







# U.S. Citizenship and Immigration Services

# myE-Verify Wireframes

## LEGEND

-  = Content is called out with this green square & a letter inside.
-  = Functions are called out with this red circle & a number inside.
-  = Field data are called out with this blue hexagon & a number inside.
-  = Business Rules are called out with this purple ellipse & a number inside.



Section 1 :: Account Creation

Section 2 :: Login

Section 3 :: Account Management

Section 4 :: Case History

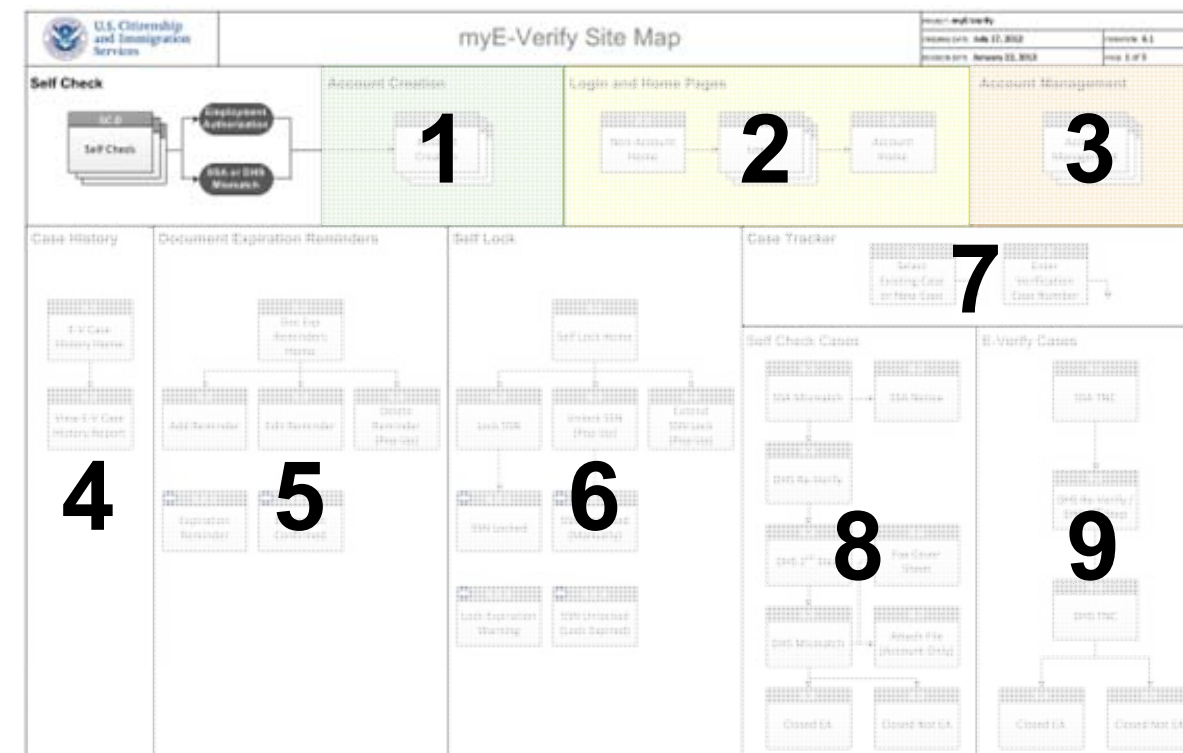
Section 5 :: Document Expiration Reminders

Section 6 :: Self Lock

Section 7 :: Case Tracker

Section 8 :: Case Tracker (Self Check)

Section 9 :: Case Tracker (E-Verify)



E-Verify



## Paperwork Reduction Act

An agency may not conduct or sponsor information collection, and a person is not required to respond to a collection of information, unless it displays a valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection is estimated as follows: The estimated total number of respondents for the information collection Form G-1499 is 250,000 and the estimated hour burden per response is 5 minutes. Of this 250,000, an estimated 75,000 respondents will need to correct information that may have been entered incorrectly to continue using myE-Verify; this estimated burden per response is 5 minutes. Of this 250,000, an estimated 10,000 respondents may be required to pursue further action to correct their records at the appropriate agency; this estimated burden per response is 70 minutes. Of this 250,000, an estimated 25,000 respondents will be required to provide additional information for a second Authentication Check; this estimated burden per response is 15 minutes. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden, to U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Avenue, Washington, DC 20529-2020. **Do not mail your application to this address.**

[Close Window](#)

out myE-Verify Case

Welco

-Verify is a free Web  
everyone who works

Over 30,0

[Log In](#)[Create an account](#)OMB Control No. 1615-0117  
Expiration Date 07/31/2017[Paperwo](#)

## CONTENT NOTES:

- A :: Page title
- B :: Error message for failing to accept the terms of use
- C :: Information about myE-Verify accounts and features
- D :: Additional information for users that receive a mismatch
- E :: Terms of use or other statements a user is required to agree to before proceeding, and the statement of acceptance

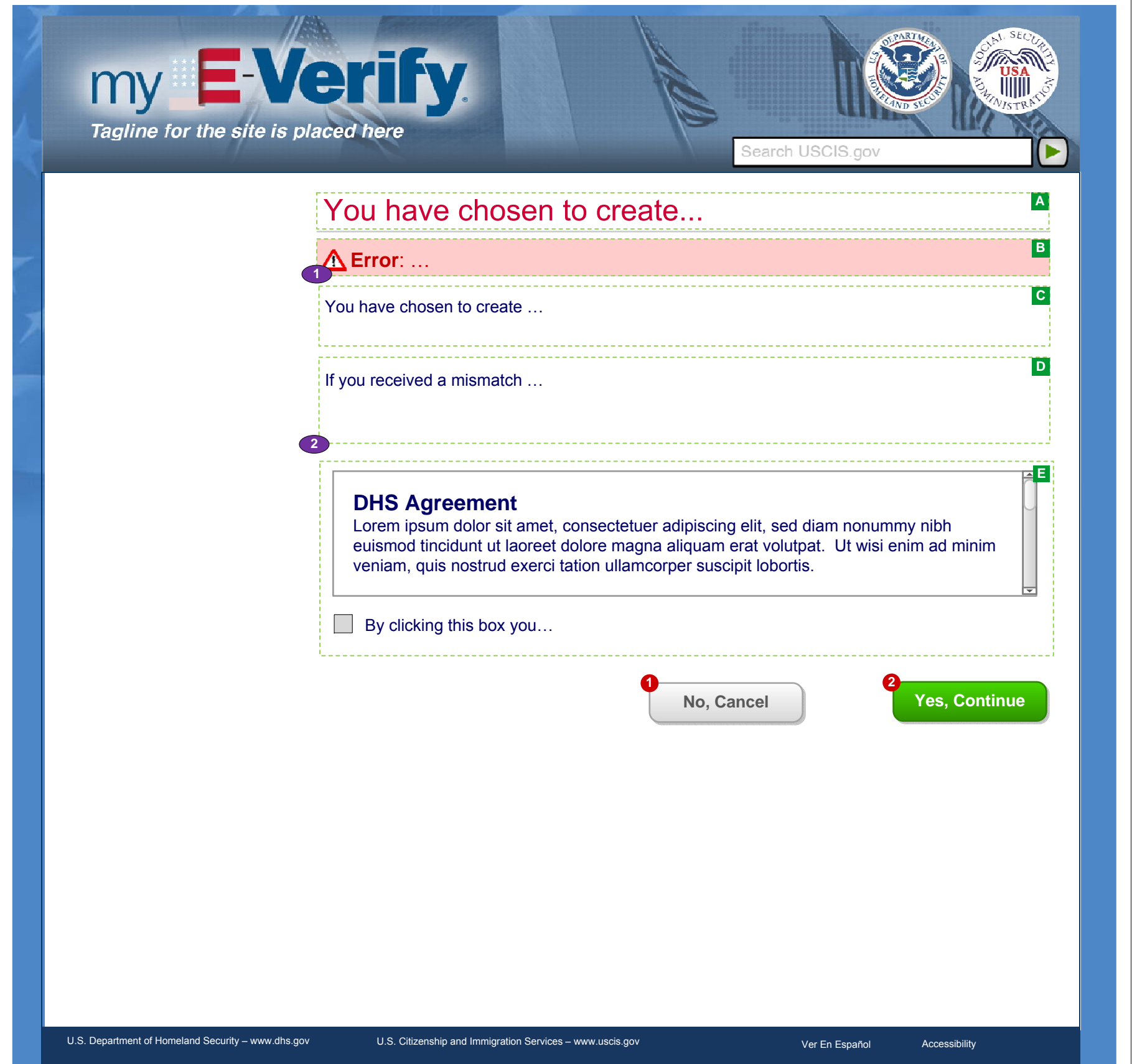
## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)
- 2 :: Clicking the CONTINUE button will direct the user to screen 1.25 30 Minute Time Out (Pop Up)

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error type:
  - Terms of use must be selected
- 2 :: Content section only displays if a user received a mismatch from Self Check



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "USCIS.gov".

The main content area is titled "You have chosen to create..." (A). Below this title is an error message (B) with a red triangle icon and the text "Error: ...". A red circle with the number "1" is positioned to the left of the error message. Below the error message is the text "You have chosen to create ..." (C). Below that is the text "If you received a mismatch ..." (D). A red circle with the number "2" is positioned to the left of this section.

Below the mismatch text is a "DHS Agreement" section (E) with a scrollable text area containing placeholder text: "Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis." Below the agreement text is a checkbox with the label "By clicking this box you...".

At the bottom of the screen are two buttons: "No, Cancel" (1) and "Yes, Continue" (2).

The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

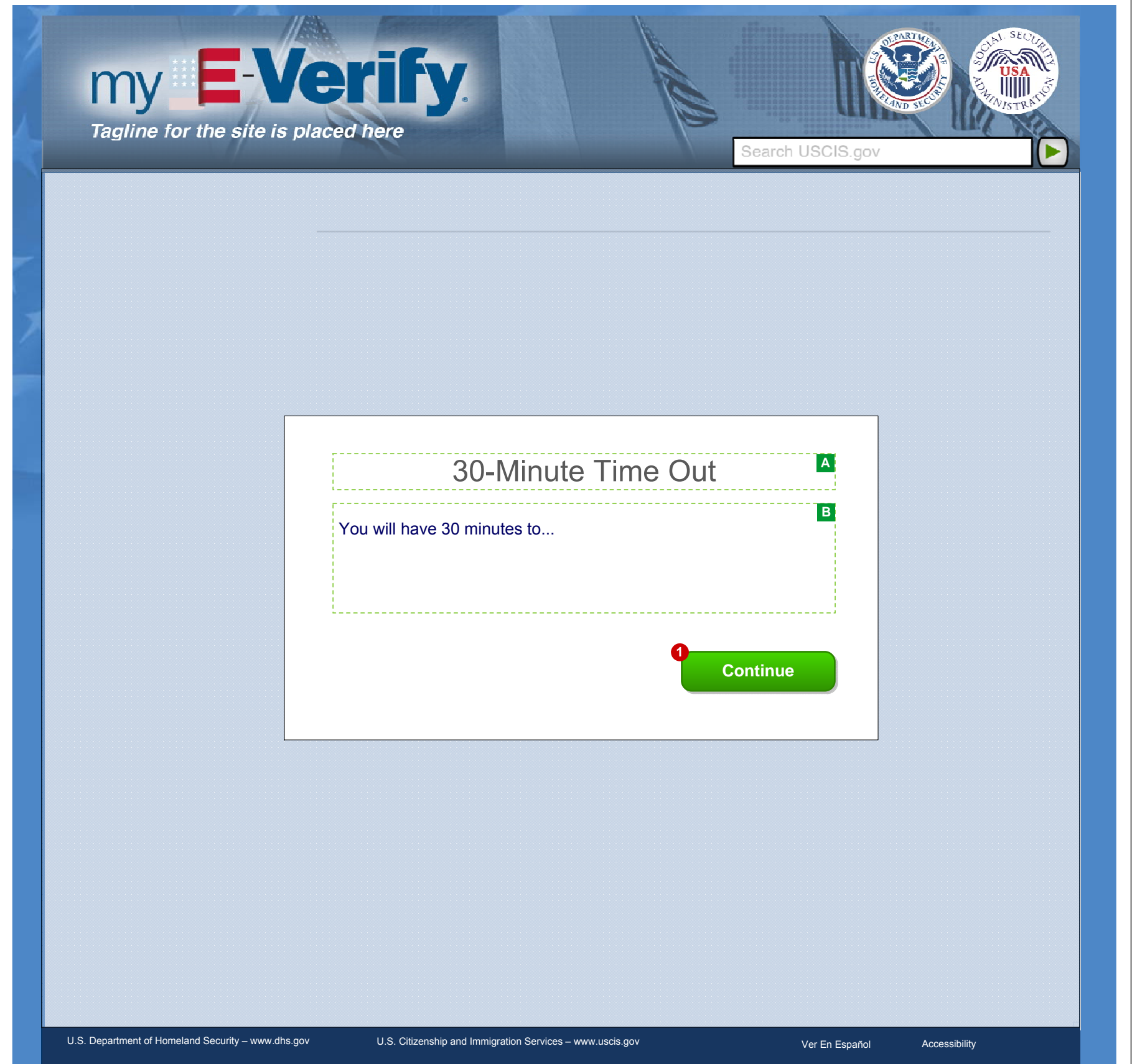
- A :: Page title
- B :: Warning that users will have 30-minutes to create an account

## FUNCTION NOTES:

- 1 :: Clicking the CONTINUE button will direct users to screen 1.2 *Create Username & Password*

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify interface. At the top, the myE-Verify logo is prominent, with the tagline 'Tagline for the site is placed here' below it. To the right, there are logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar containing 'Search USCIS.gov'. The main content area is a light blue gradient. A white pop-up box is centered on the screen, containing the following elements: a title '30-Minute Time Out' (labeled A), a message 'You will have 30 minutes to...' (labeled B), and a green 'Continue' button (labeled 1) at the bottom right. The footer of the page includes the U.S. Department of Homeland Security website (www.dhs.gov), the U.S. Citizenship and Immigration Services website (www.uscis.gov), and the text 'Ver En Español' and 'Accessibility'.

## CONTENT NOTES:

- A :: Page title
- B :: One or more error messages for failed data validation
- C :: High-level Instructions on entering username, password, and email
- D :: Dynamic: List of recommended usernames
- E :: Rules for creating a password

## FUNCTION NOTES:

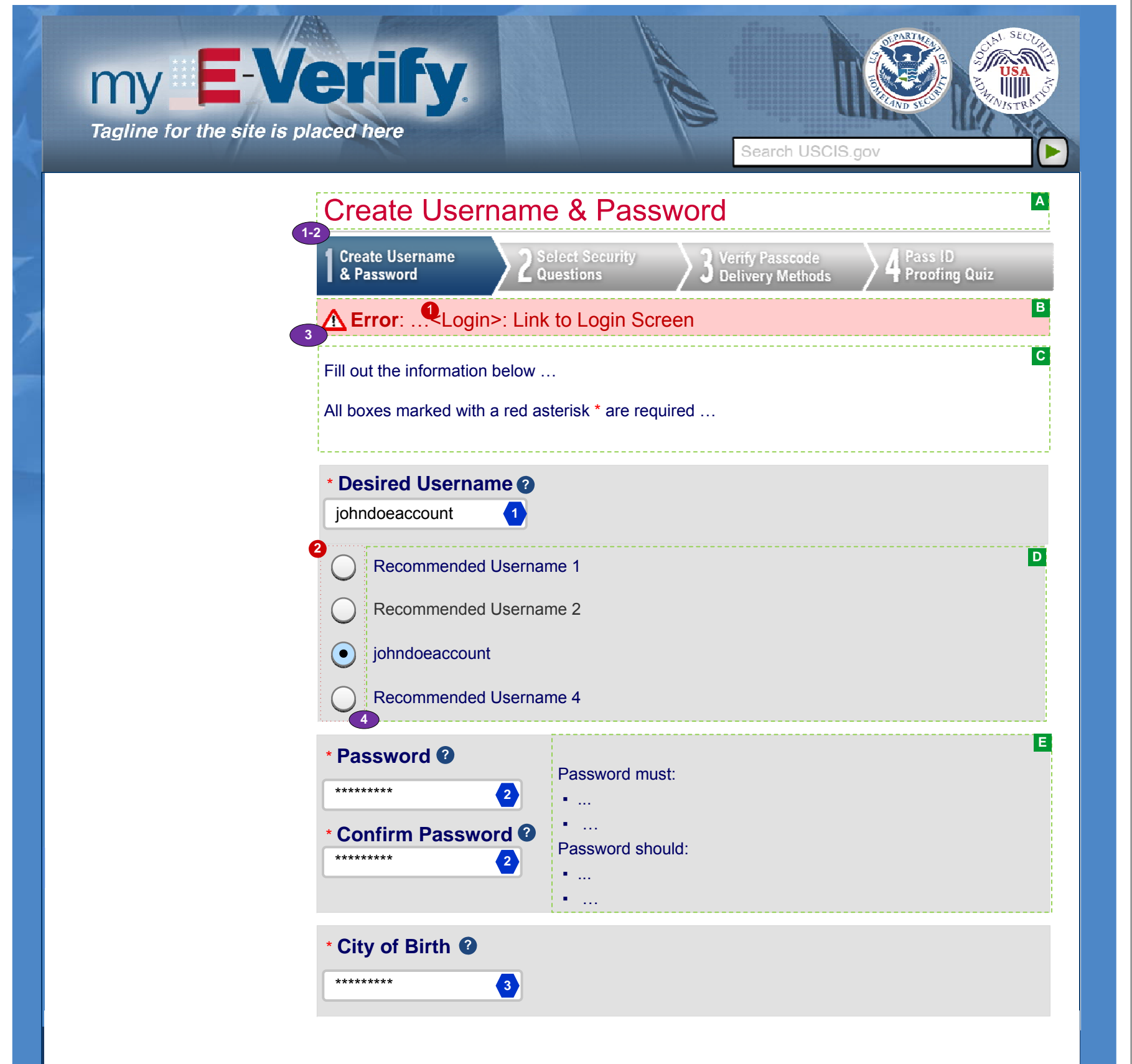
- 1 :: Clicking the LOGIN link will direct users 2.1 myE-Verify Home (Not Logged In)
- 2 :: Clicking a radio button will populate the username text box

## FIELD DATA NOTES:

- 1 :: Username must not be in use and meet Verizon requirements
- 2 :: Password must meet DHS and Verizon requirements
- 3 :: City must meet Verizon requirements

## BUSINESS RULES:

- 1 :: The 1.26 30 Minute Time Out Warning (Pop Up) screen will appear if users have 5 minutes or less left before completing account creation
- 2 :: Users will be directed to the 2.23 myE-Verify Home (Not Logged In) Simple screen with a time out error message if the 30 minute account creation timer expires
- 3 :: Error messages and icons appear when field level validation has not been satisfied and the page is reloaded with entered data. Icons should appear to the left of failed data elements. Error types:
  - Username not available, not valid
  - Password not valid, re-entry doesn't match
  - Requires email address and at least one phone number
  - Email address not valid
  - Email re-entry does not match
  - Phone number not valid
  - Username already in use with login link
- 4 :: Suggested usernames will display on load



The screenshot shows the 'myE-Verify' account creation page. At the top, there is a navigation bar with the 'myE-Verify' logo and a search bar for 'USCIS.gov'. Below the navigation bar is a progress indicator with four steps: 1. Create Username & Password, 2. Select Security Questions, 3. Verify Passcode Delivery Methods, and 4. Pass ID Proofing Quiz. The current step is 'Create Username & Password', which is highlighted with a red dashed box labeled 'A'. Below the progress bar is an error message: 'Error: ... Login: Link to Login Screen', highlighted with a red dashed box labeled 'B'. Below the error message is a section with the heading 'Fill out the information below ...' and a note 'All boxes marked with a red asterisk \* are required ...', highlighted with a green dashed box labeled 'C'. The form contains several fields:
 

- 'Desired Username' (required, marked with a red asterisk) with a text box containing 'johndoeaccount' and a blue icon labeled '1'.
- A list of 'Recommended Username' options (1, 2, 3, 4) with radio buttons. The third option, 'johndoeaccount', is selected, and the entire list is highlighted with a green dashed box labeled 'D'.
- 'Password' (required, marked with a red asterisk) and 'Confirm Password' (required, marked with a red asterisk) text boxes, both containing '\*\*\*\*\*' and a blue icon labeled '2'.
- 'City of Birth' (required, marked with a red asterisk) text box containing '\*\*\*\*\*' and a blue icon labeled '3'.

 To the right of the password fields is a section titled 'Password must:' and 'Password should:' with bulleted lists of requirements, highlighted with a green dashed box labeled 'E'.



## CONTENT NOTES:

## FUNCTION NOTES:

3 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)

4 :: Clicking the CONTINUE button will direct users to screen 1.4 Select Security Questions

## FIELD DATA NOTES:

3 :: The email address must meet basic composition requirements (requirements TBD)

## BUSINESS RULES:

### \* Email Address ?

3

### \* Confirm Email Address ?

3

3

Cancel

4

Continue



## CONTENT NOTES:

A :: Page title

B :: Warning users that the account creation process will time out in 5 minutes

## FUNCTION NOTES:

1 :: Clicking the CLOSE button will direct users to the appropriate screen

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: This screen will appear 5 minutes before time out on any page prior to 1.13 Successful Account Creation with the exception of 1.10 ID Proofing Quiz

The screenshot shows the myE-Verify website header with the logo and tagline 'Tagline for the site is placed here'. A search bar for 'USCIS.gov' is visible. The main content area is a light blue gradient. A white pop-up window is centered on the screen. The pop-up has a title '5 Minute Warning' (annotated with 'A'), a message 'You have 5 minutes or less remaining...' (annotated with 'B'), and a green 'Close' button (annotated with '1'). The footer of the page contains the following text: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', 'Ver En Español', and 'Accessibility'.



## CONTENT NOTES:

- A :: Page title
- B :: One or more error messages for failed data validation
- C :: Instructions about entering security questions
- D :: Approved security question options for users

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)
- 2 :: Clicking the CONTINUE button will direct users to screen 1.5 Verify Passcode Delivery Methods

## FIELD DATA NOTES:

- 1 :: Answers must meet VIS and Verizon requirements

## BUSINESS RULES:

- 1 :: The 1.26 30 Minute Time Out Warning (Pop Up) screen will appear if users have 5 minutes or less left before completing account creation
- 2 :: Users will be directed to the 2.23 myE-Verify Home (Not Logged In) Simple screen with a time out error message if the 30 minute account creation timer expires
- 3 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Must select and answer all three questions
  - Answers not valid
- 4 :: Questions selected from one dropdown will not be available in other dropdowns



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Select Security Questions**

1-2 Create Username & Password | 2 Select Security Questions | 3 Verify Passcode Delivery Methods | 4 Pass ID Proofing Quiz

**Error: ...**

Select one security question from each...

All boxes marked with a red asterisk \* are required ...

**Personal Security Questions**

\* Question?

List of approved security questions for user selection

Answer ?

Answer 1

\* Question

List of approved security questions for user selection

Answer

Answer 1

\* Question

List of approved security questions for user selection

Answer

Answer 1

1 Cancel 2 Continue

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## CONTENT NOTES:

A :: Page title

B :: Axiom error message

## FUNCTION NOTES:

1 :: Clicking the CONTACT US link will direct the user to the USCIS Contact Us page

## FIELD DATA NOTES:

## BUSINESS RULES:



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Account Cannot be Created at this Time**

A myE-Verify account cannot be created at this time.

...

If you feel you have received this message in error, visit the Contact Us page at [Hyperlink to Contact Us.](#)

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## CONTENT NOTES:

- A :: Page title
- B :: Error messages
- C :: Labels, static content, dynamic content, and buttons showing user's contact information and options to add information, delete information, or verify delivery methods

## FUNCTION NOTES:

- 1 :: Clicking the TRASH CAN icon will display pop up 1.21 Confirm Delete or 1.22 Cannot Delete based whether verified delivery methods requirement have been met
- 2 :: Clicking the CLICK TO VERIFY link will display pop up 1.6 Confirm Send
- 3 :: Clicking the ADD NEW PHONE button will display pop up 1.18 Add New Phone
- 4 :: Clicking the ADD NEW EMAIL button will display pop up 1.19 New Email Address
- 5 :: Clicking the CANCEL button will display pop up 1.14 Cancel
- 6 :: The CONTINUE button will direct the user to screen 1.7 ID Proofing Quiz Notice

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: The 1.26 30 Minute Time Out Warning (Pop Up) screen will appear if users have 5 minutes or less left before completing account creation
- 2 :: Users will be directed to the 2.23 myE-Verify Home (Not Logged In) Simple screen with a time out error message if the 30 minute account creation timer expires
- 3 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - The email address is associated with another account
  - The telephone number is associated with another account
- 4 :: Either (1) a button to send a passcode or (2) an indication that the delivery method is verified will be shown in the cell, based on the user's settings



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

### Verify Passcode Delivery Methods

1-2 Create Username & Password | 2 Select Security Questions | 3 Verify Passcode Delivery Methods | 4 Pass ID Proofing Quiz

**Error: ...**

In this step, we have must verify your ability to receive...  
When you select a button to the right ...

#### Email Addresses

	Verified	Delete
john.doe.smith@gmail.com	4  Verified	1
my.spam.email@gmail.com	2  Click to Verify	

3 Add New Email

#### Telephone Numbers

	Type	Verified as Text	Verified as Voice	Delete
1 - (123) 456-7890	Mobile	4  Verified as Text	4  Verified as Voice	
1 - (321) 654-0987	Mobile	Verified as Text	2  Click to Verify	
1 - (234) 567-8901	Home	Click to Verify	Verified as Voice	
1 - (345) 678-9012	Work	Click to Verify	Click to Verify	

4 Add New Phone

5 No, Cancel | 6 Yes, Continue

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## CONTENT NOTES:

- A :: Page title
- B :: Error for failed validation results
- C :: Instructions about phone entry
- D :: Drop down box containing phone number types

## FUNCTION NOTES:

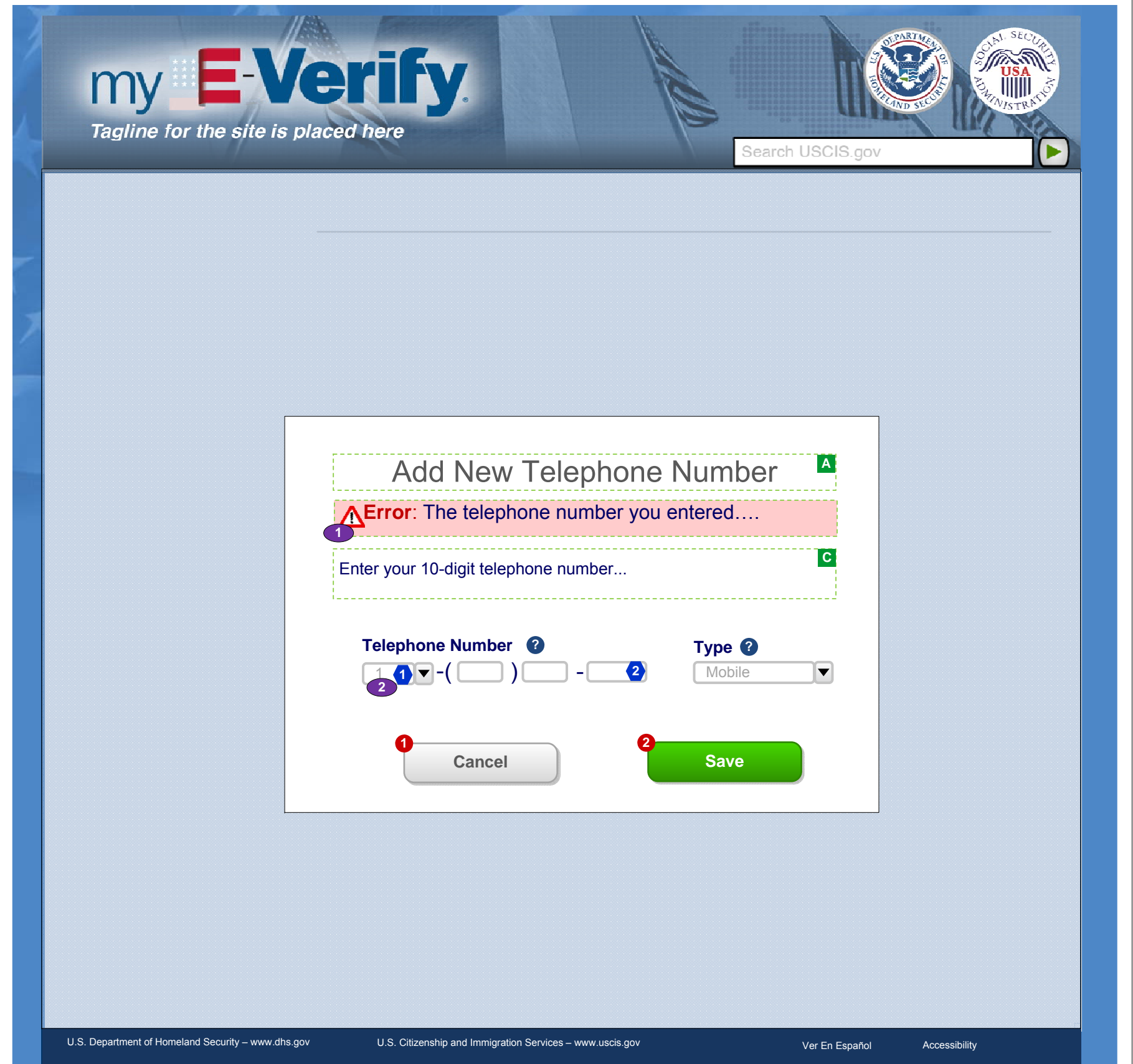
- 1 :: Clicking the CANCEL button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.25 Delete Delivery Method
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires
- 2 :: Clicking the SAVE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.20 Phone Delivery (Pop Up)
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

- 1 :: The drop down will contain country codes and the corresponding country names
- 2 :: Each phone number must be 10 digits in the correct format

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Phone number formatting
- 2 :: The country code will default to 1



The screenshot shows the 'myE-Verify' interface. At the top, there is a search bar with the text 'Search USCIS.gov'. Below the search bar is the 'Add New Telephone Number' pop-up form. The form has a title bar with the text 'Add New Telephone Number' (annotated with 'A'). Below the title bar is a red error message: 'Error: The telephone number you entered...' (annotated with 'B'). Below the error message is a text input field with the placeholder text 'Enter your 10-digit telephone number...' (annotated with 'C'). Below the text input field are two dropdown menus: 'Telephone Number' (annotated with '1') and 'Type' (annotated with 'D'). Below the dropdown menus are two buttons: 'Cancel' (annotated with '1') and 'Save' (annotated with '2').

