

**Consumer Advisory Board
 Post-Meeting Survey**

I. Planning/Pre-meeting activities: Please rate your satisfaction with CAB meeting planning activities. (1 = unsatisfied with the condition ... 5= highly satisfied)					
Communication					
Were you satisfied with the timeliness of communication regarding important dates?	1	2	3	4	5
Were you satisfied with the timeliness of communication regarding meeting agenda items?	1	2	3	4	5
Were you satisfied with the timeliness of requests for input during the meeting planning process?	1	2	3	4	5
Agenda Creation					
Were you satisfied that CAB members were given the opportunity to provide meaningful input during agenda planning?	1	2	3	4	5
Was the meeting agenda aligned with your understanding of the CAB mission and goals?	1	2	3	4	5
Accommodations					
Were you satisfied with the location of the CAB meeting (conference rooms, audio & visual)?	1	2	3	4	5
Did the hotel and meeting location meet your expectations?	1	2	3	4	5
II. Travel: Please rate your satisfaction with travel related activities and processes. (1 = unsatisfied with the condition ... 5= highly satisfied)					
Communications					
Were travel rules and guidelines clearly explained?	1	2	3	4	5
Was it clear who to contact with questions about travel or accommodations?	1	2	3	4	5
Were questions about travel and accommodations answered accurately and in a timely manner?	1	2	3	4	5
Travel reimbursement					
Was it clear who to contact to obtain reimbursement for travel related expenses?	1	2	3	4	5
Were reimbursements received in a timely manner; within 30 days of submission of receipts?	1	2	3	4	5
III. Meeting Management: Please rate the performance of the team with regard to meeting facilitation. (1 = disagree ... 5 = strongly agree)					
Communication					
Meeting goals were clearly communicated in advance of the meeting.	1	2	3	4	5
Stated meeting goals align with mission (CAB, CFPB).	1	2	3	4	5
Meeting activities and events aligned with agenda and goals.	1	2	3	4	5
Materials provided					
Meeting materials were provided in the agreed upon timeframe in advance of the meeting.	1	2	3	4	5
Meeting materials were well-organized, easy to navigate, and supported the agenda and goals.	1	2	3	4	5

IV. Meeting Outcomes: Please rate your satisfaction with CAB outcomes. (1 = unsatisfied with the condition ... 5= highly satisfied)					
Committee Meetings					
Committee meetings met intended goals and objectives.	1	2	3	4	5
The rhythm and pace of the each day was effective for adequately obtaining information and providing input.	1	2	3	4	5
Publicity, public communication of CAB activities					
Input provided by CAB members and CFPB staff are used to make improvements in CAB operations.	1	2	3	4	5
Public session goals and objectives meet the needs of the public and CAB members	1	2	3	4	5
Public session topic was relevant and discussion was useful	1	2	3	4	5
CAB members had the opportunity to review and provide input on prior meeting summaries in advance of publication to the Bureau website.	1	2	3	4	5
Overall Effectiveness					
[List agenda items]					
Breakout session topics were relevant and engaging.	1	2	3	4	5
Bureau presenters provided expected clarity and demonstrated expertise.	1	2	3	4	5
CAB members were able to share experiences and opinions with the group and Bureau staff.	1	2	3	4	5

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