

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
			REPORTS				RECORDS			
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
205.101(c)	Subpart B -- APPLICABILITY exempt producers and handlers document compliance and maintain records for not less than 3 years.	None			0.00		0.00	7,650.00	1.00	7650.00
205.103	certified operators document compliance for not less than 5 years	None			0.00		0.00	31,000.00	80.00	2480000.00
205.400(b) 205.406(a) (1)(i)205.201(a)(1)	Subpart C - PRODUCTION & HANDLING Operators submit initial or updated Organic Plan operators list practices and procedures to be performed and maintained (application)	None	1900.00	1.00	1900.00	17.00	32300.00			0.00
205.201(a)(1)	operators list practices and procedures to be performed and maintained (update)	None	31000.00	1.00	31000.00	17.00	527000.00			0.00
205.201(a)(2)	operators list substances used (application)	None	1900.00	1.00	1900.00	2.00	3800.00			0.00
205.201(a)(2)	operators list substances used (update)	None	31000.00	1.00	31000.00	4.00	124000.00			0.00
205.201(a)(3)	operators list monitoring practices & procedures to be performed & maintained (application)	None	1900.00	1.00	1900.00	4.00	7600.00			0.00
205.201(a)(3)	operators list monitoring practices & procedures to be performed & maintained (update)	None	31000.00	1.00	31000.00	7.00	217000.00			0.00
SUBTOTAL					98,700.00		911,700.00	38,650.00		2,487,650.00
TOTAL OF ALL PAGES					955,574.85		4,746,702.96	39,391.00		2,493,005.82
TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c					994,965.85		7,239,708.78			

(* Indicates initial)

TITLE OF INFORMATION COLLECTION DOCUMENT
National Organic Program

OMB NO.
0581-0191

DATE PREPARED
November 2, 2016

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
205.201(a)(4)	Subpart C - PRODUCTION & HANDLING (contd) operators describe recordkeeping system to be implemented to comply with 205.103 (initial)	None	1900.00	1.00	1900.00	2.00	3800.00			0.00
205.201(a)(4)	operators describe recordkeeping system to be implemented to comply with 205.103 (update)	None	31000.00	1.00	31000.00	4.00	124000.00			0.00
205.201(a)(5)	operators lists practices & procedures to prevent commingling & contact with prohibited substances (initial)	None	1900.00	1.00	1900.00	2.00	3800.00			0.00
205.201(a)(5)	operators lists practices & procedures to prevent commingling & contact with prohibited substances (update)	None	31000.00	1.00	31000.00	4.00	124000.00			0.00
205.201(a)(6)	operators provide additional information as necessary (initial)	None	1900.00	1.00	1900.00	2.00	3800.00			0.00
205.201(a)(6)	operators provide additional information as necessary (update)	None	31000.00	1.00	31000.00	4.00	124000.00			0.00
205.237 and 205.103	Pasture Practice Standards (Documentation) Pasture Recordkeeping by Certified Operations (Maintaince)	None	4700.00	1.00	4700.00	8.00	37600.00	4,700.00	1.00	4700.00
205.29	Certifying agents recommend that NOP issue a temporary variance and notifies certified operations of any variance	None	2.00	319.58	639.16	0.25	159.79			0.00
SUBTOTAL					104,039.16		421,159.79			4,700.00

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205.301	Subpart D - Labels and Labeling certified handlers determine composition of products to be labeled	None	13134.00	20.00	262680.00	1.00	262680.00			0.00	
205.301	exempt handlers determine composition of products to be labeled	None	243.00	5.00	1215.00	1.00	1215.00			0.00	
205.301(e)	handlers of livestock feed determine composition of feed to be labeled	None	100.00	10.00	1000.00	1.00	1000.00			0.00	
205.303- 205.311	certified handlers design labels in accordance with requirements for products to be labeled	None	13134.00	20.00	262680.00	10.00	2626800.00			0.00	
205.306	livestock feed handlers design labels in accordance with requirements for products to be labeled	None	100.00	10.00	1000.00	1.00	1000.00			0.00	
205.406(a) (2) 205.401(b)	Subpart E - Appli. for Cert. of Operations Annual Update as Appropriate operators submit names, business names, addresses, & phone numbers of cert. applicants & persons authorized to act on appli. behalf	None	31000.00	1.00	31000.00	0.50	15500.00			0.00	
					0.00		0.00			0.00	
SUBTOTAL					559,575.00		2,908,195.00	-		0.00	

