## **Shoreside Production Reports**

## Shoreside Production Report Data Entry

To create a shoreside production report, go to the eLandings System Internet location at: http://elandings.alaska.gov

Note on the eLandings homepage section titled, How to Get Started and below this title, Web eLandings selection # 2. Login to make a landing report:



You must be a **registered and activated user** to create a landing report in this system. You will need to enter your User ID and your password.

If you have forgotten your UserID, please reference your copy of the User Agreement. If you have forgotten your password, enter your email address, as provided in your User Agreement application and your password will be emailed to you within minutes.

| UserID:        | moodyfish                            |  |
|----------------|--------------------------------------|--|
| Password:      | ·····                                |  |
|                | Login                                |  |
|                |                                      |  |
|                |                                      |  |
| Forget your pa | assword? Enter your email address be | ow to have your password emailed to you. |
| Email          |                                      |  |

An individual user can be associated with one or more Operations. As an example, a business manager might be associated with three Operations - Big Fish Inc, WAI Processing, and the stationary floating processor, The Happy Lady. Each of these operations is unique, and the user is an authorized for each operation. When he logs into the eLandings system, he must designate which **Operation** he will be using to record the landing report. Most users will be associated with only one Operation, but if your business buys and processes, and in addition, performs custom processing for another Operation, you will have more than one Operation under your User Account. To create a new production report, simply select the correct operation, and then click on the Production Report button.

| Reports Menu                                       |  |                         |
|--|--|-------------------------|
| INFO - 1353: User Andy Mackerel logged in          | n  |                         |
| TO MAKE A NEW REPORT, please select your operation | tion and choose one of the following:      |                         |
| Operation: New Scotland                            | v  |                         |
| Crab Landing Report Gr                             | roundfish Landing Report Production Report | Import a Landing Report |
| Salmon Landing Report                              | Delivering Vessel ADF&G Number:            |                         |
| Salmon Report EZ Entry                             |  |                         |

The Production Report data entry page will open. Several fields are automatically filled in. The date defaults to today's date, this field can be edited if necessary. The ADF&G Proc code and the Federal Permit number are automatically filled in from the operation default values.

| Produc                         | Production Report Entry  |                |                              |                    |   |  |           |
|--------------------------------|--|----------------|------------------------------|--------------------|---|--|-----------|
| INFO - 1275:                   | INFO - 1275: Please enter data for new landing report  |                |                              |                    |   |  |           |
| Product                        | Production Report - 154879   |                |                              |                    |   |  |           |
| User: Andy                     | User: Andy Mackerel Company: NMFS Testing Operation PH: (206) 555-1212 Email: micky@wostmann.com |                |                              |                    |   |  | tmann.com |
| Report<br>Date:                | 08/14/2008   | 8              | Federal<br>Permit<br>Number: | 1010 NEKTON        | N |  | *         |
| ADF&G<br>Processor<br>Code     | F6937 Gla  | cier Bay F/V 🔹 | Number of<br>Observers       | 2                  |   |  |           |
| No Production (check if none): |  |                | No Deliverie                 | S (check if none): |   |  |           |

You need to enter the number of NMFS observers in the plant. If there are no observers then enter a zero; this field cannot be left blank.

Now you can enter data in the Production section of the report:

- Under the FMP Area drop down list select the appropriate area: GOA (Gulf of Alaska) or BSAI (Bering Sea/Aleutian Islands).
- Next enter the ADF&G species code for all groundfish species for which you have production data.
  A list of groundfish is available here and note that halibut is not a groundfish, so you are not required to enter the production of halibut.
- Product Type is either **P** (Primary) or **A** (Ancillary).
- Enter the product code the weight in pounds, as the fish were processed and shipped by the plant (not as originally received by the catcher vessel).