## CONTENT NOTES:

- A :: Page title
- B :: Error for failed validation results
- C :: Instructions about email entry

## FUNCTION NOTES:

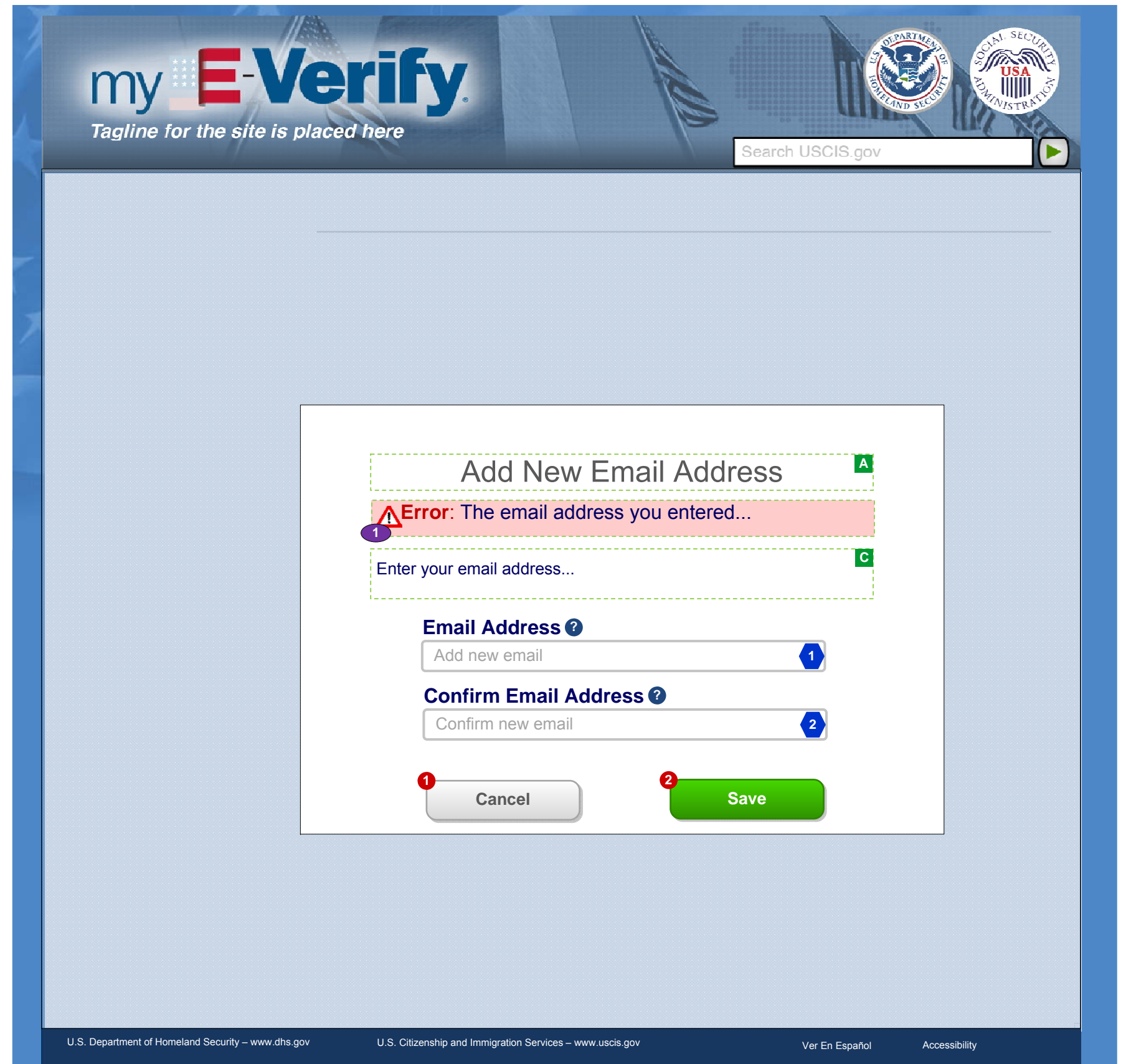
- 1 :: Clicking the CANCEL button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 *Verify Passcode Delivery Methods*, discarding any changes
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires
- 2 :: Clicking the SAVE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.7 *Enter Passcode (Pop Up)*
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

- 1 :: The email address must meet basic composition requirements (requirements TBD)
- 2 :: The Confirm Email entry must match the Email entry

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Email address formatting
  - Email addresses must match



myE-Verify  
Tagline for the site is placed here

Search USCIS.gov

**Add New Email Address** A

**Error: The email address you entered...** B

Enter your email address... C

**Email Address** ? 1

Add new email

**Confirm Email Address** ? 2

Confirm new email

**Cancel** 1 **Save** 2

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## CONTENT NOTES:

- A :: Page title
- B :: Instructions about the different types of passcode delivery available for phones
- C :: Selected phone number
- D :: Phone passcode delivery options

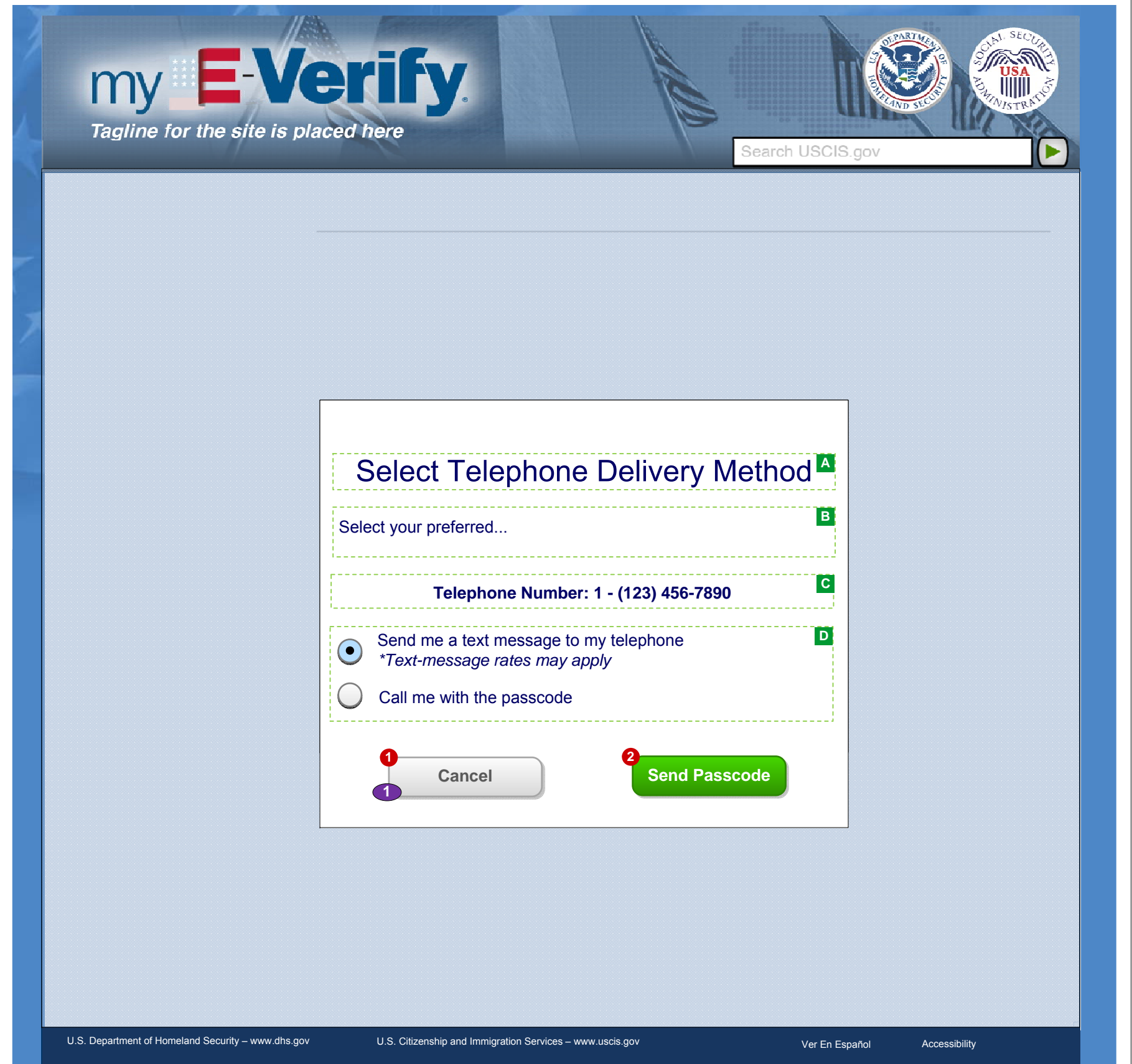
## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 Verify Passcode Delivery Methods, discarding any changes
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires
- 2 :: Clicking the SAVE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.7 Enter Passcode (Pop Up)
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Cancel the verification process if the user clicks the CANCEL button prior to selecting a phone delivery method



## CONTENT NOTES:

- A** :: Pop-up box title
- B** :: Request for confirmation to delete the selected contact information
- C** :: Dynamic text: The contact information selected by the user
- D** :: Notice that deleted contact information will not be available for passcode delivery during login

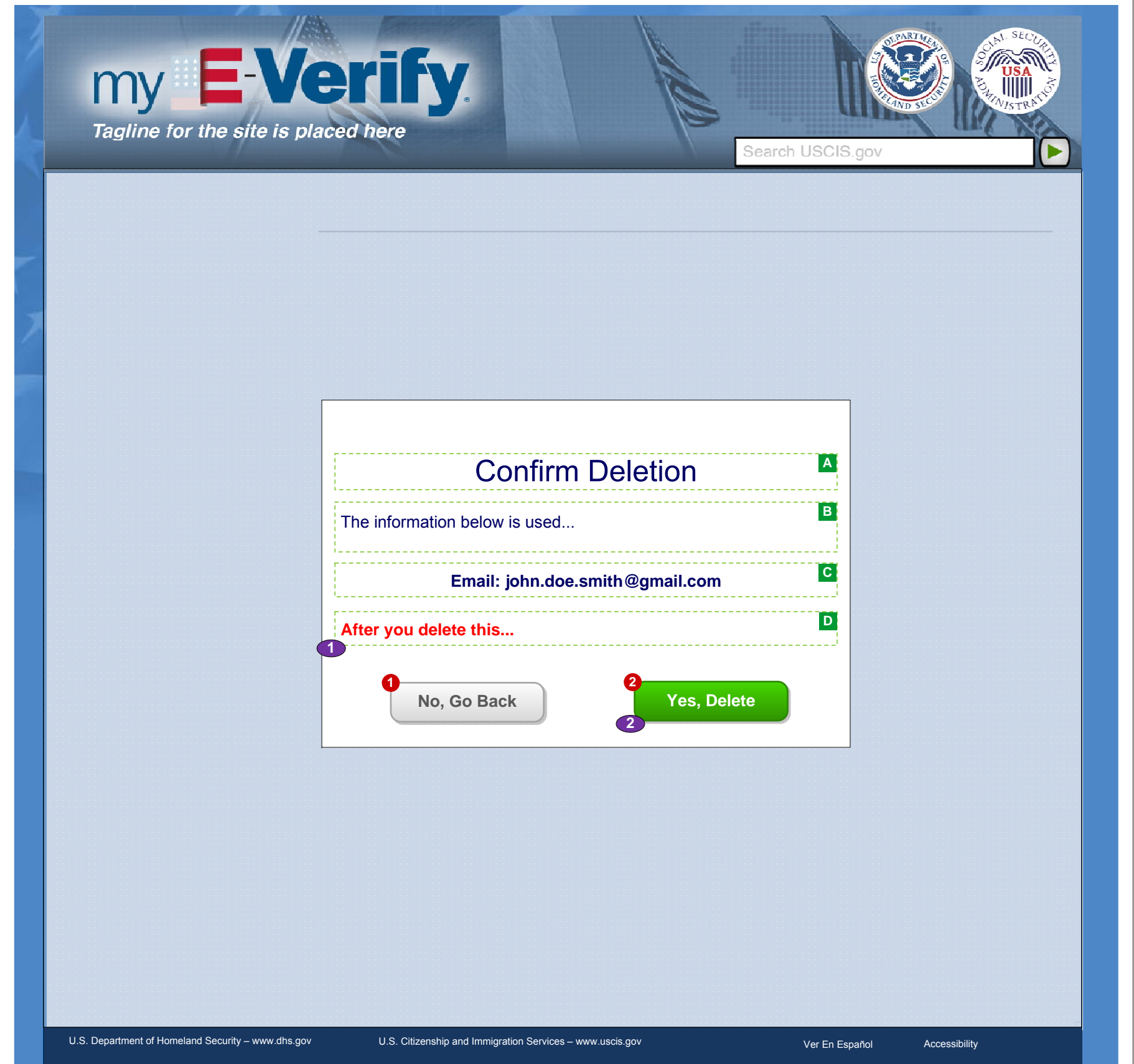
## FUNCTION NOTES:

- 1** :: Clicking the GO BACK button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 *Verify Passcode Delivery Methods*, discarding any changes
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires
- 2** :: Clicking the DELETE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 *Verify Passcode Delivery Methods*, deleting the specified delivery methods
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Notice only appears if the contact information is associated with one or more verified delivery methods
- 2** :: A call is made to Verizon to remove the selected contact information



The screenshot displays the myE-Verify interface. At the top, there is a search bar with the text 'Search USCIS.gov'. The main content area features a large 'Confirm Deletion' pop-up dialog box. The dialog box contains the following elements:

- A**: Title bar text: "Confirm Deletion"
- B**: Message text: "The information below is used..."
- C**: Email address: "Email: john.doe.smith@gmail.com"
- D**: Notice text: "After you delete this..."
- 1**: "No, Go Back" button
- 2**: "Yes, Delete" button

At the bottom of the page, there are three footer links: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", and "Ver En Español Accessibility".

## CONTENT NOTES:

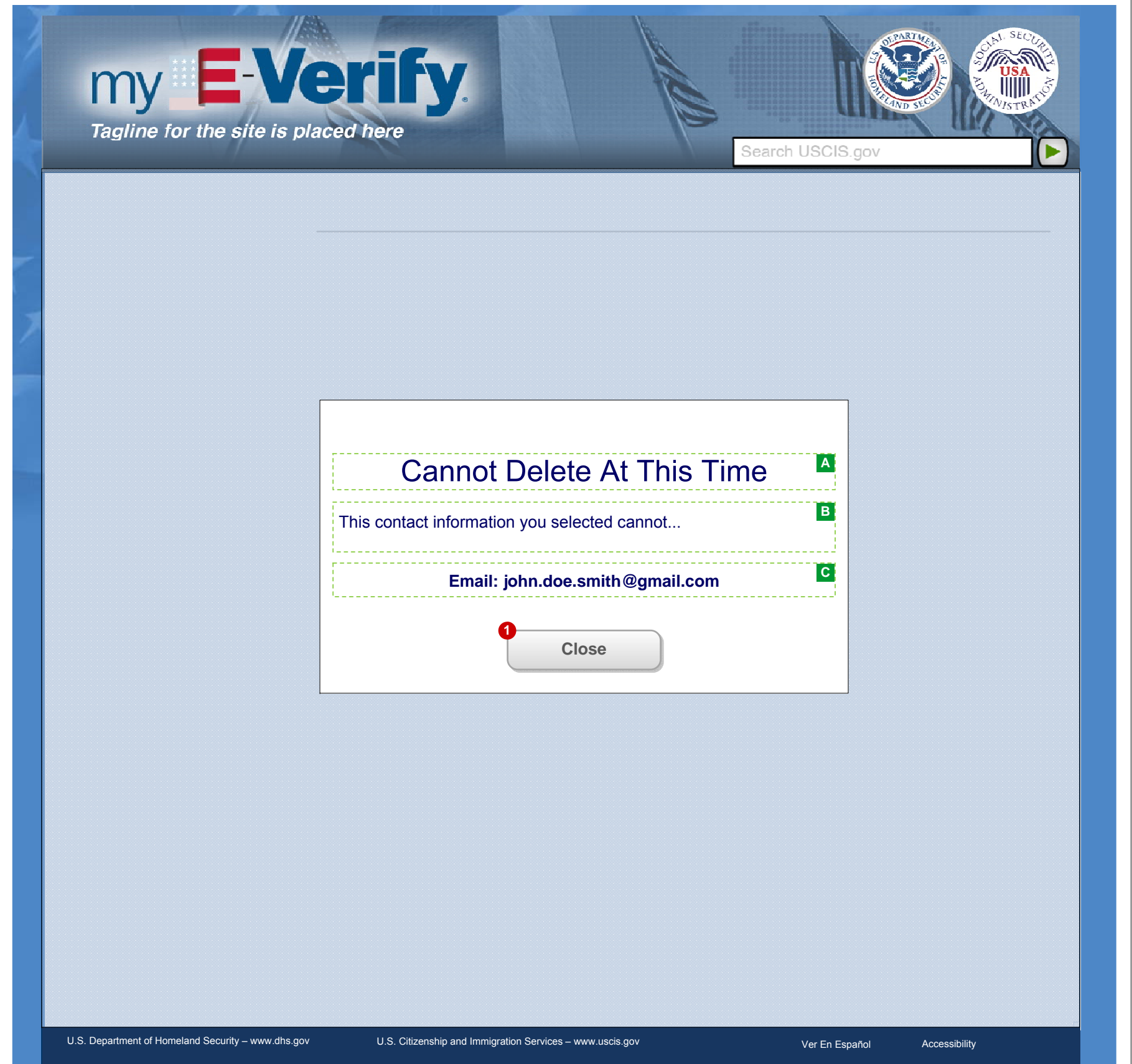
- A** :: Pop-up box title
- B** :: Notice that the selected confirmation information cannot be deleted at this time
- C** :: Dynamic text: The contact information selected by the user

## FUNCTION NOTES:

- 1** :: Clicking the CLOSE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 *Verify Passcode Delivery Methods*, deleting the specified delivery methods
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar with the text "Search USCIS.gov". The main content area is a light blue gradient. A white pop-up message box is centered on the screen. The pop-up has a title "Cannot Delete At This Time" (marked with a green 'A' in a box), a message "This contact information you selected cannot..." (marked with a green 'B' in a box), and an email address "Email: john.doe.smith@gmail.com" (marked with a green 'C' in a box). Below the email address is a "Close" button (marked with a red '1' in a circle). At the bottom of the page, there is a footer with the text "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".



## CONTENT NOTES:

- A :: Pop-up box title
- B :: Request for confirmation to send a one-time passcode
- C :: Dynamic text: The delivery method selected by the user

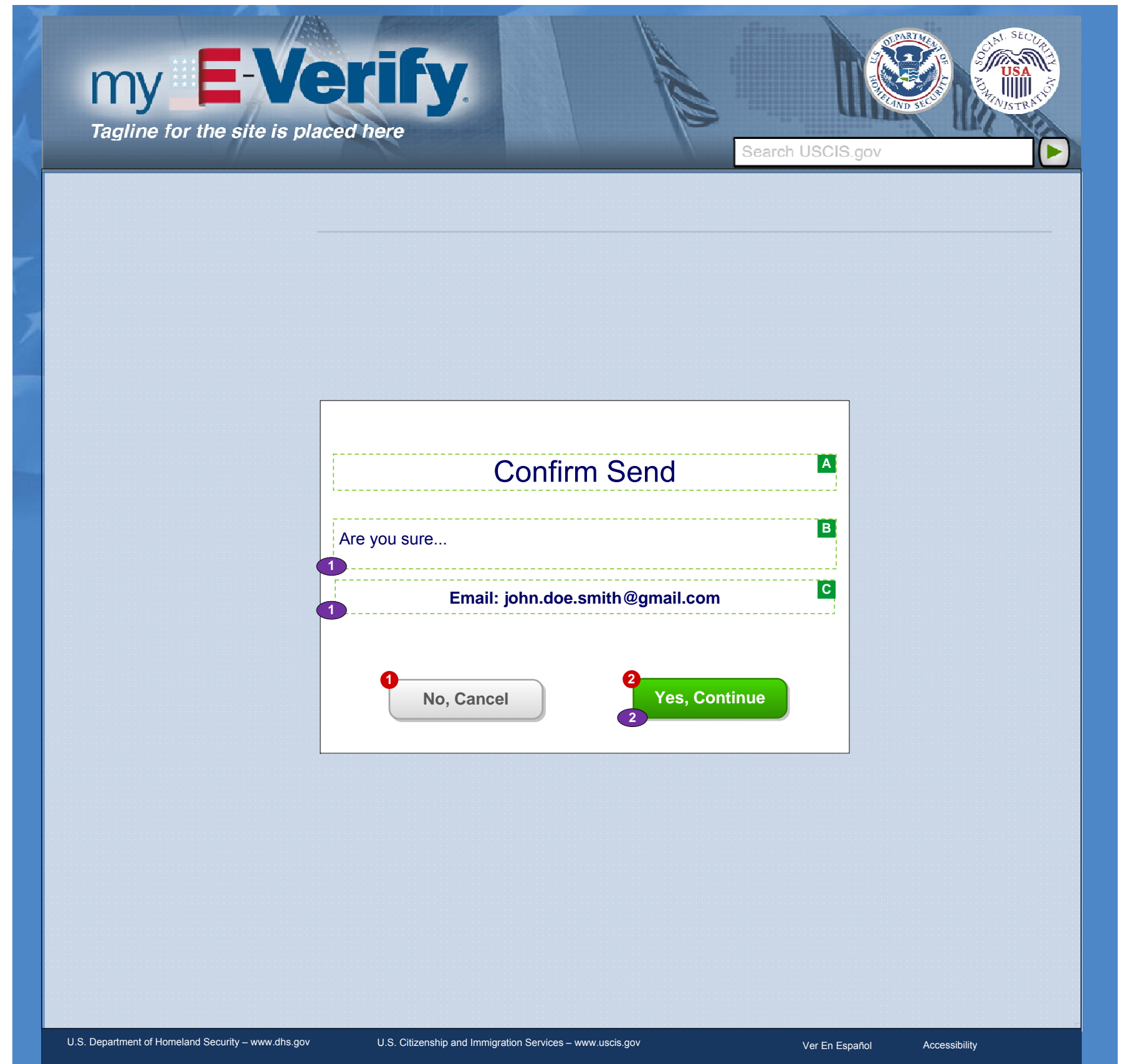
## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.5 *Verify Passcode Delivery Methods*, discarding any changes
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires
- 2 :: Clicking the CONTINUE button will direct users as follows:
  - If user has more than 5 minutes left to complete account creation, to 1.7 *Enter Passcode (Pop Up)*
  - If user has more than 5 minutes of less to complete account creation, to 1.26 *30 Minute Time Out Warning (Pop Up)*
  - If the 30 minute account creation timer expires, to 2.23 *myE-Verify Home (Not Logged In)* Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Content varies based on the delivery method selected on the previous screen
- 2 :: A call is made to Verizon to generate a one-time passcode to the selected delivery method



The screenshot displays the 'myE-Verify' interface. At the top, there is a header with the 'myE-Verify' logo and the tagline 'Tagline for the site is placed here'. To the right of the header are the logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar containing 'Search USCIS.gov'. The main content area is a light blue background. In the center, a white pop-up dialog box is shown. The dialog box has a title 'Confirm Send' (A), a question 'Are you sure...' (B), and an email address 'Email: john.doe.smith@gmail.com' (C). At the bottom of the dialog box are two buttons: 'No, Cancel' (1) and 'Yes, Continue' (2). The dialog box is outlined with a dashed green border. The background of the dialog box is white, and the text is in a dark blue font. The buttons are grey and green respectively. The background of the entire page is a light blue gradient with a subtle pattern of stars and stripes.

