

## Screen shots of the Baseline Information Form (BIF) as presented on the Participant Data System

This supporting document provides screen shots of the Cascades Job Corps study Baseline Information Form (BIF), as study participants will fill it out using the web-based Participant Data System. The BIF questions currently programmed into the Participant Data System are those that the evaluation expects to collect directly from participants, and excludes those that the evaluation expects to collect from the Job Corps MIS (i.e., the items marked with an asterisk on the Baseline Information Form).

The screenshot shows a web browser window with the URL `cascades.dev/bif`. The page title is "Home / Baseline Information Form". In the top right corner, it displays "Form Approved", "OMB Control No. 1290-XXXX", and "Expiration Date X/XX/2020".

The main content area is titled "A. Your Contact Information" and contains the following fields:

- A1a. First Name:** Text input field containing "John".
- A1b. Middle Name:** Empty text input field.
- A1c. Last Name:** Text input field containing "Student".
- A2. Nickname:** Empty text input field.
- None
- A3. Date of Birth:** Text input field containing "09/30/1999".
- A4. Social Security Number:** Text input field containing "xxx-xx-4887".
- A5. Cell Phone Number:** Empty text input field.
- Check this box if you do not have a cell phone.

**A6. May we send automated text messages to your cell phone?**

*The research team will need to contact you in about 18 months to complete another survey. We will stay in touch every few months between now and then to make sure we have your most recent contact information. If you agree to be contacted by text message, please keep in mind that your cell phone carrier may charge you a fee to receive or send text messages. Whether or not you get charged a fee depends on your plan.*

Yes  No

**A6a. Do you have a "smart phone" (a phone with internet and email access)?**

Yes  No  I don't know

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**A7. What is the email address you use most often?**

Check this box if you do not have an email address.

**A8. May we contact you through Facebook, Twitter, Instagram, or other social networks?**

Yes  No

**A8a. What is your username for each network?**

**Facebook:**  Enter username

**Twitter:**  Enter username

**Instagram:**  Enter username

**Other (specify):**  Enter username

**B. Future Contact**

We want to be sure we can reach you when it is time to complete the 18 month follow-up survey, so we will stay in touch every few months between now and then to make sure we have your most recent contact information. In case we have trouble reaching you, we ask you to give us contact information for people who will always know where you are and how to reach you. We will NOT discuss or share any of your personal information or survey answers with anyone you list as a contact. Your personal information and answers are private.

**B1. Please provide contact information for your mother or female guardian.**

*Please answer this question for your female guardian (for example, your grandmother), if your mother was not the main person who you grew up with. If your mother or female guardian is no longer living or not a part of your life, please provide contact information for your father or a male guardian.*

**Name:**

**Relationship to you:**

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**Street Address 1:**

**Street Address 2:**  Apartment, suite, unit, building, floor, etc.

**City:**

**State:**  Select

**Zipcode:**

**Cell Phone:**

**Home Phone:**

**Email Address:**

**B2. Please provide contact information for one of your grandmothers, or another older relative that you are especially close to.**

*Please list a family member that you think is likely to still be alive and at this address in 18 months.*

**Name:**

**Relationship to you:**

**Street Address 1:**

**Street Address 2:**  Apartment, suite, unit, building, floor, etc.

**City:**

**State:**  Select

**Zipcode:**

**Cell Phone:**

**Home Phone:**

**Email Address:**

**B3. Please provide the name and contact information for another trusted friend or family member.**

*Please list someone who will always know where you are and how to reach you in the future.*

**Name:**

**Relationship to you:**

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**Street Address 1:**

**Street Address 2:**

**City:**

**State:**

**Zipcode:**

**Cell Phone:**

**Home Phone:**

**Email Address:**

**C. Background**

**C1. Are you male or female?**  
 Male  Female

**C2. Did you speak a language other than English at home when you were growing up?**  
 Yes  No

**C3. What is the highest level of education your mother/female guardian completed?**  
*Please answer this question for your female guardian (for example, your grandmother), if your mother was not the main person who you grew up with.*

Did not complete high school (no diploma or GED)     Associate's degree (AA)  
 High school graduate     Bachelor's degree or higher  
 GED     I don't know  
 Technical/trade school     No mother/female guardian  
 Some college classes, but no degree

**C4. What is the highest level of education your father/male guardian completed?**  
*Please answer this question for your female guardian (for example, your grandmother), if your mother was not the main person who you grew up with.*

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Did not complete high school (no diploma or GED)     Associate's degree (AA)  
 High school graduate     Bachelor's degree or higher  
 GED     I don't know  
 Technical/trade school     No mother/female guardian  
 Some college classes, but no degree

**C5. Is your mother (or female guardian) currently working at a job for pay?**  
*This does not include odd jobs, illegal or "off-the-books" work, or work where she does not get paid.*  
 Yes  No  I don't know

**C6. Is your father (or male guardian) currently working at a job for pay?**  
*This does not include odd jobs, illegal or "off-the-books" work, or work where she does not get paid.*  
 Yes  No  I don't know

**C7. Are you (or your family if you live with them) currently receiving food stamps (also called Supplemental Nutrition and Assistance Program, or SNAP)?**  
 Yes  No  I don't know

**C8. Have you or your family ever received welfare or cash assistance (also called Temporary Assistance for Needy Families, or TANF)?**  
 Yes  No  I don't know

**C9. Have you ever been arrested?**  
 Yes  No

**C10. Which of the following best describes where you lived just before you applied to Job Corps?**

Living with your family (for example, a parent or grandparent)     In a halfway house/transitional house  
 Own/rent apartment, room, house     In a residential treatment center  
 Permanently living at someone's apartment, room, or house     Homeless  
 Temporarily staying at someone's apartment, room, or house     Living in a college dormitory/on-campus housing  
 Staying with foster guardian/in foster system     Living in military housing/barracks

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**D. Employment and Education**

**D1. How have you been spending most of your time in the last 12 months? MARK ALL THAT APPLY.**

Working full-time (35 or more hours per week)
  Going to college  
 Working part-time (less than 35 hours per week)
  Looking for a job  
 Going to high school
  Taking care of my children/parent/siblings at home  
 Going to technical/trade school
  Serving in the military/reserves  
 Working on a GED/Alternative school
  Other (Specify:)

**D2. Have you ever had an Individualized Education Program (IEP) or a "504 plan"?**  
 Yes  No

**D3. Were you ever suspended from school?**  
 Yes  No

**D4. Have you ever repeated a grade or been held back?**  
 Yes  No

**E. Your Views and Goals**

**E1. Who suggested Job Corps to you?**

I decided myself
  A judge/someone from the justice system  
 A relative
  Someone else (specify:)   
 A school counselor or truant officer

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**E2. What are the two most important reasons you decided to apply to Job Corps? MARK ONLY TWO.**

I want to get my GED/high school diploma
  I want to get my life on track  
 I want to join the military
  I want to get a job  
 I want to go to college/get more training
  Other (specify:)

**E3. What is the highest level of school you expect to complete at some point in your life?**  
*If you are not sure, please pick your best guess.*

I do not plan to complete high school (no diploma or GED)
  Some college classes, but no degree  
 High school graduate
  Associate's degree (AA)  
 GED
  Bachelor's degree or higher  
 Technical/trade school
  I don't know

**E4. How much are you interested in a career in...**

**a. Advanced Machining**  Not at all  Somewhat  Extremely  
**b. Automotive and Machine Repair**  Not at all  Somewhat  Extremely  
**c. Construction**  Not at all  Somewhat  Extremely  
**d. Finance and Business Services**  Not at all  Somewhat  Extremely  
**e. Healthcare**  Not at all  Somewhat  Extremely  
**f. Hospitality**  Not at all  Somewhat  Extremely  
**g. Information Technology (IT) Services**  Not at all  Somewhat  Extremely