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205.401(c)	Application for Certification of Operations (cont'd) operators submit names of other agents to whom applications were sent dates, & outcomes of noncompliance actions	None	400.00	1.00	400.00	0.50	200.00			0.00
205.405(b) (2)	operators submit new application to another agent	None	130.00	1.00	130.00	1.00	130.00			0.00
205.401d 205.406(a)(3)	operators submit other information as needed for certification, annual (initial)	None	1700.00	1.00	1700.00	1.00	1700.00			0.00
205.401(d) 205.406(a)(3)	operators submit other information as needed for certification (update)	None	31000.00	1.00	31000.00	1.00	31000.00			0.00
205.402	Review of Application agents review applications received for completeness and viability, communicate findings to applicant and, if appropriate, schedule on-site inspection	None	79.00	298.00	23542.00	6.00	141252.00			0.00
205.402(b)(2)	agents provide applicant with a copy of on-site inspection reports	None	79.00	298.00	23542.00	0.25	5885.50			0.00
205.402(b)(3)	agents provide applicant with a copy of test results for any samples taken by inspectors	None	79.00	79.89	6311.31	0.25	1577.83			0.00
SUBTOTAL					86,625.31		181,745.33	-		0.00

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205.403 205.406(b)	inspectors provide on-site inspection reports to the certifying agent, annual	None	250.00	107.00	26750.00	10.00	267500.00			0.00	
205.404(b) 205.406(d)	agents issue certificates of organic operation, annual and updated certificates	None	79.00	297.60	23510.40	0.50	11755.20			0.00	
205.405(a) 205.406(c) 205.662(a)	Denial of Certification of Operators agents provide written notification to operators of noncompliances	None	79.00	10.00	790.00	2.00	1580.00			0.00	
205.405(b)(1) & (b)(3)	operators describe corrective actions taken or rebut the non-compliance	None	790.00	1.00	790.00	2.00	1580.00			0.00	
					0.00		0.00			0.00	
	SUBTOTAL				51,840.40		282,415.20	-		0.00	

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Denial of Certification of Operators (cont'd)				0.00		0.00			0.00
205.405(c) (1)(i)	agents approve corrective action and issue certificates of organic operation to operator	None	79.00	9.00	711.00	0.50	355.50			0.00
205.405 (c)(1)(ii)	agents deny certification when applicants' noncompliance is not sufficiently corrected. Notify the applicant, notification should state applicants' rights	None	79.00	0.50	39.50	0.50	19.75			0.00
205.405(c) (2)	agents deny certification when applicants fail to respond	None	79.00	0.50	39.50	0.50	19.75			0.00
205.405(c)(3) 205.501(a)(15)(i)	agents send Administrator notification of approvals or denials and adverse actions	None	79.00	10.00	790.00	0.50	395.00			0.00
205.500(c)(2)	Subpart F - Accreditation of Certifying Agents NOP Import Certificate is a condition of international equivalency arrangements, including arrangement with EU and Japan	NOP 2110-1	346.00	16.33	5650.18	0.50	2825.09	346.00	0.32	110.72
					7,230.18		3,615.09	346.00		110.72

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
205.501(a)(2) & (a)(3)	Subpart F - Accreditation of Certifying Agents agents demonstrate ability to comply with and implement requirements for accreditation	None *	79.00	1.00	79.00	10.00	790.00			0.00
205.501(a)(4) 205.501(a)(6)	agents conduct & provide results of performance evaluations of inspectors & other personnel	None *	79.00	8.00	632.00	2.00	1264.00			0.00
205.501(a)(7)	agents have program evaluations conducted of their certification activities, annual	None *	79.00	1.00	79.00	8.00	632.00			0.00
205.501(b)	Accreditation of Certifying Agents (contd) agents establish seal, logo, or other mark	None *	3.00	1.00	3.00	10.00	30.00			0.00
205.501(c)(3) 205.665(f)	agents that are suspended or revoked transfer records to Secretary and make them available to State officials	None *	2.00	1.00	2.00	40.00	80.00			0.00
SUBTOTAL					795.00		2,796.00	-		0.00

