

INSTRUMENT #3

PERFORMANCE REPORTING SYSTEM DATA ENTRY FORM

The 93 estimated grantees will report measures on participant demographics, behaviors, intentions, and perceived effects; attendance, reach, and dosage; implementation challenges and needs for technical assistance; and structure, cost, and support for program implementation. The contractor (Mathematica Policy Research) will develop tools grantees can use to aggregate data originating from sub-awardee providers and to organize all of the performance measures data elements to facilitate entry into the national system. However, these tools are considered voluntary and to be used at the discretion of the grantees. Grantees may elect to use alternative means to collect and aggregate the data that will be submitted. The only requirement will be that all grantees enter the required measures into the national system systematically, and for that they will use an online form that contains all of the items in this instrument.

**Measures of Demographics and Behaviors
 Collected at Program Entry**

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

| | | | |
|--------------------------------|------------------------|--|------------------------|
| | Enter Count | | Enter Count |
| Total Entry Surveys Completed: | | Total Exempt from Sensitive Questions: | |

| | | |
|------------|-----------------|--|
| Age | Age 10 | |
| | Age 11 | |
| | Age 12 | |
| | Age 13 | |
| | Age 14 | |
| | Age 15 | |
| | Age 16 | |
| | Age 17 | |
| | Age 18 | |
| | Age 19 | |
| | Age 20 | |
| | Age 21 or older | |
| | Total | |
| | Missing | |

| | | |
|------------------------|----------------|--|
| Gender Identity | Male | |
| | Female | |
| | Transgender | |
| | Something else | |
| | Unsure | |
| | Total | |
| | Missing | |

| | | |
|--------------------|----------------|--|
| Orientation | Straight | |
| | Gay or Lesbian | |
| | Bisexual | |
| | Something else | |
| | Unsure | |
| | Total | |
| Missing | | |

| | | |
|---|--------------|--|
| Language(s) Spoken at Home | English | |
| | Spanish | |
| | Other: _____ | |
| | Total | |
| | Missing | |

| | |
|------------------------------|--|
| Total marked as LGBTQ | |
| Missing | |

THE PAPERWORK REDUCTION ACT OF 1995

Public reporting burden for this collection of information is estimated to average 14 to 18 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

| | | Enter Count |
|------------------|---------|----------------|
| Hispanic /Latino | Yes | |
| | No | |
| | Total | |
| | Missing | |

| | | |
|------|---|--|
| Race | American Indian or Alaska Native | |
| | Asian | |
| | Black or African American | |
| | Native Hawaiian or Other Pacific Islander | |
| | White or Caucasian | |
| | Total | |
| | Missing | |

| | | |
|------------------------|---|--|
| Vulnerable Populations | In foster care, living with a family | |
| | In foster care, living in a group home | |
| | Couch surfing or moving from house to house | |
| | Living in a place not meant to be a residence, such as outside, in a tent city or homeless camp, in a car, in an abandoned vehicle, or in an abandoned building | |
| | Staying in an emergency shelter, transitional living program, or motel | |
| | In juvenile detention, jail, prison or another correctional facility, or under the supervision of a probation officer | |
| | Total | |
| | Missing | |

| | | Enter Count |
|---------|---|----------------|
| Grade | Grade 4 | |
| | Grade 5 | |
| | Grade 6 | |
| | Grade 7 | |
| | Grade 8 | |
| | Grade 9 | |
| | Grade 10 | |
| | Grade 11 | |
| | Grade 12 | |
| | School does not assign grade levels | |
| | Dropped out of school and is not working on getting a high school diploma or GED | |
| | Working toward GED | |
| | Has high school diploma or GED but is not currently enrolled in college or technical school | |
| | Has high school diploma or GED and is currently enrolled in college or technical school | |
| | Total | |
| Missing | | |