## CONTENT NOTES:

A :: Pop-up box title

B :: Error message

C :: Acknowledgement text

D :: Instructions to find and enter the one-time passcode, including dynamic text for the passcode delivery method that was selected

E :: Timer showing remaining time to enter the passcode

## FUNCTION NOTES:

1 :: Clicking the CANCEL button will direct users as follows:

- If user has more than 5 minutes left to complete account creation, to 1.25 Delete Delivery Method
- If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
- If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

2 :: Clicking the RESEND PASSCODE button will direct users as follows:

- If user has more than 5 minutes left to complete account creation, the pop up will re-load with an acknowledgement
- If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
- If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

3 :: Clicking the SUBMIT button will direct users as follows:

- If user has more than 5 minutes left to complete account creation, to 1.5 Verify Passcode Delivery Methods
- If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
- If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

1 :: The passcode must meet Verizon requirements

## BUSINESS RULES:

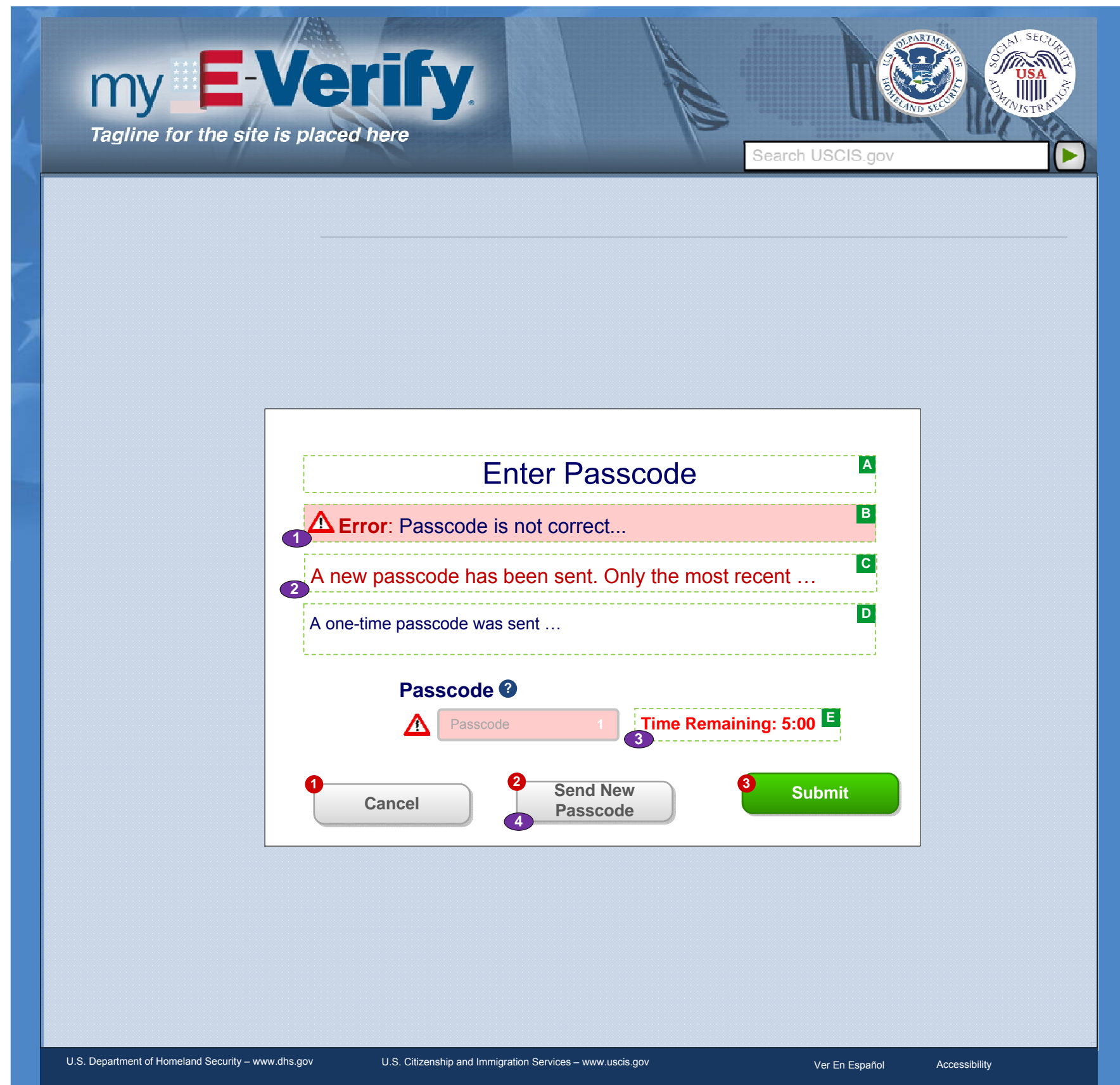
1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:

- Incorrect passcode

2 :: Acknowledgement text appears if user resends passcode

3 :: Time remaining will display "EXPIRED" when there is no time left

4 :: The user can select RESEND PASSCODE which will reset the timer and resend new pass code to their selected delivery method



## CONTENT NOTES:

**A** :: Pop-up box title

**B** :: Instructions about deleting delivery methods

## FUNCTION NOTES:

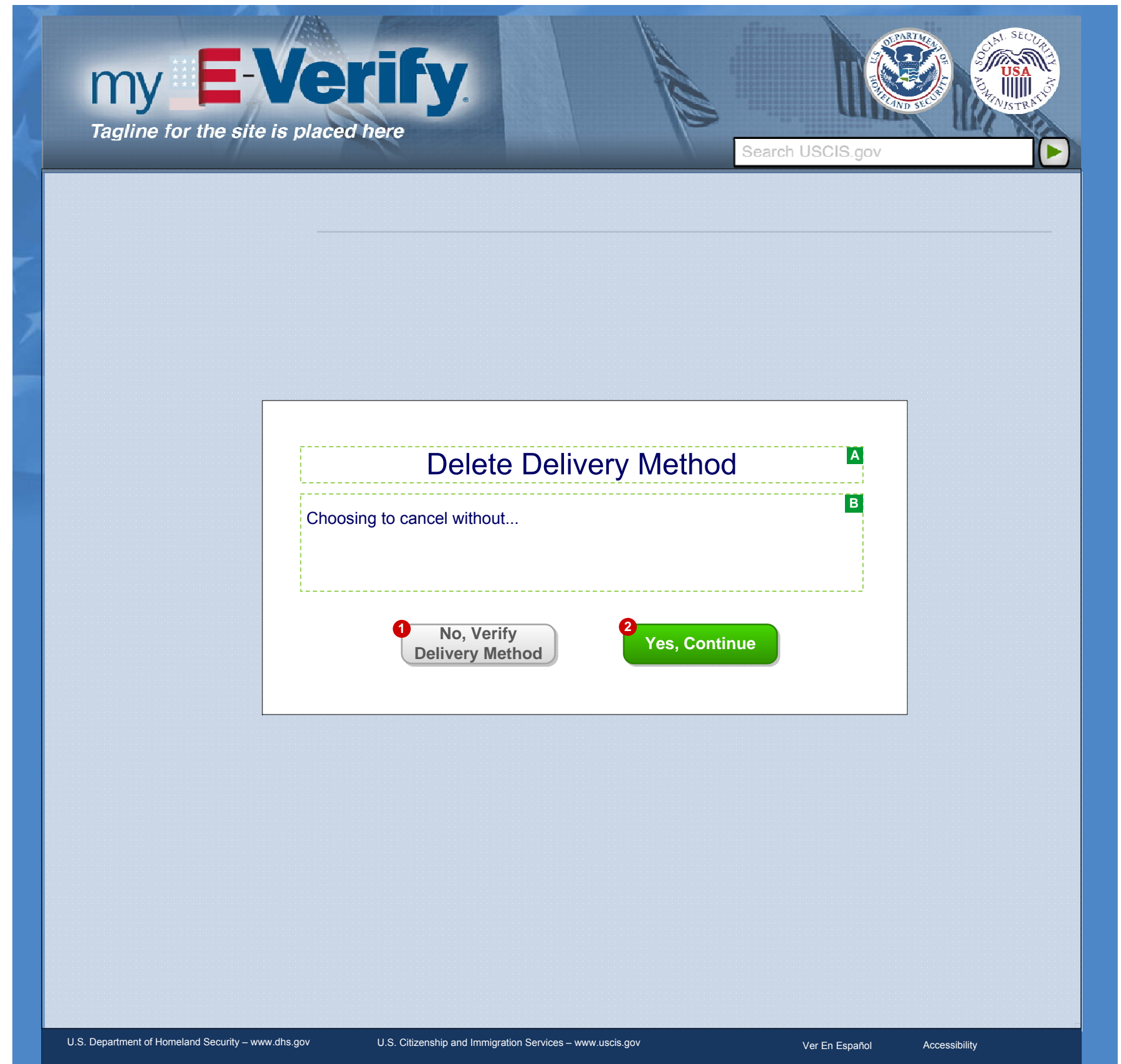
- 1** :: Clicking the VERIFY DELIVERY METHOD button will direct users as follows:
- If user has more than 5 minutes left to complete account creation, to 1.7 Enter Passcode (Pop Up)
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires
- 2** :: Clicking the DELETE button will direct users as follows:
- If user has more than 5 minutes left to complete account creation, to 1.5 Verify Passcode Delivery Methods, discarding any changes
  - If user has more than 5 minutes of less to complete account creation, to 1.26 30 Minute Time Out Warning (Pop Up)
  - If the 30 minute account creation timer expires, to 2.23 myE-Verify Home (Not Logged In) Simple with a time out error message if the 30 minute account creation timer expires

## FIELD DATA NOTES:

- 1** :: The passcode must meet Verizon requirements

## BUSINESS RULES:

- 1** :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
- Incorrect passcode
- 2** :: Acknowledgement text appears if user resends passcode
- 3** :: Time remaining will display "EXPIRED" when there is no time left
- 4** :: The user can select RESEND PASSCODE which will reset the timer and resend new pass code to their selected delivery method



The screenshot displays the myE-Verify interface. At the top, there is a header with the myE-Verify logo and tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar labeled "Search USCIS.gov".

The main content area shows a pop-up dialog box titled "Delete Delivery Method" (A). Below the title is the text "Choosing to cancel without..." (B). At the bottom of the dialog are two buttons: "No, Verify Delivery Method" (1) and "Yes, Continue" (2).

At the bottom of the page, there is a footer with the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

A :: Page title

B :: Warning that the next page will have another identity proofing quiz and that it will be timed

## FUNCTION NOTES:

1 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)

2 :: Clicking the CONTINUE button will direct users to screen 1.10 ID Proofing Quiz

## FIELD DATA NOTES:

## BUSINESS RULES:

1 ::The 1.26 30 Minute Time Out Warning (Pop Up) screen will appear if users have 5 minutes or less left before completing account creation

2 ::Users will be directed to the 2.23 myE-Verify Home (Not Logged In) Simple screen with a time out error message if the 30 minute account creation timer expires



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

### What Happens Next

1-2

- 1 Create Username & Password
- 2 Select Security Questions
- 3 Verify Passcode Delivery Methods
- 4 Pass ID Proofing Quiz

Due to the sensitive nature of the information ...

1 Cancel 2 Continue

U.S. Department of Homeland Security – www.dhs.gov U.S. Citizenship and Immigration Services – www.uscis.gov Ver En Español Accessibility



## CONTENT NOTES:

A :: Page title

B :: Explanation that an identity quiz could not be generated, so the user cannot proceed in the process

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to the USCIS homepage

## FIELD DATA NOTES:

## BUSINESS RULES:

**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**No Quiz Generated**

Sorry, we are unable to give you access to myE-Verify at this time because the identity assurance service was unable to generate enough information about you in order to create a quiz to confirm your identity.

There may be several reasons why a quiz could not be generated for you.

- You may have moved recently and your credit files and public records do not yet reflect your new address.
- You may have entered information incorrectly, preventing the independent service from locating any records about you
- ....
- ....
- .....

**Return Home**

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Error messages
- C :: Brief instructions about ID proofing questions and time limit
- D :: Two-minute timer
- E :: ID proofing questions

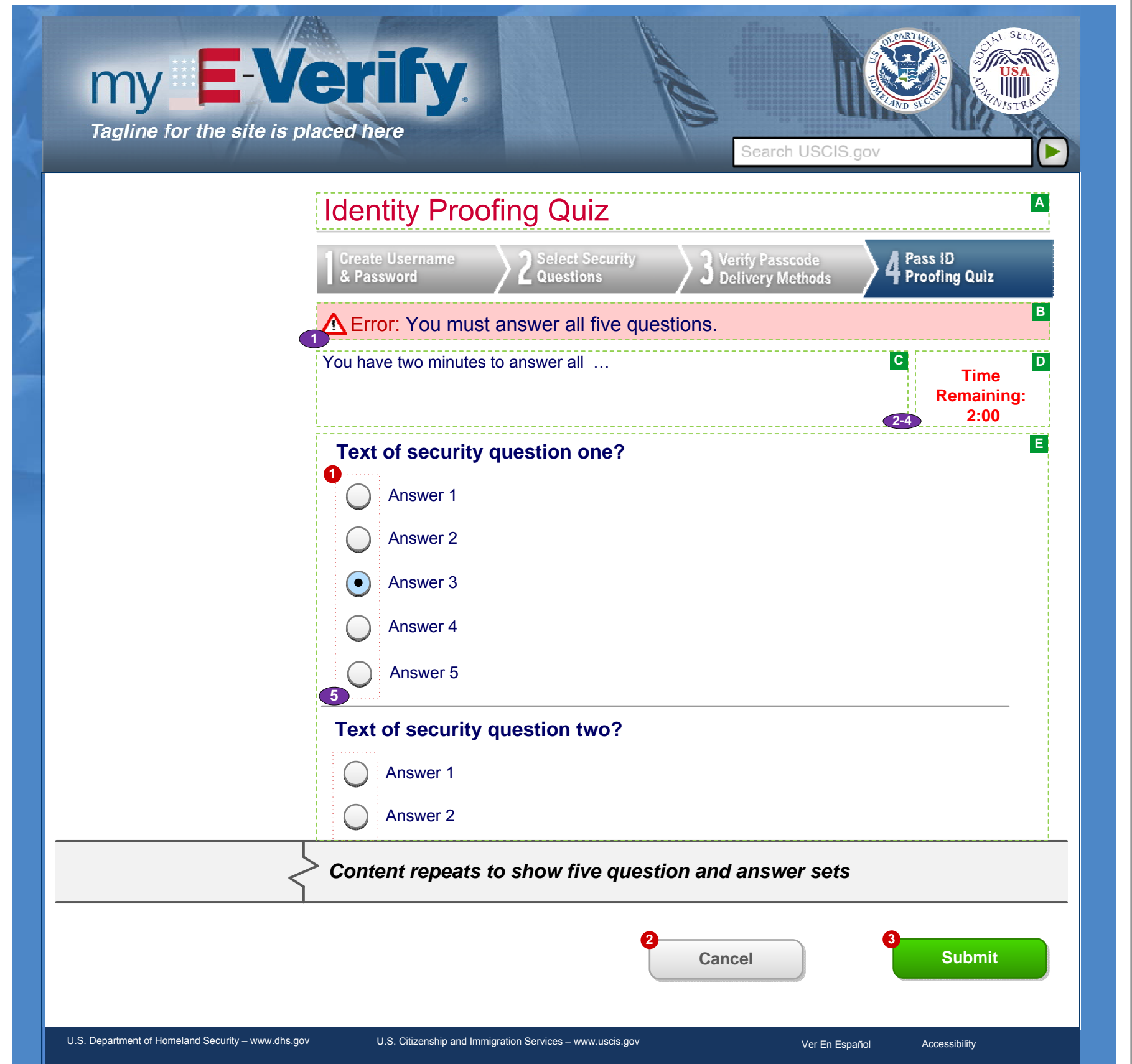
## FUNCTION NOTES:

- 1 :: User will click radio buttons to select answers
- 2 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)
- 3 :: Clicking the CONTINUE button will direct users as follows:
  - If the quiz is passed, to screen 1.13 Success Account Creation
  - If the quiz is failed the first time, to screen 1.10 ID Proofing Quiz with additional messaging (see Business Rules 4)
  - If the quiz is failed a second time, to screen 1.12 Failed Quiz Twice

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Not all questions answered
  - Quiz failed once
- 2 :: Business preference is to have the "Time Remaining" always visible to the user, even when scrolling. Business is open to creative technical solutions. Secondary choice is to have timer at top of page.
- 3 :: When "Time Remaining" is 0:00, users will be directed to screen 1.11 Failed Quiz Once or 1.12 Failed Quiz Twice depending on how many times they have taken the quiz
- 4 :: Dynamic message before existing content if quiz is failed once: We were unable to verify your identity.
- 5 :: No answer is selected by default



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

### Identity Proofing Quiz

1 Create Username & Password > 2 Select Security Questions > 3 Verify Passcode Delivery Methods > 4 Pass ID Proofing Quiz

**Error:** You must answer all five questions.

You have two minutes to answer all ...

**Time Remaining: 2:00**

**Text of security question one?**

- Answer 1
- Answer 2
- Answer 3
- Answer 4
- Answer 5

**Text of security question two?**

- Answer 1
- Answer 2

**Content repeats to show five question and answer sets**

Cancel Submit

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

A :: Page title


B :: Explanation that the identity quiz was failed, but the user when have a second chance

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to the USCIS homepage

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the logos for the U.S. Department of Homeland Security and the Social Security Administration. Below the logos is a search bar with the text "Search USCIS.gov" and a play button icon. The main content area features a red heading "Unable to Verify Your Identity" with a green 'A' marker. Below this heading is a green 'B' marker and a text block containing the following text: "We're sorry, but you are unable to create ...", "There are several reasons why ...", and "You may continue to use the myE-Verify features that do not require ...". At the bottom right of the main content area is a "Return Home" button with a red '1' marker. The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

A :: Page title

B :: Notification that the myE-Verify account has been created and can be accessed

## FUNCTION NOTES:

1 :: Clicking the CONTINUE button will direct Full Account users to screen 2.4A Account Home and Limited Account users to the Case Tracker screen relevant to their case's current status

## FIELD DATA NOTES:

## BUSINESS RULES:



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Thank You for Completing Account Setup**

1 Create Username & Password > 2 Select Security Questions > 3 Verify Passcode Delivery Methods > 4 Pass ID Proofing Quiz

You have successfully created ...  
You should receive...

**1** Continue

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility



## CONTENT NOTES:

- A :: Page title
- B :: Instructions about cancelling account

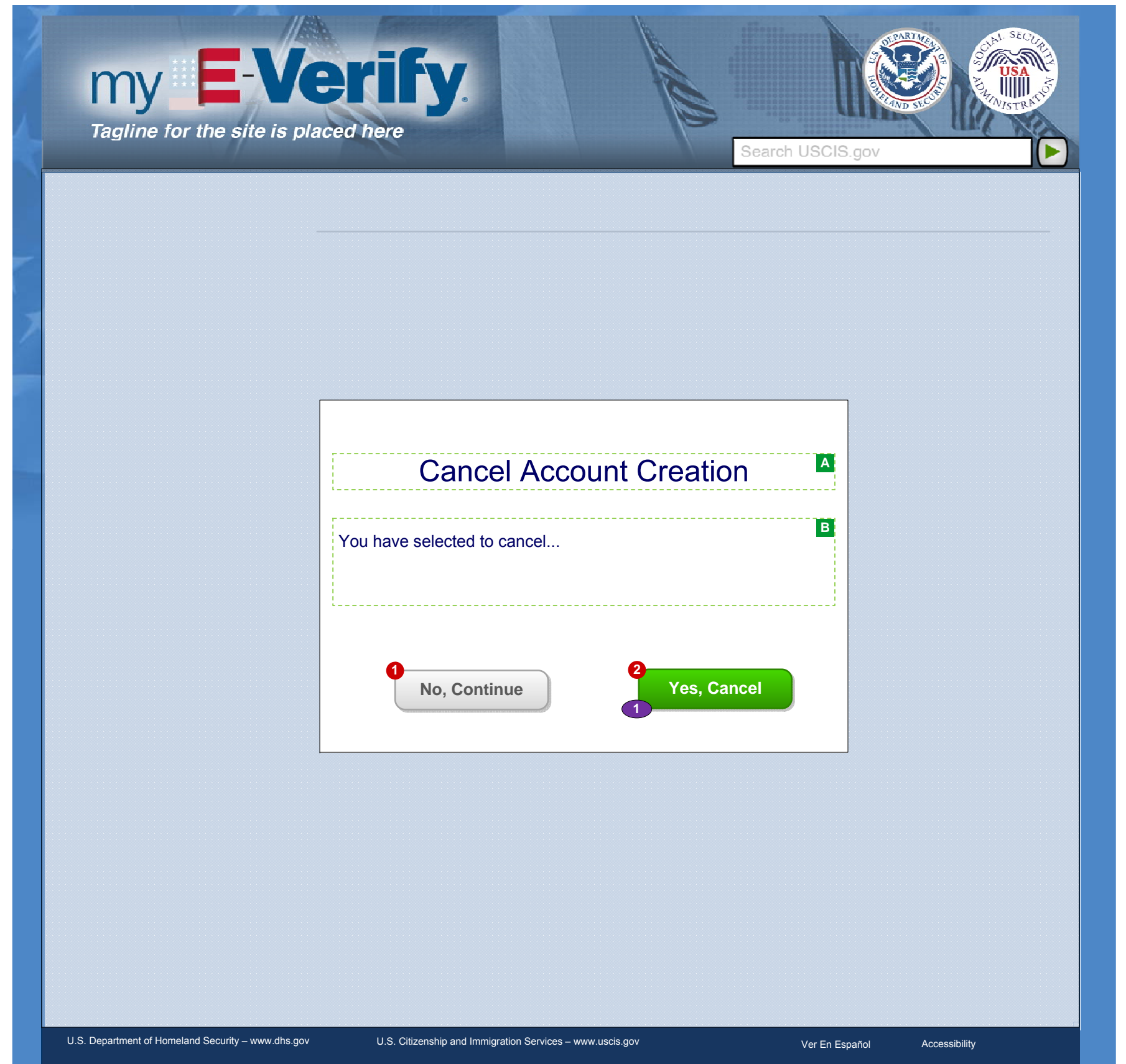
## FUNCTION NOTES:

- 1 :: Clicking the NO button will close the pop up and direct users to the previous screen
- 2 :: Clicking the YES button will direct Full Account users to screen 1.10 Account Creation Cancelled, Limited Account users to screen 1.15 Guidance (Pop Up)

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: For Full Account users, all personal information about user should be deleted. For Limited Account users, this action is delayed until the user answers the following pop up.



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "Search USCIS.gov". The main content area is a light blue gradient. In the center, a white pop-up dialog box is displayed. The dialog box has a title "Cancel Account Creation" (marked with a green 'A' in a box) and a message "You have selected to cancel..." (marked with a green 'B' in a box). Below the message are two buttons: "No, Continue" (marked with a red '1' in a circle) and "Yes, Cancel" (marked with a red '2' in a circle and a purple '1' in a circle). The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: Instructions about receiving one-time guidance

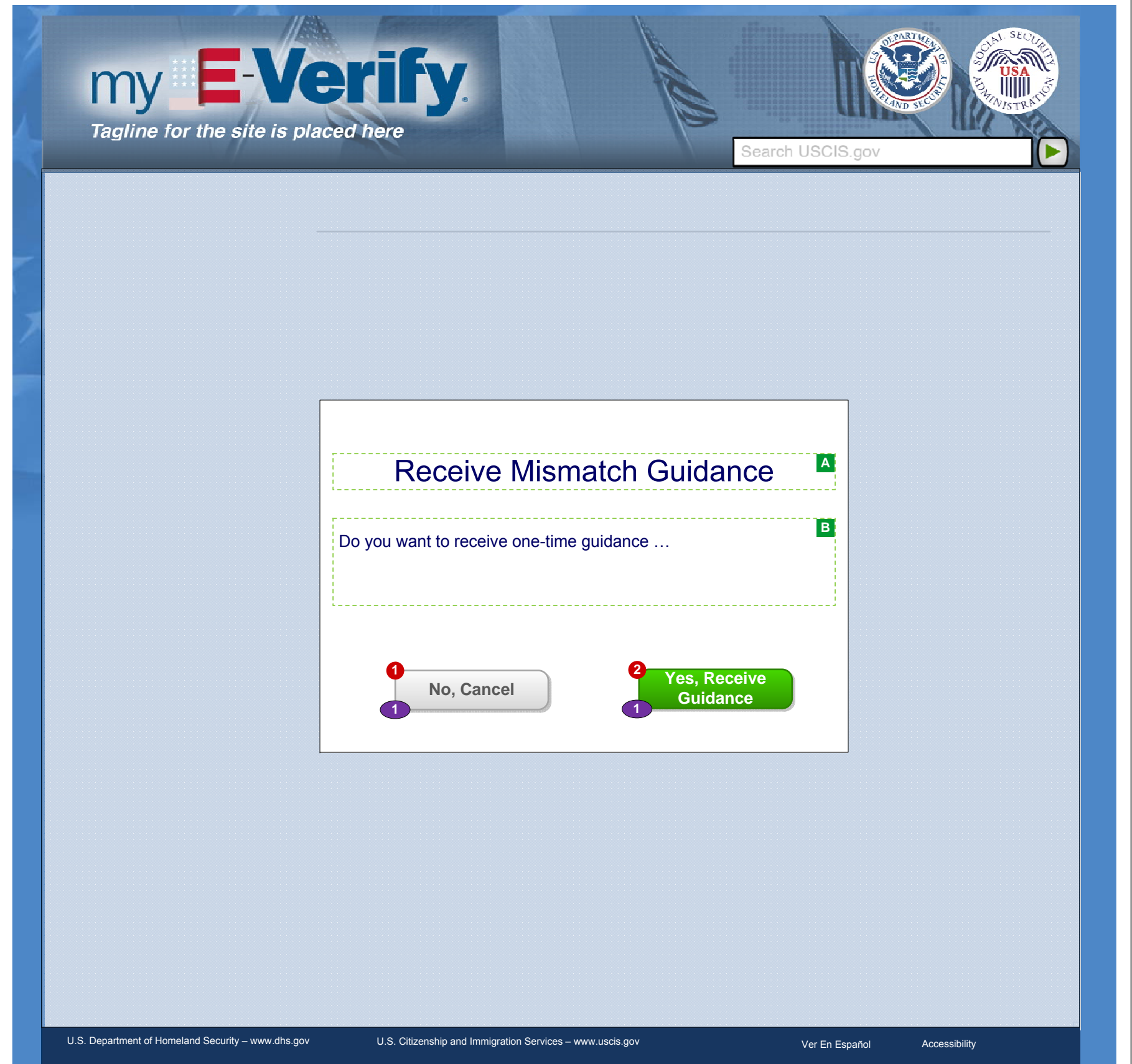
## FUNCTION NOTES:

- 1 :: Clicking the NO button will direct users to screen *1.10 Account Creation Cancelled*
- 2 :: Clicking the YES button will direct users to screen *SC.4 One-Time Guidance*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: All personal information about user should be deleted, regardless of the user's choice



The screenshot displays the myE-Verify interface. At the top, the myE-Verify logo is prominent, with the tagline 'Tagline for the site is placed here' below it. To the right, there are logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar labeled 'Search USCIS.gov'. The main content area is a light blue gradient. A white dialog box is centered on the screen, titled 'Receive Mismatch Guidance'. Below the title is the question 'Do you want to receive one-time guidance ...'. At the bottom of the dialog box are two buttons: 'No, Cancel' and 'Yes, Receive Guidance'. Red and purple callout numbers are placed over the buttons to indicate their function: a red '1' is above the 'No, Cancel' button, a purple '1' is below it, a red '2' is above the 'Yes, Receive Guidance' button, and a purple '1' is below it. Green dashed boxes highlight the title and the question text, with green callout letters 'A' and 'B' respectively.



## CONTENT NOTES:

A :: Page title

B :: Explanation that the process was cancelled, stored PII was deleted, etc.

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to the USCIS homepage

## FIELD DATA NOTES:

## BUSINESS RULES:

The screenshot shows the myE-Verify website interface. At the top, there is a header with the 'myE-Verify' logo and the tagline 'Tagline for the site is placed here'. To the right of the logo are the logos for the U.S. Department of Homeland Security and the Social Security Administration. Below the logos is a search bar with the text 'Search USCIS.gov' and a play button icon. The main content area features a red heading 'Account Creation Canceled' with a green 'A' marker. Below this heading is a message: 'You have selected to cancel ...' followed by 'In the future if you decide...'. A green 'B' marker is placed to the right of this message. At the bottom right of the main content area, there is a 'Return Home' button with a red '1' marker above it. The footer of the page contains the following text: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', 'Ver En Español', and 'Accessibility'.

## CONTENT NOTES:

- A** :: Page title
- B** :: Explanation that the user's information has been used in an account already and instructions on how to regain access
- C** :: Various labels, text boxes, check boxes, and buttons over a graphic background

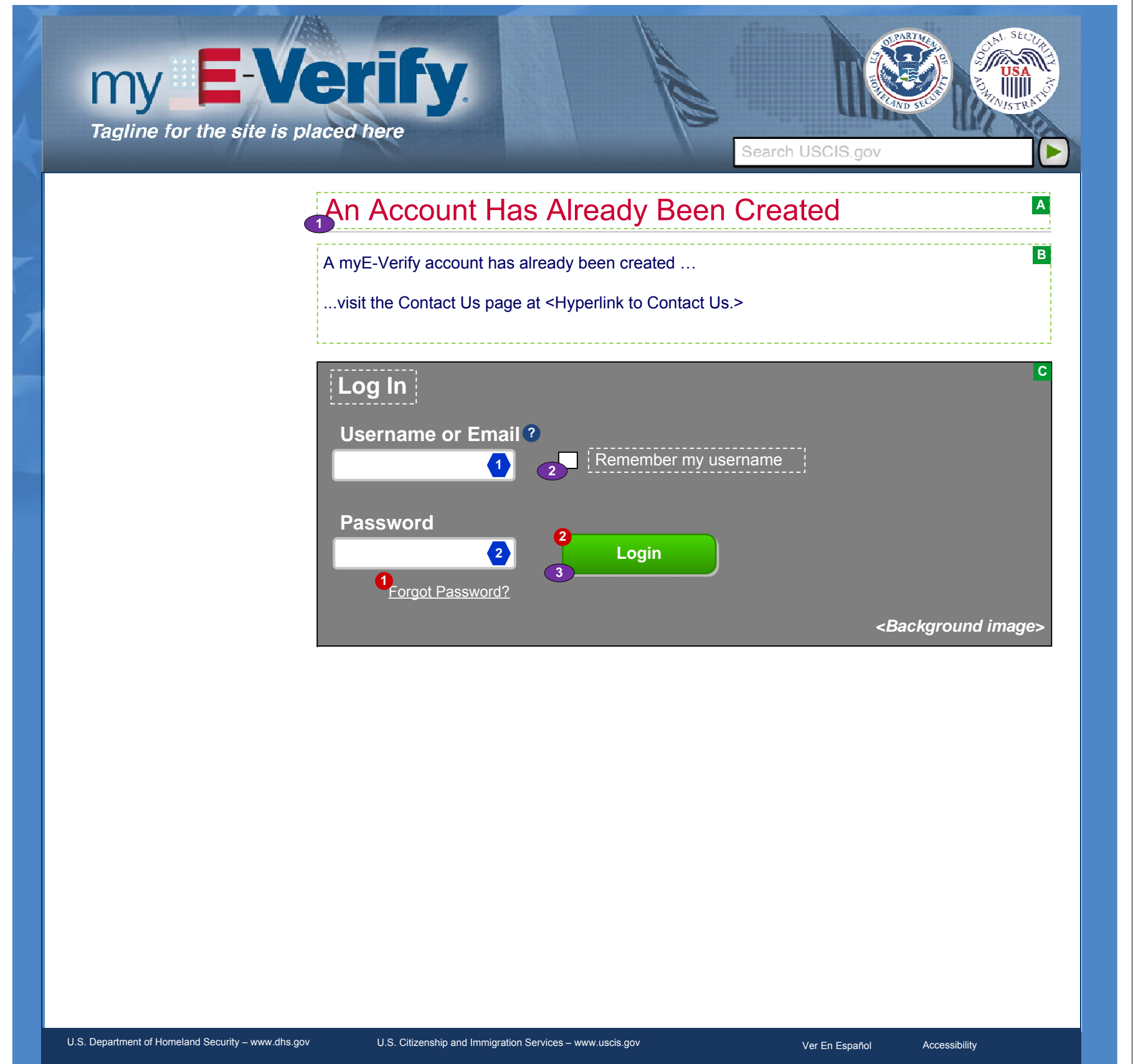
## FUNCTION NOTES:

- 1** :: Clicking the FORGOT PASSWORD link will direct users to screen 2.5 Enter Username
- 2** :: Clicking the LOG IN button will direct users to screen 2.16 Account Locked if the account has been locked, and otherwise to screen 2.2 Select Passcode Delivery Method if the username and password are correct

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Error messages and icons will display on page 2.23 myE-Verify Home (Not Logged In) Simple. Error types:
  - Username or password incorrect
- 2** :: Clicking the REMEMBER MY USERNAME check box will trigger the browser to remember the provided username during future login attempts
- 3** :: Too many incorrect login attempts will lock an account



The screenshot shows the myE-Verify login interface. At the top, there is a header with the myE-Verify logo and tagline, and a search bar for USCIS.gov. Below the header, a red error message is displayed: "An Account Has Already Been Created". The message text reads: "A myE-Verify account has already been created ... visit the Contact Us page at <Hyperlink to Contact Us.>". Below the error message is a "Log In" form. The form includes a "Username or Email" field with a "Remember my username" checkbox, a "Password" field, a "Login" button, and a "Forgot Password?" link. The page footer contains the U.S. Department of Homeland Security and U.S. Citizenship and Immigration Services logos and website URLs, along with "Ver En Español" and "Accessibility" links.