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
205.501(a)(8)	Accreditation of Certifying Agents (contd) agents provide information to applicants seeking certification	None *	79.00	34.00	2686.00	1.00	2686.00			0.00
205.501(a)(11)(v) 205.504(c)(2)	agents provide procedures to prevent conflict of interest, and require employees to complete conflict of interest disclosure reports, annual	None *	79.00	1.00	79.00	2.50	197.50			0.00
205.501(a)(15)(ii) 205.504(d)(1)	agents provide and send lists of currently certified operations with application, then annually	None *	79.00	1.00	79.00	2.00	158.00			0.00
205.501(a)(18)	agents notify inspector of certifying agent's decision relative to granting or denying certification of an operation that the inspector evaluated.	None *	79.00	200.00	15800.00	0.25	3950.00			0.00
205.501(a)(20)	agents must demonstrate the ability to comply with State Organic Program's additional requirements	None *	26.00	1.00	26.00	1.00	26.00			0.00
205.501(a)(21)	agents comply with other terms and conditions	None *	79.00	4.00	316.00	2.00	632.00			0.00
SUBTOTAL					18,986.00		7,649.50	-		0.00

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205.503(a) 205.510(a)(1)	Application for Accreditation (Annual Update if Applicable) agents provide information about their primary location	TM-10CG	79.00	1.00	79.00	0.25	19.75			0.00
205.503(b)	agents provide information about their organizational units	None	79.00	1.00	79.00	1.00	79.00			0.00
205.503(c) 205.501(a)(15) 205.642	agents identify areas of certification (crops, livestock, handling) and file certification fee schedule with the Secretary	None	79.00	1.00	79.00	1.00	79.00			0.00
205.503(d)(1)	State agents document their official authority	None	16.00	1.00	16.00	0.25	4.00			0.00
205.503(d)(2)	private agents identify their organizational purpose	None	78.00	1.00	78.00	0.25	19.50			0.00
205.503(e)	agents list States or foreign countries where they operate or intend to operate	None	79.00	1.00	79.00	0.25	19.75			0.00
SUBTOTAL							0.00	0.00		0.00
					410.00		221.00	-		0.00

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205.504(a)(1)	Evidence of Expertise and Ability agents lists personnel policies and procedures	None *	79.00	1.00	79.00	0.50	39.50			0.00	
205.504(a)(2)	agents list names and position descriptions of personnel they intend to use	None *	79.00	1.00	79.00	1.00	79.00			0.00	
205.504(a)(3)	agents list qualifications of inspectors and employees who review/evaluate applications	None *	79.00	1.00	79.00	1.00	79.00			0.00	
205.504(a)(4)	agents list training provided to personnel	None *	79.00	1.00	79.00	2.00	158.00			0.00	
205.504(b)(1)	agents provide procedures to evaluate applicants, make decisions, issue certifications	None *	79.00	1.00	79.00	1.00	79.00			0.00	
205.504(b)(2)	agents provide procedures to review compliance and report violations	None *	79.00	1.00	79.00	0.50	39.50			0.00	
SUBTOTAL					474.00		474.00	-		0.00	

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205.504(b)(3)	Evidence of Expertise & Ability (contd) agents provide procedures to comply with recordkeeping requirements	None *	79.00	1.00	79.00	0.50	39.50			0.00
205.504(b)(4)	agents provide procedures to maintain confidentiality	None *	79.00	1.00	79.00	0.50	39.50			0.00
205.504(b)(5)	agents provide procedures to make information available to the public and provide the information	None *	79.00	1.00	79.00	1.00	79.00			0.00
205.504(b)(6)	agents provide procedures to sample and do residue testing	None *	79.00	1.00	79.00	0.50	39.50			0.00
205.504(c)(1)	agents provide procedures to prevent conflicts of interest	None *	79.00	1.00	79.00	0.50	39.50			0.00
	SUBTOTAL				395.00		237.00	-		0.00

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			National Organic Program					0581-0191		
			(* Indicates initial time					DATE PREPARED		
								November 2, 2016		
IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
205.504(d)(2)	Evidence of Expertise & Ability (contd) agents provide inspection reports and evaluation documents for operations certified during previous year	None *	79.00	297.60	23,510.40	1.00	23,510.40			0.00
205.504(d)(3)	agents provide results of any accreditation done by another accrediting body	None *	5.00	1.00	5.00	0.50	2.50			0.00
205.504(e)	agents provide other information they feel will assist in evaluating their application.	None *	79.00	1.00	79.00	1.00	79.00			0.00
205.504	Export Certificates agents issue and make copies available	TM-11	79.00	1.00	79.00	0.50	39.50			0.00
205.505(b)	private agents provide additional assurances with statements of agreement	None *	78.00	1.00	78.00	0.25	19.50			0.00
205.507(b) 205.665(g)	Denial of Accrediation applicants may either appeal the decision or describe actions taken to correct the deficiencies an agent that is suspended may submit a request for accreditation with corrections	None *	2.00	1.00	2.00	4.00	8.00			0.00
SUBTOTAL					23,753.40		23,658.90	-		0.00