**Measures of Demographics and Behaviors
Collected at Program Entry**

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

Enter Count

| | All of the Time | Most of the Time | Some of the Time | None of the time | Missing | Total |
|--|-----------------|------------------|------------------|------------------|---------|-------|
| How often in past three months: | | | | | | |
| Cared about doing well in school | | | | | | |
| Shared ideas or talked about things that really matter with a parent or guardian | | | | | | |
| Resisted or said no to peer pressure | | | | | | |
| Managed conflict without causing more conflict | | | | | | |
| Knew how to manage stress | | | | | | |
| Managed money carefully | | | | | | |
| Had friends that kept them out of trouble | | | | | | |
| Were respectful toward others | | | | | | |

Measures of Demographics and Behaviors Collected at Program Entry

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

Enter Count

| | Yes | No | Missing | Total |
|------------------------------------|-----|----|---------|-------|
| Ever had vaginal sex | | | | |
| Ever had oral sex ^s | | | | |
| Ever had anal sex ^s | | | | |
| Ever been/gotten someone pregnant* | | | | |

| | 0 | 1 | 2 | 3+ | Missing | Total |
|--|---|---|---|----|---------|-------|
| How many times been/gotten someone pregnant* | | | | | | |

| | 0 | 1 | 2-3 | 4+ | Missing | Exempt | Total |
|--|---|---|-----|----|---------|--------|-------|
| How many times had vaginal sex in past 3 months* | | | | | | | |
| Number of people with whom had vaginal sex in past 3 months* | | | | | | | |
| How many times had oral sex in past 3 months* ^s | | | | | | | |
| Number of people with whom had oral sex in past 3 months* ^s | | | | | | | |
| How many times had anal sex in past 3 months* ^s | | | | | | | |
| Number of people with whom had anal sex in past 3 months* ^s | | | | | | | |

| | All of the time | Most of the time | Some of the time | None of the time | Missing | Exempt | Total |
|---|-----------------|------------------|------------------|------------------|---------|--------|-------|
| How often used a condom for vaginal sex in past three months** | | | | | | | |
| How often used birth control <u>other</u> than condoms for vaginal sex in past three months** | | | | | | | |
| How often had vaginal sex without condom or birth control in past three months** | | | | | | | |
| How often used a condom or dental dam for oral sex in past three months** ^s | | | | | | | |
| How often used a condom for anal sex in past three months** ^s | | | | | | | |

* Report youth never having that type of sex as "0".

** Reported only for those who had that type of sex within past three months.

(^s) indicates a sensitive question.

Measures of Demographics, Intentions, and Perceived Effects Collected at Program Exit

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

| | |
|--------------------------------|------------------------|
| | Enter Count |
| Total Entry Surveys Completed: | |

| | | |
|------------|-----------------|--|
| Age | Age 10 | |
| | Age 11 | |
| | Age 12 | |
| | Age 13 | |
| | Age 14 | |
| | Age 15 | |
| | Age 16 | |
| | Age 17 | |
| | Age 18 | |
| | Age 19 | |
| | Age 20 | |
| | Age 21 or older | |
| | Total | |
| | Missing | |

| | | |
|---|--------------|--|
| Language(s) Spoken at Home | English | |
| | Spanish | |
| | Other: _____ | |
| | Total | |
| | Missing | |

| | | |
|------------------------|----------------|--|
| Gender Identity | Male | |
| | Female | |
| | Transgender | |
| | Something else | |
| | Unsure | |
| | Total | |
| | Missing | |

| | | |
|--------------------|----------------|--|
| Orientation | Straight | |
| | Gay or Lesbian | |
| | Bisexual | |
| | Something else | |
| | Unsure | |
| | Total | |
| Missing | | |

| | | |
|--|------------------------------|--|
| | Total marked as LGBTQ | |
| | Missing | |

| | | Enter Count |
|---------------------|---------|----------------|
| Hispanic/ Latino | Yes | |
| | No | |
| | Total | |
| | Missing | |

