosures

## Appendix C. SAMPLE SSOCS SURVEY

Note: Appendices B-1, B-2, and C were used for the 2016 SSOCS collection and Were approved by OMB in 2015 (OMB\# 1850-0761 v.8-9)

## SCHOOL SURVEY ON CRIME AND SAFETY PRINCIPAL QUESTIONNAIRE 2015-16 SCHOOL YEAR

This survey is designed to be completed by the principal or the person most knowledgeable about school crime and policies to provide a safe environment at your school.


## THIS SURVEY HAS BEEN ENDORSED BY:

Your answers may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law [Education Sciences
Reform Act of 2002 (ESRA 2002) 20 U.S.C., § 9573]. Reports of the findings from the survey will not identify participating districts, schools, or staff. Individual responses will be combined with those from other participants to produce summary statistics and reports.

## PLEASE RESPOND BY:

```
FORM SSOCS-1
(7-14-2015)
```


## DEFINITIONS

## The following words are bolded and marked by an asterisk (*) wherever they appear in the questionnaire. Please use these definitions as you respond.

Active shooter - an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims.
At school/at your school - activities happening in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities. Unless otherwise specified, this refers to normal school hours or to times when school activities/events were in session.
Bullying - any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.
Cyberbullying - occurs when willful and repeated harm is inflicted through the use of computers, cell phones, or other electronic devices.
Diagnostic assessment - an evaluation conducted by a medical or mental health professional that identifies whether an individual has one or more medical and/or mental health diagnoses. This is in contrast to an educational assessment, which does not focus on clarifying a student's diagnosis.
Evacuation - a procedure that requires all students and staff to leave the building. While evacuating to the school's field makes sense for a fire drill that only lasts a few minutes, it may not be an appropriate location for a longer period of time. The evacuation plan should encompass relocation procedures and include backup buildings to serve as emergency shelters, such as nearby community centers, religious institutions, businesses, or other schools. Evacuation also includes "reverse evacuation," a procedure for schools to return students to the building quickly if an incident occurs while students are outside.

Firearm/explosive device - any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.
Gang - an ongoing loosely organized association of three or more persons, whether formal or informal, that has a common name, signs, symbols, or colors, whose members engage, either individually or collectively, in violent or other forms of illegal behavior.

Gender identity - means one's inner sense of one's own gender, which may or may not match the sex assigned at birth. Different people choose to express their gender identity differently. For some, gender may be expressed through, for example, dress, grooming, mannerisms, speech patterns, and social interactions. Gender expression usually ranges between masculine and feminine, and some transgender people express their gender consistent with how they identify internally, rather than in accordance with the sex they were assigned at birth.
Hate crime - A committed criminal offense that is motivated, in whole or in part, by the offender's bias(es) against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity; also known as bias crime.
Lockdown - a procedure that involves occupants of a school building being directed to remain confined to a room or area within a building with specific procedures to follow. A lockdown may be used when a crisis occurs outside of the school and an evacuation would be dangerous. A lockdown may also be called for when there is a crisis inside and movement within the school will put students in jeopardy. All exterior doors are locked and students and staff stay in their classrooms.
Mental health disorders - collectively, all diagnosable mental disorders or health conditions that are characterized by alterations in thinking, mood, or behavior (or some combination thereof) associated with distress and/or impaired functioning.
Mental health professionals - mental health services are provided by several different professions, each of which has its own training and areas of expertise. The types of professionals who may provide mental health services include psychiatrists, psychologists, psychiatric/mental health nurse practitioners, psychiatric/mental health nurses, clinical social workers, and professional counselors.
Physical attack or fight - an actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.

Rape - forced sexual intercourse (vaginal, anal, or oral penetration). This includes sodomy and penetration with a foreign object. Both male and female students can be victims of rape. [Counts of attempted rape should be added to counts of rapes in your reporting of item 26a.]

## DEFINITIONS - Continued

## The following words are bolded and marked by an asterisk (*) wherever they appear in the questionnaire. Please use these definitions as you respond.

Restorative circle - a formal mediation process led by a facilitator that brings affected parties of a problem together to explore what happened, reflect on their roles, find a solution, and ultimately restore harmony to individual relationships and the larger community.