## CONTENT NOTES:

**A** :: Salutation to user with dynamic content of the user's name

**B** :: Content confirms that the user has successfully created an myE-Verify account

## FUNCTION NOTES:

**1** :: Clicking the Log In button will direct users to screen 2.1 myE-Verify Home (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:

**1** :: Content is dynamic to the user's name registered to the account

TO:

<User's email address>

**A**

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

**A**

SUBJECT:

myE-Verify | Thank you for completing account setup!

**A**

BODY:



You have successfully created a myE-Verify account. ....

**B**

**1** [Log In](#)

## CONTENT NOTES:

- A :: Page title
- B :: Various labels, text boxes, check boxes, and buttons over a graphic background
- C :: Overviews of each feature

## FUNCTION NOTES:

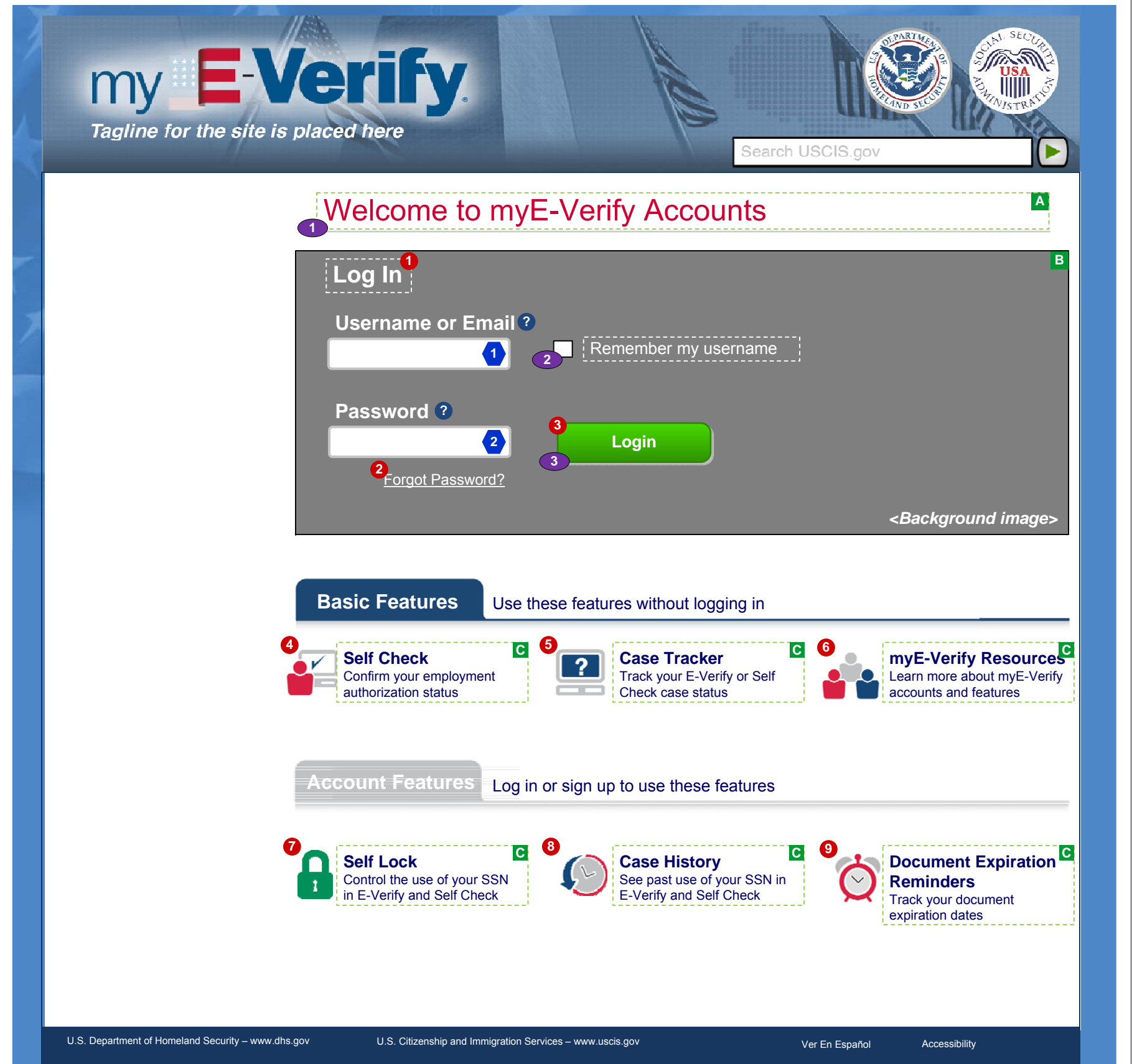
- 1 :: Clicking the SIGN UP link will direct users to a USCIS-hosted screen (exact screen TBD)
- 2 :: Clicking the FORGOT PASSWORD link will direct users to screen 2.5 Enter Username
- 3 :: Clicking the LOG IN button will direct users to screen 2.16 Account Locked if the account has been locked, screen 2.2 Select Passcode Delivery Method if the username and password are correct, or the appropriate transition page if the user has not completed account creation
- 4 :: Clicking the SELF CHECK icon will direct users to the Self Check application
- 5 :: Clicking the CASE TRACKER icon will direct users to screen 7.2 Enter Verification Case Number
- 6 :: Clicking the MYE-VERIFY RESOURCES icon will direct users to the USCIS homepage
- 7 :: Clicking the SELF LOCK icon will display screen 2.17 Self Lock Info (Pop Up)
- 8 :: Clicking the CASE HISTORY icon will display screen 2.18 Case History Info (Pop Up)
- 9 :: Clicking the EXPIRATION REMINDERS icon will display screen 2.19 Expiration Reminders Info (Pop Up)

## FIELD DATA NOTES:

- 1 :: The username must meet Verizon requirements
- 2 :: The entered password must meet DHS and Verizon requirements and be masked

## BUSINESS RULES:

- 1 :: Error messages and icons will display on page 2.23 myE-Verify Home (Not Logged In) Simple. Error types:
  - Username or password incorrect
- 2 :: Clicking the REMEMBER MY USERNAME check box will trigger the browser to remember the provided username during future login attempts
- 3 :: Too many incorrect login attempts will lock an account



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Welcome to myE-Verify Accounts**

**Log In**

Username or Email ?  
  Remember my username

Password ?

[Forgot Password?](#)

<Background image>

**Basic Features** Use these features without logging in

- Self Check** Confirm your employment authorization status
- Case Tracker** Track your E-Verify or Self Check case status
- myE-Verify Resources** Learn more about myE-Verify accounts and features

**Account Features** Log in or sign up to use these features

- Self Lock** Control the use of your SSN in E-Verify and Self Check
- Case History** See past use of your SSN in E-Verify and Self Check
- Document Expiration Reminders** Track your document expiration dates

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## CONTENT NOTES:

A :: Pop-up box title

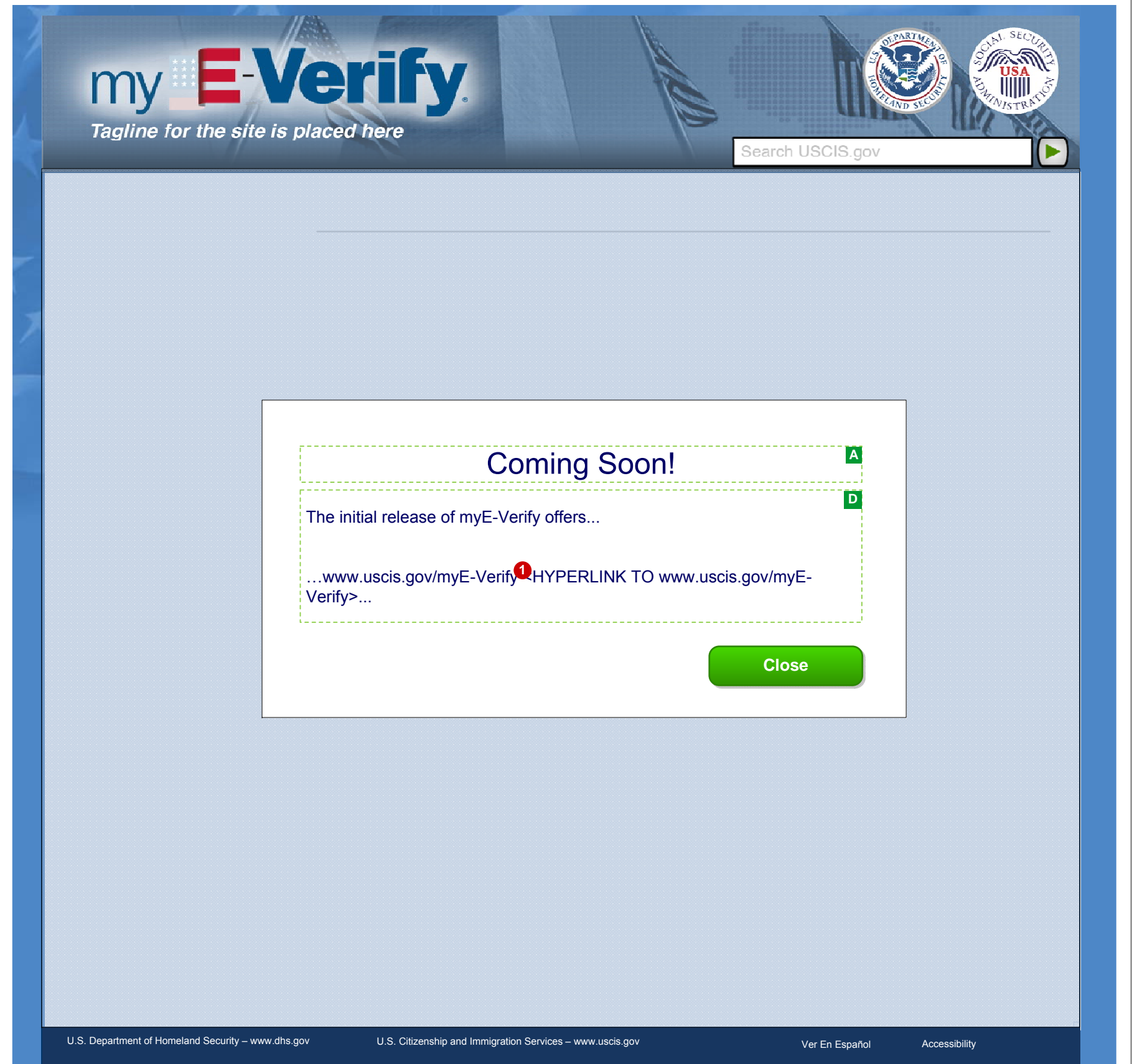
B :: Resources for learning more about unavailable myE-Verify feature

## FUNCTION NOTES:

1 :: Clicking the link will direct users to a home USCIS-hosted page

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website header with the logo and tagline "Tagline for the site is placed here". A search bar for "USCIS.gov" is visible. The main content area is a light blue gradient. A white pop-up box is centered on the screen with a green border. The pop-up contains the text "Coming Soon!" in blue, followed by "The initial release of myE-Verify offers..." and a link "...www.uscis.gov/myE-Verify" with a red circle and number 1 next to it, followed by "HYPERLINK TO www.uscis.gov/myE-Verify>...". A green "Close" button is at the bottom right of the pop-up. The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

### CONTENT NOTES:

- A :: Page title
- B :: Error message when an incorrect code was submitted
- C :: Explanation of how a pass code is used during two factor login, why delivery methods need to be verified
- D :: Email and phone numbers configured by the user
- E :: Link to start the "lost access to devices" process

### FUNCTION NOTES:

- 1 :: Clicking the link directs users to the myE-Verify Help Desk page
- 2 :: Clicking the CANCEL LOGIN will return users to 2.1 myE-Verify Home (Not Logged In)
- 3 :: Clicking the SEND PASSCODE button will display screen 2.3 Enter Passcode (Pop Up)

### FIELD DATA NOTES:

### BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - No delivery method selected
  - Passcode time has expired
- 2 :: The list of passcode delivery methods, an email address or a phone number with text/voice, are from the account information and are partially shown
- 3 :: After clicking the SEND PASSCODE button, a one-time passcode is sent to the user by email, text message, or automated phone call



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Where should we send the one-time passcode?**

**Error: ...**

To complete login, you must enter a one-time passcode ...

- Send a text message to the phone number ending in (xxx) xxx-7890  
*\*Text-message rates may apply*
- Call me at the phone number ending in (xxx)xxx-7890 to tell me the passcode
- Send an email to the address ending in a...b@gmail.com

If you don't have access to any of the delivery methods above, call the [LINK TO myE-Verify HELP DESK](#).

Cancel Login    Send Passcode

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility



### CONTENT NOTES:

- A :: Pop-up box title
- B :: Error message
- C :: Acknowledgement text
- D :: Instructions to find and enter the one-time passcode, including dynamic text for the passcode delivery method that was selected
- E :: Timer showing remaining time to enter the passcode

### FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will close the pop up box and return users to screen 2.2 *Select Passcode Delivery Method*
- 2 :: Clicking the RESEND PASSCODE button will re-load the pop up with an acknowledgement
- 3 :: Clicking the SUBMIT button will direct users to either:
  - Screen 2.4A *Account Home* if the login is successful (Full Accounts)
  - A Case Tracker screen if the login is successful (Limited Accounts)
  - Screen 2.6 *Create New Password* if the user did not provide a password during login or if the user is forced to change their password
  - Feature requested prior to completing two-factor authentication
  - Appropriate transition page if the user has not completed account creation
  - Screen 2.23 *Re-/New Association Notice*

### FIELD DATA NOTES:

- 1 :: The passcode must meet Verizon requirements

### BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Incorrect pass code
  - Passcode entry incomplete
- 2 :: Acknowledgement text appears if user resends passcode.
- 3 :: The user can select RESEND PASSCODE which will reset the timer and resend new pass code to their selected delivery method
- 4 :: Users will be directed to requested feature after completing two-factor authentication



## CONTENT NOTES:

- A :: Page title
- B :: A welcome and high-level explanation of accounts
- C :: Labels and dynamic content for each feature

## FUNCTION NOTES:

- 1 :: Clicking the LOG OUT link will direct user to screen 2.1 myE-Verify Home (Not Logged In)
- 2 :: Clicking the MANAGE SELF LOCK button will direct users to screen 6.1 Self Lock Home
- 3 :: Clicking the VIEW REPORT button will direct users to screen 4.1 Case History Home
- 4 :: Clicking the EDIT REMINDERS button will direct users to screen 5.1 Doc Exp Reminders Home
- 5 :: Clicking the TRACK CASE button will direct users to screen 7.2 Enter Verification Case Number
- 6 :: Clicking the START SELF CHECK button will open the Self Check application starting screen in a new browser window or tab
- 7 :: Clicking the LEARN MORE button will direct users to the USCIS homepage

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Content is dynamic to say name of account holder
- 2 :: On login, myE-Verify will check if the user's SSN is set to locked through Self Lock and, if so, will request an updated locked/unlocked status from VIS
- 3 :: Content is dynamic to display the current status of the feature
- 4 :: Warning about upcoming expirations only appears if one or more reminders will expire within 90 days



The screenshot displays the myE-Verify account home page. At the top, the user is logged in as "Hello, John Doe" with a "Log Out" link and a search bar for "USCIS.gov". The page is annotated with red circles containing numbers 1 through 7, indicating specific functional points. A green dashed box labeled 'A' encompasses the "Home" header and the welcome message: "John Smith, welcome to your personal myE-Verify account! You can use this account to ...". Another green dashed box labeled 'B' encompasses the "Available Features" section. Individual green dashed boxes labeled 'D' are placed over each feature card. A navigation menu on the left lists: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The "Available Features" section includes:
 

- Self Lock** (Status: Locked) with a "Manage Self Lock" button (annotated with red circle 1).
- Case History** with a "View History" button (annotated with red circle 2).
- Document Expiration Reminders** with an "Edit Reminders" button (annotated with red circle 3).
- Case Tracker** with a "Track Case" button (annotated with red circle 5).
- Self Check** with a "Start Self Check" button (annotated with red circle 6).
- Account Management** with a "Manage Account" button (annotated with red circle 7).

 The footer contains the U.S. Department of Homeland Security logo and website information, including "U.S. Citizenship and Immigration Services - www.uscis.gov" and "Ver En Español Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: A welcome and explanation of available features
- C :: Static and dynamic content explaining each feature

## FUNCTION NOTES:

- 1 :: Clicking the TRACK CASE button will direct users to screen 7.1 *Select Existing or Other Case*
- 2 :: Clicking the START SELF CHECK button will open the Self Check application starting screen in a new browser window or tab
- 3 :: Clicking the LEARN MORE button will direct users to the USCIS homepage
- 4 :: The MANAGE SELF LOCK, VIEW REPORT, and EDIT REMINDERS buttons are not active

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Content is dynamic to say name of account holder
- 2 :: On login, myE-Verify will request an updated case status from VIS for the case associated with the Limited Account
- 3 :: Content is dynamic to display the current status of the feature



**myE-Verify**  
Tagline for the site is placed here

Hello, John Doe [Log Out](#)

**Home**

John Smith, welcome to your personal myE-Verify account!

You can use this account to ...

Once your Self Check case is successfully ...

**Available Features**

- Case Tracker** (Alert: Check status) [Track Case](#)
- Self Check** [Start Self Check](#)
- myE-Verify Resources** [Learn More](#)

**Unavailable Features**

- Self Lock** (Status: Unlocked) [Manage Self Lock](#)
- Case History** [View History](#)
- Account Management** [Edit Reminders](#)

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Error message stating that the username provided does not exist
- C :: Instructions or guidance on the forgotten password process

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 2.1 *myE-Verify Home (Not Logged In)*
- 2 :: Clicking the CONTINUE button direct users to screen 2.2 *Select Passcode Delivery Method*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Username not found
- 2 :: Too many incorrect/invalid attempts may lock out the user - TBD



**myE-Verify**  
Tagline for the site is placed here

U.S. DEPARTMENT OF HOMELAND SECURITY | SOCIAL SECURITY ADMINISTRATION

Search USCIS.gov

### Password Recovery – Enter Username

**Error:** The username you entered does not exist...

If you forgot your username, you can ...

**Enter Username or Email ?**

Username or Email

1 Cancel 2 Continue

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

### CONTENT NOTES:

- A :: Page title.
- B :: Error messages for failed data validation
- C :: Instructions to enter a new account password
- D :: Password rules, guidelines, or limitations

### FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 2.1 *myE-Verify Home (Not Logged In)*
- 2 :: Clicking the FINISH button will direct users to screen 2.1 *myE-Verify Home (Not Logged In)* or appropriate transition page if the user has not completed account creation

### FIELD DATA NOTES:

- 1 :: Password must meet DHS and Verizon requirements

### BUSINESS RULES:

- 1 :: Clicking the CANCEL button will direct users to screen 2.1 *myE-Verify Home (Not Logged In)*
- 2 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Invalid password
  - Passwords don't match



myE-Verify  
Tagline for the site is placed here

Search USCIS.gov

**Create New Password** A

**Error: ...** B

Create new password... C

**New Password ?** D

New Password 1

**Confirm New Password ?**

New Password 1

Password must:

- ...
- ...

Password should:

- ...
- ...

1 Cancel 2 Finish

U.S. Department of Homeland Security – www.dhs.gov U.S. Citizenship and Immigration Services – www.uscis.gov Ver En Español Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Error message stating that one or more answers was not correct
- C :: Instructions to answer the questions
- D :: The security questions shown were created at account creation or updated through account management

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 2.1 *myE-Verify Home (Not Logged In)*
- 2 :: The CONTINUE button will direct users to screen 2.8 *Edit Contact Information*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Not all questions answered
  - Not all answers correct
- 2 :: Too many incorrect/invalid attempts may lock out the user - TBD





## CONTENT NOTES:

A :: Page title

B :: Explanation of what "locked" means, what might have caused it, what the user should do

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to screen 2.1 myE-Verify Home (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:

The screenshot shows the myE-Verify login interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos. Below the logo is a search bar with the text "Search USCIS.gov". The main content area features a red message box with the text "This Account Is Temporarily Locked" and a sub-message "You have made too many unsuccessful attempts...". A green "Return Home" button with a red "1" icon is located at the bottom right of the message box. The footer contains the text "U.S. Department of Homeland Security - www.dhs.gov", "U.S. Citizenship and Immigration Services - www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

**A** :: Pop-up box title

**B** :: Notice to log in to use the feature or click through to learn more

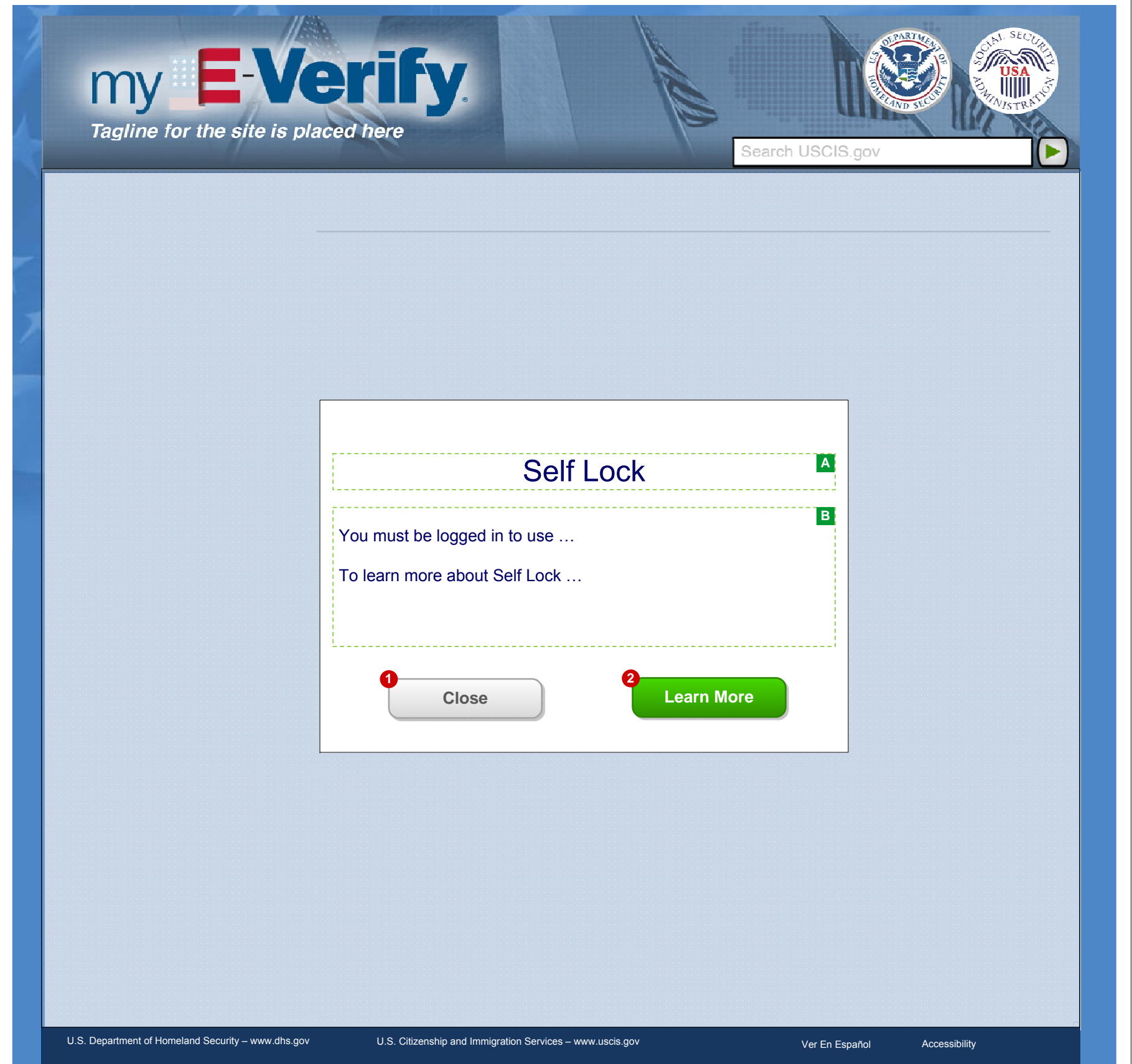
## FUNCTION NOTES:

**1** :: Clicking the LEARN MORE link will open a USCIS-hosted screen (exact screen TBD) in a new window

**2** :: Clicking the CLOSE button will close the pop up box and return users to screen 2.1 myE-Verify Home (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify website interface. At the top, the myE-Verify logo is prominent, with the tagline "Tagline for the site is placed here" below it. To the right, there are logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar labeled "Search USCIS.gov".

The main content area features a "Self Lock" pop-up box. The box has a title "Self Lock" (marked with 'A') and a message "You must be logged in to use ..." (marked with 'B'). Below the message is a link "To learn more about Self Lock ...". At the bottom of the pop-up box, there are two buttons: "Close" (marked with '1') and "Learn More" (marked with '2').

At the bottom of the page, there is a footer with the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".



## CONTENT NOTES:

**A** :: Pop-up box title

**B** :: Notice to log in to use the feature or click through to learn more

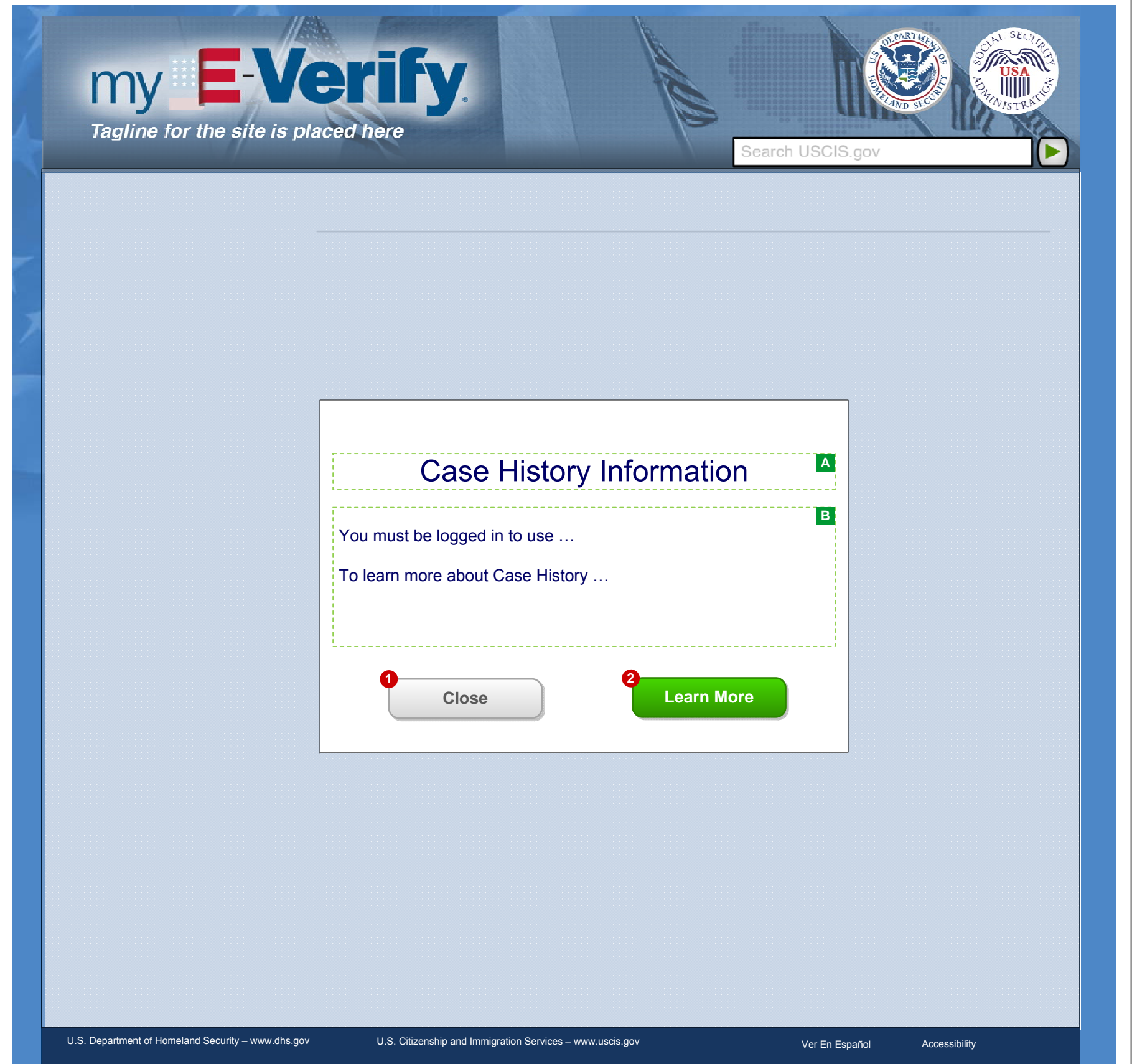
## FUNCTION NOTES:

**1** :: Clicking the CLOSE button will close the pop up box and return users to screen 2.1 myE-Verify Home (Not Logged In)

**2** :: Clicking the LEARN MORE link will direct users to a USCIS-hosted screen (exact screen TBD)

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline 'Tagline for the site is placed here'. To the right of the logo is a search bar with the text 'Search USCIS.gov' and a play button icon. Below the header, the main content area is a light blue gradient. A white pop-up box is centered on the screen. The pop-up box has a title 'Case History Information' (marked with a green 'A' in a box). Below the title, there is a message 'You must be logged in to use ...' (marked with a green 'B' in a box) and a link 'To learn more about Case History ...'. At the bottom of the pop-up box, there are two buttons: a grey 'Close' button (marked with a red '1' in a circle) and a green 'Learn More' button (marked with a red '2' in a circle). The footer of the page contains the following text: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', 'Ver En Español', and 'Accessibility'.



