

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)
7 USC 1621 & 7 USC 3001-3005; 2 CFR 200	<b>FEDERAL-STATE MKTNG. IMPROVEMENT PROGRAM (FSMIP) (Previously 0581-0240)</b>				0.00			0.00		0.00
	<b>STANDARDIZED GRANT FORMS</b>				0.00			0.00		0.00
	Request for Applications ( <b>NEW</b> )	None	70	1.0000	70.00	4.0000	280.00			0.00
	Application Components (Previously "Proposal Components...")	None	70	1.0000	70.00	10.0000	700.00			0.00
	Confirmation of Match ( <b>NEW</b> )	None	70	2.0000	140.00	1.0000	140.00			0.00
Accounting System & Financial Capability Questionnaire ( <b>NEW</b> )	None	20	1.0000	20.00	1.0000	20.00			0.00	
	<b>SUBTOTAL</b>				300.00			1,140.00	0.00	0.00
	<b>TOTAL OF ALL PAGES</b>				19,330.00			51,124.11	696.00	696.00
	<b>TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c</b>				<b>20,026.00</b>			<b>51,820.11</b>		

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(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average  
(K)Total/(I)Total = (J)Average

**NOTE:** The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

**TITLE OF INFORMATION COLLECTION DOCUMENT**  
**AMS GRANTS**

**OMB NO.**  
0581-0240

**DATE PREPARED**  
July 21, 2016

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	Project Beneficiaries Questionnaire <b>(NEW)</b>	None	15	1.0000	15.00	0.5000	7.50			0.00
	Agreement Face Sheet (Grant Agreement & Award Terms & Conditions)	AMS-33	20	1.0000	20.00	2.0000	40.00			0.00
	Grant Terms & Conditions of Award <i>(Reading)</i>	None	20	1.0000	20.00	2.0000	40.00			0.00
	AMS Worksheet to Accompany each SF-270 Request <b>(NEW)</b>	None	20	2.0000	40.00	1.0000	40.00			0.00
	Request for Grant Amendment (narrative) <b>(NEW)</b> <small>(not used previously, submitted for future use)</small>	None	5	0.0000	0.00	0.0000	0.00			0.00
	Interim Performance Report (Previously "Progress Report")	None	20	2.0000	40.00	4.0000	160.00			0.00
<b>SUBTOTAL</b>					135.00		287.50	0		0.00

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Final Performance Report (Previously "Final Report")	None	20	1.0000	20.00	4.0000	80.00			0.00
	Peer Reviewer Application & Qualification Form <b>(NEW)</b>	None	80	1.0000	80.00	0.2500	20.00			0.00
	AMS Conflict of Interest & Confidentiality Statement for Grant Reviewers <b>(NEW)</b>	AMS-34	27	1.0000	27.00	1.0000	27.00			0.00
	Consensus Scoresheet & Comments <b>(NEW)</b>	None	9	1.0000	9.00	0.5000	4.50			0.00
	Individual Reviewer Scoresheet (Previously "Proposal Scoresheet for Reviewers")	None	24	8.0000	192.00	2.1667	416.01			0.00
	Recordkeeping	None			0.00		0.00	20	1.000	20.00
<b>SUBTOTAL</b>					328.00		547.51	20		20.00

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	HUD Promise Zone Certification Form (OMB #2506-0209) <b>(NEW)</b>	HUD Form 50153	1	1.0000	1.00	0.5000	0.50			0.00
	Registration with SAM.gov (OMB # 3090-0290) <b>(NEW)</b>	None	210	1.0000	210.00	2.0000	420.00			0.00
	<b>Common Forms--burden submitted under OMB approved numbers</b>				0.00					0.00
	Application for Federal Assistance (Discretionary) (OMB # 4040-0004)	SF-424	70	1.0000	70.00	1.0000	70.00			0.00
	Budget Information - Non-Construction Programs. (OMB# 4040-0006)	SF-424A	70	1.0000	70.00	1.8000	126.00			0.00
	Assurances - Non-Construction Programs (OMB 4040-0007)	SF-424B	70	1.0000	70.00	0.2500	17.50			0.00
	<b>SUBTOTAL</b>				211.00		420.50	0		0.00

