

Date for Data Collection: \_\_\_\_\_

**Thank you for your help with the Presidential Youth Fitness Program Evaluation.** If you have any questions or concerns, please contact your school liaison or Isabela Lucas at (404) 592-2155 or via email at [Isabela.Lucas@icf.com](mailto:Isabela.Lucas@icf.com)

## **Instructions for Teachers**

### **BEFORE DATA COLLECTION**

- The school liaison will visit your classroom on the Monday before data collection week to deliver student packets to you and give a brief overview to the class (should take 10-15 minutes)

How you can help with the Student Packets:

- Please write each child's name on the top half sheet
- Write the deadline for your students to return the packets if the schools liaison has not already done so
- Encourage your students to return the packets as soon as possible. Only students with signed parent consent forms may participate.
- Send home one packet per child and request they return the entire packet.
- When packets are returned, please confirm that the parent consent form (purple) has been signed
- Stack packets so that those with signed consent forms are on top

### **DAY OF DISTRIBUTING ACCELEROMETERS**

- At the very start of class, the liaison will read the child assent form to the students as a group
- The liaison will then call up students one-by-one to fit them with belts and confirm their assent

Note: We recommend having a classroom activity occurring simultaneously during belt fitting to limit disruption

### **DAY OF COLLECTING ACCELEROMETERS**

- Remind students to return accelerometers and belts/clips by [DATE].
- When accelerometers are turned in make sure the device, belt/belt clip and accelerometry log is included in the envelope.
- Notify the school liaison of late returns so a text or email reminder can be sent to the parent.

### **PE TEACHER DATA COLLECTION**

- The evaluation team at ICF will send you a link to a survey about PE, physical activity and the PYFP program that should take about 25 minutes to complete
- 6<sup>th</sup> grade PE teachers in select schools will also be recruited to participate in focus groups (PYFP schools only)