## CONTENT NOTES:

A :: Pop-up box title

B :: Notice to log in to use the feature or click through to learn more

## FUNCTION NOTES:

1 :: Clicking the CLOSE button will close the pop up box and return users to screen 2.1 myE-Verify Home (Not Logged In)

2 :: Clicking the LEARN MORE link will direct users to a USCIS-hosted screen (exact screen TBD)

## FIELD DATA NOTES:

## BUSINESS RULES:

The screenshot displays the myE-Verify interface. At the top, the logo and tagline 'Tagline for the site is placed here' are visible. A search bar for 'USCIS.gov' is present. The main content area features a pop-up box titled 'Expiration Reminders'. The pop-up contains the following text: 'You must be logged in to use ...' and 'To learn more about Expiration Reminders ...'. Below the text are two buttons: a grey 'Close' button and a green 'Learn More' button. The pop-up is annotated with callouts: 'A' for the title, 'B' for the main text, '1' for the 'Close' button, and '2' for the 'Learn More' button. The footer of the page includes the U.S. Department of Homeland Security website (www.dhs.gov), U.S. Citizenship and Immigration Services website (www.uscis.gov), and options for 'Ver En Español' and 'Accessibility'.



## CONTENT NOTES:

A :: Page title

B :: Call helpdesk for instructions

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to 2.1 myE-Verify Home (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:

The screenshot shows the myE-Verify website interface. At the top, there is a header with the 'myE-Verify' logo and the tagline 'Tagline for the site is placed here'. To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos. Below the logo is a search bar with the text 'Search USCIS.gov'. The main content area features a red message box with the text 'Please Contact the myE-Verify Helpdesk' and a green button labeled 'Return Home' with a red '1' icon next to it. Below the message box is a section with the text 'If you are unable...'. The footer of the page contains the following text: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', 'Ver En Español', and 'Accessibility'.

### CONTENT NOTES:

- A :: Page title
- B :: Instructions for completing account creation

### FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)
- 2 :: Clicking the CONTINUE button will direct users to the appropriate Account Creation screen

### FIELD DATA NOTES:

### BUSINESS RULES:

- 1 :: Error message and icons appears when the following is true:
  - A hash of the DoB and SSN provided do not match the account record
  - The SSN field is left blank
  - The DoB fields are unselected
  -
- 2 :: The year drop down should go back 95 years



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos. Below the header is a search bar with the text "Search USCIS.gov". The main content area features a red dashed box containing the title "Completing Account Creation" (marked with a green 'A') and the message "It looks like you did not complete your..." (marked with a green 'B'). Below this message is a note: "All boxes marked with a red asterisk \* are required ...". At the bottom of the message box are two buttons: a grey "Cancel" button (marked with a red '1') and a green "Continue" button (marked with a red '2'). The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: Error messages for failed data validation
- C :: Instructions for completing account creation

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will display screen 1.14 Cancel (Pop Up)
- 2 :: Clicking the CONTINUE button will direct users to the appropriate Account Creation screen

## FIELD DATA NOTES:

- 1 :: User must enter a valid Social Security number
- 2 :: Clicking the dropdown will open a clickable calendar where users can select a date

## BUSINESS RULES:

- 1 :: Error message and icons appears when the following is true:
  - A hash of the DoB and SSN provided do not match the account record
  - The SSN field is left blank
  - The DoB fields are unselected
- 2 :: The year drop down should go back 95 years



The screenshot shows the 'myE-Verify' website interface. At the top, there is a header with the 'myE-Verify' logo and the tagline 'Tagline for the site is placed here'. To the right of the logo are the logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar for 'USCIS.gov'.

The main content area is titled 'Enter Social Security Number and Date of Birth'. Below this title, there is a red error message box with a warning icon and the text: 'Error: Social Security number and date...'. A red circle with the number '1' is next to this message. Below the error message, there is a text box containing the message: 'It looks like you did not complete your... All boxes marked with a red asterisk \* are required ...'. A red circle with the number '2' is next to this text.

Below the text box, there are two input fields. The first is labeled 'Social Security number (SSN)' and contains the placeholder 'XXX - XX - XXXX'. A red warning icon is to the left of the first 'XXX' box, and a blue circle with the number '1' is to the right of the last 'XXX' box. The second input field is labeled 'Date of Birth' and contains the placeholder 'MMM, DD, YYYY'. A red warning icon is to the left of the placeholder, and a blue circle with the number '2' is to the right of the placeholder.

At the bottom right of the form, there are two buttons: a grey 'Cancel' button with a red circle with the number '1' above it, and a green 'Continue' button with a red circle with the number '2' above it.

At the bottom of the page, there is a footer with the following text: 'U.S. Department of Homeland Security - www.dhs.gov', 'U.S. Citizenship and Immigration Services - www.uscis.gov', 'Ver En Español', and 'Accessibility'.

## CONTENT NOTES:

- A :: Page title
- B :: Error message for incorrect username and password combination
- C :: Various labels, text boxes, check boxes, and buttons over a graphic background
- D :: Overviews of each feature

## FUNCTION NOTES:

- 1 :: Clicking the FORGOT PASSWORD link will direct users to screen 2.5 Enter Username
- 2 :: Clicking the LOG IN button will direct users to screen 2.16 Account Locked if the account has been locked, and otherwise to screen 2.2 Select Passcode Delivery Method if the username and password are correct

## FIELD DATA NOTES:

- 1 :: The username must meet Verizon requirements
- 2 :: The entered password must meet DHS and Verizon requirements and be masked

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Username or password incorrect
  - 30 minute account creation timer expired
- 2 :: Clicking the REMEMBER MY USERNAME check box will trigger the browser to remember the provided username during future login attempts
- 3 :: Too many incorrect login attempts will lock an account
- 4 :: Users will be directed to requested feature after completing two factor authentication



The screenshot shows the myE-Verify login interface. At the top, there is a header with the myE-Verify logo and tagline, and a search bar for USCIS.gov. Below the header, a red error message states: "Error: The username or password is incorrect. You will be locked out ...". The main content area contains a "Log In" form with fields for "Username or Email" and "Password", a "Remember my username" checkbox, and a "Login" button. A "Forgot Password?" link is located below the password field. The page footer includes the U.S. Department of Homeland Security and U.S. Citizenship and Immigration Services logos, along with the text "Ver En Español" and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: Dynamic text
- C :: Confirmation that changes have been made to the account
- D :: Labels, static content, dynamic content, and buttons showing user's account information, contact information, security questions and close account options which allow the users to manage and edit account

## FUNCTION NOTES:

- 1 :: Clicking the EDIT PASSWORD button will direct users to screen 3.2 *Edit Password*
- 2 :: Clicking the MANAGE CONTACT INFORMATION button will direct users to screen 3.3 *Edit Contact Info*
- 3 :: Clicking the EDIT SECURITY QUESTIONS button will direct users to screen 3.6 *Edit Security Questions*
- 4 :: Clicking the CLOSE ACCOUNT button will direct users to screen 3.7 *Close Account*
- 5 :: Clicking the RETURN HOME button will direct users to screen 2.4A *Account Home (Full Accounts)* or screen 2.4B *Account Home (Limited Accounts)*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Dynamic messages will appear when:
  - Users successfully changes their password
  - Users successfully changes their security questions



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Account Management**

Your account password has been successfully changed!...

Your account information is below...

**Account Information**

Username: John Doe Smith

Username: johndoeaccount

Password: \*\*\*\*\*

**Change Password**

**Contact Information**

Email Address: john.doe.smith@gmail

Mobile Telephone: (123) 456 - 7890

Home Telephone: (234) 567 -8901

**Manage Contact Information**

**Security Questions**

Question: First security question previously selected by the user?

Question: Second security question previously selected by the user?

Question: Third security question previously selected by the user?

**Edit Security Questions**

**Close Account**

If you would like to close your account...

**Close Account**

**Return Home**

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## CONTENT NOTES:

- A :: Page title
- B :: Error messages for failed data validation
- C :: Instructions on how to change the password
- D :: Password rules or guidelines

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 3.1 Account Management Home, discarding any changes
- 2 :: Clicking the SAVE CHANGES button will direct users to screen 3.1 Account Management Home with an acknowledgement of the successful change

## FIELD DATA NOTES:

- 1-2 :: All password entries must be masked
- 2 :: Password must meet DHS and Verizon requirements

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Current password incorrect
  - New password not valid
  - New password re-entry does not match



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Change Your Password** A

**Error: ...** B

To change your password, enter... C

**Current Password** ? 1

**New Password** ? 2

**Confirm New Password** ? 2

**Password must:** D

- ...
- ...
- Password should:**
- ...
- ...

**Cancel** 1 **Save Changes** 2

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility



## CONTENT NOTES:

- A** :: Page title
- B** :: Instructions on adding and deleting contact information, how verified information can be used during login
- C** :: Labels, static content, dynamic content, and buttons showing user's contact information and options to add information, delete information, or verify delivery methods

## FUNCTION NOTES:

- 1** :: Clicking the TRASH CAN icon will display pop up 3.8 *Confirm Delete*
- 2** :: Clicking the CLICK TO VERIFY link will display pop up 3.10 *Confirm*
- 3** :: Clicking the ADD NEW EMAIL button will display pop up 3.6 *Add New Email*
- 4** :: Clicking the ADD NEW PHONE button will display pop up 3.5 *New Phone Number*
- 5** :: Clicking the RETURN button will direct users to screen 3.1 *Account Management Home*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Either (1) a button to send a passcode or (2) an indication that the delivery method is verified will be shown in the cell, based on the user's settings



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

### Manage Contact Information

Use the option below...

#### Email Addresses

	Verified?	Delete
john.doe.smith@gmail.com	Verified	1
my.spam.email@gmail.com	Verify Email	

**3** Add New Email

#### Telephone Numbers

	Type	Verified as Text	Verified as Voice	Delete
1 - (123) 456-7890	Mobile	Verified as Text	Verified as Voice	
1 - (321) 654-0987	Mobile	Verified as Text	Click to Verify	
1 - (234) 567-8901	Home	Click to Verify	Verified as Voice	
1 - (345) 678-9012	Work	Click to Verify	Click to Verify	

**4** Add New Phone

**5** Go Back

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## CONTENT NOTES:

- A :: Page title
- B :: Error for failed validation results
- C :: Instructions about phone entry
- D :: Drop down box containing phone number types

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 3.4 *Edit Contact Info*, discarding any changes
- 2 :: Clicking the SAVE button will display screen 3.7 *Phone Delivery (Pop Up)* which will allow users to select a telephone delivery method

## FIELD DATA NOTES:

- 1 :: Each phone number must be 10 digits in the correct format (*confirm*)

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Phone number formatting
- 2 :: The country code will default to 1



The screenshot shows the 'myE-Verify' interface. At the top, there's a search bar for 'USCIS.gov'. A sidebar on the left contains navigation links: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area displays a 'Pop Up' window titled 'Add New Telephone Number'. Inside this window, there is an error message: 'Error: The telephone number you entered....'. Below the error is a text input field with the placeholder 'Enter your 10-digit telephone number...'. To the right of this field is a dropdown menu for 'Type' with 'Mobile' selected. Below the input fields is a 'Telephone Number' label with a question mark icon, followed by a dropdown menu with '1' selected, a '-' sign, a parentheses sign, another dropdown menu with '1' selected, and another '-' sign. At the bottom of the pop-up are two buttons: 'Cancel' and 'Save'. Red callout numbers 1 and 2 are placed near the error message and the 'Save' button, respectively. Green callout letters A and C are placed near the title and the input field. The footer of the page contains the following text: 'U.S. Department of Homeland Security - www.dhs.gov', 'U.S. Citizenship and Immigration Services - www.uscis.gov', 'Ver En Español', and 'Accessibility'.

## CONTENT NOTES:

- A :: Page title
- B :: Error for failed validation results
- C :: Instructions about email entry

## FUNCTION NOTES:

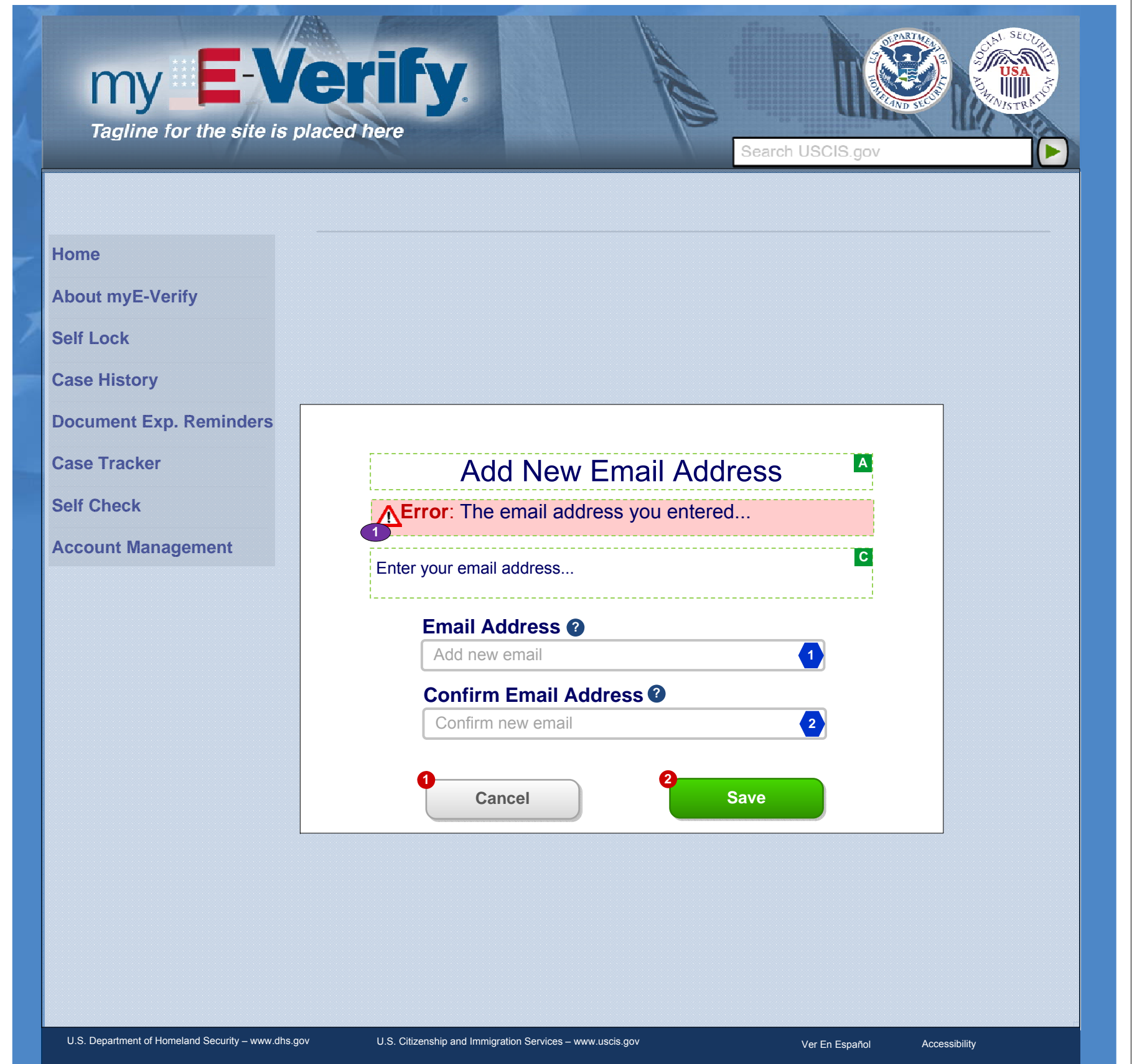
- 1 :: Clicking the CANCEL button will direct users to screen 3.4 *Edit Contact Info*, discarding any changes
- 2 :: Clicking the SAVE button will display screen 3.11 *Enter Passcode* where users can receive a passcode to verify the new email address

## FIELD DATA NOTES:

- 1 :: The email address must meet basic composition requirements (requirements TBD)
- 2 :: The Confirm Email entry must match the Email entry

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Email address formatting
  - Email addresses must match



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

- Home
- About myE-Verify
- Self Lock
- Case History
- Document Exp. Reminders
- Case Tracker
- Self Check
- Account Management

### Add New Email Address

**Error:** The email address you entered...

Enter your email address...

**Email Address** ?

Add new email

**Confirm Email Address** ?

Confirm new email

Cancel Save

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## CONTENT NOTES:

- A :: Page title
- B :: Instructions about the different types of passcode delivery available for phones
- C :: Selected phone number
- D :: Phone passcode delivery options

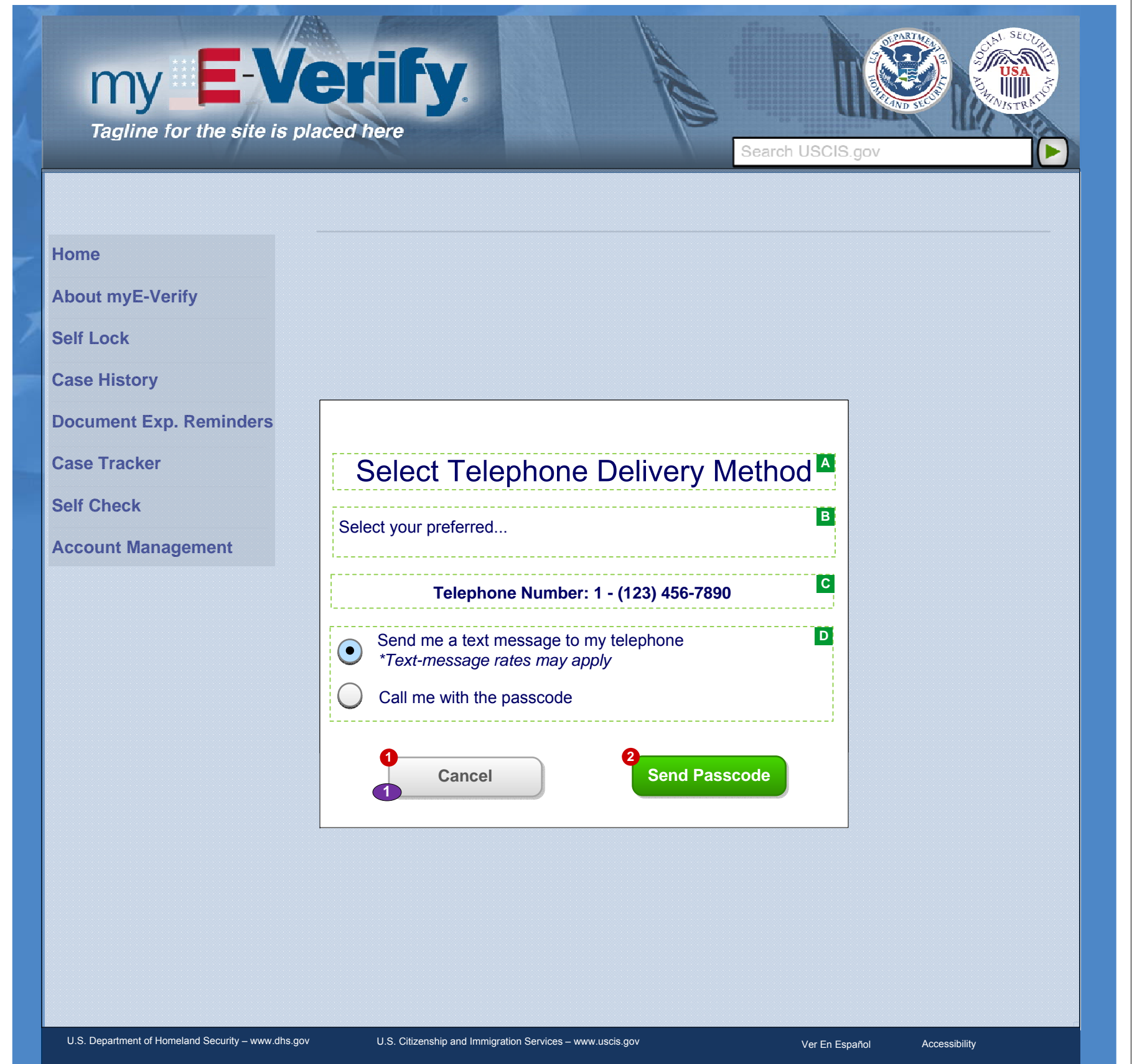
## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 3.4 *Edit Contact Info*, discarding any changes
- 2 :: Clicking the SAVE button will display screen 3.11 *Enter Passcode (Pop Up)* where users can receive a passcode to verify the new email address

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Cancel the verification process if the user clicks the CANCEL button prior to selecting a phone delivery method



The screenshot shows the 'myE-Verify' interface. At the top, there is a search bar with the text 'Search USCIS.gov'. Below the search bar is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area displays a pop-up window titled 'Select Telephone Delivery Method'. Inside this window, there is a text input field with the placeholder 'Select your preferred...'. Below this is a text field showing 'Telephone Number: 1 - (123) 456-7890'. There are two radio button options: 'Send me a text message to my telephone \*Text-message rates may apply' and 'Call me with the passcode'. At the bottom of the pop-up, there are two buttons: 'Cancel' and 'Send Passcode'. A red callout '1' is positioned above the 'Cancel' button, and a purple callout '1' is positioned below it. A red callout '2' is positioned above the 'Send Passcode' button. Green callouts A, B, C, and D are placed near the title, instructions, phone number, and radio buttons respectively.

## CONTENT NOTES:

- A** :: Pop-up box title
- B** :: Request for confirmation to delete the selected contact information
- C** :: Dynamic text: The contact information selected by the user
- D** :: Notice that deleted contact information will not be available for passcode delivery during login

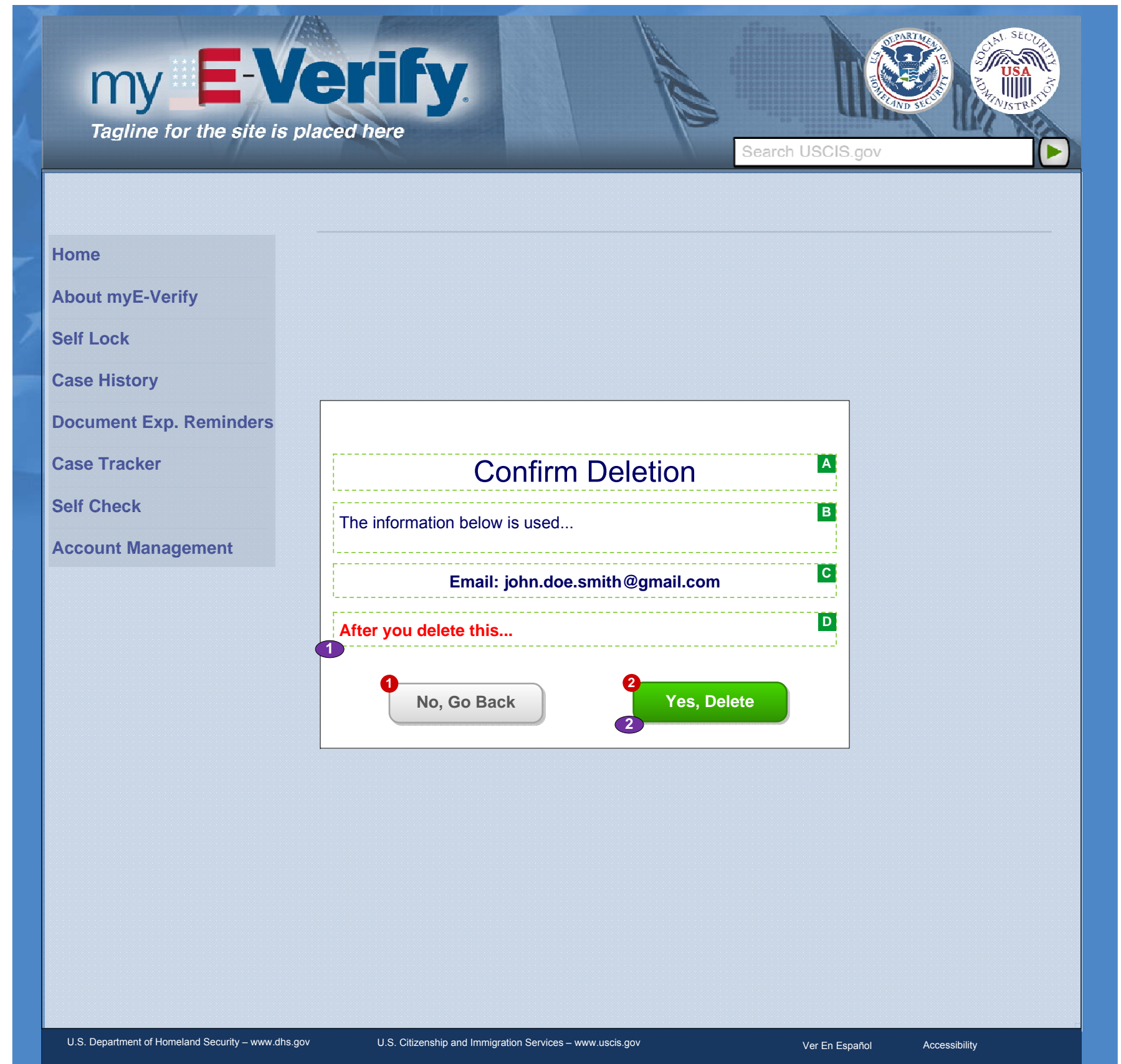
## FUNCTION NOTES:

- 1** :: Clicking the CANCEL button will close the pop up box and return users to screen *3.4 Edit Contact Info*
- 2** :: Clicking the CONFIRM button will close the pop up box and return users to screen *3.4 Edit Contact Info* with the selected contact information removed

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Notice only appears if the contact information is associated with one or more verified delivery methods
- 2** :: A call is made to Verizon to remove the selected contact information



The screenshot displays the myE-Verify interface. At the top, there is a navigation menu with links: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. A search bar is located at the top right with the text 'Search USCIS.gov'. The main content area features a 'Confirm Deletion' pop-up dialog box. The dialog box contains the following elements:

- A**: Title 'Confirm Deletion'
- B**: Text 'The information below is used...'
- C**: Email address 'Email: john.doe.smith@gmail.com'
- D**: Text 'After you delete this...'
- 1**: 'No, Go Back' button
- 2**: 'Yes, Delete' button

At the bottom of the page, there are three footer links: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', and 'Ver En Español Accessibility'.

