

Valentine, Stephanie

From: Terpak, Kelly
Sent: Wednesday, April 20, 2016 2:23 PM
To: Valentine, Stephanie
Subject: RE: Evidence of Effectiveness Standard Form
Attachments: Evidence of Effectiveness Standard Form FINAL.docx

Stephanie,

I made a really minor edit to the form (nothing that should impact burden, etc.), so I wanted to include the revised, final form here for you.

Thanks!
Kelly

From: Valentine, Stephanie
Sent: Friday, March 18, 2016 1:36 PM
To: Terpak, Kelly
Subject: RE: Evidence of Effectiveness Standard Form

As soon as the ICR package for 1894-0001 – Streamlined Clearance for Discretionary Grants – ends its 60 day comment period, I will include this form with the ICR and submit it for review to OMB as part of the package. The comment period for this ICR ends on April 26, About a few days prior to that, I'll add the form to the package and prepare it for review by our Team Lead for OMB Submission. Upon her Ok to do so, I'll submit for publication a 30 day notice. This notice will include some language that will tell the public about this new form.

Stephanie Valentine
Management and Program Analyst
OM/OCPO/ICCD
LBJ 2E105
202-401-0526

From: Terpak, Kelly
Sent: Friday, March 18, 2016 12:55 PM
To: Valentine, Stephanie
Subject: RE: Evidence of Effectiveness Standard Form

Stephanie,

What are the next steps that we need to do?

Kelly

From: Mar, Sharon [mailto:Sharon_Mar@omb.eop.gov]
Sent: Thursday, March 03, 2016 11:08 AM
To: Terpak, Kelly; Valentine, Stephanie
Cc: Axt, Kathy
Subject: RE: Evidence of Effectiveness Standard Form

Thanks for the clarification Kelly.

All- I'm okay with submitting this as a change request.

Thanks,
sharon

From: Terpak, Kelly [<mailto:Kelly.Terpak@ed.gov>]
Sent: Thursday, March 03, 2016 10:57 AM
To: Mar, Sharon <Sharon_Mar@omb.eop.gov>; Valentine, Stephanie <Stephanie.Valentine@ed.gov>
Cc: Axt, Kathy <Kathy.Axt@ed.gov>
Subject: RE: Evidence of Effectiveness Standard Form

Hi Sharon, sorry for my confusion.

I actually think the form will reduce the burden, as it creates a structure for the information we are requesting. Currently we ask an applicant to provide all of this information in an appendix, but each applicant is left with creating their own structure for that appendix narrative. Additionally, the information is generally presented in a narrative, which can be difficult to follow—and the chart on the form will make it easier for the applicant to provide the citation and then the write up of the relevance of the citation to the proposed grant project.

Basically the form takes what was in narrative already and creates boxes in which the applicant will plug in the information. The form will help an applicant ensure they have all of the necessary information completed, as a blank box or column will indicate missing information.

With this form, we will stop providing instructions in the NIAs and application packages about providing this information in a narrative in the appendix. Instead, we will reference this form and ask the applicant to complete this form, along with the other forms and parts of their grant application. We actually think it should be pretty seamless transition and reduce overall burden.

It will apply to all discretionary grants (where applicable, where evidence is involved).

From: Mar, Sharon [mailto:Sharon_Mar@omb.eop.gov]
Sent: Thursday, March 03, 2016 8:21 AM
To: Terpak, Kelly; Valentine, Stephanie
Cc: Axt, Kathy
Subject: RE: Evidence of Effectiveness Standard Form

Sorry, I don't mean burden in the traditional sense but burden in that if we had notice and comment they would have many views...

From: Terpak, Kelly [<mailto:Kelly.Terpak@ed.gov>]
Sent: Thursday, March 03, 2016 8:19 AM
To: Mar, Sharon <Sharon_Mar@omb.eop.gov>; Valentine, Stephanie <Stephanie.Valentine@ed.gov>
Cc: Axt, Kathy <Kathy.Axt@ed.gov>
Subject: RE: Evidence of Effectiveness Standard Form

We don't see it as increasing the burden. If anything, it simplifies the process as the format for providing this information is established by the form itself.

From: Mar, Sharon [mailto:Sharon_Mar@omb.eop.gov]
Sent: Thursday, March 03, 2016 8:14 AM
To: Terpak, Kelly; Valentine, Stephanie
Cc: Axt, Kathy
Subject: RE: Evidence of Effectiveness Standard Form

Will this change "burden" applicants at all? I.e. changing the way in which they provide you information traditionally or is this meant to improve it?

From: Terpak, Kelly [<mailto:Kelly.Terpak@ed.gov>]
Sent: Thursday, March 03, 2016 7:29 AM
To: Mar, Sharon <Sharon_Mar@omb.eop.gov>; Valentine, Stephanie <Stephanie.Valentine@ed.gov>
Cc: Axt, Kathy <Kathy.Axt@ed.gov>
Subject: RE: Evidence of Effectiveness Standard Form

That is correct. We are currently asking applicants to include this information in an appendix, but a form would provide structure and organization to this information and ensure it's all in one location.

From: Mar, Sharon [mailto:Sharon_Mar@omb.eop.gov]
Sent: Wednesday, March 02, 2016 6:08 PM
To: Valentine, Stephanie
Cc: Axt, Kathy; Terpak, Kelly
Subject: RE: Evidence of Effectiveness Standard Form

So this is SOLEY putting a framework around questions and information that is already required?

Sharon Mar
Policy Analyst
OMB|Office of Information and Regulatory Affairs
Tel: 202.395.6466|Fax: 202.395.5167|smar@omb.eop.gov

From: Valentine, Stephanie [<mailto:Stephanie.Valentine@ed.gov>]
Sent: Wednesday, March 2, 2016 6:01 PM
To: Mar, Sharon <Sharon_Mar@omb.eop.gov>
Cc: Axt, Kathy <Kathy.Axt@ed.gov>; Terpak, Kelly <Kelly.Terpak@ed.gov>
Subject: RE: Evidence of Effectiveness Standard Form

To my knowledge – no. Applicants will be required to provide the information in form only. There was some concern about accounting for that properly.

Stephanie Valentine
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OM/OCPO/ICCD
LBJ 2E105
202-401-0526

From: Mar, Sharon [mailto:Sharon_Mar@omb.eop.gov]
Sent: Wednesday, March 02, 2016 5:57 PM
To: Valentine, Stephanie
Cc: Axt, Kathy; Terpak, Kelly
Subject: RE: Evidence of Effectiveness Standard Form

Stephanie,

You said this form will take 1.5 hours to complete. Are we double counting since this requirement for this information already exists in the narrative portions? Please clarify.

Sharon Mar
Policy Analyst
OMB|Office of Information and Regulatory Affairs
Tel: 202.395.6466|Fax: 202.395.5167|smar@omb.eop.gov

From: Valentine, Stephanie [<mailto:Stephanie.Valentine@ed.gov>]
Sent: Wednesday, March 2, 2016 11:00 AM
To: Mar, Sharon <Sharon_Mar@omb.eop.gov>
Cc: Axt, Kathy <Kathy.Axt@ed.gov>; Terpak, Kelly <Kelly.Terpak@ed.gov>
Subject: Evidence of Effectiveness Standard Form

Hi Sharon – I have a question for you. We’ve received a request to submit the attached form for review and we’re wondering if this is appropriate to submit as an 83C. Here’s the deal.

This form will be used in conjunction with our generic and discretionary grants that are submitted. Currently the information contained in this proposed form is captured as narrative in the application. What they are looking to do is capture the information contained in the narrative into this form so that it’s all in one place. They are estimating that it will take on average 1.5 hours to complete this form.

Kelly – correct me if I’ve misrepresented anything.

We do anticipate that there may need to be a public comment period to give the public a chance to respond to it. The program office is flexible in the time needed to obtain approval – whether it’s a short public comment period or if a full clearance is required.

Any guidance you could provide on how we should proceed is greatly appreciated.

Stephanie Valentine
Management and Program Analyst
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