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FSA-85-1 (03-26-03) U.S. Department of Agriculture Farm Service Agency Reporting and Recordkeeping Requirements	1. OMB No. 0560-0237	2. Title of Clearance Direct Loan Making Page 1 1/14/2016
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3. Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
					8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
Request for loan making assist. /LM individuals & married app.			FSA-2001 (Farmer)	764.51(b) 767.151	24,730* 125(e)*	.751	18,666	30		9,333
Request for loan making assist. /LM - entity			FSA-2001 (Farmer)	764.51(b) 767.151	7,193*	.333	2,395	60		2,395
Request for loan making assist. subordin individuals & married			FSA-2001 (Farmer)	765.205 (a)(1)	10,649*	.751	7,979	30		3,990
Request for loan making assist. /subordination - entity			FSA-2001 (Farmer)	765.205 (a)(1)	2,483*	.333	838	60		831
Request for loan making assist. /transfer and assumption (ind.)			FSA-2001 (Farmer)	765.403 (a)(1)	917*	.751	692	30		347
Request for loan making assist. /transfer and assumption (ent)			FSA-2001 (Farmer)	765.403 (a)(1)	225*	.333	84	60		78
Request for loan making assist. /PLS - individuals & married			FSA-2001 (Farmer)	766.102 (a)(2)	4,351*	.751	3,288	30		1,645
Request for loan making assist. /PLS - entity			FSA-2001 (Farmer)	766.102 (a)(2)	1,013*	.333	338	60		338
Request for loan making assist. /SA individuals & married app.			FSA-2001 (Farmer)	766.204 (a)(2)	82*	.751	62	30		32
Request for loan making assist. SA - entity			FSA-2001 (Farmer)	766.204 (a)(2)	18*	.333	6	60		6
Three-Year Financial History - new applicants			FSA-2002 (Farmer)	764.51 (b)(4)	9,466	1	9,466	60		9,466
Three-Year Financial History - existing applicants			FSA-2002 (Farmer)	764.51 (b)(4)	4,871	1	4,871	30		2,436
Three-Year Financial History - FSFL			FSA-2002 (Farmer)	1436.4	250 N/A	1	250 N/A	30	125	0
Three-Year Financial History - PLS			FSA-2002 (Farmer)	766.102 (a)(3)	1,218	1	1,218	30		609
Three-Year Production History - new applicants			FSA-2003 (Farmer)	764.51 (b)(5)	9,466	1	9,466	60		9,466
Three-Year Production History - existing applicants			FSA-2003 (Farmer)	761.104 764.51	4,871	1	4,871	30		2,436
Three-Year Production History - FSFL			FSA-2003 (Farmer)	1436.4	250 N/A	1	250 N/A	30	125	0
SUBTOTALS □					51,786*		62,240		250	43,408

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Reporting and Recordkeeping Requirements				

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					8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
Three-Year Production History - PLS			FSA-2003 (Farmer)	766.102 (a)(2)	1,218	1	1,218	30		609
Authorization to release information - LM application			FSA-2004 (Farmer)	764.51(b)	19,458	1	19,458	10		3,243
Authorization to release information - subordination			FSA-2004 (Farmer)	765.205 (a)(6)	8,653	1	8,653	10		1,442
Authorization to release info - transfer & assumption			FSA-2004 (Farmer)	765.404 (b)(1)	749	1	749	10		126
Authorization to release information - debt settlement			FSA-2004 (Farmer)	1956.66	2,630	1	2,630	10		438
Authorization to release information - FSFL			FSA-2004 (Farmer)	1436.4	1,500 N/A	1	1,500 N/A	10	250	0
Authorization to release information - PLS			FSA-2004 (Farmer)	766.102 (a)(6)	3,546	1	3,546	10		591
Authorization to release info - homestead protection			FSA-2004 (Farmer)	766.152 (b)(5)	22	1	22	10		4
Authorization to release information - SA amortization			FSA-2004 (Farmer)	766.204 (a)(2)	68	1	68	10		11
Creditor list - loan making			FSA-2005 (Farmer)	764.51(b)(12)	19,458	1	19,458	20		8,134
Creditor list - subordination			FSA-2005 (Farmer)	765.205 (a)(6)	8,652	1	8,652	20		2,884
Creditor list - transfer and assumption - ineligible			FSA-2005 (Farmer)	765.404 (b)(1)	749	1	749	20		250
Creditor list - PLS			FSA-2005 (Farmer)	766.102 (a)	3,546	1	3,546	20		1,182
Creditor list - homestead protection			FSA-2005 (Farmer)	766.151 (a)(3)	22	1	22	20		7
Creditor list - SA amortization			FSA-2005 (Farmer)	766.204 (a)(2)	68	1	68	20		23
Property Owned and Leased - loan making			FSA-2006 (Farmer)	764.51(b) 764.402	20,208	1	20,208	30		10,104
SUBTOTALS □					0*		89,048		250	29,048