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h. Renewable Resources and Energy  Not at all  Somewhat  Extremely

i. Retail Sales and Services  Not at all  Somewhat  Extremely

j. Security Services  Not at all  Somewhat  Extremely

k. Transportation  Not at all  Somewhat  Extremely

**E5. In general, some people have an easier or harder time with problems or difficulties. How true do you think are the following statements?**

a. I can always manage to solve difficult problems if I try hard enough.  
 Not at all true  Somewhat true  Mostly true  Entirely true

b. It is easy for me to stick to my aims and accomplish my goals.  
 Not at all true  Somewhat true  Mostly true  Entirely true

c. I am confident that I can deal well with unexpected events.  
 Not at all true  Somewhat true  Mostly true  Entirely true

d. Thanks to my wits, I know how to handle unexpected situations.  
 Not at all true  Somewhat true  Mostly true  Entirely true

e. I can solve most problems if I invest the necessary effort.  
 Not at all true  Somewhat true  Mostly true  Entirely true

f. I can remain calm when facing problems because I can rely on my ability to cope.  
 Not at all true  Somewhat true  Mostly true  Entirely true

g. When I am faced with a problem, I can usually find several solutions.  
 Not at all true  Somewhat true  Mostly true  Entirely true

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g. When I am faced with a problem, I can usually find several solutions.  
 Not at all true  Somewhat true  Mostly true  Entirely true

h. If I am in trouble, I can usually think of a solution.  
 Not at all true  Somewhat true  Mostly true  Entirely true

i. I can usually handle whatever comes my way.  
 Not at all true  Somewhat true  Mostly true  Entirely true

**E6. To what extent do you agree or disagree with each of these statements?**

a. My goals in life are becoming clearer.  
 Strongly Disagree  Disagree  Mostly Disagree  
 Mostly Agree  Agree  Strongly Agree

b. I have a pretty good sense of the path I want to take in life and the steps to take to get there.  
 Strongly Disagree  Disagree  Mostly Disagree  
 Mostly Agree  Agree  Strongly Agree

c. I have a clear sense of my beliefs and values.  
 Strongly Disagree  Disagree  Mostly Disagree  
 Mostly Agree  Agree  Strongly Agree

d. I can envision the kind of person I'd like to become.  
 Strongly Disagree  Disagree  Mostly Disagree  
 Mostly Agree  Agree  Strongly Agree

e. I feel my life is filled with meaning, a sense of purpose.  
 Strongly Disagree  Disagree  Mostly Disagree  
 Mostly Agree  Agree  Strongly Agree

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**E7. When something bad happens to me in the real world (like having problems in class or at work)...**

**a. I tell myself I'll do better next time.**  
 Not at all true     Not very true     Sort of true     Very true

**b. I try to figure out what I did wrong so that it won't happen again.**  
 Not at all true     Not very true     Sort of true     Very true

**c. I try to see what I did wrong.**  
 Not at all true     Not very true     Sort of true     Very true

**d. I try to make sure I do it right next time.**  
 Not at all true     Not very true     Sort of true     Very true

**e. It probably was someone else's fault.**  
 Not at all true     Not very true     Sort of true     Very true

**f. I get angry at the teacher or boss.**  
 Not at all true     Not very true     Sort of true     Very true

**g. The teacher or boss probably did not explain it well enough.**  
 Not at all true     Not very true     Sort of true     Very true

**h. I say it wasn't important.**  
 Not at all true     Not very true     Sort of true     Very true

**i. I ignore it.**  
 Not at all true     Not very true     Sort of true     Very true

**j. I tell myself it didn't matter.**

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**g. The teacher or boss probably did not explain it well enough.**  
 Not at all true     Not very true     Sort of true     Very true

**h. I say it wasn't important.**  
 Not at all true     Not very true     Sort of true     Very true

**i. I ignore it.**  
 Not at all true     Not very true     Sort of true     Very true

**j. I tell myself it didn't matter.**  
 Not at all true     Not very true     Sort of true     Very true

**E8. How would you rate your overall health?**  
 Very good     Good     Fair     Poor     Very poor

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