

SPOT-ES

**OMB Control Number
0704-0460 Package**

EDIT PERSON

~

SCREENS with DROPDOWNS

EDIT PERSON SCREENS (1 of 3)

Edit - Personal Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the person information.


* First Name:	<input type="text"/>	Address 1:	<input type="text"/>
Middle Name:	<input type="text"/>	Address 2:	<input type="text"/>
Last Name:	<input type="text"/>	Country:	<input type="text" value="United States"/>
Suffix:	<input type="text" value="Select a Suffix"/>	State:	<input type="text"/>
SSN:	<input type="text"/>	City:	<input type="text"/>
Date of Birth:	<input type="text"/>	Zip:	<input type="text"/>
Gender:	<input type="text"/>	Home Phone:	<input type="text"/>
Personnel Category:	Company Contractor Personnel	Work Phone:	<input type="text"/>
Place of Birth:	<input type="text"/>	* Primary Email:	<input type="text"/>
* Citizenship:	<input type="text" value="United States"/>		

Some fields on this page may be non-editable. If data in these fields is incorrect, please contact the [Defense Manpower Data Center](#) to update this data prior to calling the SPOT Help Desk.

Edit - Passport Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the passport information.

* What is the passport number?	<input type="text"/>
* When does the passport expire?	<input type="text"/>  (mm/dd/yyyy)
* What country issued the passport?	<input type="text"/>

EDIT PERSON SCREENS (2 of 3)

Edit - Next of Kin Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the next of kin information.

* First Name:

Middle Name:

* Last Name:

* Phone Number:

Alternate Phone Number:

* Relationship:

* Language Spoken:

Nearest Duty Station:

Cancel Back Skip to Next Step Save Save and Continue

Edit - Clearance Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the security clearance information.

Security Clearance:

Clearance Expiration: (mm/dd/yyyy)

Security Clearance Issuing Agency:

Cancel Back Skip to View Person Save Save and Exit

Edit Eligibility Requirements

1. Training 2. Health 3. Visa 4. Personal Equipment 5. Clearance 6. Forms

1. Is this person exempt from the training requirement? No Yes

If No, enter the Company Training Center Information:

2. Has this person received Personnel Recovery Training? No Yes

Cancel Save Save and Continue

Edit Eligibility Requirements

1. Training 2. Health 3. Visa 4. Personal Equipment 5. Clearance 6. Forms

Enter Medical Information:

* 1. What is the person's blood type?

2. Is the person's DNA on file? Yes No

3. Is the person's Panograph on file? Yes No




Cancel Back Save Save and Continue

EDIT PERSON SCREENS (3 of 3)

Edit Eligibility Requirements

1. Training 2. Health 3. **Visa** 4. Personal Equipment 5. Clearance 6. Forms

Select edit to update a country's visa information:

CountryDesc	Visa Number	Expiration Date	Visa Remarks	Edit
	Not Entered	Not Entered	Not Entered	
			Not Entered	
	Not Entered	Not Entered	Not Entered	

Edit Eligibility Requirements

1. Training 2. Health 3. Visa 4. **Personal Equipment** 5. Clearance 6. Forms

Enter Personal Equipment Information:

1. Has the person received government issued OCIE? Yes No

2. Has the person been issued Two Sets of ID Tags? Yes No

This person has not been contractually authorized to carry a weapon:
(Prior to weapon issuance, final authorization is required from the Combatant Commander (CCDR) IAW FAR Clause 52.225-26).

3. Has this person been issued a weapon? Yes No

Edit Eligibility Requirements

1. Training 2. Health 3. Visa 4. Personal Equipment 5. **Clearance** 6. Forms

Enter Security Information:

1. Has the person received Country Clearance? Yes No

2. Has the person received a Theater Clearance? Yes No

Edit Eligibility Requirements

1. Training 2. Health 3. Visa 4. Personal Equipment 5. Clearance 6. **Forms**

Which Forms has the person completed?

