

REGS	REASON	PREVIOUS BURDEN	NEW BURDEN	DIFFERENCE	TYPE OF CHANGE
	2017 Changes to 0575-0042 <i>(Note: respondents decreased from 16,000 to 14,448)</i>			0.00	
7 CFR 1924-A	Development Plan	1,500.00	1,410.00	-90.00	Adj
	Description of Materials	975.00	917.00	-58.00	Adj
	Service Building Specifications	500.00	470.00	-30.00	Adj
	Invitation to Bid (Construction Contract)	900.00	846.00	-54.00	Adj
	Contract Change Order	1,855.00	1,744.00	-111.00	Adj
	Construction Contract	3,285.00	3,088.00	-197.00	Adj
	Certificate of Contractor's Release	2,950.00	2,773.00	-177.00	Adj
	Release by Claimants	5,900.00	5,546.00	-354.00	Adj
	Statement of Labor Performed	150.00	141.00	-9.00	Adj
	Inspection Report (<i>per response time went from 15 to 6 minutes</i>)	12,000.00	2,256.00	-9,744.00	Adj
	Estimate & Certificate of Actual Cost	2,400.00	2,256.00	-144.00	Adj
	Partial Payment Estimate	18,900.00	17,766.00	-1,134.00	Adj
	Builder's Warranty	2,775.00	2,609.00	-166.00	Adj
	Plan Certification	668.00	628.00	-40.00	Adj
	Drawings & Specifications	3,875.00	3,643.00	-232.00	Adj
	Cost Estimate	6,000.00	5,640.00	-360.00	Adj
	Narrative Description of Work Items	1,875.00	1,763.00	-112.00	Adj
	Certification of Drawings & Specifications	1,900.00	1,786.00	-114.00	Adj
	Written Consent of Prior Lien Holders	125.00	118.00	-7.00	Adj
	Agreement to Pay with Personal Funds	50.00	47.00	-3.00	Adj

REGS	REASON	PREVIOUS BURDEN	NEW BURDEN	DIFFERENCE	TYPE OF CHANGE
	Agreement between Borrower and Builder	43.00	40.00	-3.00	Adj

REGS	REASON	PREVIOUS BURDEN	NEW BURDEN	DIFFERENCE	TYPE OF CHANGE
	Request for Surety Bond	175.00	165.00	-10.00	Adj
	Payment Bond	350.00	329.00	-21.00	Adj
	Performance Bond	350.00	329.00	-21.00	Adj
	Letter of Credit	30.00	28.00	-2.00	Adj
	Documents for Exception to Surety Requirements	200.00	188.00	-12.00	Adj
	Construction Contract Bidding Documents	13.00	12.00	-1.00	Adj
	Application for Payment	37.00	37.00	0.00	No Change
	Notification of Delays in Construction	168.00	140.00	-28.00	Adj
	Lump-sum Agreements for Labor or Material	307.00	307.00	0.00	No Change
	Manufacturer's and Builder's Certification	248.00	233.00	-15.00	Adj
	Documents for 10 Year Warranty	248.00	233.00	-15.00	Adj
	Complaints of Construction Defects	10.00	6.00	-4.00	Adj
	Irrigation System Inspection Report	18.00	17.00	-1.00	Adj
	Contract Change Order	113.00	113.00	0.00	No Change
	Agreement between Borrower and Architect	48.00	45.00	-3.00	Adj
	Project Representative's Resume	3.00	3.00	0.00	No Change
	Project Representative's Diary	3.00	3.00	0.00	No Change
	Audit Report	100.00	94.00	-6.00	Adj
	Documents for Exception to Competitive Bidding	13.00	12.00	-1.00	Adj
	Documents for Exception to Contract Method	24.00	23.00	-1.00	Adj
	Owner-Builder Construction Proposal	32.00	30.00	-2.00	Adj

REGS	REASON	PREVIOUS BURDEN	NEW BURDEN	DIFFERENCE	TYPE OF CHANGE
	Prerequisites for Modular/Panelized Housing Unit Mfrs.	8.00	8.00	0.00	No chg Rounded
	Letter of Conditions	4.00	4.00	0.00	No chg Rounded
	Approval of Modular/Panelized Housing Units	16.00	15.00	-1.00	Adj
	Evidence of a HUD Review Process	49.00	49.00	0.00	No Change
	Notification of Manufacturer	9.00	8.00	-1.00	Adj
	HUD Bulletins	9.00	8.00	-1.00	Adj
	Installation Instructions	9.00	8.00	-1.00	Adj
	Individual Water Sewer System Proposal Docs.	200.00	188.00	-12.00	Adj
	Notification for an Inspection	1,891.00	1,891.00	0.00	No Change
	Recordkeeping			0.00	Adj
	Retain copy of Approved Drawing and Specs	328.00	308.00	-20.00	Adj
	TA Grantee Bookkeeping System	12.00	11.00	-1.00	Adj
	Keep Construction Accounts	100.00	94.00	-6.00	Adj
	Maintain Construction Diary	3.00	3.00	0.00	No Change
	Construction Accounting	50.00	47.00	-3.00	Adj
	Subtotal	73,804.00	60,476.00	-13,328.00	
	Recordkeeping total of 493 hours was counted twice in previous submission.	493.00	0.00	-493.00	Corr.
	TOTAL	74,297.00	60,476.00	-13,821.00	

*Note: The difference total **must** agree with the difference total(s) shown on the ROCIS ICR data page. This figure must also be the difference between the previous submission and the current submission burden hours.*