## CONTENT NOTES:

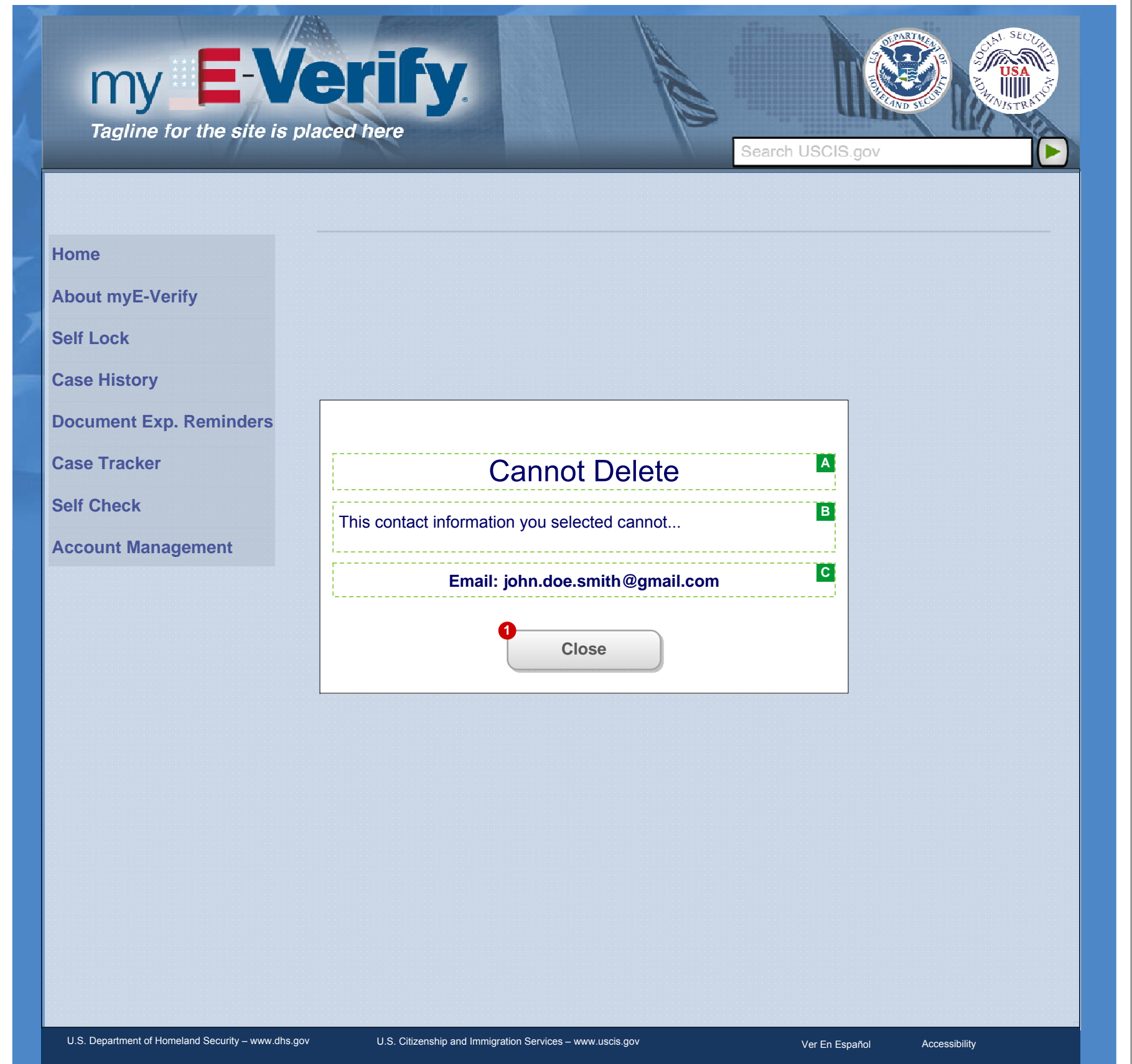
- A** :: Pop-up box title
- B** :: Notice that the selected confirmation information cannot be deleted at this time
- C** :: Dynamic text: The contact information selected by the user

## FUNCTION NOTES:

- 1** :: Clicking the CLOSE button will close the pop up box and return users to screen 3.4 *Edit Contact Info*

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify user interface. At the top, the myE-Verify logo and tagline 'Tagline for the site is placed here' are visible, along with the U.S. Department of Homeland Security and Social Security Administration logos and a search bar for 'USCIS.gov'. A navigation menu on the left includes links for Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. A central pop-up box titled 'Cannot Delete' (marked with 'A') contains the text 'This contact information you selected cannot...' (marked with 'B') and 'Email: john.doe.smith@gmail.com' (marked with 'C'). A 'Close' button (marked with '1') is located at the bottom of the pop-up. The footer contains the text: 'U.S. Department of Homeland Security – www.dhs.gov', 'U.S. Citizenship and Immigration Services – www.uscis.gov', 'Ver En Español', and 'Accessibility'.

## CONTENT NOTES:

- A** :: Pop-up box title
- B** :: Request for confirmation to send a one-time passcode
- C** :: Dynamic text: The delivery method selected by the user

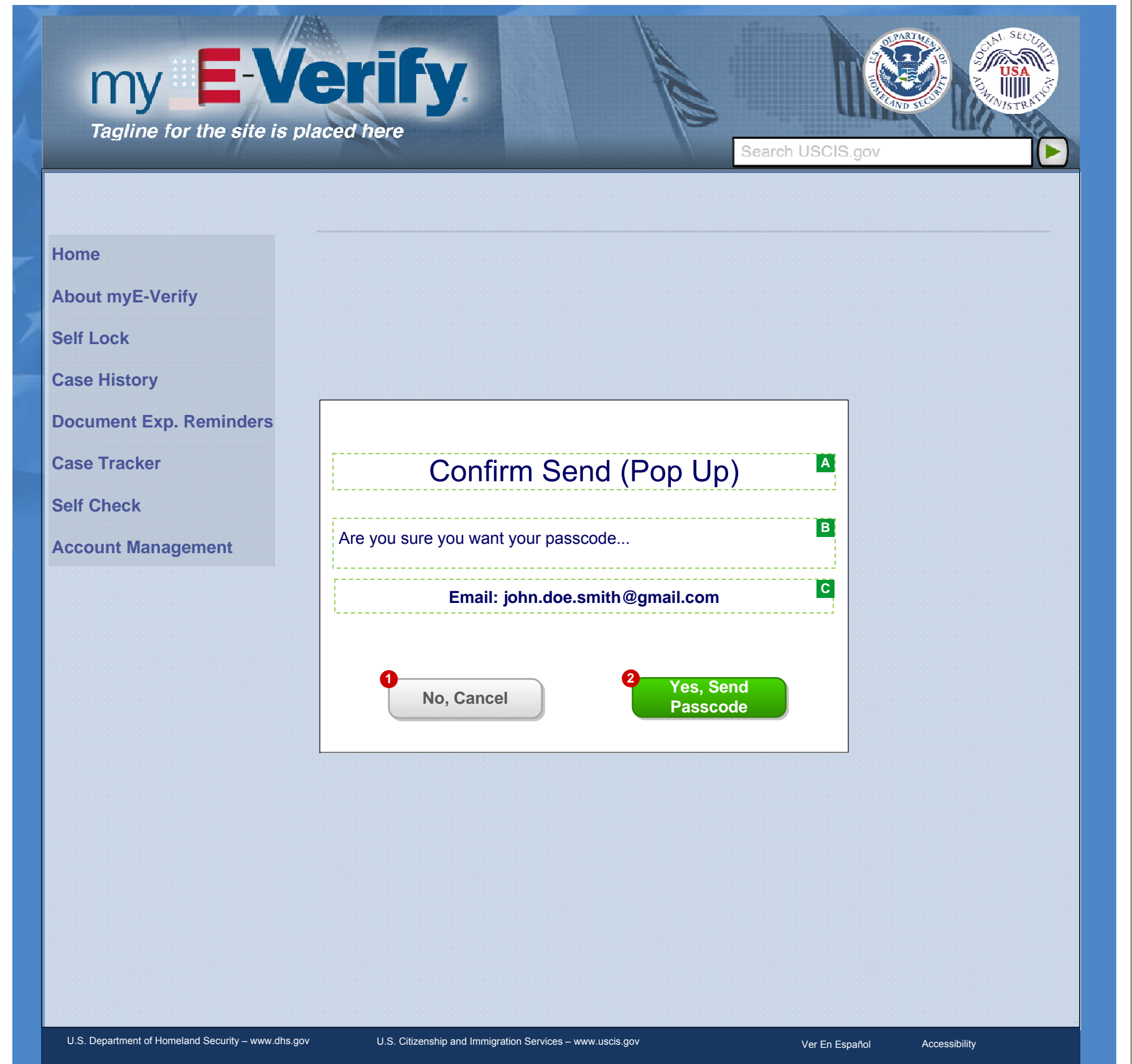
## FUNCTION NOTES:

- 1** :: Clicking the CANCEL button will close the pop up box and return users to screen 3.4 *Edit Contact Info* in the same state as it was before the pop up was generated
- 2** :: Clicking the CONTINUE button will close the pop up box and display screen 3.12 *Enter Passcode*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: A call is made to Verizon to generate a one-time passcode to the selected delivery method



The screenshot shows the myE-Verify interface. At the top, there is a navigation menu with links: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area displays a pop-up dialog box titled "Confirm Send (Pop Up)". The dialog box contains the text "Are you sure you want your passcode..." and "Email: john.doe.smith@gmail.com". Below the text are two buttons: "No, Cancel" (labeled with a red 1) and "Yes, Send Passcode" (labeled with a red 2). The background of the website shows the myE-Verify logo and the tagline "Tagline for the site is placed here". There is also a search bar for "Search USCIS.gov" and logos for the U.S. Department of Homeland Security and the Social Security Administration.

## CONTENT NOTES:

- A :: Pop-up box title
- B :: Error message
- C :: Acknowledgement text
- D :: Instructions to find and enter the one-time passcode, including dynamic text for the passcode delivery method that was selected
- E :: Timer showing remaining time to enter the passcode

## FUNCTION NOTES:

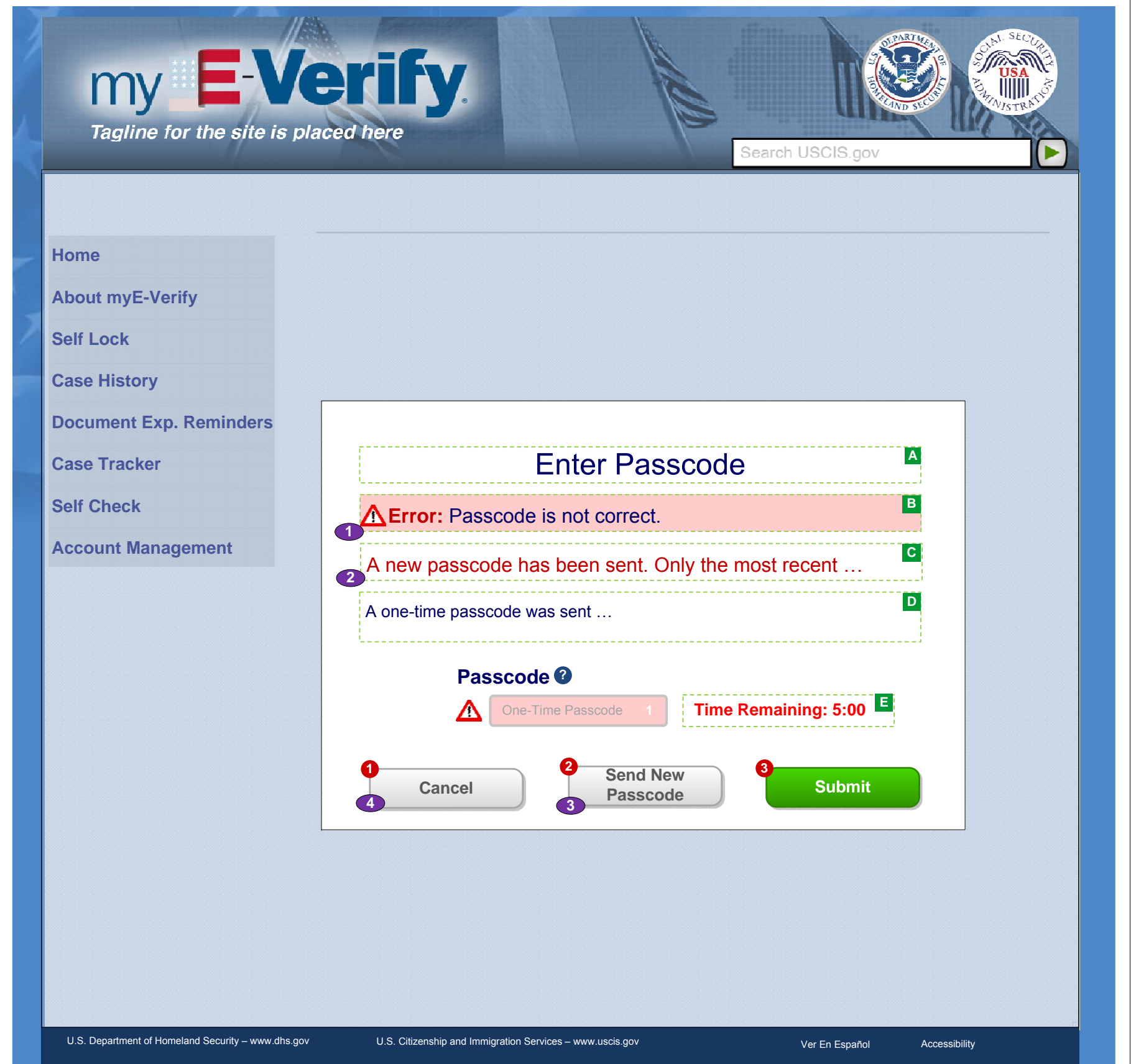
- 1 :: Clicking the CANCEL button will close the pop up box and return users to screen 3.4 *Edit Contact Info*
- 2 :: Clicking the RESEND PASSCODE button will send a new pass code to previously selected delivery method
- 3 :: Clicking the SUBMIT button will either result in the verification of a selected delivery method or an error message that calls for re-entry

## FIELD DATA NOTES:

- 1 :: The passcode must meet Verizon requirements

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Incorrect passcode
  - Passcode entry incomplete
- 2 :: Acknowledgement text appears if user resends passcode
- 3 :: The user can select RESEND PASSCODE which will reset the timer and resend new pass code to their selected delivery method
- 4 :: Cancel the verification process if the user clicks the CANCEL button prior to submitting the passcode



The screenshot shows the 'myE-Verify' interface with a pop-up window titled 'Enter Passcode'. The pop-up contains an error message, a message about a new passcode being sent, and a timer. Below the messages are three buttons: 'Cancel', 'Send New Passcode', and 'Submit'. The interface also includes a search bar for 'USCIS.gov' and a navigation menu on the left with options like Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management.



## CONTENT NOTES:

- A :: Page title
- B :: Error messages for failed data validation
- C :: Explanation of when security questions are used and how to change them
- D :: Security question options for users

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 3.1 Account Management Home, discarding any changes
- 2 :: Clicking the SAVE CHANGES button will direct users to screen 3.1 Account Management Home with an acknowledgement of the successful change

## FIELD DATA NOTES:

- 1 :: The answers must meet VIS and Verizon requirements

## BUSINESS RULES:

- 1 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - One or more answers blank
  - One or more answers failed validation
- 2 :: The current security questions are pre-filled with the user's current settings, while the stored answers are not shown in the text boxes
- 3 :: When a security question has been selected in one of the drop-down lists, it should not appear in the list of available questions for the other two questions
- 4 :: If the user's SSN is locked through Self Lock, myE-Verify must update VIS via the Self Check web service whenever the user changes the account's security questions and answers
- 5 :: The user must enter an answer for every question before clicking the SAVE CHANGES button.



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Edit Security Questions**

**Error: ...**

Your security questions are just one aspect...

**Question ?**  
Security question previously selected by user?

**Answer ?**  
Answer

**Question ?**  
Security question previously selected by user?

**Answer ?**  
Answer

**Question ?**  
Security question previously selected by user?

**Answer ?**  
Answer

**Cancel** **Save Changes**

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Confirmation of intent to close the account
- C :: Dynamic text: Message explaining the implications of closing account for and instructions on how to do so

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct users to screen 3.1 Account Management Home
- 2 :: Clicking the CONFIRM button will direct the user to screen 3.13 Acknowledgement of Close

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: This page is only shown after user clicks "Close Account" on screen 3.1 Account Management Home
- 2 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Password not correct
- 3 :: Dynamic text that will display different messages for Limited Account users and Full Account users
- 4 :: The CONTINUE button will trigger SSN unlocking (if necessary), deletion of document expiration reminders, and account deletion



The screenshot displays the 'myE-Verify' interface for closing an account. The navigation menu on the left includes: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management (highlighted). The main content area is titled 'Close Account' (A). Below the title is an error message 'Error: ...' (B) in a red box. A confirmation message (C) states: 'You have selected to close your myE-Verify account. This means...'. A 'Password' field (3) with a question mark icon is present. At the bottom right, there are two buttons: 'No, Return Home' (1) and 'Yes, Close Account' (2, 4). The footer contains: U.S. Department of Homeland Security – www.dhs.gov, U.S. Citizenship and Immigration Services – www.uscis.gov, Ver En Español, and Accessibility.

## CONTENT NOTES:

- A :: Page title
- B :: Notification that the account has been closed

## FUNCTION NOTES:

- 1 :: Clicking the link will direct users to USCIS Self Check Portal
- 2 :: Clicking the RETURN HOME button will direct users to screen 2.1 myE-Verify Home (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "USCIS.gov". The main content area features a red heading "Account Closed" (labeled A) and a message "You have closed your myE-Verify account" (labeled B) followed by a blue link "LINKS TO USCIS SELF CHECK PORTAL>..." (labeled 1). A green "Return Home" button (labeled 2) is positioned in the bottom right corner. The footer contains the U.S. Department of Homeland Security website (www.dhs.gov), U.S. Citizenship and Immigration Services website (www.uscis.gov), and links for "Ver En Español" and "Accessibility".

## CONTENT NOTES:

A :: Page title

B :: Standard message for any system error across myE-Verify

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users to screen 2.4 Account Home if logged in, screen 2.1 Home (Not Logged In) otherwise

## FIELD DATA NOTES:

## BUSINESS RULES:



myE-Verify  
Tagline for the site is placed here

U.S. DEPARTMENT OF HOMELAND SECURITY  
SOCIAL SECURITY ADMINISTRATION  
USA

Search USCIS.gov

System Error

Sorry for the inconvenience, but...

Return Home

U.S. Department of Homeland Security – www.dhs.gov  
U.S. Citizenship and Immigration Services – www.uscis.gov  
Ver En Español  
Accessibility

## CONTENT NOTES:

A :: Page title

B :: Information about password expiration

## FUNCTION NOTES:

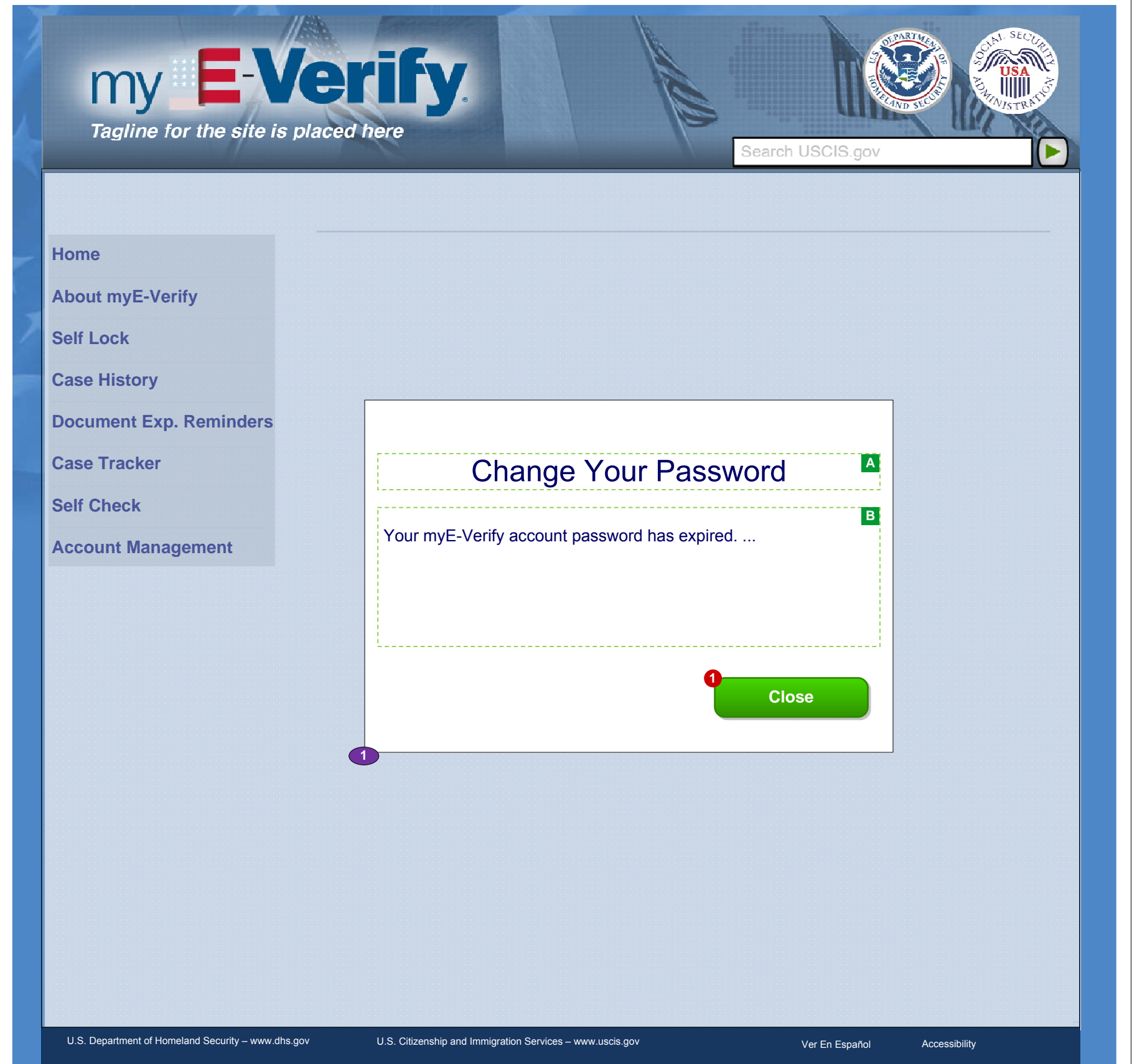
1 :: Clicking the CLOSE button will close the pop up reveal screen 3.2 *Edit/Change Password*

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: The following two types of users will be directed to the screen 3.15 *Expired Password* upon logging into myE-Verify:

- Users with expired passwords
- Users with accounts that have received an account deletion warning



The screenshot displays the myE-Verify user interface. At the top, the myE-Verify logo is prominent, with the tagline 'Tagline for the site is placed here'. To the right, there are logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar for 'USCIS.gov'. A navigation menu on the left lists options: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area features a pop-up window titled 'Change Your Password'. This window contains a message: 'Your myE-Verify account password has expired. ...'. A green 'Close' button is located at the bottom right of the pop-up, with a red '1' next to it. A purple '1' is also present at the bottom left corner of the pop-up window. The footer of the page includes the U.S. Department of Homeland Security website (www.dhs.gov), U.S. Citizenship and Immigration Services website (www.uscis.gov), and links for 'Ver En Español' and 'Accessibility'.

## CONTENT NOTES:

**A** :: Salutation to user with dynamic content of the user's name

**B** :: Password expiration reminder

## FUNCTION NOTES:

## FIELD DATA NOTES:

## BUSINESS RULES:

**1** :: Content is dynamic to the user's name registered to the account

**2** :: Content is dynamic based on the number of days the user has remaining before their password expires. Warnings will be sent on the following days prior to password expiration: 30 days, 15 days, and 1 day

**3** :: Content is dynamic based on the number of days the user has remaining before their password expires. Warnings will be sent on the following days prior to password expiration: 30 days, 15 days, and 1 day

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | 30 Day Password Expiration Reminder

A

BODY:



Dear <first name>,

B

Your myE-Verify Account Password will exp<sup>3</sup> in 30 days if you do not take action.

...



## CONTENT NOTES:

A :: Salutation to user with dynamic content of the user's name

B :: Password expiration reminder

## FUNCTION NOTES:

## FIELD DATA NOTES:

## BUSINESS RULES:

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | Password Expired

A

BODY:



Dear <first name>,

B

Your myE-Verify password has expired. ...



## CONTENT NOTES:

A :: Salutation to user with dynamic content of the user's name

B :: Account deletion warning

## FUNCTION NOTES:

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: Content is dynamic to the user's name registered to the account

2 :: Content is dynamic based on the number of days the user has remaining before their password expires. Warnings will be sent on the following days prior to password expiration: 30 days, 15 days, and 1 day

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | Your account will be deleted in 30 days

A

BODY:



Dear <first name>,

B

You have not logged in to your myE-Verify account in almost a year. ...





### CONTENT NOTES:

A :: Salutation to user with dynamic content of the user's name

B :: Account deleted message

### FUNCTION NOTES:

### FIELD DATA NOTES:

### BUSINESS RULES:

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | Your account has been deleted

A

BODY:



Dear <first name>,

B

You have not logged in to your myE-Verify account in a year. ...

### CONTENT NOTES:

- A :: Page title
- B :: This message explains to the user that E-Verify Case History is temporarily not available
- C :: Error message explaining SSN and DoB do not match records
- D :: Plain language text describing the E-Verify Case History capability
- E :: Plain language text telling user to enter SSN & DOB

### FUNCTION NOTES:

- 1 :: Clicking the RETURN HOME button will direct users to 6.1 Account Management Home
- 2 :: Clicking on the GET REPORT directs the user to screen 4.2 View Case History Report (if the SSN/DoB hash does not match the account records, the page is reloaded with an error message)

### FIELD DATA NOTES:

- 1 :: Clicking the dropdown will open a clickable calendar where users can select a date

### BUSINESS RULES:

- 1 :: Validate VIS connection. If VIS is down then display the *VIS Unavailable* error message and the GET YOUR REPORT button is inactive
- 2 :: Error message and icons appears when a hash of the DOB and SSN provided do not match the account record
- 3 :: The GET REPORT button only becomes active when the SSN and Date of Birth fields have been filled out and the field level verification has passed.

**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**E-Verify Case History**

E-Verify Case History reports are unavailable...

**Error:** Social Security number and date of birth...

Welcome to the E-Verify Case History feature. Using this ...  
Here is a sample...

Getting your E-Verify Case History report is easy...

**Social Security number (SSN)** ?  
 -  -

**Date of Birth** ?

Date	Case Type	Company Name	State	Result	Case Verification Number
Jul 2, 2013	E-Verify	Acme Anvil Manufacturers	DC	In Process	2013001010101AA
Mar 5, 2013	Self Check	--	--	Successful	2013001010101AB
Jan 22, 2013	Self Check	--	--	Unsuccessful	2013001010101AC
Nov 5, 2010	E-Verify	Premier Anvil Services, LLC	VA	Cancelled by Employer	2013001010101AD

**Return Home** **Get My Report**

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## CONTENT NOTES:

- A** :: Page title
- B** :: Tips on how to interpret the table, what to do if suspicious entries are found
- C** :: User's dynamic E-Verify account report created after the user clicks on GET REPORT button on screen 4.1 E-V monitoring Home

## FUNCTION NOTES:

- 1** :: The <http://www.ftc.gov/bcp/edu/microsites/idtheft/> text is an in-line link to that URL
- 2** :: Clicking the RETURN HOME button will direct users to 6.1 Account Management Home
- 3** :: Clicking PRINT button will produce a PDF file of the report for the user to view

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Report headers can be sorted and filtered
- 2** :: Table contents are based on results of VIS call (search of E-Verify and Self Check records by SSN)
- 3** :: Only records from the past five years are to be shown in the table
- 4** :: Pagination will divide results into 20 results per page, user can cycle between pages within a frame (so the entire webpage does not re-load)
- 5** :: Printed report will include all rows of the report, not just the ones shown in the report's current frame



### E-Verify Case History

**How to read this report:**

- Each line refers to one time when your Social Security number was used in E-Verify or Self Check in the last five years.
- A detailed explanation of...

Learn more about how to read this report...

- Use the Self Lock feature of...
- Get tips on how to protect yourself [HYPERLINK TO PROTECT YOURSELF](#) and combat identity theft from the Federal Trade Commission

Date	Case Type	Company Name	State	Result	Case Verification Number
Jul 2, 2013	E-Verify	Acme Anvil Manufacturers	DC	In Process	2013001010101AA
Mar 15, 2013	Self Check	--	--	Successful	2013001010101AB
Jan 22, 2013	Self Check	--	--	Unsuccessful	2013001010101AC
Nov 5, 2010	E-Verify	Premier Anvil Services, LLC	VA	Canceled by Employer	2013001010101AD

Report created mm/dd/yyyy

Page: Previous 1 (2) 3 4...10 Next

Return Home
Print

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## CONTENT NOTES:

- A :: Page title
- B :: Plain language text describing the Document Expiration Reminders
- C :: Dynamic content table with list of documents and expiration dates added by the user

## FUNCTION NOTES:

- 1 :: Clicking the document edit icon will route the user to screen 5.3 *Edit Document*
- 2 :: Clicking the delete icon will display screen 5.4 *Delete Reminder*
- 3 :: Clicking the CREATE A NEW REMINDER button will direct users to screen 5.2 *Add Reminder*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: The table of document reminders will be initially sorted in ascending order by Expiration Date
- 2 :: The table will include text if a document has expired or is set to expire within 90 days and 30 days
- 3 :: The CREATE A NEW REMINDER button will not be active if 5 reminders already exist
- 4 :: The system will send document expiration warning emails at 90 days and 30 days before the Expiration Date
- 5 :: The system will send a document expiration email when the Expiration Date has elapsed
- 6 :: All documents are considered to expire at midnight



**Document Expiration Reminders**

We all have official documents - like a passport or...

Expiration Date	Document	Edit	Delete
<b>Expired on</b> Dec 1, 2012	Driver's License		
<b>Expires Soon</b> Mar 20, 2013	US Passport		
Oct 27, 2013	Permanent Resident Card		
May 3, 2014	Foreign Passport		
Jul 18, 2015	Employment Authorization Document		

**Create A New Reminder**

U.S. Department of Homeland Security – www.dhs.gov      U.S. Citizenship and Immigration Services – www.uscis.gov      Ver En Español      Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Paragraph providing instructions

## FUNCTION NOTES:


- 1 :: Clicking the CANCEL button will discard all changes and direct user to screen 5.1 Document Expiration Reminders Home page
- 2 :: Clicking the ADD REMINDER button will update changes and direct user to screen 5.1 Document Expiration Reminders Home page.