1. ISO Prep Form Yes No

2. DD Form 93 Yes No

3. TA-50 (if Supporting Unit) Yes No

4. Added to Unit TPFDD (if Supporting Unit) Yes No

5. DD Form 2764 (if Supporting Unit) Yes No

EXAMPLE RESPONSES TO "SUFFIX"

Edit - Personal Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the person information.

* First Name:	<input type="text" value="David"/>	Address 1:	<input type="text"/>
Middle Name:	<input type="text"/>	Address 2:	<input type="text"/>
* Last Name:	<input type="text" value="Smith"/>	Country:	<input type="text" value="Select a Country"/>
Suffix:	<input type="text" value="Select a Suffix"/>	State:	<input type="text" value="Select a State"/>
* SSN:	<input type="text" value="xx-xx-0021"/>	City:	<input type="text"/>
* Re-enter SSN:	<input type="text" value="xx-xx-0021"/>	Zip:	<input type="text"/>
* Date of Birth:	<input type="text" value="06/01/1977"/>	Home Phone:	<input type="text"/>
* Gender:	<input type="text" value="Male"/>	Work Phone:	<input type="text"/>
Personnel Category:	Company Contractor Personnel		
Place of Birth:	<input type="text"/>		
* Citizenship:	<input type="text" value="United States"/>		

* Primary Email:

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EXAMPLE RESPONSES TO "GENDER"

Edit - Personal Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the person information.

* First Name:	<input type="text" value="David"/>	Address 1:	<input type="text"/>
Middle Name:	<input type="text"/>	Address 2:	<input type="text"/>
* Last Name:	<input type="text" value="Smith"/>	Country:	<input type="text" value="Select a Country"/>
Suffix:	<input type="text" value="Select a Suffix"/>	State:	<input type="text" value="Select a State"/>
* SSN:	<input type="text" value="xxx-xx-0021"/>	City:	<input type="text"/>
* Re-enter SSN:	<input type="text" value="xxx-xx-0021"/>	Zip:	<input type="text"/>
* Date of Birth:	<input type="text" value="06/01/1977"/>	Home Phone:	<input type="text"/>
* Gender:	<input type="text" value="Select a Gender"/>	Work Phone:	<input type="text"/>
Personnel Category:	Female Personnel		
Place of Birth:	<input type="text"/>		
* Citizenship:	<input type="text" value="United States"/>		

* Primary Email:

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EXAMPLE RESPONSES TO "CITIZENSHIP"

Edit - Personal Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the person information.

* First Name:

Middle Name:

* Last Name: Select a Citizenship

Suffix:

* SSN:

* Re-enter SSN:

* Date of Birth:

* Gender:

Personnel Category:

Place of Birth:

* Citizenship:

Address 1:

Address 2:

Country:

State:

City:

Zip:

Home Phone:

Work Phone:

* Primary Email:

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Cancel Skip to Next Step Save Save and Continue

EXAMPLE RESPONSES TO "COUNTRY"

Edit - Personal Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the person information.

* First Name:

Middle Name:

* Last Name:

Suffix:

* SSN:

* Re-enter SSN:

* Date of Birth:

* Gender:

Personnel Category:

Place of Birth:

* Citizenship:

Address 1:

Address 2:

Country:

State:

City:

Zip:

Home Phone:

Work Phone:

* Primary Email:

Some fields on this page may be non-editable. If data in these fields is incorrect, please contact the [Defense Manpower Data Center](#) to update this data prior to calling the SPOT Help Desk.

Cancel

EXAMPLE RESPONSES TO “STATE”

Edit - Personal Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the person information.

* First Name:

Middle Name:

* Last Name:

Suffix:

* SSN:

* Re-enter SSN:

* Date of Birth:

* Gender:

Personnel Category:

Place of Birth:

* Citizenship:

Address 1:

Address 2:

Country:

State:

City:

Zip:

Home Phone:

Work Phone:

* Primary Email:

Some fields on this page may be non-editable. If data in these fields is incorrect, please contact the [Defense Man](#) data prior to
calling the SPOT Help Desk. and Continue

Cancel
and Continue

EXAMPLE RESPONSES TO “WHAT COUNTRY ISSUED THE PASSPORT”

Edit - Passport Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the passport information.

