

**Request for genIC Approval
CDC/ATSDR Formative Research and Tool Development**

0920-1154

CIO: National Center for Environmental Health

PROJECT TITLE: Formative Research to Identify Common and Unique Barriers to the Exchange of Hospitalization and Emergency Department Data

PURPOSE AND USE OF COLLECTION: The purpose of this information collection is to gather information on practices and barriers to health outcomes data collection and use in the Tracking Program. Information from this formative needs assessment will inform CDC on the current status of the Tracking Program's hospitalization data ecosystem and agency capacities. The information collected will allow CDC to better understand knowledge gaps and perceived barriers to improving the quality of administrative data in the Tracking Network. CDC will then be able to develop resources that can provide technical solutions for more efficient and timely data exchange.

DESCRIPTION OF RESPONDENTS: Respondents will include up to 26 state and city principal investigators or principal managers, who are recipients of CDC's Environmental Public Health Tracking cooperative agreement (CDC-RFA-EH14-1403 and CDC-RFA-EH14-1405).

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. Information gathered will not be used to substantially inform influential policy decisions.
5. The study is not intended to produce results that can be generalized beyond its scope.

Name: Alisha A. Etheredge

To assist review, please answer the following questions:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No
3. If Applicable, has a System or Records Notice been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Category of Respondent	Form Name	No. of Respondents	Participation Time (minutes)	Burden in Hours
State and local health departments	Pre-notice	26	5	2
	CDC Tracking Hospitalization Data Needs Assessment Tool	26	255	111
Totals				113

FEDERAL COST: The estimated annual cost to the Federal government is \$125,000, which includes the costs of the cooperative agreement with NAHDO.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? Yes
 No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The respondent universe for the survey includes all program investigators (PIs)/program managers (PMs) in 26 states or cities funded by the CDC Environmental Public Health Tracking Program (Tracking program) in 2019. The total for this respondent universe is 26. Each PI/PM will receive an email from NAHDO to participate in the survey on behalf of the represented state or city. CDC has a list of email addresses for each PI/PM, as they are funded recipients of CDC's Environmental Public Health Tracking cooperative agreement (CDC-RFA-EH14-1403 and CDC-RFA-EH14-1405).

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No