Robbery (taking things by force) - the taking or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear. A key difference between robbery and theft/larceny is that robbery involves a threat or assault.
Sexual assault - an incident that includes threatened rape, fondling, indecent liberties, or child molestation. Both male and female students can be victims of sexual assault. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).
Sexual harassment - conduct that is unwelcome, sexual in nature, and denies or limits a student's ability to participate in or benefit from a school's education program. The conduct can be carried out by school employees, other students, and non-employee third parties. Both male and female students can be victims of sexual harassment, and the harasser and the victim can be of the same sex. The conduct can be verbal, nonverbal, or physical.
Sexual orientation - means one's emotional or physical attraction to the same and/or opposite sex.
Shelter-in-place - a procedure similar to a lockdown in that the occupants are to remain on the premises; however, shelter-in-place is designed to use a facility and its indoor atmosphere to temporarily separate people from a hazardous outdoor environment. Everyone would be brought indoors and building personnel would close all windows and doors and shut down the heating, ventilation, and air conditioning system (HVAC). This would create a neutral pressure in the building, meaning the contaminated air would not be drawn into the building.

Special education student - a child with a disability, defined as mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities, who needs special education and related services and receives these under the Individuals with Disabilities Education Act (IDEA).
Specialized school - a school that is specifically for students who were referred for disciplinary reasons, although the school may also have students who were referred for other reasons. The school may be at the same location as your school.
Theft/larceny (taking things worth over \$10 without personal confrontation) - the unlawful taking of another person's property without personal confrontation, threat, violence, or bodily harm. This includes pocket picking, stealing a purse or backpack (if left unattended or no force was used to take it from owner), theft from a building, theft from a motor vehicle or of motor vehicle parts or accessories, theft of a bicycle, theft from a vending machine, and all other types of thefts.

Threat assessment team - a formalized group of persons who meet on a regular basis with the common purpose of identifying, assessing, and managing students who may pose a threat of targeted violence in schools.
Treatment - a clinical service addressed at lessening or eliminating the symptoms of a disorder. In mental health, this may include psychotherapy, medication treatment, and/or counseling.
Vandalism - the willful damage or destruction of school property, including bombing, arson, graffiti, and other acts that cause property damage. This includes damage caused by computer hacking.
Violence - actual, attempted, or threatened fight or assault.
Weapon - any instrument or object used with the intent to threaten, injure, or kill. This includes look-alikes if they are used to threaten others.

## SURVEY INSTRUCTIONS:

© For most questions, please mark the box that best reflects your school's circumstances. Please mark your response with an " X ".
© Some questions ask for counts or percents of items. Please place an "X" in the None box, rather than leaving the item blank, if the number of such items at your school is zero.
© It is not necessary to consult any records for items 9 and 39. Please provide estimates for these questions.
Definitions are available for many terms on pages 2 and 3 . Defined terms are bolded and marked with an asterisk (*) throughout the survey.
(i) Some questions refer to the 2015-16 school year. Please report for the school year to date.
id Please have this questionnaire filled out by the person most knowledgeable about school crime and policies to provide a safe environment.
ì Please keep a copy of the completed questionnaire for your records.

## WHERE SHOULD I RETURN MY COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:

U.S. Census Bureau<br>ATTN: DCB/PCSPU, Building 60A<br>1201 E. 10th Street<br>Jeffersonville IN 47132-0001

If you have any questions about this questionnaire, please contact the U.S. Census Bureau at: 1-888-595-1332 or at addp.education.surveys@census.gov.

Paperwork Burden Statement


#### Abstract

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is $1850-0761$. The time required to complete this information collection is estimated to average 52 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this collection, or comments or concerns about the contents or the status of your individual submission of this questionnaire, please write directly to: School Survey on Crime and Safety (SSOCS), National Center for Education Statistics, 1990 K Street, N.W., \#9034, Washington, DC 20006.


## Please provide the following information:

Name of person completing form

010

## E-mail address

020
Telephone number
Area code Number

Title/position
${ }^{\dagger}$ Check one response.
1 Principal

015

2 Vice-principal or disciplinarian
3 Other - Please specify $\boldsymbol{Z}_{\boldsymbol{Z}}$

Number of years at this school

Best days and times to reach you (in case we have further questions)

```
Is the correct grade range for this school?
0221 Yes \(\rightarrow\) GO TO Question 1 on page 6.
    2 No \(\rightarrow\) Which of the following grades are offered in this school?
        © Check all that apply.
```

                    0241 Prekindergarten
                    0261 Kindergarten
            0281 1st
            0301 2nd
            032 1 3rd
            034 1 4th
            0361 5th
            \(038 \quad 1\) 6th
            \(040 \quad 1\) 7th
            042 1 8th
            044 9th
            046 10th
            048 11th
            050 12th
            0521 Ungraded
    GO TO QUESTION 1 ON PAGE 6.
    
## School Practices and Programs

1. During the 2015-16 school year, was it a practice of your school to do the following?
id If your school changed its practices during the school year, please answer regarding your most recent practice.
© Check "Yes" or "No" on each line.
a. Require visitors to sign or check in and wear badges
b. Control access to school buildings during school hours (e.g., locked or monitored doors)
c. Control access to school grounds during school hours (e.g., locked or monitored gates)
d. Require metal detector checks on students every day
e. Perform one or more random metal detector checks on students
f. Equip classrooms with locks so that doors can be locked from the inside
g. Close the campus for most or all students during lunch
h. Use one or more random dog sniffs to check for drugs
i. Perform one or more random sweeps for contraband (e.g., drugs or weapons*), but not including dog sniffs
j. Require drug testing for athletes
k. Require drug testing for students in extra-curricular activities other than athletics
I. Require students to wear uniforms
m. Enforce a strict dress code
n. Provide school lockers to students
o. Require clear book bags or ban book bags on school grounds
p. Have "panic button(s)" or silent alarm(s) that directly connect to law enforcement in the event of an incident
q. Provide an electronic notification system that automatically notifies parents in case of a school-wide emergency
r. Provide a structured anonymous threat reporting system (e.g., online submission, telephone hotline, or written submission via drop box)
s. Require students to wear badges or picture IDs
t. Require faculty and staff to wear badges or picture IDs
u. Use one or more security cameras to monitor the school
v. Provide telephones in most classrooms
W. Provide two-way radios to any staff
x. Limit access to social networking websites (e.g., Facebook, Twitter, YouTube, Instagram) from school computers
y. Prohibit use of cell phones and text messaging devices during school hours

| 150 | 1 | 2 |
| :--- | :--- | :--- |
| 151 | 1 | 2 |
| 153 | 1 | 2 |

*Please use the definition on pages 2 and 3.
2. Does your school have a written plan that describes procedures to be performed in the following scenarios?
a. Active shooter*
b. Natural disasters (e.g., earthquakes or tornadoes)
c. Hostages
d. Bomb threats or incidents
e. Chemical, biological, or radiological threats or incidents (e.g., release of mustard gas, anthrax, smallpox, or radioactive materials)
f. Suicide threat or incident
g. Pandemic flu
h. Post-crisis reunification of students with their families

|  | YES | NO |
| :---: | :---: | :---: |
| 155 | 1 | 2 |
| 158 | 1 | 2 |
| 162 | 1 | 2 |
| 166 | 1 | 2 |
| 170 | 1 | 2 |
| 169 | 1 | 2 |
| 173 | 1 | 2 |
| 167 | 1 | 2 |

3. During the 2015-16 school year, has your school drilled students on the use of the following emergency procedures?
© Please respond to each of these according to the definitions provided on pages 2 and 3.
a. Evacuation*
b. Lockdown*
C. Shelter-in-place*

|  | YES | NO |
| :--- | :--- | :--- |
| 163 | 1 | 2 |
| 165 | 1 | 2 |
| 167 | 1 | 2 |

4. During the 2015-16 school year, did your school have any formal programs intended to prevent or reduce violence* that included the following components for students?
ゅ̀ If a program has multiple components, answer "Yes" for each that applies.
© Check "Yes" or "No" on each line.
a. Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)
b. Behavioral or behavior modification intervention for students (including the use of positive reinforcements)
c. Counseling, social work, psychological, or therapeutic activity for students
d. Individual attention/mentoring/tutoring/coaching of students by students
e. Individual attention/mentoring/tutoring/coaching of students by adults
f. Recreational, enrichment, or leisure activities for students
g. Student involvement in peer mediation
h. Student court to address student conduct problems or minor offenses
i. Student involvement in restorative circles* (e.g., "peace circles," "talking circles," "conflict circles")
j. Social emotional learning (SEL) training for students (e.g., social skills, anger management, mindfulness)
k. Programs to promote a sense of community/social integration among students 186

|  | YES | NO |
| :---: | :---: | :---: |
| 174 | 1 | 2 |
| 176 | 1 | 2 |
| 178 | 1 | 2 |
| 180 | 1 | 2 |
| 181 | 1 | 2 |
| 182 | 1 | 2 |
| 175 | 1 | 2 |
| 177 | 1 | 2 |
| 179 | 1 | 2 |
| 183 | 1 | 2 |
| 186 | 1 | 2 |

*Please use the definition on pages 2 and 3.
5. During the 2015-16 school year, did your school have a threat assessment team* or any other formal group of persons to identify students who might be a potential risk for violent or harmful behavior (toward themselves or others)?

