Non-substantive Change Request to OMB Control # 0920-1011
Emergency Epidemic Investigation Data Collections
Year 3, Quarter 1 (Date Submitted: August 16, 2016)

This is a non-substantive change request for the Emergency Epidemic Investigations (EEI) Generic ICR, (OMB Control No. 0920-1011, Expiration 3/31/17). This allows the Centers for Disease Control and Prevention (CDC) to continue to conduct EEIs in response to acute public health emergencies resulting from outbreaks or events with undetermined agents, undetermined sources, undetermined modes of transmission, or undetermined risk factors. CDC frequently is called upon to conduct EEIs at the request of one or more external partners (e.g., local, state, tribal, military, port, other federal agency, or international health authorities, or other partner organizations) seeking support to respond to urgent public health problems. In response to external partner requests, CDC readily provides necessary epidemiologic support to facilitate appropriate engagement in epidemiological investigations. Such investigations often are dependent on rapid and flexible data collection that evolves during the investigation period.

This non-substantive change request is submitted to comply with the stated procedures in the approved EEI Generic ICR package (as specified in point 5 under Special Circumstances Relating to the Guidelines of 5 CFR 1320.5), "CDC maintains a library of data collection instruments that includes all final data collection instruments conducted under this generic ICR. This library and the updated burden numbers based on data collected via the "Burden Memo" are submitted to OMB quarterly as a non-substantive change to the generic ICR." This non-substantive change request includes the following: Burden Memos (Appendix 1) and final data collection forms (Appendix 2) for the investigations conducted under 0920-1011 for which data collection was completed during Y3Q1 (April 1, 2016 to June 30, 2016).

The actual burden for the three investigations completed during Y3Q1 was 2969 respondents and 1032 burden hours. This is less than the 3090 respondents and 1319 burden hours that was projected in the GenIC requests for these investigations.

Table 1. Burden in Y3Q1

Type of Respondents	Form Name	No. of Respondents	Avg. Burden per Response (in hrs.)	Total Burden (in hrs.)
Emergency Epidemic Investigation Participants	Emergency Epidemic Investigation Data Collection Instruments	2969	30/60	1032
Total				1032

Table 2 below summarizes the data collection form name and projected and actual burden for each approved GenIC. A projected burden of 0 indicates the data collection form was developed in the field.

Table 2. Y2Q3 Data Collection Forms and Projected and Actual Burden, By GenIC

GenIC No. (OMB)	Date Approved	Form Name	Projected Burden		Actual Burden	
			No. Respondents	Hours	No. Respondents	Hours
2016008-XXX	2/10/2016	Zika Virus Case Investigation Form	800	134	99	9
2016009-XXX	2/11/2016	Survey Questionnaire	548	183	613	307
2016009-XXX	2/11/2016	Chart Abstraction	137	137	3	83
2016010-XXX	2/12/2016	Case Investigation Form	25	32	61	77
2016010-XXX	2/12/2016	Medical Abstraction Form	0	0	4	25
2016010-XXX	2/12/2016	Case Series Form	0	0	9	45
2016011-XXX	2/17/2016	Zika Virus Case Investigation Form	30	5	0	0
2016011-XXX	2/17/2016	Assessment of Blood Collection and Use	72	72	63	63
2016012-XXX	3/18/2016	Invasive GAS in LTCF 2016 Employee Survey	354	89	182	46
2016012-XXX	3/18/2016	Resident Record Extraction Form	2	60	4	36
2016012-XXX	3/18/2016	Wound Care Survey	9	2	7	2
2016013-XXX	3/24/2016	Risk Factor Questionnaire	500	250	657	219
2016013-XXX	3/24/2016	Livestock Assessment Form	250	125	1052	18
2016014-XXX	3/25/2016	Telephone Interview Form	100	50	73	37
2016015-XXX	4/7/2016	Questionnaire for Cases and Controls	120	30	129	33
2016015-XXX	4/7/2016	Chart Abstraction Form	3	60	8	30
2016016-XXX	5/5/2016	Case Abstraction Form	10	40	2	0
2016016-XXX	5/5/2016	Case Interview Form	10	20	2	1
2016016-XXX	5/5/2016	Contact Interview/Abstraction Form	120	30	1	1
		Total	3090	1319	2969	1032