



Filing Deadline: November 30, 2016

**Federal Energy Regulatory Commission
FERC Form 580 Interrogatory on Fuel and Energy Purchase Practices**

**Fuel Procurement Policies and Practices
Privileged Addendum**

The Commission's regulations, in certain circumstances, provide for privileged treatment of certain information submitted, 18 C.F.R. 388.107, 388.112-13 (2015), but any such information ultimately may be subject to disclosure pursuant to the Freedom of Information Act, 5 U.S.C. 552 (2006), and the Commission's implementing regulations, 18 C.F.R. Part 388 (2015).

Use this form to answer and file as privileged FERC Form 580 Question 5 on fuel procurement policies and practices. Questions 1 through 4 and 6 through 8 must be answered using the FERC Form 580 and filed as public.

Refer to the general guidance and directions provided in the [2016 FERC Form 580 Desk Reference](#). Terms highlighted in blue are defined in the glossary. Your responses are due by November 30, 2016.

a) Enter the exact legal name of the filing Utility (as company is registered with the Commission).

Utility name:

5. Provide the information requested below regarding the Utility's fuel procurement policies and practices in place during 2014 and/or 2015 for fuels whose costs were subject to 18 CFR 35.14.

a1. How often does Utility management review the fuel procurement process?	Select value: <input type="text"/>				
a2. When was the last review?					
a3. Who conducted the last review? (Last, First, MI) & (Title)					
a4. What was covered in the last review?					
b1. Does the Utility have a policy on fuel inventory levels?					
b2. Does the policy state under what circumstance/s fuel inventory is increased or decreased?					
<input type="checkbox"/> Utility has no policy on fuel inventory levels.					
b3. When was the fuel inventory policy last reviewed, and who last approved it?					
b4. Who made the working decisions to change inventory levels? (Last, First, MI) & (Title)					
c. Describe any use by the Utility of systematic procedures for periodic market investigations of fuel costs and availability, particularly prior to renewal or renegotiation of contracts.					
d. Describe any environmental constraints which influenced the Utility's fuel purchase practices.					
e. What quality characteristics were routinely specified in the Utility's fuel contracts?					
<i>Fuel</i>	<i>Energy Content</i>	<i>Sulfur Content</i>	<i>Ash Content</i>	<i>Moisture Content</i>	<i>Other</i>
Coal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

		%	0%	>0-25%	25-50%	50-75%	75-100%
f. What percentage of the Utility's fuel was purchased from Utility-controlled (i.e. affiliate) sources?	Coal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Oil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Natural gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g1. How were potential fuel suppliers qualified?							
g2. What criteria are used to rank bidders?							
g3. How were credit and performance ratings of potential fuel suppliers checked?							
g4. Do you automatically select the lowest bidder?		Y <input type="checkbox"/> N <input type="checkbox"/>					
If not, what criteria are used for selection and negotiation of the fuel contract?							
g5. Describe the procurement procedures used on your most recent fuel procurement contract for both:							
- the purchase from a non-affiliated company							
- the purchase from an affiliated company							
h. Do the Utility's purchase policy practices differ for associated companies?		Y <input type="checkbox"/> N <input type="checkbox"/>					
If so, what generally are the differences?							