6. During the 2015-16 school year, how often did your school's threat assessment team* formally meet?
© Check one response.
6021 At least once a week
2 At least once a month
3 On occasion
4 Never
7. During the 2015-16 school year, did your school have any recognized student groups with the following purposes?
ゅ Check "Yes" or "No" on each line.
a. Acceptance of sexual orientation* and gender identity* of students (e.g., Gay-Straight Alliance)
b. Acceptance of students with disabilities (e.g., Best Buddies)
C. Acceptance of cultural diversity (e.g., Cultural Awareness Club)

|  | YES | NO |
| :--- | :--- | :--- |
| 604 | 1 | 2 |
| 606 | 1 | 2 |
| 608 | 1 | 2 |

## Parent and Community Involvement at School

8. Which of the following does your school do to involve or help parents?

ゅ̀ Check "Yes" or "No" on each line.
a. Have a formal process to obtain parental input on policies related to school crime and discipline
b. Provide training or technical assistance to parents in dealing with students' problem behavior
c. Have a program that involves parents at school* helping to maintain school discipline

|  | YES | NO |
| :--- | :--- | :--- |
| 190 | 1 | 2 |
| 192 | 1 | 2 |
| 194 | 1 | 2 |

*Please use the definition on pages 2 and 3.
9. What is your best estimate of the percentage of students who had at least one parent or guardian participating in the following events during the 2015-16 school year?
© Check one response on each line.
a. Open house or back-to-school parent-teacher conferences
C. Special subject-area events
(e.g., science fair, concerts)
d. Volunteered at school* or served on a committee

|  | $0-25 \%$ | $26-50 \%$ | $51-75 \%$ | $76-100 \%$ | School does <br> not offer |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 196 | 1 | 2 | 3 | 4 | 5 |
| 198 | 1 | 2 | 3 | 4 | 5 |
| 200 | 1 | 2 | 3 | 4 | 5 |
| 202 | 1 | 2 | 3 | 4 | 5 |

10. During the 2015-16 school year, were any of the following community and outside groups involved in your school's efforts to promote safe, disciplined, and drug-free schools?
© Check "Yes" or "No" on each line.
a. Parent groups
b. Social service agencies
C. Juvenile justice agencies
d. Law enforcement agencies
e. Mental health agencies
f. Civic organizations/service clubs
g. Private corporations/businesses
h. Religious organizations

|  | YES | NO |
| :--- | :--- | :--- |
| 204 | 1 | 2 |
| 206 | 1 | 2 |
| 208 | 1 | 2 |
| 210 | 1 | 2 |
| 212 | 1 | 2 |
| 214 | 1 | 2 |
| 216 | 1 | 2 |
| 218 | 1 | 2 |

*Please use the definition on pages 2 and 3.

## School Security Staff

11. During the 2015-16 school year, did you have any sworn law enforcement officers (including School Resource Officers) present at your school* at least once a week?
© Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
$\downarrow$
6101 Yes
$2 \quad$ No $\rightarrow$ GO TO item 19 on page 12.
12. Were sworn law enforcement officers (including School Resource Officers) used at least once a week in or around your school at the following times?
Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
Check "Yes" or "No" on each line.
a. At any time during school hours
b. While students were arriving or leaving
c. At selected school activities (e.g., athletic and social events, open houses, science fairs)
d. When school/school activities were not occurring

|  | YES | NO |
| :---: | :---: | :---: |
| 612 | 1 | 2 |
| 614 | 1 | 2 |
| 616 | 1 | 2 |
| 618 | 1 | 2 |

13. Did any of the sworn law enforcement officers (including School Resource Officers) at your school* routinely:
© Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
© Check "Yes" or "No" on each line.
a. Carry a stun gun (e.g., Taser gun)
b. Carry chemical aerosol sprays (e.g., Mace, pepper spray)
c. Carry a firearm*
d. Wear a body camera

|  | YES | NO |
| :--- | :--- | :--- |
| 620 | 1 | 2 |
| 622 | 1 | 2 |
| 624 | 1 | 2 |
| 626 | 1 | 2 |

*Please use the definition on pages 2 and 3.
14. Did these sworn law enforcement officers (including School Resource Officers) participate in the following activities at your school*?
© Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
© Check "Yes" or "No" on each line.

|  |  |  | YES | NO |
| :---: | :---: | :---: | :---: | :---: |
| a. | Motor vehicle traffic control | 628 | 1 | 2 |
| b. | Security enforcement and patrol | 630 | 1 | 2 |
| C. | Maintaining school discipline | 632 | 1 | 2 |
| d. | Coordinating with local police and emergency team(s) | 634 | 1 | 2 |
| e. | Identifying problems in the school and proactively seeking solutions to those problems | 636 | 1 | 2 |
| f . | Training teachers and staff in school safety or crime prevention | 638 | 1 | 2 |
| g. | Mentoring students | 640 | 1 | 2 |
| h | Teaching a law-related education course or training students (e.g., drug-related education, criminal law, or crime prevention courses) | 642 | 1 | 2 |
| i. | Recording or reporting discipline problems to school authorities | 644 | 1 | 2 |
| j. | Providing information to school authorities about the legal definitions of behavior for recording or reporting purposes (e.g., defining assault for school authorities) | 646 | 1 | 2 |

