SCMP Application Components

4.2 APPLICATION CHECKLIST

SF-424 – APPLICATION FOR FEDERAL ASSISTANCE (REQUIRED)

Each project must be submitted by a Participating State department of agriculture as a separate application with its own SF-424 – Application for Federal Assistance. DO NOT combine applications under one SF-424 form. Applications must be submitted via Grants.gov separately. The SF-424 form is available to applicants when accessing the SCMP opportunity at www.Grants.gov.

APPLICATION PACKAGE (REQUIRED)

The following documents must be prepared and consolidated outside of Grants.gov, then uploaded under SF-424 item #15. Click on "Add Attachments" and follow the instructions on the form. ***Combine and submit the following items in one file in the order they appear below.***

Narrative and Budget which consist of:
   a) Cover Page
   b) Table of Contents

   c) Abstract
   d) Narrative (not to exceed 15 pages)
   e) References, if applicable
   f) Budget Spreadsheet and Budget Narrative
Other Required Elements:
   a) Personnel Qualifications
   b) A Letter of Commitment from Each Partner
   c) 3 Letters of Support from Stakeholders or Beneficiaries
   d) Areas Affected by Project (attachment from Block 14 of the SF-424)

4.3 CONTENT AND FORM OF APPLICATION SUBMISSION