| | | |
|------|---|--|
| Race | American Indian or Alaska Native | |
| | Asian | |
| | Black or African American | |
| | Native Hawaiian or Other Pacific Islander | |
| | White or Caucasian | |
| | Total | |
| | Missing | |

| | | |
|------------------------|---|--|
| Vulnerable Populations | In foster care, living with a family | |
| | In foster care, living in a group home | |
| | Couch surfing or moving from house to house | |
| | Living in a place not meant to be a residence, such as outside, in a tent city or homeless camp, in a car, in an abandoned vehicle, or in an abandoned building | |
| | Staying in an emergency shelter, transitional living program, or motel | |
| | In juvenile detention, jail, prison or another correctional facility, or under the supervision of a probation officer | |
| | Total | |
| | Missing | |

| | | Enter Count |
|---------|---|----------------|
| Grade | Grade 4 | |
| | Grade 5 | |
| | Grade 6 | |
| | Grade 7 | |
| | Grade 8 | |
| | Grade 9 | |
| | Grade 10 | |
| | Grade 11 | |
| | Grade 12 | |
| | School does not assign grade levels | |
| | Dropped out of school and is not working on getting a high school diploma or GED | |
| | Working toward GED | |
| | Has high school diploma or GED but is not currently enrolled in college or technical school | |
| | Has high school diploma or GED and is currently enrolled in college or technical school | |
| | Total | |
| Missing | | |

Measures of Demographics, Intentions, and Perceived Effects Collected at Program Exit

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

Enter the number of respondents who report the program made them much more, somewhat more, about the same, somewhat less, or much less likely to exhibit the following adult behaviors or sexual activities.

| | Much more likely | Somewhat more likely | About the same | Somewhat less likely | Much less likely | Not at all likely | Will Abstain | Missing | Total |
|--|------------------|----------------------|----------------|----------------------|------------------|-------------------|--------------|---------|-------|
| Be the best they can be | | | | | | | | | |
| Resist or say no to peer pressure | | | | | | | | | |
| Know how to manage stress | | | | | | | | | |
| Manage conflict without causing more conflict | | | | | | | | | |
| Form friendships that keep them out of trouble | | | | | | | | | |
| Be respectful toward others | | | | | | | | | |
| Make plans to reach their goals | | | | | | | | | |
| Care about doing well in school | | | | | | | | | |
| Get more education after high school | | | | | | | | | |
| Get a steady job or after finishing school | | | | | | | | | |
| Share ideas or talk about things that really matter with a parent or guardian | | | | | | | | | |
| Make healthy decisions about drugs and alcohol | | | | | | | | | |
| Manage money carefully, such as making a budget, saving, or investing | | | | | | | | | |
| Have vaginal sex in the next 3 months | | | | | | | | | |
| Use a condom if having vaginal sex in the next 3 months | | | | | | | | | |
| Use birth control <u>other</u> than condoms if having vaginal sex in the next 3 months | | | | | | | | | |
| Use a condom or other form of birth control if having vaginal sex in the next 3 months | | | | | | | | | |
| Have oral sex in the next 3 months | | | | | | | | | |
| Use a condom or dental dam if having oral sex in the next 3 months | | | | | | | | | |
| Have anal sex in the next 3 months | | | | | | | | | |
| Use a condom if having anal sex in the next 3 months | | | | | | | | | |

**Measures of Demographics, Intentions, and Perceived Effects
Collected at Program Exit**

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

| | All of the time | Most of the time | Some of the time | None of the time | Missing | Total |
|--|-----------------|------------------|------------------|------------------|---------|-------|
| Enter the number of respondents who assessed their program experience according to the scale to the right. | | | | | | |
| Felt interested in program sessions and classes | | | | | | |
| Felt the material presented was clear | | | | | | |
| Felt discussions or activities helped to learn program lessons | | | | | | |
| Had a chance to ask questions about topics or issues that came up in the program | | | | | | |
| Felt respected as a person | | | | | | |
| Were picked on, teased, or bullied | | | | | | |
| Witnessed people being picked on, teased, or bullied because people thought they were LGBT | | | | | | |
| Witnessed people being picked on, teased, or bullied because of their race or ethnic background | | | | | | |