15. During the 2015-16 school year, did your school have a sworn law enforcement officer (including School Resource Officers) present for all instructional hours every day that school was in session?
i Include officers who are used as temporary coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.
© Check "No" if your school does not have officer coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.
© Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

| 648 | 1 | Yes |
| :---: | :---: | :---: |
|  | 2 | No |

16. During the 2015-16 school year, did your school or school district have any formalized policies or written documents (e.g., Memorandum of Use, Memorandum of Agreement) that outlined the roles, responsibilities, and expectations of sworn law enforcement officers (including School Resource Officers) at school?

*Please use the definition on pages 2 and 3.
17. Did these formalized policies or written documents include language defining the role of sworn law enforcement officers (including School Resource Officers) at school in the following areas?
ì Check "Yes," "No," or "Don’t know" on each line.
a. Student discipline
b. Use of physical restraints (e.g., handcuffs, Tasers, Mace, pepper spray, or other physical or chemical restraints)
c. Use of firearms*
d. Making arrests on school grounds
e. Reporting of criminal offenses to a law enforcement agency

|  | YES | NO | DON'T <br> KNOW |
| :---: | :---: | :---: | :---: |
| 652 | 1 | 2 | 3 |
| 654 | 1 | 2 | 3 |
| 656 | 1 | 2 | 3 |
| 658 | 1 | 2 | 3 |
| 660 | 1 | 2 | 3 |

18. How many of the following were present in your school at least once a week?
iv If an officer works full-time across various schools in the district, please count this officer as "part-time" for your school.
© Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
ì If none, please place an " X " in the None box.
a. School Resource Officers (Include all career sworn law enforcement officers with arrest authority, who have specialized training and are assigned to work in collaboration with school organizations.)

19. Aside from School Resource Officers or other sworn law enforcement officers, how many additional security guards or security personnel were present in your school at least once a week?
in If a security guard or other security personnel works full-time across various schools in the district, please count this person as "part-time" for your school.
ì If none, please place an " X " in the None box.

Security guards or security personnel
i. Full-time
ii. Part-time

|  | Number <br> at your school* |  |
| :---: | :---: | :---: |
| 232 |  |  |
| 234 |  | None |
| 2 | 0 | None |

*Please use the definition on pages 2 and 3.

## School Mental Health Services

20. During the 2015-16 school year, were the following mental health services available to students under the official responsibilities of a licensed mental health professional*?
© Check "Yes" or "No" for each type of service available to students, regardless of whether the service was used this school year.
© Please respond to each of these according to the definitions provided on pages 2 and 3 .
Service was available to students...
a. Diagnostic assessment* for mental health disorders*
b. Treatment* for mental health disorders*

| AT SCHOOL* <br> by a mental health professional* employed by the school or district |  | AT SCHOOL* <br> by a mental health professional* other than a school or district employee, funded by the school or district |  | OUTSIDE OF SCHOOL <br> by a mental health professional* other than a school or district employee, funded by the school or district |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| YES | NO | YES | NO | YES | NO |
| 6621 | 2 | 6641 | 2 | 6661 | 2 |
| 6681 | 2 | 6701 | 2 | 6721 | 2 |

21. During the 2015-16 school year, to what extent did the following factors limit your school's efforts to provide mental health services to students?

ゅ Check one response on each line.
a. Inadequate access to licensed mental health professionals*
b. Inadequate funding
C. Potential legal issues for school or district (e.g., malpractice, insufficient supervision)
d. Lack of parental support in addressing their children's mental health disorders*
e. Lack of community support for providing mental health services to students in your school
f. Written or unwritten policies regarding the school's requirement to pay for the diagnostic assessment or treatment of students
g. Reluctance to label students with mental health disorders* to avoid stigmatizing the child

|  | Limits in <br> major way | Limits in <br> minor way | Does not <br> limit |
| :---: | :---: | :---: | :---: |
| 674 | 1 | 2 | 3 |
| 676 | 1 | 2 | 3 |
| 678 | 1 | 2 | 3 |
| 680 | 1 | 2 | 3 |
| 682 | 1 | 2 | 3 |
| 684 | 1 | 2 | 3 |
| 686 | 1 | 3 |  |

*Please use the definition on pages 2 and 3.

