

SUBJECT: Please log in to complete the State Library Administrative Agency Survey!

Hello,

Our records indicate that you have not yet created a unique password for the State Library Administrative Agency Survey (SLAA). We are writing to encourage you to log in to the web-based data collection tool (<http://slaa.airprojects.org/>) and create a password. The data collection tool also contains all the materials you need to start entering data.

Some important deadlines to remember:

**John Lorenz Award: February 21, 2017**

**Survey close-out (FINAL SURVEY SUBMISSION DATE): February 28, 2017**

If you have *any* questions regarding your password or this data collection, please contact the SLAA Help desk at [SLAA@air.org](mailto:SLAA@air.org) or 1-866-261-2295. The Help Desk will be open from 8 a.m. to 6 p.m. Eastern Time, Monday through Friday.

We truly appreciate the time and effort you spend to complete this survey, and we are committed to assisting you in any way possible.

Thank you,

American Institutes for Research