## FIELD DATA NOTES:

- 1 :: Document Type limited to the following items:
  - Alien Registration Receipt Card
  - Driver's License
  - Employment Authorization Card
  - Foreign Passport
  - Form I-94
  - Permanent Resident Card
  - State Issued Identification Card
  - U.S. Passport
  - U.S. Passport Card
  - Other
- 2 :: If "Other" is selected in the dropdown menu, the user must enter text (letters only, up to 50 characters) in the Please Specify field
- 3 :: Expiration dates must not be greater than 50 years in the future | Clicking the dropdown will open a clickable calendar where users can select a date
- 4 :: Clicking the dropdown will open a clickable calendar where users can select a date

## BUSINESS RULES:

- 1 :: Label and text box appears only when user chooses 'Other' in Document Type field
- 2 :: The ADD REMINDER button is inactive until field validation is met



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Add Reminder** A

Create a new reminder using... B

**Document Type** ?  
Please Select 1

**Please Specify** ?  
Enter Other Document 2

**Expiration Date** ?  
MMM DD, YYYY 3-4

1 Cancel 2 Add Reminder

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Paragraph providing instructions

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will discard all changes and user directed to 5.1 Document Expiration Reminders Home page
- 2 :: Clicking the CANCEL button will discard all changes and user directed to 5.1 Document Expiration Reminders Home page
- 3 :: Clicking the SAVE EDITS button will update changes and direct user to 5.1 Document Expiration Reminders Home page.

## FIELD DATA NOTES:

- 1 :: Document Type limited to the following items:
  - Alien Registration Receipt Card
  - Driver's License
  - Employment Authorization Card
  - Foreign Passport
  - Form I-94
  - Permanent Resident Card
  - State Issued Identification Card
  - U.S. Passport
  - U.S. Passport Card
  - Other
- 2 :: If "Other" is selected in the dropdown menu, the user must enter text (letters only, up to 50 characters) in the Please Specify field
- 3 :: Expiration dates must not be greater than 50 years in the future
- 4 :: Clicking the dropdown will open a clickable calendar where users can select a date

## BUSINESS RULES:

- 1 :: Fields are pre-populated based on the existing reminder.
- 2 :: Label and text box appear only when user chooses 'Other' in Document Type field.
- 3 :: The ADD REMINDER button is inactive until field validation is met



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Edit Reminder** A

Edit your selected reminder... B

**Document Type** ?

Please Select 1

**Specify** ?

Enter Other Document 1-2

**Expiration Date** ?

MMM DD, YYYY 3-4

**Cancel** 1 **Save Edits** 2

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

**A** :: Page title with pop-up window.

**B** :: Plain language text confirming Document Deletion.

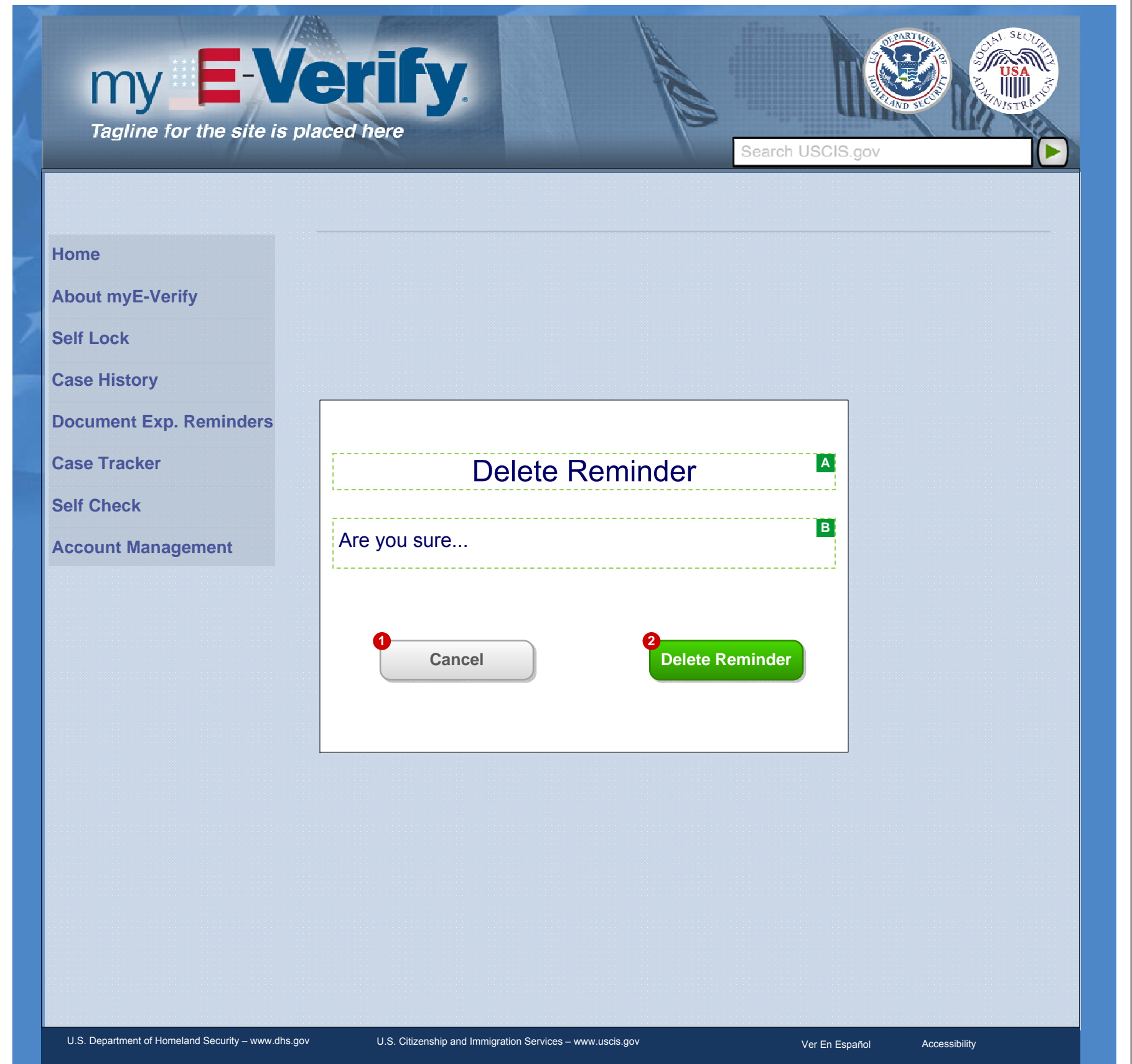
## FUNCTION NOTES:

**1** :: Clicking the NO button will close out the pop-up window and the user will remain on screen 5.1 Document Expiration Reminders Home

**2** :: Clicking the YES button will close out the pop-up window and the user will reload screen 5.1 Document Expiration Reminders Home

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and tagline, and a search bar for USCIS.gov. A navigation menu on the left includes links for Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area displays a confirmation dialog box titled "Delete Reminder" (marked with a green 'A'). Below the title is the text "Are you sure..." (marked with a green 'B'). At the bottom of the dialog are two buttons: a grey "Cancel" button (marked with a red '1') and a green "Delete Reminder" button (marked with a red '2'). The footer of the page contains the U.S. Department of Homeland Security website, U.S. Citizenship and Immigration Services website, and language/accessibility options.

## CONTENT NOTES:

**A** :: Salutation to user with dynamic content of the user's name

**B** :: Content explains that the document tied to their account is going to expire and they must go to the page to update the reminder and also look into renewing their document

## FUNCTION NOTES:

**1** :: The link to direct user to screen 2.1 Home (Not Logged In) page

## FIELD DATA NOTES:

## BUSINESS RULES:

**1** :: Content is dynamic to the user's name registered to the account

**2** :: Subject line varies for 90 day vs 30 day warning

**3** :: Content section appears only if document will expire in 90 days

**4** :: Document name from *Document Type* drop-down selection is inserted into email. Free text from *Please Specify* field is used if user selected *Other* in drop-down.

**5** :: Content section appears only if document will expire in 30 days

TO:

<User's email address>

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

SUBJECT:

myE-Verify | 90-Day (30-Day) Document Expiration Reminder

BODY:



Dear <First name>,

According to the alert you set in your myE-Verify account, your <insert document name> is set to expire in 90 days on <insert provided date>.

To update this reminder, log in to your account at <insert web address here> and ...

Dear <First name>,

According to the alert you set in your myE-Verify account, your <insert document name> is set to expire in 30 days on <insert provided date>.

To update this reminder, log in to your account at <insert web address here> and ...



## CONTENT NOTES:

**A** :: Salutation to user with dynamic content of the user's name

**B** :: Content explains that the document tied to their account is going to expire today and they must go to the page to update the reminder and also look into renewing their document

## FUNCTION NOTES:

**1** :: The link to direct user to screen 2.1 Login page

## FIELD DATA NOTES:

## BUSINESS RULES:

**1** :: Content is dynamic to the user's name registered to the account

**2** :: Document name from *Document Type* drop-down selection is inserted into email. Free text from *Please Specify* field is used if user selected *Other* in drop-down.

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | Document Expiration Date is Today

A

BODY:



Dear <First name>,

B

According to the alert you set in your myE-Verify account, your <insert document name> is set to expire today, <insert today's date>.

To update this reminder, log in to your account at <insert web address here> and...

## CONTENT NOTES:

- A :: Page title
- B :: This message explains to the user that Self Lock is temporarily out not available
- C :: Acknowledgement if user's Self Lock status was just changed
- D :: Plain language text describing the Self Lock capability
- E :: Dynamic text. Information on the current Self Lock status


## FUNCTION NOTES:

- 1 :: Clicking the link will direct users to a USCIS-hosted page about Self Lock
- 2 :: Clicking the RETURN HOME button will direct users to 6.1 Account Management Home
- 3 :: Clicking on the LOCK SSN button will direct users to screen 6.2 Lock SSN
- 4 :: Clicking on the UNLOCK SSN button will display 6.3 Unlock SSN Confirmation (Pop Up)
- 5 :: Clicking the EXTEND SSN LOCK button will display 6.4 Extend SSN Lock Confirmation (Pop Up)

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Validate VIS connection. If VIS is down then do the following:
  - Display the *VIS Unavailable* message on the Self Lock homepage
  - Disable the Lock SSN button
  - Disable the *Unlock SSN* button
  - Disable the *Extend SSN Lock* buttons
- 2 :: Show acknowledgement on page when returning from a successful lock, unlock, or extend action
- 3 :: On user login verify the lock status from Self Check with the lock status from VIS and update Self Check.
- 4 :: The LOCK MY SSN button is available if the SSN is currently unlocked
- 5 :: The UNLOCK MY SSN button is available if the SSN is currently locked
- 6 :: The EXTEND MY LOCK button is available only if the SSN is currently locked with less than 30 days until automatic lock expiration
- 7 :: Additional rules for locked SSNs:
  - Lock is automatically removed 1 year after lock date (but can be extended)
  - Email notification of upcoming expiration sent to user 14 days before SSN Lock expiration
  - Email notification of automatic unlock send to user the day after the SSN Lock has expired



The screenshot shows the myE-Verify Self Lock Home page. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "USCIS.gov".

On the left side, there is a navigation menu with the following items: Home, About myE-Verify, Self Lock (highlighted), Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management.

The main content area is titled "Self Lock" and contains the following elements:

- A red message: "Self Lock is temporarily unavailable..." (Annotation 1)
- A green message: "Your Self Lock status has been successfully updated." (Annotation 2)
- A section titled "Self Lock allows you to proactively..." (Annotation D) containing a link: "Learn more about Self Lock" (Annotation 1)
- A status section: "Your SSN is currently locked/unlocked." (Annotation E) with a lock icon. Below it, it says "Locked On: May 1, 2011" and "Lock Expires: May 1, 2012" (Annotation 3).

At the bottom of the page, there are four buttons: "Return Home" (Annotation 2), "Lock SSN" (Annotation 3), "Unlock SSN" (Annotation 4), and "Extend SSN Lock" (Annotation 5). There are also small circular annotations 4 and 6 near the "Lock SSN" and "Extend SSN Lock" buttons respectively.

The footer contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: Error messages for failed data validation
- C :: Description of the SSN Lock feature
- D :: Dynamic content with the user's name (tied to the account)
- E :: SSN and DOB entry
- F :: Challenge questions and answers
- G :: Notice that the lock will automatically expire

## FUNCTION NOTES:

- 1 :: Clicking the CANCEL button will direct the user to screen 6.1 *Self Lock Home*
- 2 :: Clicking on the LOCK SSN button will direct the user to screen 6.5 *Acknowledgement*

## FIELD DATA NOTES:

- 1 :: Clicking the dropdown will open a clickable calendar where users can select a date
- 2 :: User must enter a valid Social Security number

## BUSINESS RULES:

- 1 :: Error message and icons appears when the following is true:
  - A hash of the DoB and SSN provided do not match the account record
  - The SSN field is left blank
  - The DoB fields are unselected
- 2 :: The year drop down should go back 95 years
- 3 :: The LOCK SSN button only becomes active when the SSN and Date of Birth fields have been filled out and the field level verification has passed.
- 4 :: The system will send an email to notify the user that his/her SSN is locked.



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Lock My Social Security Number (SSN)**

**Error: Social Security number and date...**

To lock your SSN, fill out the information below, review...  
Familiarize yourself with the security questions...

**Name:** FirstName, M, LastName

**Social Security number (SSN)**  
XXX - XX - XXXX

**Date of Birth**  
MMM, DD, YYYY

**Question:** First security question previously selected by the user?  
**Answer:** Answer

**Question:** Second security question previously selected by the user?  
**Answer:** Answer

**Question:** Third security question previously selected by the user?  
**Answer:** Answer

This lock will expire after one year, ...

**Cancel** **Lock My SSN**

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

### CONTENT NOTES:

A :: Pop-up box title

B :: Text asking for confirmation

### FUNCTION NOTES:

1 :: Clicking the CANCEL button will close the pop-up box and direct the user to screen 6.1 Self Lock Home

2 :: Clicking the UNLOCK button will close out the pop-up window and reload screen 6.1 Self Lock Home with an acknowledgement of the change

### FIELD DATA NOTES:

### BUSINESS RULES:

1 :: A call is made to VIS to unlock the user's SSN

2 :: The receipt number used to lock the SSN must be used to unlock SSN (tied to the account)

3 :: The system will send an email to the user to notify him/her that the SSN is now unlocked



The screenshot displays the myE-Verify interface. At the top, the myE-Verify logo and tagline are visible, along with the U.S. Department of Homeland Security and Social Security Administration logos. A search bar for USCIS.gov is present. The left navigation menu includes links for Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area features a pop-up dialog box with the following elements:

- Title (A):** "Unlock My Social Security number (SSN)"
- Text (B):** "Click 'Unlock' to..."
- Buttons:**
  - Cancel (1):** A grey button with a red '1' callout.
  - Unlock My SSN (2, 1-3):** A green button with a red '2' callout and a purple '1-3' callout.

At the bottom of the page, there is a footer with the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

A :: Pop-up box title

B :: Text asking for confirmation

## FUNCTION NOTES:

1 :: Clicking the CANCEL button will close out the pop-up box and direct the user to screen 6.1 Self Lock Home

2 :: Clicking the EXTEND button will close out the pop-up box and reload screen 6.1 Self Lock Home with an acknowledgement of the change

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: The new Self Lock expiration date will be one year from the current date



myE-Verify  
Tagline for the site is placed here

U.S. DEPARTMENT OF HOMELAND SECURITY | SOCIAL SECURITY ADMINISTRATION

Search USCIS.gov

- Home
- About myE-Verify
- Self Lock
- Case History
- Document Exp. Reminders
- Case Tracker
- Self Check
- Account Management

Extend My Social Security number (SSN) Lock **A**

Click "Extend" to... **B**

**1** Cancel      **2** Extend My Lock **1**

U.S. Department of Homeland Security – www.dhs.gov      U.S. Citizenship and Immigration Services – www.uscis.gov      Ver En Español      Accessibility



### CONTENT NOTES:

A :: Email addressing and subject line

B :: Email body: Content explains that the SSN has been locked

### FUNCTION NOTES:

1 :: Clicking on the link will direct the user to screen 2.1 Home Page (Not Logged In)

### FIELD DATA NOTES:

### BUSINESS RULES:

1 :: Content is dynamic to the user's name and email address

TO:

<User's email address>

A

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov>

A

SUBJECT:

myE-Verify | You locked your Social Security number (SSN)

A

BODY:



Dear <First Name>,

B

You have locked your Social Security number (SSN)...

If you'd like to unlock your SSN, click here <sup>1</sup><link: myE-Verify login page> to log in to your myE Verify account...



### CONTENT NOTES:

A :: Email addressing and subject line

B :: Email body: Content explains that the SSN has been unlocked

### FUNCTION NOTES:

1 :: Clicking on the link will direct the user to screen 2.1 Home Page (Not Logged In)

### FIELD DATA NOTES:


### BUSINESS RULES:

1 :: Content is dynamic to the user's name and email address

TO: 1 <User's email address> A

FROM: myE-Verify <myE-Verify.no-reply@dhs.gov> A

SUBJECT: myE-Verify | You unlocked your SSN A

BODY: 1  Dear <first name>, B  
 You have unlocked your Social Security number (SSN)...  
 If you'd like to lock your SSN again, click here <sup>1</sup> <link: myE-Verify login page> to log in to your myE Verify account...

### CONTENT NOTES:

**A** :: Email addressing and subject line

**B** :: Email body: Content explains that the SSN lock will expire soon

### FUNCTION NOTES:

**1** :: Clicking on the link will direct the user to screen 2.1 Home Page (Not Logged In)

### FIELD DATA NOTES:


### BUSINESS RULES:

**1** :: Content is dynamic to the user's name and email address

**TO:** 1 A <User's email address>

**FROM:** myE-Verify A <myE-Verify.no-reply@dhs.gov>

**SUBJECT:** myE-Verify | Your Self Lock is about to expire A

**BODY:** 2 B  
  
Dear <First Name>,  
Your Self Lock will expire...  
If you'd like to extend the lock, click here 1 <link: myE-Verify login page> to log in to your myE-Verify account...





### CONTENT NOTES:

A :: Email addressing and subject line

B :: Email body: Content explains that the SSN lock has expired

### FUNCTION NOTES:

1 :: Clicking on the link will direct the user to screen 2.1 Home Page (Not Logged In)

### FIELD DATA NOTES:

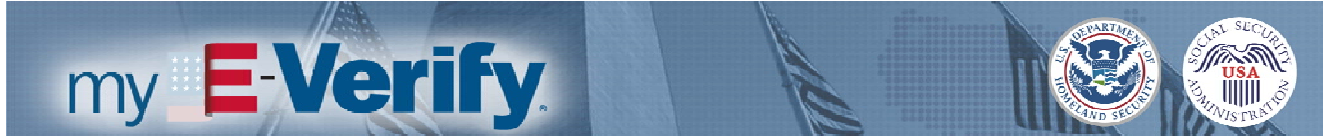
### BUSINESS RULES:

1 :: Content is dynamic to the user's name and email address

TO: 1 A <User's email address>

FROM: myE-Verify <myE-Verify.no-reply@dhs.gov> A

SUBJECT: myE-Verify |Social Security number (SSN) Unlocked (Lock Expired) A

BODY: 2 B   
Dear <First Name>,  
Your Self Lock has expired...  
If you'd like to lock your Social Security number (SSN) again, click here 1 <link: myE-Verify login page> to log in to your myE-Verify account...

### CONTENT NOTES:

**A** :: Email addressing and subject line

**B** :: Email body: Content explains that the SSN has been locked

### FUNCTION NOTES:

**1** :: Clicking on the link will direct the user to screen 2.1 Home Page (Not Logged In)

### FIELD DATA NOTES:

### BUSINESS RULES:

**1** :: Content is dynamic to the user's name and email address

TO:

**1** <User's email address> **A**

FROM:

myE-Verify <myE-Verify.no-reply@dhs.gov> **A**

SUBJECT:

myE-Verify | You extended the lock on your Social Security number (SSN) **A**

BODY:



**1** Dear <First Name>, **B**

You have extended the lock on your Social Security number (SSN)...

If you'd like to unlock your SSN, click here **1** <link: myE-Verify login page> to log in to your myE Verify account...

## CONTENT NOTES:

- A :: Page title
- B :: Error message
- C :: Introductory information about the Case Tracker feature
- D :: Instructions for using the TRACK MY CASE button
- E :: Instructions for how to enter a Case Verification Number
- F :: Instructions for locating and entering a Case Verification Number

## FUNCTION NOTES:

- 1 :: Clicking the TRACK MY CASE button will direct users to the appropriate Case Tracker page based on information returned by VIS
- 2 :: Clicking the SUBMIT button will direct users to the appropriate Case Tracker page based on information returned by VIS
- 3 :: Clicking the example link will display a pop up with a sample letter
- 4 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; The RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)

## FIELD DATA NOTES:

- 1 :: Case Verification Number field must comply with VIS requirements (15 characters, 13 Numbers + 2 upper case letters)

## BUSINESS RULES:

- 1 :: This page is only available to Limited Accounts. It is viewed by using a link to the Case Tracker feature while logged into the account.
- 2 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Case verification number cannot be found
  - Case verification number is not valid
- 3 :: The TRACK MY CASE button will use the Self Check web service to request the status of the case associated with this Limited Account
- 4 :: The SUBMIT buttons will use the Self Check web service to request the status of the Case Verification Number provided



The screenshot shows the myE-Verify interface. At the top, there is a search bar for USCIS.gov. The main content area is titled "Track My Case" and contains an error message: "Error: The Case Verification Number 1234567890123XX cannot be found." Below the error message, there are two main sections: "Track My Case" (with a "Track My Case" button) and "Track a Different Case" (with a "Case Verification Number" input field and a "Yes, Submit" button). A "Return Home" button is located at the bottom right. A sidebar on the left contains navigation links: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted), Self Check, and Account Management. The page footer includes the U.S. Department of Homeland Security and U.S. Citizenship and Immigration Services logos and URLs, along with "Ver En Español" and "Accessibility" links.

## CONTENT NOTES:

- A :: Page title
- B :: Error message
- C :: Introductory information on the Case Tracker feature
- D :: Instructions for finding the Case Verification Number

## FUNCTION NOTES:

- 1 :: Clicking the example link will display a pop up with a sample letter
- 2 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)
- 3 :: Clicking the SUBMIT button will direct users to appropriate Case Tracker page based on information returned by VIS

## FIELD DATA NOTES:

- 1 :: Case Verification Number field must comply with VIS requirements (15 characters, 13 Numbers + 2 upper case letters)

## BUSINESS RULES:

- 1 :: This page is available to users who are not logged in or who are logged into a Full Account
- 2 :: Error messages and icons appear when field level validation has not been satisfied. Icons should appear to the left of failed data elements. Error types:
  - Case verification number cannot be found
  - Case verification number is not valid
- 3 :: The SUBMIT buttons will use the Self Check web service to request the status of the Verification case number provided



The screenshot shows the myE-Verify Case Tracker interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the header are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "Search USCIS.gov".

On the left side, there is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted), Self Check, and Account Management.

The main content area is titled "Enter Case Verification Number" (A). Below this title, there is an error message (B): "Error: The Case Verification Number entered cannot be found." To the left of the error message is a red warning icon (1). Below the error message, there is a text input field labeled "Case Verification Number" (C) with a red border and a blue question mark icon (1). Below the input field, there is a section titled "Where to find my Case Verification Number: ..." (D) with a bulleted list:
 

- ....
- Your Case Verification Number can be found on the letter (example) provided by your employer. (1)

At the bottom right of the main content area, there are two buttons: "Return Home" (2) and "Submit" (3).

At the bottom of the page, there is a footer with the following text:
 

- U.S. Department of Homeland Security – www.dhs.gov
- U.S. Citizenship and Immigration Services – www.uscis.gov
- Ver En Español
- Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- C :: Content providing information on what it means to have an SSA mismatch
- D :: High level steps to resolve an SSA mismatch, with reference to the VIEW GUIDANCE button
- E :: Information about unsuccessfully resolving mismatch

## FUNCTION NOTES:

- 1 :: The CLOSE CASE button will direct users to screen 3.7 Close Case and Account
- 2 :: The RETURN HOME button will direct users to screen 2.4 Account Home
- 3 :: The VIEW GUIDANCE button will direct users to screen 8.2 SSA Mismatch Notice

## FIELD DATA NOTES:

## BUSINESS RULES

- 1 :: Display this screen for users viewing the case associated with their limited account



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**You Have An Open SSA Mismatch** A

1

Graphic to Show Process

**Case Verification Number: 2013001010101AA** B

Your Self Check... C

**Review and Print Your SSA Mismatch Notice** D  
Click the **View Guidance** button to view...

**Take Document to SSA**  
Self Check cases are time sensitive. ...

**Wait for Update**  
Your case status will not be updated instantly. ...

**Get Update**  
Once your case is resolved, ...

If you don't successfully resolve your SSA mismatch, ... E

1 **Close Account**    2 **Return Home**    3 **View Guidance**

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- C :: Content providing information on what it means to have an SSA mismatch
- D :: High level steps to resolve an SSA mismatch, with reference to the user's existing mismatch notice

## FUNCTION NOTES:

- 1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)
- 2 :: Clicking the TRACK ANOTHER CASE button will direct users to the relevant Enter Case Verification Number screen

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Display this screen for users that are not viewing the case associated with their limited account



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**You Have An Open SSA Mismatch**

1

Graphic to Show Process

**Case Verification Number: 2013001010101AA**

Your Self Check case is still pending...

**Review the SSA Mismatch Notice You Received**  
Check that your name and SSN...

**Take Document to SSA**  
Self Check cases are time sensitive. ...

**Wait for Update**  
Your case status will not be updated instantly. ...

**Get Update**  
Once your case is resolved, ...

1 Return Home

2 Track Another Case

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

- A** :: Page title
- B** :: POMS reference. This reference number is to assist SSA field office staff in using the correct SOPs to process a Self Check walk-in
- C** :: Primary identifiers and reason for mismatch
- D** :: Instructions for a user who has a mismatch with SSA records

## FUNCTION NOTES:

- 1** :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)
- 2** :: The PRINT GUIDANCE button will open a print dialog box

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Display this screen for users viewing the case associated with their limited account
- 2** :: Dynamic case information (name, date, SSN, case #, reason for mismatch) is returned from VIS



**myE-Verify**  
Tagline for the site is placed here



**Home**

About myE-Verify

Self Lock

Case History

Document Exp. Reminders

**Case Tracker**

Self Check

Account Management

**1** **A**

**Notice of Mismatch with Social Security Administer...**

**2** **B**

**For SSA Field Office Staff: Do not use EV-STAR. See POMS RM 00206.305ff**

**C**

Name of the Employee (Last Name, First Name)	Date of Mismatch
Employee's Social Security Number (SSN)	Case Verification Number

Reason for this Referral Letter:

- SSN does not match.** The Social Security Number (SSN) entered in Self Check is valid, but the name and/or date of birth entered do not match SSA records.
- SSN is invalid.** The SSN entered in Self Check is not a valid number.
- SSA unable to confirm U.S. Citizenship.** Cannot confirm that the employee is eligible to work because SSA records do not show that the SSN holder is a U.S. citizen.
- SSA record does not verify, Other Reason.** SSA found a discrepancy in the record

**2** **D**

**Instructions**

**Why You Have This Notice**  
Self Check checked you're the information you provided against the Social Security Administration (SSA) databases as part of the process ....

**1** Return Home

**2** Print Guidance

U.S. Department of Homeland Security – www.dhs.gov      U.S. Citizenship and Immigration Services – www.uscis.gov      Ver En Español      Accessibility

## CONTENT NOTES:

A :: Page title

B :: Explanation that an SSA mismatch has been successfully cleared or fixed

## FUNCTION NOTES:

1 :: The CONTINUE button will move the case forward in the Case Tracker process based on the next VIS response

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: The CONTINUE button will trigger a "DHS Re-Verify" call to VIS using existing case information through the E-Verify web service. The VIS response will be used to determine the next webpage to present to the user.

2 :: The CONTINUE button pushes applicable cases into 2<sup>nd</sup> step



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar labeled "Search USCIS.gov". Below the header is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted with a red bar), Self Check, and Account Management. The main content area features a green dashed box containing the text: "Thank You for Visiting Social Security Administration" (marked with a green 'A' in a box), "You have successfully corrected the mismatch with your SSA records." (marked with a green 'B' in a box), and "Click 'Continue' to...". To the right of this text is a green "Continue" button with a red '1' in a circle above it and a purple '1-2' in a circle below it. At the bottom of the page, there is a footer with the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".



## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- B :: Notice that a manual review is underway

## FUNCTION NOTES:

- 1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)
- 2 :: Clicking the TRACK ANOTHER CASE button will direct users to the relevant Enter Case Verification Number screen

## FIELD DATA NOTES:

## BUSINESS RULES:



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Review in Progress**

**Case Verification Number: 2013001010101AA**

Your case is currently in progress....

