

**Request for Approval under the Generic Clearance “CDC I-Catalyst Program”  
(OMB Control Number: 0920-1158)**

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**TITLE OF INFORMATION COLLECTION:** DSNS COMMUNICATION TOOL FOR SITUATIONAL AWARENESS

**PURPOSE:** CDC’s partnerships with private industry and other federal, state and local agencies ensure every step of public health response is coordinated. The exchange of relevant and timely data and information between CDC and its state and local partners is critical to emergency response activities and decisions. By analyzing critical information about many kinds of hazards that can affect public health, CDC and its partners turn this information into tools that leaders and responders can use to help people stay safer and healthier. This information gathering and analysis is referred to as situational awareness, a process of capturing clues and cues in the emergency environment, making sense of the information, and predicting what will happen next. Maintaining situational awareness is a critical tool for effective decision-making during public health emergencies.

Currently, the CDC Division of Strategic National Stockpile (DSNS) does not have a way to exchange real time data or information or maintain situational awareness with partners located in State, Tribal, Local, and Territorial (STLT) areas. Current modes and means of communication are via phone & email during response operations; these singular ways of information exchange are limited to those directly involved in or included on the call or email. The ability to identify a solution that would enable the exchange and sharing of real time information both horizontally across partners and vertically up and down the emergency response command chain is desired.

**DESCRIPTION OF RESPONDENTS:**

Populations and customers to be interviewed staff from State, Local, or Tribal Governments who engage in and perform emergency response work.

**TYPE OF COLLECTION:** (Check one)

- |  |  |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input type="checkbox"/> Customer Satisfaction Survey                          |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group                                |
| <input type="checkbox"/> Focus Group                                   | <input checked="" type="checkbox"/> <b>Other: <u>one-on-one interviews</u></b> |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.

5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

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Team Lead – Edward Avery, CDC/OPHPR/DSNS

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [ ] Yes [X] No
3. If Applicable, has a System or Records Notice been published? [ ] Yes [ ] No [X] N/A

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

**BURDEN HOURS**

Type of Respondents	Form Name	No. of Respondents	No. of Responses per Respondent	Avg. Burden per Response (in hrs.)	Total Burden (in hrs.)
State, Local, Tribal Government staff	Interview Guide	50	1	30/60	25
<b>Total</b>					<b>25</b>