

**Justification for Non-Substantive Changes for Form SSA-711  
Deceased Individual's Social Security Records  
20 CFR 402.130  
OMB No. 0960-0665**

**Justification for Non-Substantive Changes to the Collection or Resubmission of the Collection within One Year of OMB Approval**

We are making minor changes to the office designations and address, as we changed them as follows:

**Form SSA-711 Instruction**

- **Change 1:** We are making changes to page one (1), under the section “Is There A Fee For This Information”, we are changing the fee.

**Old Language:** \$27.00

**New Language:** \$21.00

**Justification 1:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- **Change 2:** On page one (1), under the section “Is There A Fee For This Information” we are changing the fee:

**Old Language:** \$29.00

**New Language:** \$21.00

**Justification 2:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- **Change 3:** On page one (1), under the section “Is There A Fee For This Information” we are changing the fee:

**Old Language:** \$16.00

**New Language:** \$27.00

**Justification3:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- **Change 4:** On page one (1), under the section “Is There A Fee For This Information” we are changing the fee:

**Old Language:** \$18.00

**New Language:** \$27.00

**Justification 4:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

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- ***Change 5:*** On page one (1), under the second bullet, from the first “If” statement, we are changing the fee:

**Old Language:** \$27.00

**New Language:** \$21.00

***Justification 5:*** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- ***Change 6*** On page one (1), under the second bullet, from the second “If” statement we are changing the fee:

**Old Language:** \$29.00

**New Language:** \$21.00

***Justification 6:*** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- ***Change #7:*** On page one (1), under the second bullet, from third “If” statement, we are changing the fee:

**Old Language:** \$16.00

**New Language:** \$27.00

***Justification 7:*** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- ***Change 8:*** On page one (1), under the second bullet, from the fourth “If” statement, we are changing the fee:

**Old Language:** \$18.00

**New Language:** \$27.00

***Justification 8:*** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- ***Change 9:*** On page two (2) in box 1 of the Form SSA-711, we request to change the fee:

**Old Language:** \$27.00

**New Language:** \$21.00

***Justification 9:*** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible

- **Change 10:** On page two (2) in box 1 of the Form SSA-711, we request to change the fee:

**from:** \$29.00

**to:** \$21.00

**Justification 10:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- **Change 11:** On page two (2) in box 2 of the Form SSA-711, we request to change the fee:

**from:** \$16.00

**to:** \$27.00

**Justification 11:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

- **Change 12:** On page two (2) in box 2 of the Form SSA-711, we request to change the fee:

**from:** \$18.00

**to:** \$27.00

- **Justification #12:** The president signed The FOIA Improvement Act of 2016, effective immediately. We must follow mandates as soon as possible.

We will implement these fee changes upon approval. The changes occurred after the previous submission of the clearance package.

We request OMB to approve these changes immediately so SSA can implement these changes to policy and forms across the board to meet FOIA Improvement Act of 2016 mandates.