**1 Return Home**    **2 Track Another Case**

U.S. Department of Homeland Security – www.dhs.gov    U.S. Citizenship and Immigration Services – www.uscis.gov    Ver En Español    Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- C :: Brief summary of case status
- D :: High-level description of steps for mismatch resolution

## FUNCTION NOTES:

- 1 :: Clicking the link will direct users to *INFO B.5 How to Fix a Mismatch*
- 2 :: Clicking the RETURN HOME button will direct users to screen *2.4 Account Home*
- 3 :: Clicking the TRACK ANOTHER CASE button will direct users to *7.1 Select Existing or Other Case Number* screen

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: The Check Your Information heading, content and graphic is only displayed for users that are viewing the case associated with their limited account



**myE-Verify**  
Tagline for the site is placed here

U.S. DEPARTMENT OF HOMELAND SECURITY | SOCIAL SECURITY ADMINISTRATION

Search USCIS.gov

**Mismatch with Our Records** A

Graphic to Show Process

**Case Verification Number: 2013001010101AA** B

Your Self Check case is still pending...check out our <sup>1</sup>[HYPERLINK TO INFORMATIONAL PAGE ON DHS MISMATCH>](#) informational page on mismatches. C

**Check Your Information** D

Review the information...

Name (Last Name, First Name) \_\_\_\_\_ Date of Mismatch \_\_\_\_\_  
 A-Number \_\_\_\_\_ Case Verification Number \_\_\_\_\_  
 Document Number(s) \_\_\_\_\_

If you information is correct, go to the next step...

**Send Document to DHS**  
 You must send <dynamic based on case information> a copy of your <document type>

**Send Document**

**Wait for Update**  
 Your case status...

**Get Update**  
 Once your case...

**Return Home** **Track Another Case**

U.S. Department of Homeland Security – www.dhs.gov | U.S. Citizenship and Immigration Services – www.uscis.gov | Ver En Español | Accessibility

## CONTENT NOTES:

- A :: Page title
- B :: Error message
- C :: Acknowledgement text
- D :: The document needed to resolve mismatch
- E :: Introduction to options for providing documents
- F :: Instructions for Option 1: Attach a Picture of Your Document
- G :: Instructions for Option 2: Fax a Picture of Your Document

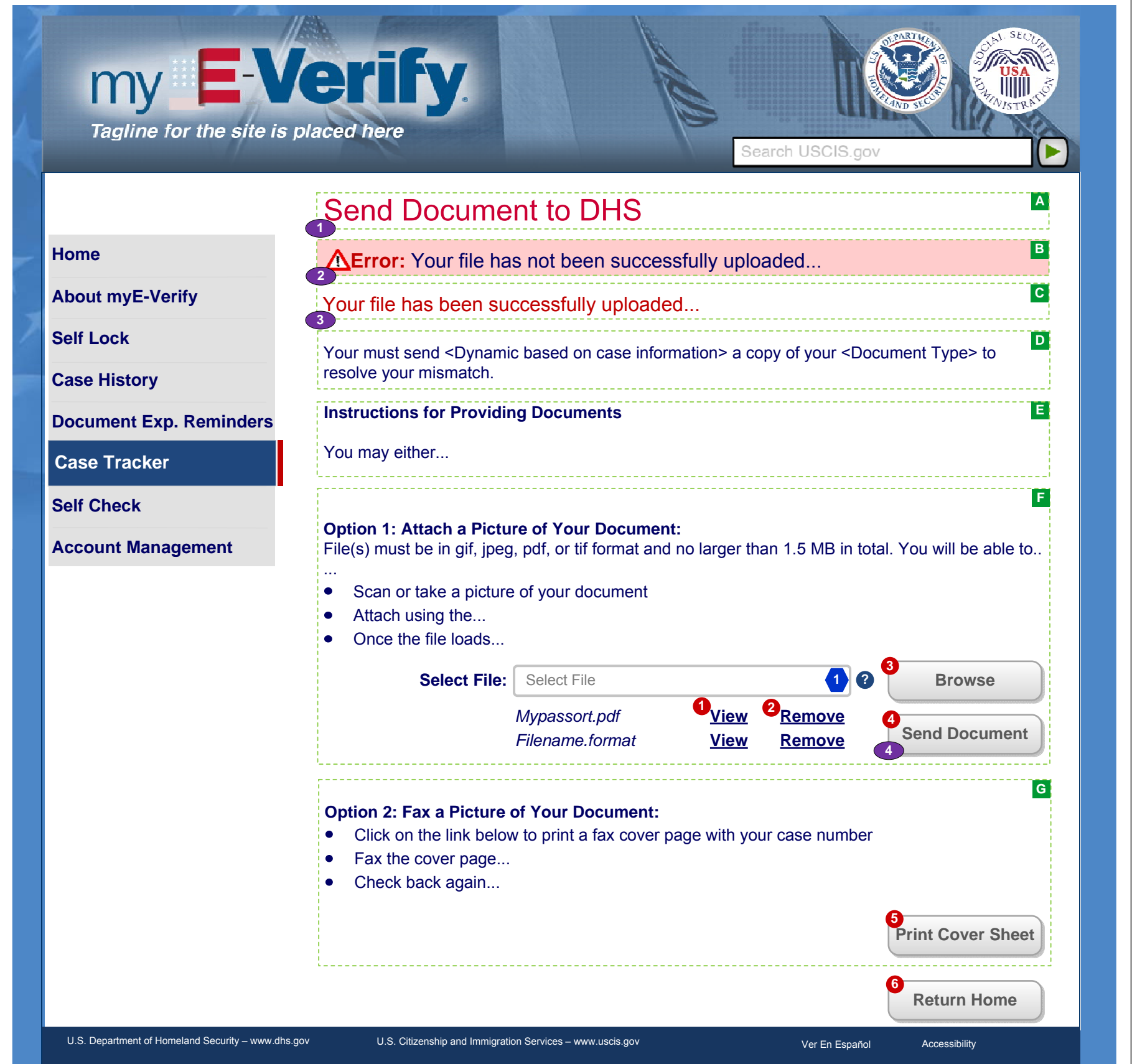
## FUNCTION NOTES:

- 1 :: Clicking the VIEW link will open a copy of the attached document in another window
- 2 :: Clicking the REMOVE link will delete the attached document
- 3 :: Clicking the BROWSE button will open a dialog box to select a file from the user's computer
- 4 :: Clicking the SEND DOCUMENT button will reload the page acknowledgement text or an error message
- 5 :: The PRINT COVER SHEET button will direct users to screen 8.7 Fax Cover Sheet
- 6 :: Clicking the RETURN HOME button will direct users to screen 2.4 Account Home

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Display this screen for users viewing the case associated with their limited account
- 2 :: Error messages and icons appear when there is an issue with the attachment. I cons should appear to the left of failed data element. Error types:
  - Attachment failed
  - Send document failed
  - Remove attachment failed
  - View attachment failed
  - File is too large
- 3 :: Show acknowledgment if user successful attaches a file
- 4 :: Documents will be sent to DHS when user clicks the SEND DOCUMENT button



The screenshot shows the 'myE-Verify' interface for sending documents to DHS. The page title is 'Send Document to DHS'. A red error message states: 'Error: Your file has not been successfully uploaded...'. Below this, a message says 'Your file has been successfully uploaded...'. The page provides instructions for providing documents, including two options: 'Option 1: Attach a Picture of Your Document' and 'Option 2: Fax a Picture of Your Document'. Option 1 includes a file selection interface with a 'Browse' button, a list of files (e.g., 'Mypassort.pdf'), and 'View' and 'Remove' links. A 'Send Document' button is also present. Option 2 includes a 'Print Cover Sheet' button. A 'Return Home' button is located at the bottom right. The page footer contains the U.S. Department of Homeland Security and U.S. Citizenship and Immigration Services logos and contact information.

## CONTENT NOTES:

A :: Page title

B :: Cover sheet includes fax number for SVO and dynamic Case Verification Number

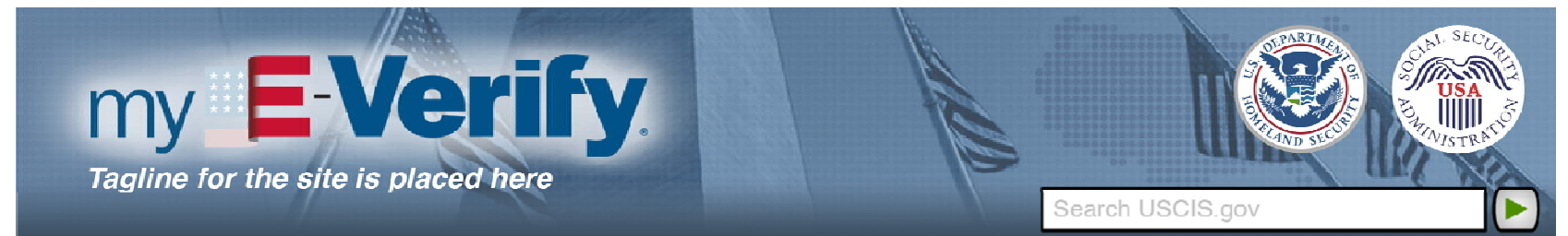
## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 *Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 *Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:

1 :: The Case Verification Number will be unique for each user



## Fax Cover Sheet

To:	855-801-9137
Attention:	Self Check Case Processing

Case Verification Number:	2013001010101AA
---------------------------	-----------------

Enclosure:	Copy of Employment Eligibility Document
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We want to be sure we can read your fax. Please provide a phone number in case we have questions.

[Return Home](#)

## CONTENT NOTES:

- A** :: Page title
- B** :: Case Verification Number
- C** :: Statement that employment authorization was confirmed and any next steps
- D** :: Explanation of a resolved SSA mismatch. Dynamic content explains the specific type of SSA mismatch
- E** :: Explanation of a delay due to Additional Verification
- F** :: Explanation of a resolved DHS mismatch
- G** :: Explanation of full account status

## FUNCTION NOTES:

- 1** :: Clicking the CLICK HERE link will direct the user to screen *INFO F.1 Questions & Answers*
- 2** :: Clicking the RETURN HOME button will direct users to screen *2.4 Account Home*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1** :: Display this screen for users viewing the case associated with their limited account
- 2** :: Content section appears only if case history shows that an SSA mismatch was successfully resolved
- 3** :: Content section appears only if case history shows that a the case was determined to be EA during Additional Verification
- 4** :: Content section appears only if case history shows that a DHS mismatch was successfully resolved



The screenshot shows the myE-Verify interface. At the top, there's a navigation menu with links: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted), Self Check, and Account Management. The main content area is titled "Employment Authorization Confirmed" and includes a "Case Verification Number: 2013001010101AA". Below this, there are four sections: "Congratulations!", "Resolved Mismatch with SSA Records", "Delayed Confirmation of Employment Authorization", and "Resolved Mismatch with Our Records". A "Return Home" button is at the bottom right. Annotations A through G are placed around the page to correspond with the content notes. A search bar for "USCIS.gov" is visible in the top right.

## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- C :: Statement that employment authorization was confirmed and any next steps

## FUNCTION NOTES:

- 1 :: Clicking the TRACK ANOTHER CASE button will direct users to the relevant *Enter Case Verification Number* screen
- 2 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen *2.4 Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen *2.1 Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Display this screen for users that are not viewing the case associated with their limited account



**myE-Verify**  
Tagline for the site is placed here

Search USCIS.gov

**Employment Authorization Confirmed**

**Case Verification Number: 2013001010101AA**

Congratulations!

We were able to match your information to government records and confirmed that you are authorized to work in the United States.

This does not mean that your work authorization will be immediately confirmed by E-Verify....

**Return Home**      **Track Another Case**

U.S. Department of Homeland Security – www.dhs.gov      U.S. Citizenship and Immigration Services – www.uscis.gov      Ver En Español      Accessibility

**CONTENT NOTES:**

- A :: Page title
- B :: Case Verification Number
- C :: Statement that employment authorization was not confirmed and any next steps
- D :: Description of how a DHS mismatch with the A# prevented verification of employment eligibility
- E :: Description of how a DHS mismatch with the I-94# prevented verification of employment eligibility
- F :: Description of how a DHS mismatch prevented verification of employment eligibility

**FUNCTION NOTES:**

- 1 :: Clicking the HTTP://INFOPASS.USCIS.GOV/ link will open a new tab/window to that URL
- 2 :: Clicking the HTTP://CBP.GOV link will open a new tab/window to that URL
- 3 :: Clicking the CLOSE ACCOUNT button will direct the user to screen 3.6 Close Account
- 4 :: Clicking the RETURN HOME button will direct users to screen 2.4 Account Home

**FIELD DATA NOTES:**

**BUSINESS RULES:**

- 1 :: Display this screen for users viewing the case associated with their limited account
- 2 :: Content section appears only if case history shows that there was a USCIS record discrepancy
- 3 :: Content section appears only if case history shows that there was a CBP record discrepancy
- 4 :: Content section appears only if case history shows a DHS mismatch



The screenshot shows the myE-Verify interface. At the top, there is a search bar for USCIS.gov. The main heading is "Employment Authorization Not Confirmed" (A). Below it, the "Case Verification Number: 2013001010101AA" is displayed (B). The main message states: "We were unable to match the information you submitted with our records. This does not necessarily mean that you aren't authorized to work...." (C). Below this, there are three numbered callouts: 1 points to the title, 2 points to the case number, and 3 points to the main message. The message continues: "Your <SSA/DHS> mismatch could not..." (D). Below this, there are two more numbered callouts: 4 points to the first paragraph of the message, and 5 points to the second paragraph. The second paragraph says: "You may have an issue with your United States Citizen and Immigration Services records. If you think this may be the issue,... You can schedule an appointment by visiting <http://infopass.uscis.gov/>." (E). The third paragraph says: "You may have an issue with your Customs and Border Protection records.... You can locate your nearest port of entry by visiting <http://CBP.gov/>." (F). At the bottom right, there are two buttons: "Close Account" (3) and "Launch Self Check" (4). The footer contains the U.S. Department of Homeland Security and U.S. Citizenship and Immigration Services logos and website URLs.

## CONTENT NOTES:

- A :: Page title
- B :: Case Verification Number
- C :: Statement that employment authorization was not confirmed and any next steps

## FUNCTION NOTES:

- 1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 *Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 *Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:

- 1 :: Display this screen for users that are not viewing the case associated with their limited account



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline 'Tagline for the site is placed here'. To the right of the logo are the seals for the U.S. Department of Homeland Security and the Social Security Administration. Below the header is a search bar labeled 'Search USCIS.gov'. On the left side, there is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted with a red bar), Self Check, and Account Management. The main content area displays a message titled 'Employment Authorization Not Confirmed' (marked with a green 'A'). Below the title is the 'Case Verification Number: 2013001010101AA' (marked with a green 'B'). The message text reads: 'We were unable to match the information you submitted with our records. This does not necessarily mean that you aren't authorized to work. You may have reached this page for a number of reasons: ...' (marked with a green 'C'). At the bottom right of the message area is a green 'Return Home' button (marked with a red '1'). The footer of the page contains the following text: 'U.S. Department of Homeland Security - www.dhs.gov', 'U.S. Citizenship and Immigration Services - www.uscis.gov', 'Ver En Español', and 'Accessibility'.



**CONTENT NOTES:**

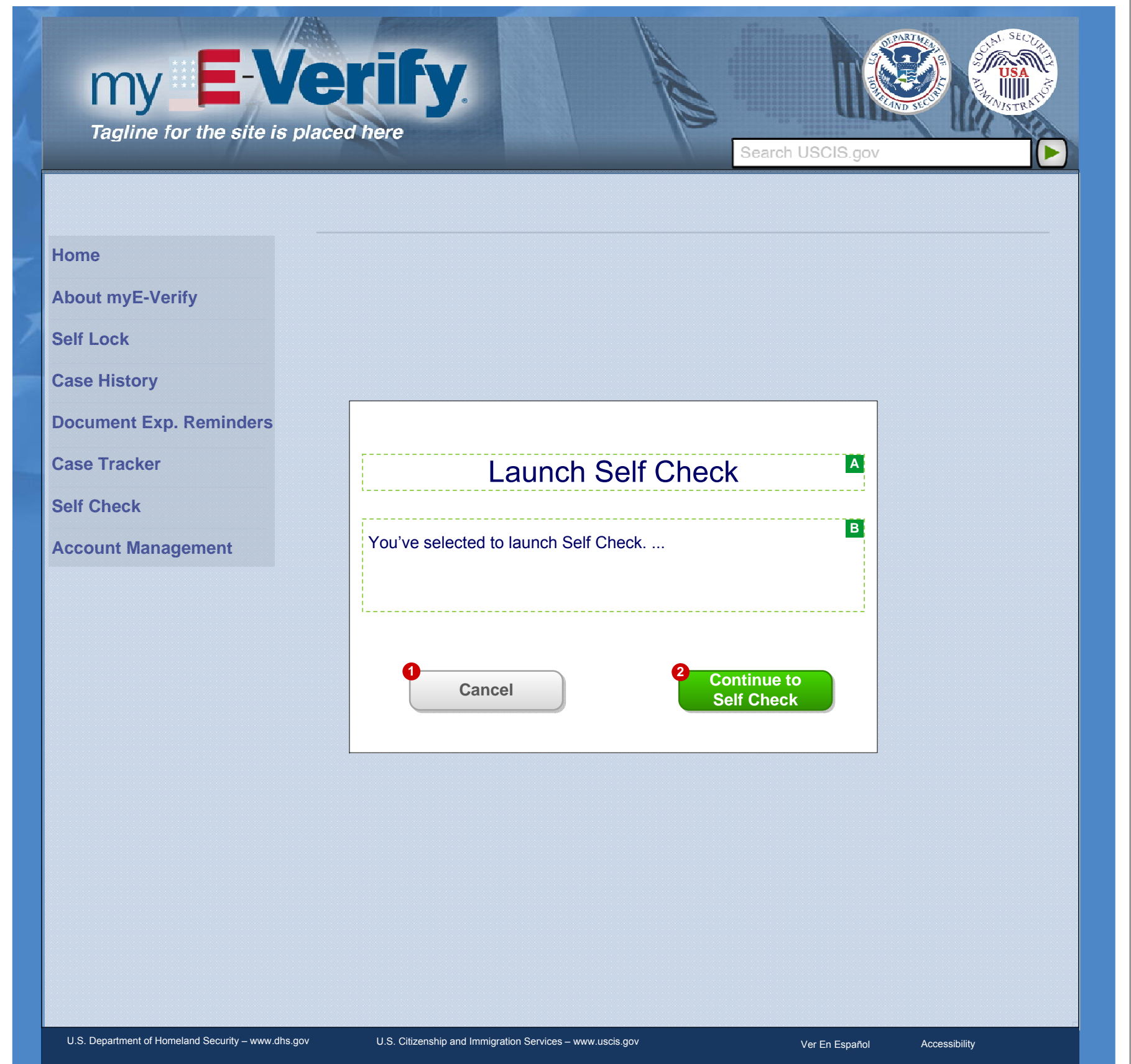
- A** :: Page title
- B** :: Warning about account deletion if Self Check is launched

**FUNCTION NOTES:**

- 1** :: Clicking the CANCEL button will direct users to screen 8.9A Closed Not EA
- 2** :: Clicking the CONTINUE TO SELF CHECK button will direct users to the Self Check application

**FIELD DATA NOTES:**

**BUSINESS RULES:**



The screenshot shows the myE-Verify interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo is a search bar labeled "Search USCIS.gov" with a play button icon. Below the header is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker, Self Check, and Account Management. The main content area displays a pop-up dialog box titled "Launch Self Check" (labeled A). Below the title is a message "You've selected to launch Self Check. ..." (labeled B). At the bottom of the dialog box are two buttons: "Cancel" (labeled 1) and "Continue to Self Check" (labeled 2). The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: High-level description of case status
- C :: Steps for resolving E-Verify TNC

## FUNCTION NOTES:

- 1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 *Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 *Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify Case Tracker interface. At the top, the myE-Verify logo is prominent, with the tagline "Tagline for the site is placed here" below it. To the right, there are logos for the U.S. Department of Homeland Security and the Social Security Administration, along with a search bar for "USCIS.gov".

The main content area is titled "Your E-Verify Case Is Still Pending" (marked with a green 'A'). Below this title are three buttons: "Get TNC", "Take Action to Resolve" (highlighted in blue), and "Get Update".

Below the buttons, a message states: "Your E-Verify case is still pending. Follow..." (marked with a green 'B').

The interface then lists four steps to resolve the case, each with an icon and a description (marked with a green 'C'):
 

- Review TNC**: This is the TNC referral letter... (Icon: magnifying glass over a document)
- Take Documents to SSA**: E-Verify cases are time sensitive... (Icon: smartphone, laptop, and person at a desk)
- Wait for Update**: After you visit SSA, E-Verify will provide... (Icon: clock with a refresh arrow)
- Get Update**: Once your case is resolved, myE-Verify... (Icon: computer monitor with a green checkmark)

At the bottom right, there is a "Return Home" button (marked with a red '1').

The footer contains the following text:
 

- U.S. Department of Homeland Security – www.dhs.gov
- U.S. Citizenship and Immigration Services – www.uscis.gov
- Ver En Español
- Accessibility

## CONTENT NOTES:

**A** :: Page title

**B** :: High-level description of case status

## FUNCTION NOTES:

**1** :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar labeled "Search USCIS.gov".

Below the header is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted with a red bar), Self Check, and Account Management.

The main content area displays a message: "Your E-Verify Case Is Still Pending" (labeled A). Below this message is a text box (labeled B) stating: "E-Verify is currently reviewing your case. This can take up to 3 business days. Check back...".

At the bottom right of the main content area, there is a "Return Home" button with a red circle containing the number "1" next to it.

The footer of the page contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

- A :: Page title
- B :: High-level description of case status
- C :: Steps for resolving E-Verify TNC

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 *Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 *Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "USCIS.gov".

Below the header is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted), Self Check, and Account Management.

The main content area is titled "Your E-Verify Case Is Still Pending" (marked with a green 'A'). Below this title are three buttons: "Get TNC", "Take Action to Resolve" (highlighted), and "Get Update".

Below the buttons is a section titled "Your E-Verify case is still pending. Follow..." (marked with a green 'B'). This section contains three steps for resolving the case, each with an icon and a title (marked with a green 'C'):
 

- Review TNC**: This is the TNC referral letter... (Icon: magnifying glass over a document)
- Call DHS Office**: E-Verify cases are time sensitive... (Icon: smartphone and person at a desk)
- Wait for Update**: After you visit SSA, E-Verify will provide... (Icon: clock with a refresh arrow)
- Get Update**: Once your case is resolved, myE-Verify... (Icon: computer monitor with a green checkmark)

At the bottom right of the main content area is a "Return Home" button (marked with a red '1').

The footer contains the following text:
 

- U.S. Department of Homeland Security – www.dhs.gov
- U.S. Citizenship and Immigration Services – www.uscis.gov
- Ver En Español
- Accessibility

## CONTENT NOTES:

A :: Page title

B :: User is notified of their employment authorization

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 *Account Home*; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 *Home Page (Not Logged In)*

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot shows the myE-Verify website interface. At the top, there is a header with the myE-Verify logo and the tagline "Tagline for the site is placed here". To the right of the logo are the U.S. Department of Homeland Security and Social Security Administration logos, and a search bar for "USCIS.gov". Below the header is a navigation menu with the following items: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (highlighted with a red bar), Self Check, and Account Management. The main content area displays a message titled "Employment Authorization Confirmed" (marked with a green 'A'). Below the title are three buttons: "Get TNC", "Take Action to Resolve", and "Get Update". A congratulatory message (marked with a green 'B') reads: "Congratulations! You took action to resolve...". At the bottom right of the message area is a "Return Home" button (marked with a red '1'). The footer contains the following text: "U.S. Department of Homeland Security – www.dhs.gov", "U.S. Citizenship and Immigration Services – www.uscis.gov", "Ver En Español", and "Accessibility".

## CONTENT NOTES:

A :: Page title

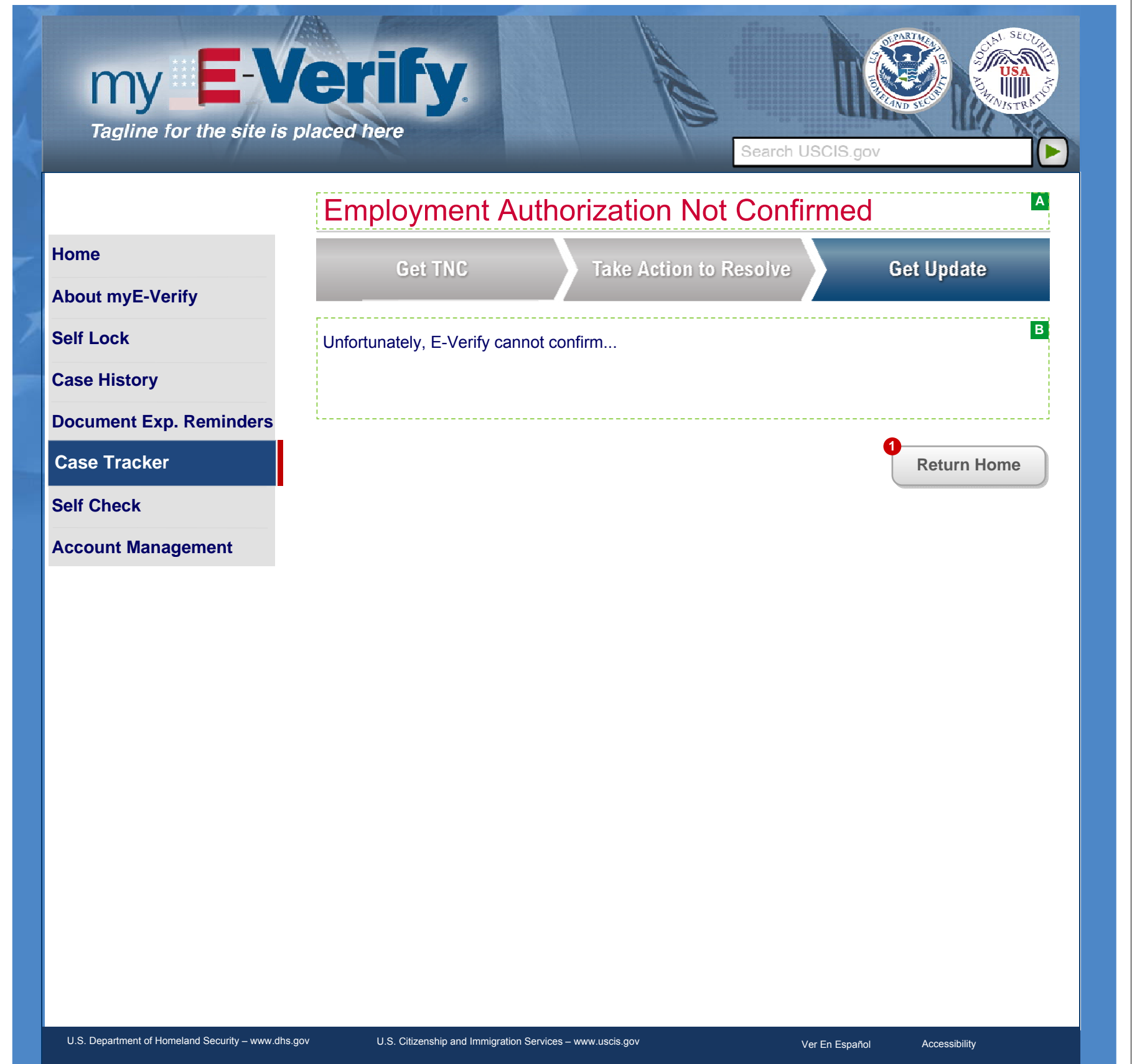
B :: User is notified of their employment authorization

## FUNCTION NOTES:

1 :: Clicking the RETURN HOME button will direct users who are logged into an account to screen 2.4 Account Home; Clicking the RETURN HOME button will direct users who are NOT logged into an account to screen 2.1 Home Page (Not Logged In)

## FIELD DATA NOTES:

## BUSINESS RULES:



The screenshot displays the myE-Verify user interface. At the top, the 'myE-Verify' logo is prominent, with the tagline 'Tagline for the site is placed here' below it. To the right of the logo are the official seals of the U.S. Department of Homeland Security and the Social Security Administration. A search bar labeled 'Search USCIS.gov' is located in the top right corner. On the left side, a vertical navigation menu lists several options: Home, About myE-Verify, Self Lock, Case History, Document Exp. Reminders, Case Tracker (which is highlighted with a red bar), Self Check, and Account Management. The main content area features a large red heading: 'Employment Authorization Not Confirmed', marked with a green 'A' in a box. Below this heading is a horizontal flow of three buttons: 'Get TNC', 'Take Action to Resolve', and 'Get Update'. Underneath these buttons, a message reads 'Unfortunately, E-Verify cannot confirm...', marked with a green 'B' in a box. In the bottom right corner of the main area, there is a 'Return Home' button with a red '1' in a circle above it. The footer of the page contains three items: 'U.S. Department of Homeland Security - www.dhs.gov', 'U.S. Citizenship and Immigration Services - www.uscis.gov', and 'Ver En Español Accessibility'.