

**TABLE OF CHANGES – INSTRUCTIONS**  
**Form I-694, Notice of Appeal of Decision**  
**OMB Number: 1615-0034**  
**Date: 10/01/2016**

**Reason for Revision: Updates are required for Form I-694 due to Fee Increase.**

Current Page Number and Section	Current Text	Proposed Text
<p><b>Page 3,</b> <b>What Is the Filing Fee?</b></p>	<p>[page 3]</p> <p>The filing fee for Form I-694 is \$755.</p> <p><b>NOTE:</b> The filing fee is not refundable, regardless of any action USCIS takes on this notice. <b>DO NOT MAIL CASH.</b> You must submit all fees in the exact amount.</p> <p><b>Use the following guidelines when you prepare your check or money order for the Form I-694 filing fee:</b></p> <ol style="list-style-type: none"> <li>1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; <b>and</b></li> <li>2. Make the check or money order payable to <b>U.S. Department of Homeland Security.</b></li> </ol> <p><b>NOTE:</b> Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p><b>Notice to Those Making Payment by Check.</b> If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of</p>	<p>[page 3]</p> <p>The filing fee for Form I-694 is <b>\$890.</b></p> <p><b>NOTE:</b> The filing fee is not refundable, regardless of any action USCIS takes on this notice. <b>DO NOT MAIL CASH.</b> You must submit all fees in the exact amount.</p> <p><b>Use the following guidelines when you prepare your check or money order for the Form I-694 filing fee:</b></p> <ol style="list-style-type: none"> <li>1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; <b>and</b></li> <li>2. Make the check or money order payable to <b>U.S. Department of Homeland Security.</b></li> </ol> <p><b>NOTE:</b> Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p><b>Notice to Those Making Payment by Check.</b> If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of</p>

your original check. If USCIS cannot complete the EFT because of insufficient funds, we may try to make the transfer two additional times.

### **How to Check if the Fees Are Correct**

Form I-694's filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.

1. Visit the Web site at [www.uscis.gov](http://www.uscis.gov), select "FORMS," and check the appropriate fee; or
2. Call the USCIS National Customer Service Center at **1-800-375-5283** and ask for fee information. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.

your original check. If your check is returned as unpayable, USCIS will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your notice and charge you a returned check fee.

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### **Fee Waiver**

You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request), and submit it and any required evidence of your inability to pay the filing fee with this notice. You can review the fee waiver guidance at [www.uscis.gov/feewaiver](http://www.uscis.gov/feewaiver).