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Property Owned and Leased - subordination			FSA-2006 (Farmer)	765.205 (a)(2)	8,652	1	8,652	30		4,326
Property Owned and Leased - PLS			FSA-2006 (Farmer)	766.102 (a)(7)	3,546	1	3,546	30		1,773
Property Owned and Leased - SA amortization			FSA-2006 (Farmer)	766.204 (a)(2)	68	1	68	30		34
Statement required by the Privacy Act			FSA-2007 (Farmer)	764.402	920*	1	920	15		230
Verification of income - loan making			FSA-2014 (Business)	764.51 (b)(8)	19,546*	1	19,546	15		4,887
Verification of income - subordination			FSA-2014 (Business)	765.205 (a)(4)	6,709*	1	6,709	15		1,678
Verification. of income - transfr & assmptn - ineligible			FSA-2014 (Business)	765.404 (b)(1)	146*	1	146	15		37
Verification of income - PLS			FSA-2014 (Business)	766.102 (a)(6)	2,751*	1	2,751	15		689
Verification of income - homestead protection			FSA-2014 (Business)	766.151 (b)(5)	19*	1	19	15		5
Verification of income - SA amortization			FSA-2014 (Business)	766.204 (a)(2)	51*	1	51	15		13
Verification of debts and assets - debt settlement			FSA-2015 (Business)	1956.66	4,208*	3	12,624	20		4,208
Verification of debts and assets - FSFL			FSA-2015 (Business)	1436.5(a)(1)	2,800* N/A	3	8,400 N/A	20	2800	0
Verification of debts and assets - loan making - OL & EM			FSA-2015 (Business)	764.51 (b)(12)	34,326*	3	102,978	20		34,326
Verification of debts and assets - loan making - FO			FSA-2015 (Business)	764.51 (b)(12)	4,310*	3	12,930	20		4,310
SUBTOTALS □					72,986*		170,940		2800	56,516

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									Exempt	Non-Exempt
Verification of debts and assets - youth loans			FSA-2015 (Business)	764.51 (d)(2)	429*	3	1,287	20		429
Verification of debts and assets - subordination			FSA-2015 (Business)	765.205 (a)(6)	13,834*	3	41,502	20		13,834
Verification of debts and assets - transfer & assumption			FSA-2015 (Business)	765.404 (b)(1)	298*	3	894	20		298
Verification of debts and assets - PLS			FSA-2015 (Business)	766.102 (a)(8)	5,314*	3	15,942	20		5,314
Verification of debts and assets - SA amortization			FSA-2015 (Business)	766.204 (a)(2)	107*	3	321	20		107
Verification of debts and assets - voluntary conveyance			FSA-2015 (Business)	766.353 (a)	30*	3	90	20		30
Promissory note - individual			FSA-2026 (Farmer)	764.402 (a)(1)	23,062	1	23,062	20		7,687
Promissory note - entity members			FSA-2026 (Farmer)	764.402 (a)(1)	6,291	1	6,291	20		2,097
Promissory note - PLS - individual			FSA-2026 (Farmer)	766.106 766.204	2,594	1	2,594	20		866
Promissory note - PLS - entity members			FSA-2026 (Farmer)	766.106 766.204	805	1	805	20		269
Promissory note - cosigner			FSA-2026 (Farmer)	764.402 (a)(4)	204	1	204	20		68
Supplemental payment agreement			FSA-2027 (Farmer)	764.254 766.109	656	1	656	15		165
Security agreement - youth (lien on products financed)			FSA-2028 (Farmer)	764.305	3,906	1	3,906	20		1,302
Security agreement - pledge of third party			FSA-2028 (Farmer)	764.103 (b)(1)	396	1	396	20		132
Security agreement - 150 percent requirement			FSA-2028 (Farmer)	764.103 (c)	1,209	1	1,209	20		403
Security agreement - lien on non-essential assets			FSA-2028 (Farmer)	764.103 (c)	135	1	135	20		45
SUBTOTALS □					20,012*		99,294			33,046

