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FSA-85-1 (03-26-03)				U.S. Department of Agriculture Farm Service Agency		1. OMB No. 0560-NEW		2. Title of Clearance National Organic Program: Organic Certification Cost Share Program		
Reporting and Recordkeeping Requirements										
3. Description <i>(Title of Form, Report or Record)</i>	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public <i>(Col. 8 x 9=10 and Col. 10 x 11=12)</i>					
					8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
Grant Agreement Face Sheet (States)	x		none		56	1	56	2 hrs		112 hrs
Request For Advance or Reimbursement (States) OMB No. 4040-12		x	SF-270		56	2	112	1 hrs		112 hrs
Application for Federal Assistance (States)(OMB No. 4040-0003)		x	SF-424		56	1	56	1 hrs		56 hrs
Federal Financial Report (States) (OMB 4040-0014)		x	SF-425		56	2	112	1.5hrs		168 hrs
Narrative Report (States)	X		none		56	1	56	2 hrs		112 hrs
Spreadsheet of Operations Reimbursed (States)	x		none		56	2	112	2 hrs		224 hrs
Requ for Taxpayer ID and Cert. W-9		x	W-9		56	1	56	2 hr		112 hrs
OCCSP Application - Producer and/or handler application (farms)		x	CCC-884		12,000	1	12,000	1 hr		12,000hrs
Producer and/or handler Proof of USDA organic certification (farms)	x		Documentation		12,000	1	12,000	1 hr		12,000hrs
Producer and/or handler Itemized invoice of paid expenses (farms)	x		Documentation		12,000	1	12,000	1 hr		12,000hrs
Producer and/or handler Tax information (farms) (OMB No. 0560-0265)		x	AD-2047 or W-9		12,000	1	12,000	1 hr		12,000hrs
Direct Deposit Sign-up Form (farms) (OMB No. 1530-0006)		x	SF-1199A		12,000	1	12,000	10 min		2,000 hrs
travel times					7,000	1	7,000	1 hr		7,000
TOTALS □					12,056		67,560			57,560