* What is the passport number?

* When does the passport expire?

* What country issued the passport?

Select an Issuing Country

- Alghanistan
- Akrotiri
- Albania
- Algeria
- American Samoa
- Andorra
- Angola
- Anguilla
- Antarctica
- Antigua and Barbuda
- Argentina
- Armenia
- Aruba
- Ashmore and Cartier Islands
- Australia
- Austria
- Azerbaijan
- Bahamas
- Bahrain
- Baker Island
- Bangladesh
- Barbados
- Bassas Da India
- Belarus
- Belgium
- Belize
- Benin
- Bermuda
- Bhutan

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EXAMPLE RESPONSES TO “RELATIONSHIP”

Edit - Next of Kin Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the next of kin information.

* First Name:

Middle Name:

* Last Name:

* Phone Number:

Alternate Phone Number:

* Relationship:

* Language Spoken:

Nearest Duty Station:

Aunt
Brother
Daughter
Father
Fiance
Mother
Other
Parents
Sister
Son
Spouse
Uncle

Cancel Back Skip to Next Step Save Save and Continue

EXAMPLE RESPONSES TO “LANGUAGE SPOKEN”

Edit - Next of Kin Information

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance

Please enter the next of kin information.

* First Name:

Middle Name:

* Last Name:

* Phone Number:

Alternate Phone Number:

* Relationship:

* Language Spoken:

Nearest Duty Station:

Afrikaans
Alurian
Arabic
Arkian
Assyrian
Asturian
Basque Language-Euskara
Bengali
Berber
Bhojpuri
Brazilian Portugese
Buhl
Bulgarian
Catalan
Chichewa
Chinese
Church Slavonic
Degaspregos
Dongxiang
Dutch
English
Estonian
Farsi
French
German
Greek
Gujarati
Hausa
Hawaiian

Cancel Back Skip to Next Step Save Save and Continue

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EXAMPLE RESPONSES TO "SECURITY CLEARANCE"

Edit - Clearance Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the security clearance information.

Security Clearance: Select a Clearance Type

Clearance Expiration: (mm/dd/yyyy)

Security Clearance Issuing Agency:

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UNCL
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- Select a Clearance Type
- Confidential
- Ineligible
- Interim Confidential
- Interim Secret
- Interim Top Secret
- Interim Top Secret/Interim SCI
- NACI
- NATO - Confidential
- NATO - Secret
- NATO - Top Secret
- None
- Secret
- Top Secret
- Top Secret/Interim SCI
- Top Secret/SCI

EXAMPLE RESPONSES TO "SECURITY CLEARANCE ISSUING AGENCY"

Edit - Clearance Information

1. Personal Info
2. Passport
3. Next of Kin
4. Clearance

Please enter the security clearance information.

Security Clearance: Select a Clearance Type

Clearance Expiration: (mm/dd/yyyy)

Security Clearance Issuing Agency: Select an Issuing Agency

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UNCL

- Select an Issuing Agency
- AFCAF
- Canadian International Development Agency
- CCF
- CCS
- DIA
- DISCO
- DOD Central Adjudication Facility (DOD CAF)
- DoNCAF
- DSS
- NATO
- NSA
- OPM
- State Department
- US Agency for International Development (USAID)

EXAMPLE RESPONSES TO "BLOOD TYPE"

Edit Eligibility Requirements

1. Training
2. Health
3. Visa
4. Personal Equipment
5. Clearance
6. Forms

Enter Medical Information:

* 1. What is the person's blood type? Select a Blood Type

2. Is the person's DNA on file?

3. Is the person's Panograph on file?

- Select a Blood Type
- A+
- A-
- AB+
- AB-
- B+
- B-
- Not Provided
- O+
- O-

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