This participant had a previous approved request, so the new request is auto-populated from previous data.

1. Initiating a PGT Request via the service request tab:





Once the user selects “Create Request,” a task will be generated for review on the task dashboard.

1. First Review Step (Recommendation):



1. Second Review Step (Final Decision):



1. Read-Only Format of request after a decision has been made. The approval letter has been uploaded by the system in a pdf format. An example of the letter is below.



1. Participant Read only View of the request (post final decision):



If selected, the approval letter will open in a PDF format:

