

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: FEMA Preparedness Grants: Tribal Homeland Security Grant Program
(THSGP)

OMB Control No.: 1660-0113

Current Expiration Date: 12/31/2016

Collection Instruments: FEMA Form 089-22

The following are the changes to the collection:

There has been no change to the collection form.

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
State, Local or Tribal Government	Tribal Homeland Security Grant Program (THSGP) Investment Justification Template / FEMA Form 089-22	60	1	60	300 hours	18,000	\$38.93	\$700,740
State, Local or Tribal Government	Copy of Application provided to State prior to submission / No Form	60	1	60	0.167 hr (10 minutes)	10	\$38.93	\$389.30
Total		60		60		18,010		\$701,129.30

- Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Tribal Homeland Security Grant Program (THSGP) Investment Justification Template / FEMA Form 089-22				18,000	18,000	0
Copy of Application provided to State prior to submission / No Form				10	10	0
Total(s)				18,010	18,010	0

Explain:

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected. However, the Preparedness Comprehensive Assessment Support Tool (PrepCAST) formerly known as the National Incident Management System Compliance Assistance Support Tool (NIMSCAST) has been eliminated as an information collection tool required to maintain compliance with the Terms and Conditions of the THSGP. The PrepCAST tool is no longer available and accessible via the internet.