



November 2, 2016

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TO: Stephanie Tatham, OMB Desk Officer  
Office of Information and Regulatory Affairs  
Office of Management and Budget (OMB)

THROUGH: Ruth Brown, Department Clearance Officer  
United States Department of Agriculture  
Office of Chief Information Office

FROM: Christina Sandberg, Information Collection Clearance Officer *C.S.*  
Planning and Regulatory Affairs Office  
Food and Nutrition Service (FNS)

SUBJECT: Non-Substantive Change – Merge hours from Local School Wellness Policy ICR OMB Control Number 0584-0592 to OMB Control Number 0584-0006 Part 210 - National School Lunch Program, Discontinue OMB Control Number 0584-0592, and Remove FNS-640 and its Associated Reporting Burden from OMB Control Number 0584-0006

The information collection (ICR) burden associated with the recently published Final Rule titled “Local School Wellness Policy Implementation under the Healthy, Hunger-Free Kids Act of 2010” is currently approved under OMB Control #0584-0592, which expires 9/30/2019. As part of this approval, FNS stated that this burden would be merged into OMB Control #0584-0006, “Part 210-National School Lunch Program”, with an expiration date of 9/30/2019.

In addition, FNS requested approval from OMB to transfer FNS-640 Administrative Review Report and its associated reporting burden (currently approved under OMB Control #0584-0006), into OMB Control #0584-0594 Food Programs Reporting System (FPRS) (with an expiration date of 9/30/2019), to facilitate the accurate and timely electronic collection of this data. OMB approved this request on 10/07/2016.

At this time, FNS is requesting a no material/non-substantive change to merge the burden assigned to OMB Control #0584-0592 into and to remove FNS-640 and its associated reporting burden from OMB Control #0584-0006. The current burden for OMB #0584-0592 is 156,923 hours and 66,073 responses, while the reporting burden for FNS-640 is 140 hours and 56 responses. These two changes result in an overall

burden increase of 156,782 burden hours and 66,017 responses for OMB #0584-006. The merge will also discontinue OMB #0584-0592. The new burden for OMB #0584-0006 is as follows:

	<u>Currently Approved Burden for OMB #0584-0592</u>	<u>Currently Approved #0584-0006</u>	<u>New Burden After Change #0584-0006</u>
Responses	66,073	49,756,388	<b>49,822,405</b>
Hours	156,923	9,873,218	<b>10,030,000</b>

\*Please note that part of the total burden for OMB # 0584-0592 includes 4,955.5 recordkeeping burden hours which were rounded to 4,956. So while subtracting the 140 hours for FNS-640 from the 156,923 hours for OMB #0584-0592 provides an increase of 156,783 hours, the rounding results in the overall increase of 156,782 hours as shown in table above and described in the text.

If you have any questions or require any additional information, please contact me at [Christina.Sandberg@fns.usda.gov](mailto:Christina.Sandberg@fns.usda.gov).

Attachments:

Attachment A – 7 CFR Part 210 – National School Lunch Program Burden

Attachment B – Estimate of the Information Collection Burden for the National School Lunch Program (OMB #0584-0006)