

2700-0156

## Summary of Changes to the Information Collection Instrument

### Instructions were improved

- Welcome Page Screen 2-  
Updated to advise respondents that no attachments or separate documents will be accepted.
- Timeout Warning Screen 3  
Added to alert respondents to expect a session timeout warning after 14 minutes of inactivity, followed by a system disconnect after 60 additional seconds.
- Navigation/Progress Bar/Slide 4  
Indicators were added to display the respondent's process through the module.

### Instrument was revised as follows:

- Step 1/Screen 5: Establish Reference History  
Reduced the options to explain how the respondent knows the applicant.  
Formerly listed as: *professional, social, personal, other.*  
Changed to: *professional and personal*
- Step 2/Screen 6: Rate Professional Capabilities  
Replaced "Judgement" with "Problem Solving"
- Step 5/ Screen 9: Rate Teamwork Skills  
Changed the response options.  
Formerly listed as: *Leadership, Instruction/Mentoring, and Adaptive Leadership*  
Changed to: *Fellowship, Team Building, and Team Participation*
- Step 6/Screen 10: Rate Overall impression  
Changed the response options.  
Formerly listed as: *Leadership, Instruction/Mentoring, Adaptive Leadership*  
Changed to: *Do not Recommend, Some Doubts and Reservations, About Average, Better than Average, Definitely Superior.*