Measures of Attendance, Reach, and Dosage

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

| | | Enter Count |
|---|---|----------------|
| <i>Enter the number of youth during the reporting period who:</i> | | |
| Reach | Attended at least one program session | |
| | <i>Program Setting</i> | |
| Program Setting | Attended a session in school during school | |
| | Attended a session in school after school | |
| | Attended a session in a community-based organization | |
| | Attended a session in a clinic | |
| | Attended a session in a foster care setting | |
| | Attended a session in a juvenile detention center | |
| | Attended a session in a residential mental health treatment facility | |
| | Attended a session in another setting | |
| Majority | <i>Indicate whether more than 50 percent of youth attending the program were:</i> | |
| | In foster care | |
| | Homeless or runaway | |
| | Pregnant or parenting | |
| | LGBTQ | |
| | In adjudication systems | |
| Attendance | <i>Enter the appropriate count below</i> | |
| | The number of youth who completed at least 75 percent of scheduled program hours | |

Measures of Attendance, Reach, and Dosage

| | | |
|---|--|---|
| REPORT PERIOD | | [reporting period] |
| Grantee: | | Enter grantee name |
| Provider: | | Enter provider name |
| Program: | | Enter program name |
| Enter a unique identifier for each cohort that received the program during this reporting period. | Did the cohort complete the program during the reporting period (Y/N)? | For those cohorts that completed the program during the reporting period, how many hours of programming, overall, were delivered? |
| Cohort-1 | | |
| Cohort-2 | | |
| Cohort-3 | | |
| Cohort-4 | | |
| Cohort-5 | | |
| Cohort-6 | | |
| Cohort-7 | | |
| Cohort-8 | | |
| Cohort-9 | | |
| Cohort-10 | | |
| Cohort-11 | | |
| Cohort-12 | | |
| Cohort-13 | | |
| Cohort-14 | | |
| Cohort-15 | | |
| Cohort-16 | | |
| Cohort-17 | | |
| Cohort-18 | | |
| Cohort-19 | | |
| Cohort-20 | | |
| Cohort-21 | | |
| Cohort-22 | | |
| Cohort-23 | | |
| Cohort-24 | | |
| Cohort-25 | | |

Measures of Implementation Challenges and Needs for Technical Assistance

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |

Use the scale at the right to indicate how provider assessed the implementation challenges below.

| | Not a Problem | Somewhat a problem | A serious problem |
|---|---------------|--------------------|-------------------|
| Recruiting youth | | | |
| Keeping youth engaged | | | |
| Getting youth to attend regularly | | | |
| Recruiting qualified staff | | | |
| Ensuring facilitators understand content | | | |
| Covering program content | | | |
| Staff turnover | | | |
| Negative peer reactions | | | |
| Youth behavioral problems | | | |
| Natural disasters | | | |
| Program facilities | | | |
| Obtaining buy-in or support from key stakeholders | | | |

Use the scale at the right to indicate if the provider has expressed interest in receiving technical assistance for the implementation factors below.

| | Not Interested | Somewhat Interested | Very Interested |
|---|----------------|---------------------|-----------------|
| Recruiting youth | | | |
| Keeping youth engaged in program sessions | | | |
| Getting youth to attend regularly | | | |
| Recruiting qualified staff | | | |
| Training facilitators | | | |
| Retaining staff | | | |
| Minimizing negative peer reactions | | | |
| Addressing youth behavioral issues | | | |
| Obtaining buy-in or support from key stakeholders | | | |
| Evaluation (e.g., how to select or manage an evaluator, data collection, data analysis, and report writing) | | | |
| Parent support and engagement | | | |
| Other | | | |

Measures of Structure, Cost, and Support for Program Implementation

| | |
|----------------------|--------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |

PREP Funding

| | |
|---|----|
| Total amount of PREP grant funding obligated (including any rollover funds) during [reporting period] | \$ |
| Of that total, percentage obligated for: | |
| • Direct service provision (youth programming) | % |
| • Training, technical assistance, and monitoring conducted at the grantee level | % |
| • Evaluation and/or research | % |
| • Retained for administrative purposes at the grantee level | % |

Grantee Staffing

Count

| | |
|---|--|
| Number of grantee staff involved in overseeing PREP | |
| Number of grantee FTEs involved in overseeing PREP | |

Grantee Observation, Training and Technical Assistance

(Y/N)

| | |
|---|--|
| Grantee or its designee observed program delivery to monitor quality and fidelity to program models | |
| Type of organization that conducted observations (mark all that apply): | |
| ● Grantee | |
| ● Developer | |
| ● Training or technical assistance partner | |
| ● Evaluation partner | |
| ● Program provider | |
| Grantee or its designee provided technical assistance to support program implementation | |
| Type of organization that provided technical assistance (mark all that apply): | |
| ● Grantee | |
| ● Developer | |
| ● Training or technical assistance partner | |
| ● Evaluation partner | |
| ● Program provider | |
| Grantee or its designee conducted training of facilitators who deliver the program (or of other staff who might train facilitators) | |
| Type of organization that conducted program facilitator training (mark all that apply): | |
| ● Grantee | |
| ● Developer | |
| ● Training or technical assistance partner | |
| ● Evaluation partner | |
| ● Program provider | |

Provider Count

Count

| | |
|----------------------------|--|
| Number of providers funded | |
| Number of new providers | |

Measures of Structure, Cost, and Support for Program Implementation

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |

| | Amount |
|---|---------------|
| PREP award amount (for current reporting period only) | \$ |
| Amount of non-PREP funding received during current reporting period to support PREP programming | \$ |

| | (Y/N) |
|---|--------------|
| Is provider new for the [reporting period]? | |
| Did provider serve youth during the [reporting period]? | |

| | Count |
|--|--------------|
| Number of PREP facilitators working for provider | |
| Number of PREP facilitators trained in delivering core program model | |
| Number of PREP facilitators observed once | |
| Number of PREP facilitators observed twice or more | |

Measures of Structure, Cost, and Support for Program Implementation

| | |
|----------------------|---------------------|
| REPORT PERIOD | [reporting period] |
| Grantee: | Enter grantee name |
| Provider: | Enter provider name |
| Program: | Enter program name |

| | |
|---|--|
| Program Delivery | |
| Program model implemented | |
| Number of intended program delivery hours | |

| Indicate which, if any, of the following youth groups are target populations for the provider's program | | Y / N |
|---|---|-------|
| Target Population | Youth in foster care | |
| | Homeless or runaway youth | |
| | Youth living with HIV/AIDS | |
| | Pregnant or parenting youth | |
| | Hispanic/Latino youth | |
| | African American youth | |
| | Native American youth | |
| | LGBTQ youth | |
| | Youth in adjudication systems | |
| | Male youth | |
| | Youth in high-need geographic areas | |
| | Out of school or dropout youth | |
| | Youth in residential treatment for mental health issues | |
| Trafficked youth | | |

| Indicate which of the following adulthood preparation subjects (APS) are covered by the program | | Y / N |
|---|--------------------------------|-------|
| Adulthood Preparation Subjects | Healthy relationships | |
| | Adolescent development | |
| | Financial literacy | |
| | Parent child communication | |
| | Educational and career success | |
| | Healthy life skills | |

| For each APS selected, indicate whether content is (mark all that apply): | | Y / N |
|---|--|-------|
| Source of Adulthood Preparation Subjects Content | Included in the program's evidence-based or evidence-informed APP curriculum | |
| | Covered by incorporating an entire additional existing curriculum | |
| | Covered by adding selected lessons from another existing curriculum | |
| | Covered by original content that we or a partner organization created | |