## Staff Training

22. During the 2015-16 school year, did your school or school district provide any of the following for classroom teachers or aides?
© Check "Yes" or "No" on each line.
a. Training in classroom management for teachers
b. Training in school-wide discipline policies and practices related to violence*
C. Training in school-wide discipline policies and practices related to cyberbullying*
d. Training in school-wide discipline policies and practices related to bullying* other than cyberbullying*
e. Training in school-wide discipline policies and practices related to alcohol and/or drug use
f. Training in safety procedures (e.g., how to handle emergencies)
g. Training in recognizing early warning signs of students likely to exhibit violent behavior
h. Training in intervention and referral strategies for students displaying signs of mental health disorders* (e.g., depression, mood disorders, ADHD)
i. Training in recognizing physical, social, and verbal bullying* behaviors
j. Training in recognizing signs of students using/abusing alcohol and/or drugs
k. Training in positive behavioral intervention strategies
I. Training in crisis prevention and intervention

|  | YES | NO |
| :--- | :--- | :--- |
| 266 | 1 | 2 |
| 268 | 1 | 2 |
| 265 | 1 | 2 |
| 267 | 1 | 2 |
| 269 | 1 | 2 |
| 270 | 1 | 2 |
| 272 | 1 | 2 |
| 271 | 1 | 2 |
| 273 | 1 | 2 |
| 274 | 1 | 2 |
| 276 | 1 | 2 |
| 277 | 1 | 2 |

*Please use the definition on pages 2 and 3.

## Limitations on Crime Prevention

23. To what extent do the following factors limit your school's efforts to reduce or prevent crime?

ض Check one response on each line.
a. Lack of or inadequate teacher training in classroom management
b. Lack of or inadequate alternative placement/programs for disruptive students
C. Likelihood of complaints from parents
d. Lack of teacher support for school policies
e. Lack of parental support for school policies
f. Teachers' fear of student retaliation
g. Fear of litigation
h. Inadequate funds
i. Inconsistent application of school policies by faculty or staff
j. Fear of district or state reprisal
k. Federal, state, or district policies on disciplining special education students*
I. Federal policies on discipline and safety other than those for special education students*
m . State or district policies on discipline and safety other than those for special education students*

|  | Limits in <br> major way | Limits in <br> minor way | Does not <br> limit |
| :---: | :---: | :---: | :---: |
|  | 1 | 2 | 3 |
| 282 | 1 | 2 | 3 |
| 284 | 1 | 2 | 3 |
| 286 | 1 | 2 | 3 |
| 288 | 1 | 2 | 3 |
| 290 | 1 | 2 | 3 |
| 292 | 1 | 2 | 3 |
| 294 | 1 | 2 | 3 |
| 296 | 1 | 2 | 3 |
| 298 | 1 | 2 | 3 |
| 300 | 1 | 2 | 3 |
| 302 | 1 | 2 | 3 |
| 304 | 1 | 2 | 3 |

## Frequency of Crime and Violence at School

24. During the 2015-16 school year, have any of your school's students, faculty, or staff died as a result of a homicide committed at your school*?

$$
\begin{array}{lll}
306 & 1 & \text { Yes } \\
2 & \text { No }
\end{array}
$$

25. During the 2015-16 school year, has there been at least one incident at your school* that involved a shooting (regardless of whether anyone was hurt)? Please include those incidents that occurred at school*, regardless of whether a student or non-student used the firearm*.

| 308 | 1 | Yes |
| :--- | :--- | :--- |
| 2 | No |  |

*Please use the definition on pages 2 and 3.

## Number of Incidents

26. Please record the number of incidents that occurred at school* during the 2015-16 school year for the offenses listed below. (NOTE: The number in column 1 should be greater than or equal to the number in column 2.)
( If none, please place an "X" in the None box.
Please provide information on:
The number of incidents, not the number of victims or offenders.
Recorded incidents, regardless of whether any disciplinary action was taken.
© Recorded incidents, regardless of whether students or non-students were involved.
© Incidents occurring before, during, or after normal school hours.

| a. Rape* or attempted rape* | Column 1 |  |  | Column 2 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Total number of recorded incidents |  |  | Number reported to police or other law enforcement |  |  |
|  | 310 | 0 | None | 312 | 0 | None |
| b. Sexual assault* other than rape* (include threatened rape*) | 314 | 0 | None | 316 | 0 | None |
| C. Robbery* (taking things by force) i. With a weapon* | 318 | 0 | None | 320 | 0 | None |
| ii. Without a weapon* | 322 | 0 | None | 324 | 0 | None |
| d. Physical attack or fight* <br> i. With a weapon* | 326 | 0 | None | 328 | 0 | None |
| ii. Without a weapon* | 330 | 0 | None | 332 | 0 | None |
| e. Threats of physical attack* <br> i. With a weapon* | 334 | 0 | None | 336 | 0 | None |
| ii. Without a weapon* | 338 | 0 | None | 340 | 0 | None |
| f. Theft/larceny* (taking things worth over $\$ 10$ without personal confrontation) | 342 | 0 | None | 344 | 0 | None |
| g. Possession of a firearm or explosive device* | 346 | 0 | None | 348 | 0 | None |
| h. Possession of a knife or sharp object | 350 | 0 | None | 352 | 0 | None |
| i. Distribution, possession, or use of illegal drugs | 354 | 0 | None | 356 | 0 | None |
| j. Inappropriate distribution, possession, or use of prescription drugs | 355 | 0 | None | 357 | 0 | None |
| k. Distribution, possession, or use of alcohol | 358 | 0 | None | 360 | 0 | None |
| l. Vandalism* | 362 | 0 | None | 364 | 0 | None |

*Please use the definition on pages 2 and 3.
27. Please record the number of arrests that occurred at your school during the 2015-16 school year. Please include all arrests that occurred at school*, regardless of whether a student or non-student was arrested.
© If none, please place an " $X$ " in the None box.
688 Number of arrests
o None
28. During the 2015-16 school year, how many hate crimes* occurred at your school*?
d If none, please place an " $X$ " in the None box.

29. To the best of your knowledge, were any of these hate crimes* motivated by the offender's bias against the following characteristics?
ゅ Check "Yes" or "No" on each line.
© If a hate crime* was motivated by multiple characteristics, answer "Yes" for each that applies.
a. Race or color
b. National origin or ethnicity
C. Gender
d. Religion
e. Disability
f. Sexual Orientation*
g. Gender Identity*

|  | YES | NO |
| :---: | :---: | :---: |
| 692 | 1 | 2 |
| 694 | 1 | 2 |
| 696 | 1 | 2 |
| 698 | 1 | 2 |
| 700 | 1 | 2 |
| 702 | 1 | 2 |
| 704 | 1 | 2 |

30. How many times during the 2015-16 school year were activities disrupted by unplanned fire alarms (i.e., false alarms)?
© Do not include fire alarms due to actual emergencies.
© If none, please place an " $X$ " in the None box.
370
Number of unplanned fire alarms
0 None
31. Excluding planned and unplanned fire alarms, how many times during the 2015-16 school year were activities disrupted by other actions, such as death threats, bomb threats, or chemical, biological, or radiological threats?
ì If none, please place an " X " in the None box.
372 $\qquad$ Number of disruptions

- None
*Please use the definition on pages 2 and 3.


## Disciplinary Problems and Actions

32. To the best of your knowledge, how often do the following types of problems occur at your school*?

ض Check one response on each line.
a. Student racial/ethnic tensions
b. Student bullying*
c. Student sexual harassment* of other students
d. Student harassment of other students based on sexual orientation*
e. Student harassment of other students based on gender identity*
f. Widespread disorder in classrooms
g. Student verbal abuse of teachers
h. Student acts of disrespect for teachers other than verbal abuse
i. Gang* activities

| Happens <br> daily | Happens at <br> least once a <br> week | Happens at <br> least once a <br> month | Happens on <br> occasion | Never <br> happens |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 374 | 2 | 3 | 4 | 5 |  |
| 376 | 1 | 2 | 3 | 4 | 5 |
| 381 | 1 | 2 | 3 | 4 | 5 |
| 383 | 1 | 2 | 3 | 4 | 5 |
| 382 | 1 | 2 | 3 | 4 | 5 |
| 380 | 1 | 2 | 3 | 4 | 4 |

33. To the best of your knowledge, thinking about problems that can occur anywhere (both at your school and away from school), how often do the following occur?
© Check one response on each line.
a. Cyberbullying* among students who attend your school
b. School environment is affected by cyberbullying*
C. Staff resources are used to deal with cyberbullying*

| Happens <br> daily | Happens at <br> least once a <br> week | Happens at <br> least once a <br> month | Happens on <br> occasion | Never <br> happens |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 2 | 3 | 4 | 5 |  |
| 391 | 1 | 2 | 3 | 4 | 5 |
| 393 | 1 | 2 | 3 | 4 | 5 |

*Please use the definition on pages 2 and 3.
34. During the 2015-16 school year, did your school allow for the use of the following disciplinary actions? If "yes," were the actions used this school year?

