

Appendix P: Reminder email—YEARS Site Visit

Dear **[PARTICIPANT]**

This is a confirmation from Child Trends that we will be on site at **[Location]** next week, **[Date]**. We plan to observe your HMRE program, **[Name]** on **[Date and time]**. **X** and **Y** will be in **City** from **Date to Date**.

We look forward to meeting you in person and learning more about your program. Please do not hesitate to reach out to us with any questions over the next week. I have copied both **X** and **Y** on this email so that you can get in touch with them directly next week as needed.

Thank you again,

[NAME]

NOTE: The Paperwork Reduction Act Statement: The associated collection of information is voluntary and will be used to better understand the Healthy Marriage and Relationship Education (HMRE) services provided for youth aged 14-24. Public reporting burden for the collection is estimated to average 90 minutes, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this collection is XXXX-XXXX and it expires on XX/XX/XXXX.