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	Federal Financial Report (OMB #4040-0014)	SF-425	20	3.0000	60.00	1.0000	60.00			0.00
	Request for Advance/Reimbursement (OMB #4040-0012)	SF-270	20	3.0000	60.00	1.0000	60.00			0.00
	ACH Vendor/Miscellaneous Payment Enrollment Form (OMB #1510-0056)	SF-3881	24	1.0000	24.00	0.2500	6.00			0.00
	Representation Regarding Felony Conviction & Tax Delinquent Status for Corporate Applicants (OMB # 0505-0025)	AD-3030	70	1.0000	70.00	0.2500	17.50			0.00
	Assurance Regarding Felony conviction or Tax Delinquent Status for Corporate Applicants (OMB # 0505-0025)	AD-3031	70	1.0000	70.00	0.0500	3.50			0.00
					0.00		0.00			0.00
	<b>SUBTOTAL</b>				0.00		0.00	0		0.00

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7 USC 1621 & 7 USC 3001-3005; 2 CFR 200	<b>FARMERS MARKET PROMOTION PROGRAM (FMPP) (Previously 0581-0235)</b>				0.00			0.00		0.00
	<b>STANDARDIZED GRANT FORMS</b>				0.00			0.00		0.00
	Request for Applications <b>(NEW)</b>	None	750	1.0000	750.00	4.0000	3,000.00			0.00
	Application Components <b>(NEW)</b> (same form for LFPP, burden shown under each program)	None	750	1.0000	750.00	10.0000	7,500.00			0.00
	Project Beneficiaries Questionnaire <b>(NEW)</b>	None	200	1.0000	200.00	0.5000	100.00			0.00
	Agreement Face Sheet (Grant Agreement & Award Terms & Conditions)	AMS-33	200	1.0000	200.00	2.0000	400.00			0.00
	<b>SUBTOTAL</b>				1,900.00		11,000.00	0		0.00

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	Request for Grant Amendment (Narrative) <b>(NEW)</b>	None	200	2.0000	400.00	1.0000	400.00			0.00
	Accounting System & financial Capability Questionnaire <b>(NEW)</b>	None	750	1.0000	750.00	1.0000	750.00			0.00
	Grant Terms & Conditions of Award <i>(Reading)</i> <b>(NEW)</b>	None	200	1.0000	200.00	2.0000	400.00			0.00
	Peer Reviewer Application & Qualification Form <b>(NEW)</b>	None	100	1.0000	100.00	0.2500	25.00			0.00
	AMS Conflict of Interest & Confidentiality statement for Grant Reviewers <b>(NEW)</b>	AMS-34	150	1.0000	150.00	1.0000	150.00			0.00
	Consensus scoresheet & Comments <b>(NEW)</b>	None	20	1.0000	20.00	0.5000	10.00			0.00
<b>SUBTOTAL</b>					1,620.00		1,735.00	0		0.00

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	Individual Reviewer Scoresheet <b>(NEW)</b>	None	75	8.0000	600.00	2.1667	1,300.02			0.00
	AMS Worksheet to Accompany each SF-270 Request <b>(NEW)</b>	None	300	5.0000	1,500.00	1.0000	1,500.00			0.00
	Interim Performance Report (Previously "Project Progress Report")	None	300	1.0000	300.00	4.0000	1,200.00			0.00
	Final Performance Report (Previously "Project Final Report")	None	300	1.0000	300.00	4.0000	1,200.00			0.00
	Recordkeeping	None			0.00		0.00	300	1.000	300.00
	Registration with SAM.gov (OMB 3090-0290) <b>(NEW)</b>	None	750	1.0000	750.00	2.0000	1,500.00			0.00
	<b>SUBTOTAL</b>				3,450.00		6,700.02	300		300.00



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	HUD Promise Zone Certification Form (OMB # 2506-0209)	HUD Form 50153	25	1.0000	25.00	0.5000	12.50			0.00
	<b>COMMON FORMS - BURDEN SUBMITTED UNDER OMB APPROVED NUMBERS</b>				0.00		0.00			0.00
	Application for federal Assistance CF (OMB #4040-0004) (Discretionary)	SF-424	750	1.0000	750.00	1.0000	750.00			0.00
	Budget Information - Non-Construction Programs (OMB #4040-0006)	SF-424A	750	1.0000	750.00	1.8000	1,350.00			0.00
	Assurances - Non-Construction Program (OMB #4040-0007)	SF-424B	750	1.0000	750.00	0.2500	187.50			0.00
	Representations Regarding Felony Conviction & Tax Delinquent Status for Corporate Applicants (OMB #0505-0025)	AD-3030	750	1.0000	750.00	0.2500	187.50			0.00
	<b>SUBTOTAL</b>				25.00		12.50	0		0.00

