

TABLE OF CHANGES – INSTRUCTIONS
Form G-1041A, Genealogy Records Request
OMB Number: 1615-0096
Date: 10/01/2016

Reason for Revision: **Updates are required for Form G-1041A due to a Fee Increase.**

Current Page Number and Section	Current Text	Proposed Text
<p>Page 4, What Is the Filing Fee?</p>	<p>[page 4]</p> <p>The filing fee for Form G-1041A varies depending on the types and number of files requested.</p> <ol style="list-style-type: none"> 1. The fee for a copy from microfilm is \$20 per request; and 2. The fee for a copy from hard copy file is \$35 per request. <p>NOTE: The filing fee is not refundable, regardless of any action USCIS takes on this request. If the file number provided does not match the immigrant named on this request, and there is no previous Genealogy Index Search case identification number provided, we will not refund any fee. DO NOT MAIL CASH. You must submit all fees in the exact amounts.</p> <p>Use the following guidelines when you prepare your check or money order for the Form G-1041A filing fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security. <p>NOTE: Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p>Notice to Those Making Payment by Check. If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your</p>	<p>[page 4]</p> <p>The filing fee for Form G-1041A varies depending on the number of files requested.</p> <ol style="list-style-type: none"> 1. The fee for a copy from microfilm is \$65 per request; and 2. The fee for a copy from hard copy file is \$65 per request. <p>NOTE: The filing fee is not refundable, regardless of any action USCIS takes on this request. If the file number provided does not match the immigrant named on this request, and there is no previous Genealogy Index Search case identification number provided, we will not refund any fee. DO NOT MAIL CASH. You must submit all fees in the exact amounts.</p> <p>Use the following guidelines when you prepare your check or money order for the Form G-1041A filing fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security. <p>NOTE: Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p>Notice to Those Making Payment by Check. If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your</p>

	<p>check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If USCIS cannot complete the EFT because of insufficient funds, we may try to make the transfer two additional times.</p> <p>How To Check If the Fees Are Correct</p> <p>Form G-1041A’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.</p> <ol style="list-style-type: none"> 1. Visit the USCIS Web site at www.uscis.gov, select “FORMS,” and check the appropriate fee; or 2. Call the USCIS National Customer Service Center at 1-800-375-5283 and ask for fee information. For TTY (deaf or hard of hearing) call: 1-800-767-1833. 	<p>check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If your check is returned as unpayable, USCIS will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your application and charge you a returned check fee.</p> <p>How To Check If the Fees Are Correct</p> <p>Form G-1041A’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.</p> <ol style="list-style-type: none"> 1. Visit the USCIS website at www.uscis.gov, select “FORMS,” and check the appropriate fee; or 2. Call the USCIS National Customer Service Center at 1-800-375-5283 and ask for fee information. For TTY (deaf or hard of hearing) call: 1-800-767-1833.
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