

ATTACHMENT B: EMAIL INVITATION TO RESPONDENTS

1. Original Email Sent Immediately After Event

Dear BRSS TACS Participant,

This message is regarding your recent participation in [insert event name], an event organized by the Substance Abuse and Mental Health Services Administration (SAMHSA)'s Bringing Recovery Supports to Scale Technical Assistance Center Strategy (BRSS TACS) project.

BRSS TACS provides training and technical assistance to States and Territories, tribes, counties, other health and related systems; providers, SAMHSA grantees, Consumer-Operated Services Providers, Certified Peer Specialists, and other peer providers; and other stakeholders. BRSS TACS training and technical assistance is focused on expanding the integration of recovery support and services through partnerships with people in recovery from mental illness and substance use disorders and their family members to guide the behavioral health system and promote individual, program and system- level approaches that foster health and resilience.

In order to provide the most relevant and helpful assistance possible, we are conducting a satisfaction survey to determine training and technical assistance participants' level of satisfaction with the training or materials provided. To that end, SAMHSA is requesting that participants complete this SAMHSA BRSS TACS Satisfaction Survey for [insert event name]. The person who completes the survey should be the one who participated in the event.

Your link to the survey is [personalized link to survey].

If you have any questions, please contact our project team at BRSSSTACS@center4si.com and 617-467-6014.

Your participation will help the BRSS TACS team continually improve its customized trainings and products to meet your needs. Thank you for your participation.

2. First Reminder Email Sent One Day After Event

Dear BRSS TACS Participant,

This message is regarding your recent participation in [insert event name], an event organized by the Substance Abuse and Mental Health Services Administration (SAMHSA)'s Bringing Recovery Supports to Scale Technical Assistance Center Strategy (BRSS TACS) project.

BRSS TACS provides training and technical assistance to States and Territories, tribes, counties, other health and related systems; providers, SAMHSA grantees, Consumer-Operated Services Providers, Certified Peer Specialists, and other peer providers; and other stakeholders. BRSS TACS training and technical assistance is focused on expanding the integration of recovery support and services through partnerships with people in recovery from mental illness and substance use disorders and their family members to guide the behavioral health system and promote individual, program and system- level approaches that foster health and resilience.

This message is a reminder to an email sent yesterday asking for feedback on [insert event name]. In order to provide the most relevant and helpful assistance possible, we are conducting a satisfaction survey to determine training and technical assistance participants' level of satisfaction with the training or materials provided. To that end, SAMHSA is requesting that participants complete this SAMHSA BRSS TACS Satisfaction Survey for [insert event name]. The person who completes the survey should be the one who participated in the event.

Your link to the survey is [personalized link to survey].

If you have any questions, please contact our project team at BRSSSTACS@center4si.com and 617-467-6014.

Your participation will help the BRSS TACS team continually improve its customized trainings and products to meet your needs. Thank you for your participation.

3. Second Reminder Email Sent One Week After Event

Dear BRSS TACS Participant

This message is regarding your recent participation in [insert event name], an event organized by the Substance Abuse and Mental Health Services Administration (SAMHSA)'s Bringing Recovery Supports to Scale Technical Assistance Center Strategy (BRSS TACS) project.

BRSS TACS provides training and technical assistance to States and Territories, tribes, counties, other health and related systems; providers, SAMHSA grantees, Consumer-Operated Services Providers, Certified Peer Specialists, and other peer providers; and other stakeholders. BRSS TACS training and technical assistance is focused on expanding the integration of recovery support and services through partnerships with people in recovery from mental illness and substance use disorders and their family members to guide the behavioral health system and promote individual, program and system- level approaches that foster health and resilience.

This message is a reminder to an email sent one week ago asking for feedback on [insert event name]. In order to provide the most relevant and helpful assistance possible, we are conducting a satisfaction survey to determine training and technical assistance participants' level of satisfaction with the training or materials provided. To that end, SAMHSA is requesting that participants complete this SAMHSA BRSS TACS Satisfaction Survey for [insert event name]. The person who completes the survey should be the one who participated in the event.

Your link to the survey is [personalized link to survey].

If you have any questions, please contact our project team at BRSSTACS@center4si.com and 617-467-6014.

Your participation will help the BRSS TACS team continually improve its customized trainings and products to meet your needs. Thank you for your participation.