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	Assurances Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (OMB #0505-0025)	AD-3031	750	1.0000	750.00	0.0500	37.50			0.00
	Federal Financial Report (OMB #4040-0014)	SF-425	300	2.0000	600.00	1.0000	600.00			0.00
	Request for Advance/Reimbursement (OMB #4040-0012)	SF-270	300	3.0000	900.00	1.0000	900.00			0.00
	ACH Vendor/Miscellaneous Payment Enrollment Form (OMB #1510-0056)	SF-3881	75	1.0000	75.00	0.2500	18.75			0.00
	Tangible Personal Property Report (OMB #4040-0018) <b>(NEW)</b>	SF-428	100	1.0000	100.00	2.7500	275.00			0.00
					0.00		0.00			0.00
	<b>SUBTOTAL</b>				0.00		0.00	0		0.00

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IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)	
7 USC 1621 & 2 CFR 200	<b>SPECIALTY CROP BLOCK GRANT PROGRAM - FARM BILL (SCBGP) (Previously 0581-0248)</b>				0.00			0.00			0.00
	<b>STANDARDIZED GRANT FORMS</b>				0.00			0.00			0.00
	Interim Performance Report (Previously "Annual Performance Report")	None	56	2.0000	112.00	4.0000	448.00			0.00	
	Final Performance Report	None	56	1.0000	56.00	4.0000	224.00			0.00	
	Audit Report (Narrative)	None	56	1.0000	56.00	3.0000	168.00			0.00	
	Request for Grant amendment (Narrative)	None	56	2.0000	112.00	1.0000	112.00			0.00	
	<b>SUBTOTAL</b>				336.00		952.00	0		0.00	

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SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS		
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	Request for Applications ( <b>NEW</b> )	None	56	1.0000	56.00	4.0000	224.00			0.00
	State Plan (Narrative)	None	56	1.0000	56.00	10.0000	560.00			0.00
	Agreement Face Sheet (Grant Agreement & Award Terms & Conditions)	AMS-33	56	1.0000	56.00	2.0000	112.00			0.00
	Registration with SAM.gov (OMB #3090-0290)	None	56	1.0000	56.00	2.0000	112.00			0.00
	Recordkeeping							56	1.000	56.00
	<b>COMMON FORMS - BURDEN SUBMITTED UNDER OMB APPROVED NUMBERS</b>				0.00		0.00			0.00
	Application for Federal Assistance CF (OMB # 4040-0004) (Discretionary)	SF-424	56	1.0000	56.00	1.0000	56.00			0.00
	<b>SUBTOTAL</b>				224.00		1,008.00	56		56.00

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SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)
	Request for Advance/Reimbursement (OMB #4040-0012)	SF-270	56	3.0000	168.00	1.0000	168.00			0.00
	Assurances - Non-Construction Program (OMB #4040-0007)	SF-424B	56	1.0000	56.00	0.2500	14.00			0.00
	Federal Financial Report (OMB #4040-0014)	SF-425	56	1.5000	84.00	1.0000	84.00			0.00
	Tangible Personal Propoert Report (OMB #4040-0018)	SF-428	56	1.0000	56.00	2.7500	154.00			0.00
					0.00		0.00			0.00
	<b>LOCAL FOOD PROMOTION PROGRAM (LFPP) (Previously 0581-0287)</b>				0.00		0.00			0.00
	<b>SUBTOTAL</b>				0.00		0.00	0		0.00

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SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J)  (K)	
	<b>STANDARDIZED GRANT FORMS</b>				0.00			0.00			0.00
	Request for Applications (Previously "LFPP Request for Applications announcement & Program Guidelines")	None	750	1.0000	750.00	4.0000		3,000.00			0.00
	Application Components (Previously "LFPP Grant Narrative & Instructions") (same form for FMPP, burden shown under each program)	None	750	1.0000	750.00	10.0000		7,500.00			0.00
	Project Beneficiaries Questionnaire <b>(NEW)</b>	None	200	1.0000	200.00	0.5000		100.00			0.00
	Agreement Face Sheet (Grant Agreement & Award Terms & Conditions)	AMS-33	200	2.0000	400.00	2.0000		800.00			0.00
	Request for Grant Amendment (Narrative) <b>(NEW)</b>	None	200	2.0000	400.00	1.0000		400.00			0.00
	<b>SUBTOTAL</b>				2,500.00			11,800.00	0		0.00

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(K)Total/(I)Total = (J)Average  
(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