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									Exempt	Non-Exempt
Security agreement - 0L lien on property financed			FSA-2028 (Farmer)	764.255 (b)	14,713	1	14,713	20		4904
Security agreement - add livestock when crops to be fed			FSA-2028 (Farmer)	765.303 (a)(4)	2,307	1	2,307	20		769
Security agreement - lien on new property in exchange			FSA-2028 (Farmer)	765.303 (c)(2)	4,425	1	4,425	20		1,475
Security agreement - Delinquent DSA lien on all assets			FSA-2028 (Farmer)	766.56	133	1	133	20		44
Security agreement - PLS lien on all assets			FSA-2028 (Farmer)	766.112 (a)	343	1	343	20		114
Security agreement - SA amortization lien on all assets			FSA-2028 (Farmer)	766.204 (a)(5)	67	1	67	20		22
RE mortgage/deed of trust - pledge from 3rd party			FSA-2029M/2029D (Farmer)	764.103 (b)(1)	207	1	207	30		104
RE mortgage/deed of trust -150% requirement			FSA-2029M/2029D (Farmer)	764.103 (c)	7,503	1	7,503	30		3,752
RE mortgage/deed of trust - lien on nonessential assets			FSA-2029M/2029D (Farmer)	764.103 (e)	525	1	525	30		263
RE mortgage/deed of trust - RE financed w/ FO funds			FSA-2029M/2029D (Farmer)	764.155 (b)	3,045	1	3,045	30		1,523
RE mortgage/deed of trust - RE financed w/ BFDP funds			FSA-2029M/2029D (Farmer)	764.205 (b)	156	1	156	30		78
RE mortgage/deed of trust EM physical loss			FSA-2029M/2029D (Farmer)	764.353 (c)	154	1	154	30		79
RE mortgage/deed of trust - subordination w/purchase			FSA-2029M/2029D (Farmer)	765.205 (b)	216	1	216	30		108
RE mortgage/deed of trust - proceeds used to develop			FSA-2029M/2029D (Farmer)	765.352 (a)	82	1	82	30		41
RE mortgage/deed of trust - delinquent DSA lien on assets			FSA-2029M/2029D (Farmer)	766.56	54	1	54	30		27
RE mortgage/deed of trust - PLS lien on all assets			FSA-2029M/2029D (Farmer)	766.112 (a)	730	1	730	30		365
SUBTOTALS					0*		34,660			13,668