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IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS				RECORDS				
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)	
205.510(a)(2)	Annual Report, Recordkeeping agents report changes in areas and duration of accreditation, annual	None	79.00	1.00	79.00	1.00	79.00			0.00	
205.510(a)(3)	agents report measures implemented at request of Administrator, annual	None	10.00	1.00	10.00	9.00	90.00			0.00	
205.510(b)(1) 205.501(a)(9)	agents maintain records received from certified operators for not less than 5 years	None			0.00		0.00	79.00	1.00	79.00	
205.510(b)(2)	agents maintain records they create regarding certified operators for not less than 10 years	None			0.00		0.00	79.00	1.00	79.00	
205.510(b)(3)	agents maintain records pursuant to accreditation for not less than 5 years	None			0.00		0.00	79.00	1.00	79.00	
					0.00		0.00			0.00	
SUBTOTAL					89.00		169.00	237.00		237.00	

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IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)	
205.607	Subpart G - Administrative Petition to amend the National List	None	25.00	1.00	25.00	30.00	750.00			0.00	
205.621(a)	State Programs States submit proposed State organic certification programs	None	1.00	1.00	1.00	40.00	40.00			0.00	
205.621(c)	States submit revised or amended State organic certification program to the Secretary.	None	1.00	1.00	1.00	15.00	15.00			0.00	
205.662(b)	Noncompliance Procedure for Certified Operations agents notify operators of noncompliance resolution	None	79.00	10.00	790.00	0.50	395.00			0.00	
205.662(c)	agents/State notify operators of proposed suspension or revocation for noncompliance	None	15.00	20.00	300.00	1.00	300.00			0.00	
	SUBTOTAL				1,117.00		1,500.00	-		0.00	

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IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT SECTION OF REGS. (A) DESCRIPTION (B)			ANNUAL BURDEN							
			REPORTS					RECORDS		
FORMS NO (S) (If "none" so state) (C)			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
205.662(d)	Noncompliance Procedure for Certified Operations (contd) agents/States notify operators of proposed suspension or revocation for willful violation		None	15.00	1.00	15.00	1.00	15.00		0.00
205.662(e)	agents/States notify operators of suspension or revocation if operation fails to file an appeal		None	31.00	6.50	201.50	1.00	201.50		0.00
205.663	Mediation applicants for certification or certified operations request mediation/certifier declines request		None	3.00	1.00	3.00	1.00	3.00		0.00
205.665(b)	Noncompliance procedure for certifying agents accreditation applicants notify the Secretary of noncompliance resolution		None	2.00	1.00	2.00	1.00	2.00		0.00
205.668(a)	Non-compliance procedures under State Organic Programs. States must notify the Secretary of any enforcement activity against a certified operation		None	1.00	1.00	1.00	0.50	0.50		0.00
205.668(c)	States investigate complaints of non-compliance on the part of accredited certifying agents. Report findings to Program Manager.		None	1.00	1.00	1.00	1.00	1.00		0.00
SUBTOTAL						223.50		223.00	-	0.00

TITLE OF INFORMATION COLLECTION DOCUMENT
National Organic Program

OMB NO.
0581-0191

DATE PREPARED
November 2, 2016

(* Indicates initial time associated with the completion of the TM-10CG)

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<p>IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT</p>			<p>ANNUAL BURDEN</p>							
			<p>REPORTS</p>					<p>RECORDS</p>		
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
205.670(d)	Testing State officials or agents submit results of residue testing to Administrator or Governing State officials	None	10.00	5.00	50.00	3.00	150.00			0.00
205.670(e)	State officials or agents submit lab results fo residue testing to the AMS Administrator or Governing State Officials	None	79.00	15.00	1,185.00	0.25	296.25	79.00	3.75	296.25
205.670(f)	States and agents report to health agencies any findings of pesticide residues that exceed regulatory tolerances.	None	79.00	0.60	47.40	1.00	47.40	79.00	0.15	11.85
205.671	States and agents report to health agencies any findings of pesticide residues that exceed regulatory tolerances.	None	2.00	0.25	0.50	1.00	0.50			0.00
205.681(a)	Adverse Action Appeal Process applicants for certification or certified operators appeal adverse decisions to Administrator	None	37.00	1.00	37.00	10.00	370.00			0.00
205.681(b)	applicants for accreditation or accredited agents appeal adverse decisions to Administrator	None	2.00	1.00	2.00	40.00	80.00			0.00
SUBTOTAL					1,321.90		944.15	158.00		308.10