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**OMB NO.**  
0581-0240

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July 21, 2016

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SECTION OF REGS.	DESCRIPTION	FORMS NO (S) (If "none" so state)	REPORTS					RECORDS		
			NO. OF RESPONDENTS	NO OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. D x E)	HOURS PER RESPONSE	TOTAL HOURS (Col. F x G)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. I x J)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Accounting System & Financial Capability Questionnaire <b>(NEW)</b>	None	750	1.0000	750.00	1.0000	750.00			0.00
	Confirmation of Match (Previously "LFPP Verification Letter(s) of Matching Funds")	None	750	1.0000	750.00	1.0000	750.00			0.00
	Grant Terms & Conditions of Award (Reading) (Previously "LFPP Grant Program, General Terms & Conditions)	None	200	1.0000	200.00	2.0000	400.00			0.00
	Peer Reviewer Application & Qualification Form	None	100	1.0000	100.00	0.2500	25.00			0.00
	AMS Conflict of Interest & Confidentiality Statement for Grant Reviewers	AMS-34	150	1.0000	150.00	1.0000	150.00			0.00
	Consensus Scoresheet & Comments <b>(NEW)</b>	None	20	1.0000	20.00	0.5000	10.00			0.00
<b>SUBTOTAL</b>					1,970.00		2,085.00	0		0.00

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	Individual Reviewer Scoresheet ( <b>NEW</b> )	None	75	8.0000	600.00	2.1667	1,300.02			0.00
	AMS Worksheet to Accompany each SF-270 Request ( <b>NEW</b> )	None	300	5.0000	1,500.00	1.0000	1,500.00			0.00
	Interim Performance Report (Previously "LFPP Interim Performance Report")	None	300	1.0000	300.00	4.0000	1,200.00			0.00
	Final Performance Report (Previously "LFPP Final Performance Report")	None	300	1.0000	300.00	4.0000	1,200.00			0.00
	Registration with SAM.gov (OMB #3090-0290)	None	750	1.0000	750.00	2.0000	1,500.00			0.00
	HUD Promise Zone Certification Form (OMB #2506-0209)	HUD Form 50153	25	1.0000	25.00	0.5000	12.50			0.00
<b>SUBTOTAL</b>					3,475.00		6,712.52	0		0.00

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	Recordkeeping	None			0.00			0.00	300	1.000	300.00
	<b>Common Forms - burden submitted under OMB approved numbers</b>				0.00			0.00			0.00
	Application for Federal Assistance CF (OMB #4040-0004) (Discretionary)	SF-424	750	1.0000	750.00	1.0000	750.00				0.00
	Budget Information - Non-Construction Programs (OMB #4040-0006)	SF-424A	750	1.0000	750.00	1.8000	1,350.00				0.00
	Assurances - Non-Construction Program (OMB #4040-0007)	SF-424B	750	1.0000	750.00	0.2500	187.50				0.00
<b>SUBTOTAL</b>					0.00		0.00	300			300.00

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	Representations Regarding Felong Conviction & Tax Delinquent Status for Corporate Applicants (OMB #0505-0025)	AD-3030	750	1.0000	750.00	0.2500	187.50			0.00	
	Assurances Regarding Felong Conviction or Tax Delinquent Status for Corporate Applicants (OMB #0505-0025)	AD-3031	750	1.0000	750.00	0.0500	37.50			0.00	
	Federal Financial Report (OMB #4040-0014)	SF-425	300	2.0000	600.00	1.0000	600.00			0.00	
	Request for Advance/Reimbursement (OMB #4040-0012)	SF-270	300	3.0000	900.00	1.0000	900.00			0.00	
	ACH Vendor/Miscellaneous Payment Enrollment form (OMB #1510-0056)	SF-3881	75	1.0000	75.00	0.2500	18.75			0.00	
	Tangible Personal Property Report (OMB #4040-0018) (NEW)	SF-428	100	1.0000	100.00	2.7500	275.00			0.00	
	<b>SUBTOTAL</b>				0.00		0.00	0		0.00	

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	<b>SPECIALTY CROP MULTI-STATE PROGRAM (SCMP) (NEW PROGRAM)</b>				0.00			0.00			0.00
	STANDARDIZED GRANT FORMS				0.00			0.00			0.00
	Request for Applications	None	240	1.0000	240.00	4.0000		960.00			0.00
	Application Components	None	80	1.0000	80.00	10.0000		800.00			0.00
	Application Screening Checklist	None	25	3.0000	75.00	1.0000		75.00			0.00
	Registration with SAM.gov (OMB #3090-0290)	None	240	1.0000	240.00	2.0000		480.00			0.00
	<b>SUBTOTAL</b>				635.00			2,315.00	0		0.00

