

ASCO-L1
(DRAFT)

In reply refer to:
U.S. CENSUS BUREAU
1201 EAST 10TH STREET
JEFFERSONVILLE, IN 47132-0001



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau

Washington, DC 20233-0001

Please find the User ID and Password, shown in green below, needed to complete the mandatory **2014 Report of Organization, NC-99001**, and **2014 Annual Survey of Manufactures, MA-10000(L)**. To access the electronic questionnaires, please login through our **Business Help Site, econhelp.census.gov/cosasm**. **Response is required within 30 days of receipt.**

We created the electronic reporting system to provide a cost-effective and user-friendly method to collect the Report of Organization and Annual Survey of Manufactures questionnaires. From the Business Help Site, you can access online services, view sample questionnaires and instruction manuals, and get answers to your questions. See the reverse side of this letter for general information.

The Report of Organization is used to update the Census Bureau's list of businesses and provides key source data for County Business Patterns and other statistical series. Companies, business analysts, and trade associations use this information in planning investments, production, and marketing. The Annual Survey of Manufactures provides data about manufacturing that are crucial to accurate estimates of domestic production and productivity, and to making sound decisions on economic trade policies.

Title 13, United States Code, Section 182 authorizes the Census Bureau to collect the information in these surveys; Section 224, makes **your response required or mandatory**, and Section 9 guarantees that **your response is confidential** and will be used for statistical purposes only. Applicable provisions of the law are provided on the Business Help Site. You may use reasonable estimates if book figures are not readily available.

If you need additional assistance, call 1-800-233-6136, Monday through Friday, between 8:00 a.m. to 4:30 p.m. Eastern Time.

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "William G. Bostic, Jr.".

William G. Bostic, Jr.
Associate Director for Economic Programs

Enclosures

Visit **econhelp.census.gov/cosasm**

- To Report Electronically
- To Get Help With Reporting