| Report<br>Date:            | 08/14/2008             | Federal<br>Permit<br>Number: | 1010 NEKTON                    | ×            |  |  |
|----------------------------|------------------------|------------------------------|--------------------------------|--------------|--|--|
| ADF&G<br>Processor<br>Code | F6937 Glacier Bay F/V  | Number of Observers          | 2                              |              |  |  |
| No Product                 | ion (check if none): 🛛 | No Deliveri                  | No Deliveries (check if none): |              |  |  |
| Production                 |                        |                              |                                |              |  |  |
| FMP Area                   | Species Code           | Product Type (P/A)           | ) Product Code                 | Weight (lbs) |  |  |
| GOA 👻                      | 270                    | Ρ                            | 7                              | 12.876       |  |  |
| BSAI 👻                     | 110                    | Α                            | 35                             | 1.235        |  |  |
| GOA 👻                      | 134                    | Ρ                            | 8                              | 5.476        |  |  |
| GOA 🗸                      | 124                    | Α                            | 35                             | 0.124        |  |  |
| BSAI 🗸                     | 121                    | Ρ                            | 7                              | 5.675        |  |  |
| <b></b>                    |                        |                              |                                |              |  |  |
| <b>`</b>                   |                        |                              |                                |              |  |  |
| <b>v</b>                   |                        |                              |                                |              |  |  |
|                            | Save                   | Mo                           | re Lines Cancel                |              |  |  |

If you need to look up any of the species or product codes, the Codes link at the top of the page will provide reference tables.

| eLandings<br>Reporting Component of the Interagency<br>Electronic Reporting System | Alaska Department of<br>Fish and Game | International Pacific Halibut<br>Commission | NOAA<br>Fisheries |
|--|---------------------------------------|---|-------------------|
| Reports Menu   | User Profile                          | Logout                                      |                   |

Once you have finished entering all the production items, click on the Save button. Once the report is saved you have the option of viewing a PDF of the report to review it. Note that by clicking on the View PDF button you are not submitting the report!

|  | Shoreside Lo<br>Daily Produ | ogbook<br>uction | <b>National Marine Fisheri</b><br>P.O. Box 21668<br>Juneau, AK 99802<br>Fax: 907-586-7131<br>Telephone: 907-586-785 | es Service<br>8    |              |
|--|-----------------------------|------------------|---|--------------------|--------------|
| Report ID: 154879<br>Federal Permit Number: 1010 |                             |                  | Processor Name: NEKTON  |                    |              |
|  | Report Date: 08/14/2008     |                  | □ No Production Initial Sent Date:  |                    |              |
| Numbe  | er of Observers: 2          |                  | □ No Deliveries Last Modified Date: 08/14/2008 16:01:   |                    |              |
| BSAI   | Products                    |                  |   |                    |              |
| Specie   | S                           | Product          |   | Product            |              |
| Code   | Name                        | Code             | Description   | Type (P/A)         | Weight (lbs) |
| 110  | P. cod                      | 35               | Stomachs. Ancillary only.   | A                  | 1.235        |
| 121  | Arrow fldr                  | 07               | Headed and Gutted, Western cut  | Р                  | 5.675        |
|  |                             |                  |   | <b>BSAI Total:</b> | 6.91         |
| GOA  | Products                    |                  |   |                    |              |
| Specie   | s                           | Product          |   | Product            |              |
| Code   | Name                        | Code             | Description   | Type (P/A)         | Weight (lbs) |
| 270  | Pollock                     | 07               | Headed and Gutted, Western cut  | P                  | 12.876       |
| 134  | Turbot                      | 08               | Headed and Gutted, Eastern cut  | Р                  | 5.476        |
| 124  | Dover sole                  | 35               | Stomachs. Ancillary only.   | А                  | 0.124        |
|  |                             |                  |   | GOA Total:         | 18.476       |
| Total Daily Production:                          |                             |                  |   |                    | 25.386       |

The PDF version of the Production Report. Note that the sent date is not filled out because this report has not yet be submitted.

Once you have reviewed the report, click on the Submit button