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SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S) (If "none" so state)  (C)	REPORTS					RECORDS		
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	Accounting system & Financial Capability Questionnaire	None	21	1.0000	21.00	1.0000	21.00			0.00
	Project Beneficiaries Questionnaire (Voluntary)	None	5	1.0000	5.00	0.5000	2.50			0.00
	Agreement Face Sheet (Grant Agreement & Award Terms & Conditions)	AMS-33	5	1.0000	5.00	2.0000	10.00			0.00
	Interim Performance Report	None	5	2.0000	10.00	4.0000	40.00			0.00
	Final Performance Report	None	5	1.0000	5.00	4.0000	20.00			0.00
	Request for Grant Amendment (Narrative)	None	5	1.0000	5.00	1.0000	5.00			0.00
<b>SUBTOTAL</b>					51.00		98.50	0		0.00

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	AMS Worksheet to Accompany each SF-270 Request	None	20	3.0000	60.00	1.0000	60.00			0.00
	Peer Reviewer Application & Qualification Form	None	80	1.0000	80.00	0.2500	20.00			0.00
	AMS Conflict of Interest & Confidentiality Statement for Grant Reviewers	AMS-34	30	1.0000	30.00	1.0000	30.00			0.00
	Consensus Scoresheet & Comments	None	80	1.0000	80.00	0.5000	40.00			0.00
	Individeual Reviewer Scoresheet	None	240	8.0000	1,920.00	2.1667	4,160.06			0.00
	Recordkeeping	None			0.00		0.00	20	1.000	20.00
	<b>SUBTOTAL</b>				2,170.00		4,310.06	20		20.00

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(K)Total/(I)Total = (J)Average  
(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

**NOTE:** The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

**TITLE OF INFORMATION COLLECTION DOCUMENT**  
AMS GRANTS

**OMB NO.**  
0581-0240

**DATE PREPARED**  
July 21, 2016

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS.  (A)	DESCRIPTION  (B)	FORMS NO (S)  (If "none" so state)  (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS  (D)	NO OF RESPONSES PER RESPONDENT  (E)	TOTAL ANNUAL RESPONSES  (Col. D x E)  (F)	HOURS PER RESPONSE  (G)	TOTAL HOURS  (Col. F x G)  (H)	NO. OF RECORD-KEEPERS  (I)	ANNUAL HOURS PER RECORD-KEEPER  (J)	TOTAL RECORD-KEEPING HOURS  (Col. I x J)  (K)	
<b>COMMON FORMS - BURDEN SUBMITTED UNDER OMB APPROVED NUMBERS</b>					0.00			0.00			0.00
	Application for Federal Assistance CF (OMB #4040-0004) (Discretionary)	SF-424	80	1.0000	80.00	1.0000	80.00			0.00	
	Budget Information - Non-Construction Programs (OMB #4040-0006)	SF-424A	80	1.0000	80.00	1.8000	144.00			0.00	
	Assurances - Non-Construction Program (OMB #4040-0007)	SF-424B	25	1.0000	25.00	0.2500	6.25			0.00	
	Federal Financial Report (OMB #4040-0014)	SF-425	20	3.0000	60.00	1.0000	60.00			0.00	
	Tangible Personal Property Report (OMB #4040-0018)	SF-428	2	1.0000	2.00	2.7500	5.50			0.00	
<b>SUBTOTAL</b>					0.00		0.00	0		0.00	

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(K)Total/(I)Total = (J)Average  
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**NOTE:** The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

**TITLE OF INFORMATION COLLECTION DOCUMENT**  
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<p><b>INSTRUCTIONS:</b> Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &amp;/or (I) = 13a (respondent is only counted once); cols. F &amp; I = 13b; cols. H &amp; K = 13c.</p> <p style="text-align: center;">(F)Total/(D)Total = (E)Average    (H)Total/(F)Total = (G)Average</p> <p>(K)Total/(I)Total = (J)Average</p> <p><b>NOTE:</b> The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" &amp; decimal will display.</p>	<p><b>TITLE OF INFORMATION COLLECTION DOCUMENT</b></p> <p style="font-size: 1.2em;">AMS GRANTS</p>	<p><b>OMB NO.</b></p> <p style="font-size: 1.2em;">0581-0240</p> <hr/> <p><b>DATE PREPARED</b></p> <p style="text-align: center;">July 21, 2016</p>
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IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS.	DESCRIPTION	FORMS NO (S) (If "none" so state)	REPORTS					RECORDS		
			NO. OF RESPONDENTS	NO OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. D x E)	HOURS PER RESPONSE	TOTAL HOURS (Col. F x G)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. I x J)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	ACH Vendor/Miscellaneous Payment Enrollment Form (OMB #1510-0056)	SF-3881	24	1.0000	24.00	0.2500	6.00			0.00
	Request for Advance/Reimbursement (OMB # 4040-0012)	SF-270	20	3.0000	60.00	1.0000	60.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
<b>SUBTOTAL</b>					0.00		0.00	0		0.00