

**Chart A: Burden Hour Estimates of Information Collection - LRP Program**

	Collection Activity	Number of Respondents*	Number of Responses Annually per Respondent	Total Annual Responses	Estimated Hours per Response	Total Annual Burden Hours	
<b>Grant Recipients</b>	1	Proposal	18	1.2	22	240.0	5,184
	2	Agreement Negotiation	5	1.0	5	13.3	67
	3	Evaluation Plan and Baseline	5	2.0	10	65.0	650
	4	Amendments to Agreements	3	1.0	3	153.3	460
	5	Financial Reports	10	2.0	20	125.2	2,504
	6	Performance Reports	10	2.0	20	105.2	2,104
	7	Compliance (audits, contracts, subrecipient agreements, etc.)	5	1.0	5	253.3	1,267
	8	Mid-term and Final Evaluations	5	2.0	10	68.3	683
	9	Reimbursement Requests	20	4.0	80	10.7	856
	10	Agreement Closeout	5	1.2	6	66.7	400
		<b>TOTAL</b>	<b>22</b>	<b>8</b>	<b>181</b>		<b>14,174</b>

**Chart B: Burden Hour Estimates of Recordkeeping - LRP**

	Recordkeeping Activity (copying and filing of the following documents)	Number of Recordkeepers	Number of Copies/Files Annually per Recordkeeper	Total Annual Copies/Files	Estimated Hours per Copy/File	Total Annual Recordkeeping Hours	
<b>Grant Recipients</b>	1	Proposal	2	18.0	36	2.0	72
	2	Agreement Negotiation	2	5.0	10	4.0	40
	3	Evaluation Plan and Baseline	2	10.0	20	0.7	14
	4	Amendments to Agreements	2	3.0	6	0.7	4
	6	Financial Reports	2	2.0	4	2.5	10
	7	Performance Reports	2	2.0	4	2.5	10
	8	Compliance (audits, contracts, subrecipient agreements, etc.)	2	5.0	10	0.7	7
	9	Mid-term and Final Evaluations	2	2.0	4	0.7	3
	10	Cash Advance and Reimbursement Requests	2	20.0	40	0.7	28
	11	Agreement Closeout	2	5.0	10	0.3	3
		<b>Subtotal</b>			<b>144</b>		<b>191</b>
		<b>TOTAL</b>			<b>144</b>		<b>191</b>

Average of responses

Collection Activity	Number of Respondents	Number of Responses Annually per Respondent	Total Annual Responses	Estimated Hours per Response
Proposal	18	1.2	22	240.0
Agreement Negotiation	5	1.0	5	13.3
Evaluation Plan and Baseline	5	2.0	10	65.0
Amendments to Agreements	3	1.0	3	153.3
Financial Reports	10	2.0	20	122.7
Performance Reports	10	2.0	20	102.7
Compliance (audits, contracts, subrecipient agreements, etc.)	5	1.0	5	253.3
Mid-term and Final Evaluations	5	2.0	10	68.3
Cash Advance and Reimbursement Requests	20	4.0	80	10.7
Agreement Closeout	5	1.2	6	66.7
<b>Subtotal</b>		<b>17.4</b>	<b>181</b>	

average estimated h  
109.6

Total Annual Respor  
77.912569213732

<b>Total Annual Burden Hours</b>
5,184
67
650
460
2,453
2,053
1,267
683
854
400
<b>14,071</b>

ours per Response

1/Total Burden hours