

# Gainful Employment Program Disclosure Template

HELP

For Help Call 855-359-3697  [gedt@inovas.net](mailto:gedt@inovas.net)

## INSTITUTION OPE ID

### PROGRAM INFORMATION

The 2015-16 input template is to be used to meet the gainful employment disclosure requirements as required by the regulations at 34 CFR 668.412(a).

### COST

Enter the information requested for each program at your institution subject to the gainful employment regulations. Generally, gainful employment programs include:

### COMPLETION

**At public and private not-for-profit institutions:**

Title IV-eligible non-degree programs (e.g., certificate and diploma programs).

### DEBT

**At for-profit institutions:**

All Title IV-eligible instructional programs, degree and non-degree.

### EARNINGS

### PERFORMANCE

### JOB PLACEMENT

Enter the institution's 6-digit Department of Education assigned OPE ID:

### LICENSURE REQUIREMENTS

### CONTEXT

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HELP

INSTITUTION OPE ID

Institution Name (123456)

## PROGRAM INFORMATION

COST

COMPLETION

DEBT

EARNINGS

PERFORMANCE

JOB PLACEMENT

LICENSURE REQUIREMENTS

CONTEXT

Enter the U.S. Department of Education 6-digit Classification of Instructional Program (CIP) code for the gainful employment program (e.g., 11.0101); or enter a partial CIP code (two or more digits) and click "Search CIP" to browse a list of potential 6-digit matches.

 [Search CIP](#)

**CIP Program Name: XXX**

Enter the institution's name for this program if different from the CIP Program Name shown above (optional):

Select the credential level for this program:

Enter the normal time to complete the program (in whole numbers) as published on your institutional catalog or other publications:

 0 weeks     0 months     0 years

Occupations for which this program prepares students (*3 occupation(s) selected*)

Click on the link above to choose from a list of Standard Occupation Classification (SOC) codes commonly associated with this program's CIP code. If this program prepares students for an occupation not listed, [click here](#) to enter the name and SOC code of the occupation for which this program prepares students (e.g., 15-1121.00).

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FUNCTIONALITY:  
No change from current template.

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HELP


INSTITUTION OPE ID	Institution Name (123456)
PROGRAM INFORMATION	Program Name, Program Length
<b>COST</b>	<b>Provide the current or future projected costs for the entire length of the program assuming normal time to completion. ([program length]).</b>
COMPLETION	Enter the total tuition and required fees for the entire program, assuming normal time to completion: <input type="text"/>
DEBT	<input type="text"/>
EARNINGS	<input type="text"/>
PERFORMANCE	Enter the total estimated costs for books and supplies for the entire program, assuming normal time to completion: <input type="text"/>
JOB PLACEMENT	<input type="text"/>
LICENSURE REQUIREMENTS	Enter the total estimated costs to the student for off-campus room and board for the entire program, assuming normal time to completion: <input type="text"/>
CONTEXT	Enter the total costs to the student for on-campus room and board for the entire program, assuming normal time to completion: <input type="text"/> <input type="checkbox"/> Click here if your institution does not provide on-campus housing for students enrolled in this program. Enter any fees or expenses that students have in addition to those already entered for tuition and required fees, books and supplies, and room and board (e.g., optional equipment, parking permits): <input type="text"/> Enter the website URL for other program cost information available on your institution's website pursuant to Section 668.43(a): <input type="text"/>

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FUNCTIONALITY:  
If box is checked to say they have no on-campus, then the field will be disabled.

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INSTITUTION OPE ID

Institution Name (123456)

PROGRAM INFORMATION

Program Name, 9 months

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COST

Enter the number of students who **enrolled** in the program between **July 1, 2015** and **June 30, 2016**:

COMPLETION

DEBT

EARNINGS

Of the **XXX** students reported above, enter the number who completed the program in normal time (between **April 1, 2016** and **March 30, 2017**):

PERFORMANCE

JOB PLACEMENT

LICENSURE REQUIREMENTS

**Based on the information entered above:**

CONTEXT

**XX% of students complete the program within [program length].**

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INSTITUTION OPE ID  
PROGRAM INFORMATION

Institution Name (123456)  
Program Name, Program Length

COST  
COMPLETION

Enter the number of students who **enrolled** in the program between **July 1, 2015** and **June 30, 2016**:

**DEBT**

EARNINGS  
PERFORMANCE

Of the **XXX** enrolled students reported above, enter the number who received any type of student loan for enrollment in the program:

JOB PLACEMENT

LICENSURE REQUIREMENTS

CONTEXT

**Based on the information entered above:**  
**XX% of students who attend the program borrow money to pay for it.**

Enter the median cumulative amount of debt for all Title IV students who **completed** the program between **July 1, 2015** and **June 30, 2016** (includes private, institutional and Federal student debt for students who received Title IV aid at any point for attendance in the program)

Enter the applicable interest rate used by the U.S. Department of Education to amortize the median loan debt for the program:

**Based on the information entered above:**  
**The typical graduate pays \$X,XXX per month in student loans based on an interest rate of X%.**

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## FUNCTIONALITY:

\*If number of enrolled is less than 10, institutions should not provide the number who received debt.

