

TABLE OF CHANGES – INSTRUCTIONS
Form N-565, Application for Replacement Naturalization/Citizenship Document
OMB Number: 1615-0091
Date: 10/01/2016

Reason for Revision: Updates are required for Form N-565 due to a Fee Increase.

Current Page Number and Section	Current Text	Proposed Text
<p>Page 5, What is the Filing Fee?</p>	<p>[page 5]</p> <p>The filing fee for Form N-565 is \$345.</p> <p>NOTE: There is no fee required if you select Item C. in Item Number 2. of Part 2. of the application. Visit www.uscis.gov/N-565 for current and additional filing fee information.</p> <p>NOTE: The filing fee is not refundable, regardless of any action USCIS takes on this application. DO NOT MAIL CASH. You must submit all fees in the exact amounts.</p> <p>Use the following guidelines when you prepare your check or money order for the Form N-565 filing fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security. <p>NOTE: Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p>Notice to Those Making Payment by Check. If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it</p>	<p>[page 5]</p> <p>The filing fee for Form N-565 is \$555.</p> <p>NOTE: There is no fee required if you select Item C. in Item Number 2. of Part 2. of the application. Visit www.uscis.gov/N-565 for current and additional filing fee information.</p> <p>NOTE: The filing fee is not refundable, regardless of any action USCIS takes on this application. DO NOT MAIL CASH. You must submit all fees in the exact amounts.</p> <p>Use the following guidelines when you prepare your check or money order for the Form N-565 filing fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security. <p>NOTE: Spell out U.S. Department of Homeland Security; do not use the initials “USDHS” or “DHS.”</p> <p>Notice to Those Making Payment by Check. If you send us a check, USCIS will convert it into an electronic funds transfer (EFT). This means we will copy your check and use the account information on it</p>

	<p>to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If USCIS cannot complete the EFT because of insufficient funds, we may try to make the transfer two additional times.</p> <p>How to Check If the Fees Are Correct</p> <p>Form N-565’s fee is current as of edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.</p> <ol style="list-style-type: none"> 1. Visit the USCIS Web site at www.uscis.gov, select “FORMS,” and check the appropriate fee; or 2. Call the USCIS National Customer Service Center at 1-800-375-5283 and ask for fee information. For TTY (deaf or hard of hearing) call: 1-800-767-1833. <p>Fee Waiver</p> <p>You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at www.uscis.gov/feewaiver.</p>	<p>to electronically debit your account for the amount of the check. The debit from your account will usually take 24 hours and your bank will show it on your regular account statement.</p> <p>You will not receive your original check back. We will destroy your original check, but will keep a copy of it. If USCIS cannot process the EFT for technical reasons, you authorize us to process the copy in place of your original check. If your check is returned as unpayable, USCIS will re-submit the payment to the financial institution one time. If the check is returned as unpayable a second time, we will reject your application and charge you a returned check fee.</p> <p>How to Check If the Fees Are Correct</p> <p>Form N-565’s fee is current as of edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.</p> <ol style="list-style-type: none"> 1. Visit the USCIS website at www.uscis.gov, select “FORMS,” and check the appropriate fee; or 2. Call the USCIS National Customer Service Center at 1-800-375-5283 and ask for fee information. For TTY (deaf or hard of hearing) call: 1-800-767-1833. <p>Fee Waiver</p> <p>You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at www.uscis.gov/feewaiver.</p>
<p>Page 6, Processing Information</p>	<p>Rejection. USCIS will reject any application that is not signed or accompanied by the correct fee and will send you a notice that the application is deficient. You may correct the deficiency</p>	<p>Rejection. USCIS will reject any application that is not signed or accompanied by the correct fee and will send you a notice that the application is deficient. You may correct the deficiency</p>

	<p>and resubmit the application. An application is not considered properly filed until the date that USCIS accepts it.</p> <p>Initial Processing. Once USCIS accepts your application, we will check it for completeness. If you do not completely fill out this application, you will not establish a basis for your eligibility and USCIS may reject or deny your application.</p> <p>Requests for More Information. We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. If USCIS requests an original document from you, it will be returned to you after USCIS determines it no longer needs your original.</p> <p>NOTE: If you submit original documents when not required or requested by USCIS, your original documents may be immediately destroyed upon receipt.</p> <p>Decision. If you establish eligibility for the document, USCIS will approve your application and issue the document. Where appropriate, a special certificate of naturalization will be forwarded to the U.S. Department of State for delivery to a foreign government official. If your application is denied, USCIS will notify you in writing of the reasons for the denial.</p>	<p>and resubmit the application. An application is not considered properly filed until the date that USCIS accepts it.</p> <p>Initial Processing. Once USCIS accepts your application, we will check it for completeness. If you do not completely fill out this application, you will not establish a basis for your eligibility and USCIS may reject or deny your application.</p> <p>Requests for More Information. We may request that you provide more information or evidence to support your application. We may also request that you provide the originals of any copies you submit. If USCIS requests an original document from you, it will be returned to you after USCIS determines it no longer needs your original.</p> <p>[Deleted]</p> <p>Decision. If you establish eligibility for the document, USCIS will approve your application and issue the document. Where appropriate, a special certificate of naturalization will be forwarded to the U.S. Department of State for delivery to a foreign government official. If your application is denied, USCIS will notify you in writing of the reasons for the denial.</p>
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