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									Exempt	Non-Exempt
RE mortgage/deed of trust - SA amortization lien on all assets			FSA-2029M/2029D (Farmer)	766.204 (a)	67	1	67	30		34
Assignment of proceeds & consent to payment - applicant			FSA-2041, FSA-2042 (Farmer)	764.402 765.303	7,024	1	7,024	20		2,336
Assignment of proceeds & consent to payment - purchaser			FSA-2041, FSA-2042 (Business)	764.402 765.303	2,341*	3	7,023	20		2,336
Assignment of dairy proceeds - applicant			FSA-2043 (Farmer)	764.402	3,315	1	3,315	20		1,105
Assignment of dairy proceeds - purchaser			FSA-2043 (Business)	764.402	1,105*	3	3,315	20		1,105
Assignment of income (includes mineral leases)			FSA-2044 (Farmer)	764.402 765.252	1,941	1	1,941	20		647
Request for youth loan - applicant			FSA-2301 (Farmer)	764.51	4,312*	1	4,312	30		2,156
Request for youth loan - advisor			FSA-2301 (Farmer)	764.302 (e)	2,652*	1.62	4,296	10		716
Request for youth loan - parent/guardian			FSA-2301 (Farmer)	764.302 (f)	4,044*	1	4,044	10		674
Description of farm training and experience			FSA-2302 (Farmer)	764.51(b) (3)	10,615	1	10,615	20		3,538
Certification of disaster losses			FSA-2309 (Farmer)	764.51 (b)(14)	1,361	1	1,361	90		2,042
Lender's verification of loan application - individual			FSA-2310 (Farmer)	764.352 (e)	1,232	1	1,232	5		103
Lender's verification of loan application - entity members			FSA-2310 (Farmer)	764.352 (e)	379	1	379	5		32
Lender's verification of loan application - lender			FSA-2310 Business	764.352 (e)	806*	2	1,612	30		787
Notification of loan approval and conditions			FSA-2313 (Farmer)	764.401 (a)	25,269	1	25,269	20		8,423
Request for Streamlined loan making assist./LM - Individual			FSA-2314 (Farmer)	764.51(c)	5,000*	.756	3,781	30		1890
SUBTOTALS □					20,260*		79,586			27,924

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Request for Streamlined loan making assist./LM - Entity			FSA-2314 (Farmer)	764.51(c)	< 10*	.333	< 10	60		0
Consent and subordination - applicant			FSA-2317 (Farmer)	764.255 (b)	186	1	186	15		47
Consent and subordination - lender			FSA-2317 (Business)	764.255 (b)	186*	1	186	15		47
Agreement for disposition of jointly-owned property			FSA-2318 (Farmer)	764.402 (c)	118	1	118	10		20
Agreement with prior lienholder			FSA-2319 (Business)	764.104 (a)(2)	1,156*	1	1,156	10		193
Agreement with prior lienholder - FSFL			FSA-2319 (Business)	1436.8	800* N/A	1	800 N/A	10	133	0
Property insurance mortgage clause			FSA-2320/Non-form (Business)	764.108	12*	1	12	10		2
Request for loan making assist. /LM individuals and married app			FSA-2330 (Farmer)	764.51(c)	5,593* 19(e)*	.751	4,215	90		6,323
Request for loan making assist/ LM - entity LM			FSA-2330 (Farmer)	764.51(c)	<10	.333	<10	120		0
Selection of attorney/title agent			FSA-2340 (Farmer)	764.402 765.205	4,367	1	4,367	10		728
Certification of attorney/title company			FSA-2341, FSA-2342 (Business)	764.402 765.205	2,455*	1	2,455	20		818
Preliminary title opinion			FSA-2344 (Business)	764.402 765.205	2,445	1.49	3,643	90		5,465
Loan closing instructions			FSA-2350 (Business)	764.402	2,455	1.49	3,658	30		1,829
Certification of improvement of property			FSA-2351 (Farmer)	764.402 765.205	452*	1	452	10		75
Final title opinion			FSA-2352 (Business)	764.402 765.205	2,445	1.49	3,643	30		1,822
Report of lien search			FSA-2360 (Business)	764.402	545*	1	545	30		273
SUBTOTALS []					10,418*		24,636		133	17,642