\*If number of completers is less than 10, institutions should not provide the debt. Without this information, loan payment cannot be calculated.

Number of students for 2nd question is prepopulated.

Loan payment based on formula:

Where A = payment Amount per period; P = initial Principal (loan amount); r = interest rate per period; n = total number of payments or periods; N=120; P=median debt entered above; R, the applicable statutory interest rate, should be divided by 12 since the periods in this calculation are months.

$$A = P \frac{r(1+r)^n}{(1+r)^n - 1}$$

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HELP

INSTITUTION OPE ID	Institution Name (123456)
PROGRAM INFORMATION	Program Name, Program Length
COST	Enter the median earnings most recently provided by the U.S. Department of Education for this program:
COMPLETION	<input type="text"/>
DEBT	<input type="checkbox"/> The Department has not provided earnings data for this program.
<b>EARNINGS</b>	Has your institution submitted an alternate earnings appeal to the Department for this program? <input type="radio"/> Yes <input type="radio"/> No
PERFORMANCE	If your institution has submitted an alternative earnings appeal, select the current status: <input type="radio"/> Department denied the appeal. <input type="radio"/> Appeal was submitted, but Department has not yet made a determination. <input type="radio"/> Department approved the appeal based on earnings from a state data system. <input type="radio"/> Department approved the appeal based on earnings from a graduate earnings survey.
JOB PLACEMENT	
LICENSURE REQUIREMENTS	
CONTEXT	Enter the median earnings of this program's graduates based on the earnings obtained as part of the earnings appeal: <input type="text"/>

**Based on the information entered above:**  
**\$XXX,XXX per year is what the typical graduate earned after leaving this program.**

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## FUNCTIONALITY:

If box is checked, first question is disabled.

If answer to 2nd question is no, then additional questions are disabled.

If A, then the earnings they entered for question 1 should be displayed.

If B, earnings entered for question 1 should be displayed, but should appear with asterisk next to earnings figure. Asterisk at bottom should be defined as "This institution has appealed the earnings data for this program"

If C or D, allow them to enter that data in response to the question below and display that number.

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HELP

INSTITUTION OPE ID	Institution Name (123456)
PROGRAM INFORMATION	Program Name, Program Length
COST	The Department will issue a final debt-to-earnings rate for a GE program that has 30 or more completers within the applicable cohort period. You should update this template within 30 days of receiving a final determination for this program. If your institution has appealed the final determination for this program, the final determination will remain in effect until the appeal has been resolved, at which point your institution may update the template with the new final determination, as applicable.
COMPLETION	
DEBT	
EARNINGS	
<b>PERFORMANCE</b>	
JOB PLACEMENT	Pass: Annual debt-to-earnings rate is less than 8% OR the discretionary debt-to-earnings rate is less than 20%. Zone: Annual debt-to-earnings rate is between 8% and 12% OR the discretionary debt-to-earnings rate is between 20% and 30%. Fail: Annual debt-to-earnings rate is greater than 12% AND the discretionary debt-to-earnings rate is greater than 30%.
LICENSURE REQUIREMENTS	Select this program's most recently issued final debt-to-earnings rates measure determination: <input type="radio"/> Pass <input type="radio"/> Zone <input type="radio"/> Fail
CONTEXT	<input type="radio"/> A final determination has not been issued for this program.

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FUNCTIONALITY:  
If they select "fail" the output should include additional warning message on output screen with the warning icon and message. The header will be red.

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HELP

INSTITUTION OPE ID  
PROGRAM INFORMATION

Institution Name (123456)  
Program Name, Program Length

COST

COMPLETION

DEBT

EARNINGS

PERFORMANCE

JOB PLACEMENT

LICENSURE REQUIREMENTS

CONTEXT

- Select the option that applies to the program's job placement rate requirements:
- Required to calculate a job placement rate for the program completers by our Accrediting Agency.
  - Required to calculate a job placement rate for the program completers by our State.
  - Required to calculate a job placement rate for the program completers by both our Accrediting Agency and State.
  - Not currently required to calculate a job placement rate for program completers.

**Accreditor Data**  Program does not yet have enough completers to calculate a placement rate as required by our accreditor. Enter the job placement rate calculated by program completers.

For the above job placement rate, enter the following information to be included in the template as content for the job placement rate:

Accounting agency name:

Program State Methodology:

What type of jobs were these students placed in?

The job placement rate includes:  
 Any job  
 Only jobs within the field of study

Positions that exceed completers were listed for include:

Were there the former students employed?  
 Yes  No

Please provide information about how the information is obtained:  
 Comprehensive survey  Request table  State data system  
 Other: Please specify:

**State Data**  Program does not yet have enough completers to calculate a placement rate as required by our state. Enter the job placement rate calculated by program completers.

