**U.S. Department of Energy**

**STATE PLAN/MASTER FILE WORKSHEET**

Grant Number: **\_\_\_\_\_\_\_\_**, State: **\_\_**, Program Year: **\_\_\_\_**

This worksheet should be completed as specified in Section III of the Weatherization Assistance

Program Application Package.

 **V.1 Eligibility**

 **V.1.1 Approach to Determining Client Eligibility**

Provide a description of the definition of income used to determine eligibility

Describe what household Eligibility basis will be used in the Program. (ADD THIS BOX)

Describe the process for ensuring qualified aliens are eligible for weatherization benefits (ADD THIS BOX)

**V.1.2 Approach to Determining Building Eligibility**

Procedures to determine that units weatherized have eligibility documentation

Describe Reweatherization compliance

Describe what structures are eligible for weatherization

Describe how Rental Units/Multifamily Buildings will be addressed

Describe the deferral Process

**V.1.3 Definition of Children**

Definition of children (below age): **\_\_**

**V.1.4 Approach to Tribal Organizations**

 Recommend tribal organization(s) be treated as local applicant?

If YES, Recommendation. If NO, Statement that assistance to low-income tribe members and other low-income persons is equal.

 **V.2 Selection of Areas to Be Served**

**V.3 Priorities for Service Delivery**

**V.4 Climatic Conditions**

**V.5 Type of Weatherization Work to be Done**

**V.5.1 Technical Guides and Materials**

**V.5.2 Energy Audit Procedures**

Audit Procedures and Dates Most Recently Approved by DOE

Single-Family :

Manufactured Housing:

Multi-Family:

Comments:

**V.5.3 Final Inspection**

**V.6 Weatherization Analysis of Effectiveness**

**V.7 Health and Safety**

**V.8 Program Management**

**V.8.1 Overview and Organization**

**V.8.2 Administrative Expenditure Limits**

**V.8.3 Monitoring Activities**

**V.8.4Training and Technical Assistance Approach and Activities**

**V.9 Energy Crisis and Disaster Plan**