

Dear [**Respondent**],

The U.S. Energy Information Administration (EIA) is evaluating how we may improve the methods used to collect data for our surveys. EIA is interested in gathering feedback from organizations who regularly submit survey reports to EIA. We request your assistance in completing a short, **five minute survey** to identify your preferences as they relate to how you submit information to EIA.

Your participation in this research project is voluntary and your responses will be protected as confidential information. This is a chance to share your opinions with us, and help us build better data collection systems.

As someone who has responded to EIA surveys in the past, we value and appreciate your feedback in this matter, and sincerely thank you for your participation.

Please provide us with your feedback and take the survey at (SURVEY LINK)