For the above job placement rate, enter the following information to be included in the template as content for the job placement rate:

State name:

Program State Methodology:

What type of jobs were these students placed in?

The job placement rate includes:  
 Any job  
 Only jobs within the field of study

Positions that exceed completers were listed for include:

Were there the former students employed?  
 Yes  No

Please provide information about how the information is obtained:  
 Comprehensive survey  Request table  State data system  
 Other: Please specify:

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## COMPLIANCE NOTE:

- THERE AREN'T ANY LIMITATIONS ON PRIVACY FOR PLACEMENT RATE SINCE WE'RE RELYING ONLY ON WHAT STATE/ACCREDITOR REQUIRES. IF STATE/ACCREDITOR HAS THEIR OWN PRIVACY RESTRICTION, AND THAT'S TRIGGERED, WE SHOULD JUST INSTRUCT THEM TO CHOOSE THE "NOT CURRENTLY REQUIRED" OPTION. I'M NOT AWARE OF ANY STATES HAVING THEIR OWN DATA PRIVACY N-SIZES.
- Removed options for 0 completers. SINCE WE'RE RELYING ON STATE/ACCREDITOR REQUIREMENTS, THE RATE MAY BE FOR A COHORT THAT'S DIFFERENT THAN THE COHORTS USED FOR ANY OF THE OTHER GE METRICS.



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INSTITUTION OPE ID	Institution Name (123456)																
PROGRAM INFORMATION	Program Name, Program Length																
COST																	
COMPLETION	Your institution is required to provide information about whether this program meets licensure requirements for any states in the metropolitan statistical area (MSA) in which the institution is located, as well as for any states for which the institution is aware of whether the program satisfies all educational prerequisites to qualify a student for licensure.																
DEBT																	
EARNINGS																	
PERFORMANCE	Select the states that meet any of the following criteria and whether or not it satisfies all educational prerequisites: <ul style="list-style-type: none"><li>-Select the state(s) in which your institution is required to obtain state authorization pursuant to 34 CFR 600.9</li><li>-Select any states in the metropolitan statistical area(s) (MSA) in which your program is offered.</li><li>-Select any other states for which your program meets licensure requirements.</li><li>-Select any other states for which your program is required to have licensure but does not meet licensure requirements.</li></ul>																
JOB PLACEMENT	<input type="checkbox"/> Click here if this program has no licensure requirements in any state																
LICENSURE REQUIREMENTS	<table border="1"><tr><td>Maryland</td><td>▼</td><td>Program meets licensure requirements of this State.</td><td>▼</td></tr><tr><td>Virginia</td><td>▼</td><td>Program meets licensure requirements of this State. Program does not meet licensure requirements of this State. Program qualifies students to sit for licensure EXAM in this State. State does not have licensure requirements for this profession. I do not know whether program meets licensure requirements for this State.</td><td>▼</td></tr><tr><td>Select</td><td>▼</td><td>Select</td><td>▼</td></tr><tr><td colspan="4"><a href="#">Add Another State</a></td></tr></table>	Maryland	▼	Program meets licensure requirements of this State.	▼	Virginia	▼	Program meets licensure requirements of this State. Program does not meet licensure requirements of this State. Program qualifies students to sit for licensure EXAM in this State. State does not have licensure requirements for this profession. I do not know whether program meets licensure requirements for this State.	▼	Select	▼	Select	▼	<a href="#">Add Another State</a>			
Maryland	▼	Program meets licensure requirements of this State.	▼														
Virginia	▼	Program meets licensure requirements of this State. Program does not meet licensure requirements of this State. Program qualifies students to sit for licensure EXAM in this State. State does not have licensure requirements for this profession. I do not know whether program meets licensure requirements for this State.	▼														
Select	▼	Select	▼														
<a href="#">Add Another State</a>																	
CONTEXT																	

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**FUNCTIONALITY:**  
State is selected and then options can be selected from a drop down menu. Clicking add another state will add a new row. At least one state is required, unless box is checked, then disable ability to add states and add asterisk to output.  
[underline in instructions should link to http://www.census.gov/population/metro/](http://www.census.gov/population/metro/)

If the school chooses option 3, the state will be listed on the output as "qualifies for licensure" but with an asterisk (i.e. "Florida\*").  
The asterisk will be notated at the bottom of the box with "State requires students to sit for licensure EXAM."

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PROGRAM INFORMATION

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Program Name, Program Length

COST

COMPLETION

DEBT

EARNINGS

PERFORMANCE

JOB PLACEMENT

LICENSURE REQUIREMENTS

CONTEXT

Enter any additional information that should be included on the disclosure to provide information and/or context to students related to this program and the information provided on this template (maximum of 2,000 characters).

**CREATE DISCLOSURE**

**CLEAR**

FUNCTIONALITY:  
No changes from current template.