

**Burden Estimate for Rural Cooperative Development Grant Program - 2016
USDA Rural Business-Cooperative Service**

Section of Notice (A)	Form No. (if any) (B)	No. of Respondents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F) (G)	Wage** Class (H)	Total Cost (G) x (H) (I)
APPLICANT BURDEN								
REQUIREMENTS - FORMS								
§ 4284.16(c)(3)	AD-1047 (0505-0027)	32	1	32	0.25	8	\$41.48	\$331.84
§ 4284.16(c)(3)	AD-1048 (0505-0027)	32	1	32	0.25	8	\$41.48	\$331.84
§ 4284.16(c)(3)	AD-1049 (0505-0027)	32	1	32	0.25	8	\$41.48	\$331.84
§ 4284.514(b)	RD 1942-46 (0570-0061)	32	1	32	1	32	\$41.48	\$1,327.36
§ 4284.8	RD 1940-1 (0570-0061)	32	1	32	0.25	8	\$41.48	\$331.84
§ 4284.16(a)	RD1940-20 (0575-0094)	32	1	32	6	192	\$41.48	\$7,964.16
§ 4284.16(b)	RD 400-4 (0570-0061)	32	1	32	0.25	8	\$41.48	\$331.84
REQUIREMENTS - NO FORMS								
§ 4284.510(c) Proposal		55	1	55	80	4400	\$41.48	\$182,512.00
§ 4284.11(a) Grant Agreement		32	1	32	1	32	\$41.48	\$1,327.36
§ 4284.12(b) Performance Reports		32	2	64	17	1088	\$41.48	\$45,130.24
§ 4284.12(c) Final Report		32	1	32	17	544	\$41.48	\$22,565.12
§ 1940.810(A) RD 1940-Q Exhibit A1		55	1	55	0.25	13.75	\$41.48	\$570.35
TOTAL				462		6,342		\$263,055.79
PAPERWORK REQUIREMENTS UNDER OTHER OMB NUMBERS								
§ 4284.510(b)	SF-424A (4040-0006)	55	1					
§ 4284.510(b)	SF-424B (4040-0007)	55	1					
§ 4284.16(c)(4)	SF - LLL (4040-0013)	32	1					
	SF-3881 (1510-0056)	32	1					
§ 4284.9	SF-270 (4040-0012)	32	12					
§ 4284.12(a)	SF-425 (4040-0014)	32	2					
Pub. L. 112-55	AD-3030 (0505-0025)	32	1					
Pub. L. 112-55	AD-3031 (0505-0025)	32	1					
§ 4284.510(b)	SF-424 (4040-0004)	55	1					

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Annual Cost to the FEDERAL GOVERNMENT							
<u>Application for the Rural Cooperative Development Grant</u>							
Receipt and Acknowledge of Applications		55	2	110	1	110	\$23.38
Data Entry and Scanning of Applications		55	2	110	1	110	\$23.38
Conduct Eligibility Determinations		55	1	55	3	165	\$53.80
<u>Panel Scoring Evaluation</u>							
Copying and destroying of applications		49	2	98	0.5	49	\$23.38
Panel member application review		49	3	147	3	441	\$45.40
Travel for panel members		9	1	9	45	405	\$45.40
Conduct panel		10	1	10	40	400	\$53.80
<u>Grant Award</u>							
Legal Document Preparation		32	1	32	1	32	\$45.40
Inform applicants of results		55	1	55	1	55	\$45.40
<u>Post Grant Award</u>							
Monitoring		32	1	32	25	800	\$45.40
Administrative		32	1	32	15	480	\$23.38
TOTAL						3,047	

**** Hourly Salary base rates**

\$23.38 is the base rate for a GS-7, step 5.
 \$41.48 is the base rate for a GS-12, Step 5;
 \$49.32.04 is the base rate for a GS-13, step 5;
 \$58.28 is the base rate for a GS-14, step 5
 \$45.40 is the average base rate for a GS-12 and GS-13, step 5
 \$53.80 is the average base rate of a GS-13 and GS-14 at step 5.
 These rates reflect the benefit of locality adjustment.

Total Cost (G) x (H) (I)

\$2,572
\$2,572
\$8,877

\$1,146
\$20,021
\$18,387
\$21,520

\$1,453
\$2,497

\$36,320
\$11,222
\$126,587