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Report of lien search - FSFL			FSA-2360 (Business)	1436.8	1,500* N/A	1	1,500 N/A	30	750	0
Subordination to the Government			FSA-2361 (Business)	764.255	535*	1	535	30		268
Request for waiver of borrower training requirements			FSA-2370 (Farmer)	764.453	9,035	1	9,035	30		4,518
Agreement to complete training			FSA-2371 (Farmer)	764.452	8,219	1	8,219	15		2,055
Agreement to conduct production financial training			FSA-2375 (Business)	764.458	133*	1	133	10		22
Borrower training course evaluation - borrower			FSA-2376 (Farmer)	764.454	3,972	1	3,972	15		993
Borrower training course evaluation - vendor			FSA-2376 (Business)	764.454	356	10.39	3,664	30		1,832
Documentation other credit is not available - lender			Non-form (Business)	764.51(b) (6)	5,946*	3.14	18,670	60		18,670
Copy of legal description of RE to purchase, leases, agreements			Non-form (Farmer)	764.51(b) (10)	13,560	1	13,560	15		3,390
Information needed to evaluate application			Non-form (Farmer)	764.51(b) (13)	1,255	1	1,255	15		314
Request to keep application active (funds not available)			Non-form (Farmer)	764.53(e)	28	1	28	10		5
Citizenship status documentation			Non-form (Farmer)	764.101 (c)	22	1	22	15		6
Contract for sale - agreement to use insurance proceeds			Non-form (Farmer)	764.104 (b)(2)	19	1	19	15		5
Purchase contract holder agreement			Non-form (Business)	764.104 (b)(5)	19	1	19	15		5
Request to BIA to provide title status report			Non-form (Farmer)	764.104 (c)	12	1	12	30		6
Evidence of hazard insurance			Non-form (Farmer)	764.108	12,454	1	12,454	15		3,114
SUBTOTALS □					6,614*		71,597		750	35,203

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Evidence of flood insurance			Non-form (Farmer)	764.108	11,063	1	11,063	15		2,766
Evidence of crop insurance			Non-form (Farmer)	764.108	14,910	1	14,910	15		3,727
Waiver of eligibility for emergency crop loss assistance			Non-form (Farmer)	764.108 (d)	545	1	545	15		136
Evidence to refinance bridge F0 loan			Non-form (Farmer)	764.151 (e)	130	1	130	15		33
Obtaining branded livestock and feeder cattle agreement			Non-form (Farmer)	764.255	322	1	322	15		81
Lien on motor vehicles			Non-form (Farmer)	764.255	62	1	62	15		16
EM RE purposes - lease exceeds loan term			Non-form (Farmer)	764.352 (c)	12	1	12	15		3
EM RE purposes - notification of lease's expiration			Non-form (Farmer)	764.352 (c)	<10	1	<10	15		0
Written declination of credit - EM applicants			Non-form (Farmer)	764.352 (e)	292	2	584	15		146
Written declination of credit - EM - lender			Non-form (Business)	764.352 (e)	190*	3.08	585	30		293
Documentation of losses of livestock/livestock products			Non-form (Farmer)	764.353, 764.356	158	1	158	15		40
EM- repayment ability when security not available			Non-form (Farmer)	764.355 (c)	12	1	12	15		3
Certificate of title for EM			Non-form (Farmer)	764.355 (3)	62	1	62	15		16
Circumstances beyond borrower's control for not completing BT			Non-form (Farmer)	764.454 (a)(2)	374	1	374	15		94
Vendor application for approval to provide borrower training			Non-form (Business)	764.456	34*	1	34	990		561
Vendor request to change curriculum, instructor or cost			Non-form (Business)	764.458 (a)(3)	13	1	13	30		7
SUBTOTALS					224*		28,866			7,922

This form is available electronically.

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Reporting and Recordkeeping Requirements										
3. Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
					8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
Vendor revocation of agreement to provide borrower training			Non-form (Business)	764.458 (a) (4)	13	1	13	15		3
Renewal of vendor approval to provide borrower training			Non-form (Business)	764.458 (b)	133*	1	133	390		865
Vendor evaluation of borrower progress			Non-form (Business)	764.459	396	6.72	2,661	30		1,331
RE mortgage/modification agreement			Non-form (Farmer)	765.205, 766.106	929	1	929	30		465
Conservation Plan			Non-form (Farmer)	764.51(b) (15)	1,522	1	1,522	15		381
Transition to Organic/Sustainable			Non-form (Farmer)	764.51(b) (16)	9	1	9	15		2
Entity information - loan application			Non-form (Farmer)	764.51(b) (2)	650	1	804	15		202
Documentation other credit is not available - applicant			Non-form (Farmer)	764.51(b) (6)	18,748	1	18,748	60		18,748
Travel time										59,110
* Denotes unduplicated respondents										
(e) denotes electronic submission of collection										
SUBTOTALS					133*		24,819			81,107
TOTALS					182,433*		685,686			345,484