

CDC I-Catalyst Project 11 – DGHT Interview Protocol Guide and Questions

Background Information: Written information products (articles, research protocols, etc.) experience extensive delays during the clearance process within CDC’s Division of Global HIV and TB, frustrating authors. Delays are frequently due to the absence of items that ensure the scientific work is compliant with the protection of the rights, welfare, and wellbeing of human subjects involved in research conducted or supported by the U.S. Department of Health and Human Services (HHS). Access to relevant training and materials on CDC’s scientific policies and procedures will help CDC Science Officers and PEPFAR grantees and staff improve the quality of information products being developed and avoid long delays during the clearance process at CDC Headquarters.

Interviewer to Respondent: Hi, my name is ...Thank you for your time. I know you are busy, I only need about 30 minutes of your time. I’m from CDC Center for Global Health - Division of Global HIV & TB (DGHT), working on a project involving CDC science officers and programs overseas, and want to ask some questions to learn more about your work and process as a staff deployed to President’s Emergency Plan for AIDS Relief (PEPFAR) funded countries. Thank you for participating in this data collection effort. We will use the opinions and impressions you provide only for analyzing the general trends and directions of strategic planning, implementation, collaboration and partnership development within your respective region and across regions. You will not be identified in any published reporting. Individual respondents will not be identified in study reports except with their express permission. However, you should understand that we cannot promise confidentiality of the information you share with us due to our need to comply with provisions of the Freedom of Information Act and also in the event of unlikely but possible litigation or legal proceedings.

I understand that you are a: CDC Science Officer or PEPFAR grantees and staff at XYZ CDC Overseas Country (insert country); can you tell me more about your current role?

1. Why did you seek an overseas position?
2. What were the outlined roles and responsibilities for this position?
3. Did you have a clear understanding of the role and expectations at the start of your position?
4. What was your introduction/ preparation to serve as in this position? Education? Work experience? What was done well to prepare you for the position?
5. What kind of training have you received on ethical and regulatory issues in biomedical and behavioral research?
6. Do you feel that your preparation/ training was adequate when you started your role? What could have been better to prepare one for such as position?
7. What worked best for you in order to perform your job? What could have been better?

Thank you for your time.

Public reporting burden of this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-1158).