*Please use the definition on pages 2 and 3.
35. During the 2015-16 school year, how many students were involved in committing the following offenses, and how many of the following disciplinary actions were taken in response?
ì If none, please place an " X " in the None box.
Please follow these guidelines when determining the number of offenses and disciplinary actions:
di If more than one student was involved in an incident, please count each student separately when providing the number of disciplinary actions.
it If a student was disciplined more than once, please count each offense separately (e.g., a student who was suspended five times would be counted as five suspensions).
is If a student was disciplined in two different ways for a single infraction (e.g., the student was both suspended and referred to counseling), count only the most severe disciplinary action that was taken.
is If a student was disciplined in one way for multiple infractions, record the disciplinary action for only the most serious offense.
a. Use/possession of a firearm/
b. Use/possession of a weapon* other than a firearm/ explosive device*
C. Distribution, possession, or use of illegal drugs
d. Distribution, possession, or use of alcohol
e. Physical attacks or fights*

36. During the 2015-16 school year, how many of the following occurred?
© If none, please place an " X " in the None box.
a. Students were removed from your school without continuing services for at least the remainder of the school year for disciplinary reasons.
(NOTE: This number should be greater than or equal to the sum of entries in item 35, column 2.)
b. Students were transferred to specialized schools* for disciplinary reasons. (NOTE: This number should be greater than or equal to the sum of entries in item 35 , column 3.)

| Total number |  |
| :---: | :---: |
| 518 |  |
| 0 | None |
| 520 |  |
| 0 | None |

*Please use the definition on pages 2 and 3.

## School Characteristics: 2015-16 School Year

37. As of October 1, 2015, what was your school's total enrollment?

522
Students
38. What percentage of your current students fit the following criteria?
is If none, please place an " X " in the None box.
a. Eligible for free or reduced-price lunch
b. Limited English Proficient (LEP)
C. Special education students*
d. Male

|  | 0 |  | None |
| :--- | :---: | :---: | :---: |
| Male | 530 | $\%$ |  |

39. What is your best estimate of the percentage of your current students who meet the following criteria?
ì If none, please place an " X " in the None box.
a. Below the $15^{\text {th }}$ percentile on standardized tests
b. Likely to go to college after high school
C. Consider academic achievement to be very important

| Percent of students |  |
| :---: | :---: |
| 532 | \% |
| 0 None |  |
| 534 | \% |
| $0 \quad$ None |  |
| 536 | \% |
| 0 |  |

40. How many classroom changes do most students make in a typical day?

Count going to lunch and then returning to the same or a different classroom as two classroom changes. Do not count morning arrival or afternoon departure.
ì If none, please place an " X " in the None box.

538
Typical number of classroom changes

- None
*Please use the definition on pages 2 and 3.

41. How would you describe the crime level in the area(s) in which your students live?

ゅ Check one response.
5601 High level of crime
2 Moderate level of crime
3 Low level of crime
4 Students come from areas with very different levels of crime
42. How would you describe the crime level in the area where your school is located?
© Check one response.
5621 High level of crime
2 Moderate level of crime
3 Low level of crime
43. Which of the following best describes your school?
d Check one response.
5641 Regular public school
2 Charter school
3 Has a magnet program for part of the school
4 Exclusively a magnet school
5 Other - Please specify $\boldsymbol{z}_{\boldsymbol{z}}$

565
44. What is your school's average daily attendance?

| Percent of students <br> present |  |
| :---: | :---: |
| 568 |  |
| 0 | None |

45. During the 2015-16 school year, how many students transferred to or from your school after the start of the school year? Please report on the total mobility, not just transfers due to disciplinary actions. (NOTE: This number should be greater than or equal to the number of students who were transferred for disciplinary reasons, as reported in item 36b.)
is If a student transferred more than once in the school year, count each transfer separately.
© If none, please place an " X " in the None box.
a. Transferred to the school

| 570 |  | $\square$ |
| ---: | :--- | :--- |
| 0 | None |  |
| 572 |  |  |
| 0 | None |  |

46. Please provide the following dates:
a. Start date for your 2015-16 school year
b. End date for your 2015-16 school year
c. Date you completed the questionnaire

|  | Month Day |  |
| :---: | :---: | :---: |
| 574 | 1 | /2015 |
| 576 | / | /2016 |
| 578 | / | /2016 |

47. How long did it take you to complete this form, not counting interruptions?
© Please record the time in minutes (e.g., 55 minutes, 65 minutes).
580
Minutes

Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:
U.S. Census Bureau

Attn: DCB/PCSPU, Building 60A 1201 E 10th Street
Jeffersonville, IN 47132-0001

Thank you very much for your participation in this survey. If you have any questions, please contact us, toll-free, at: 1-888-595-1332 or by e-mail at: addp.education.surveys@census.gov

To learn more about this survey and to access reports from earlier collections, see the School Survey on Crime and Safety (SSOCS) website at:

## http://nces.ed.gov/surveys/ssocs

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from the NCES website at:
http://nces.ed.gov

For additional data collected by various Federal agencies, including the Department of
Education, visit the Federal Statistics clearinghouse at:
http://www.fedstats.sites.usa.gov

