

SLAA FY 2016 changes to web tool and survey

Changes to the Web tool

IMLS has approved the following changes to the Web tool for the FY 2016 data collection:

1. Re-number questions in the web tool. The renumbering will include gaps in the numbering between sections to save space for new additions or changes. This provides some flexibility for future changes. This change means that item numbers are not comparable from year to year. AIR will provide a cross-walk file that includes the naming of the items on the data file and altering the usual nomenclatures to signal this change to data users.
2. Add help button to the dashboard.
3. Create one login for cases where the key holder and state librarian are the same person.
4. Enable a timeout popup or other solution to prevent losing data because the survey has timed out.
5. Make an adjustment to the status of the survey section on the dashboard and will add a new status called “Incomplete” in addition to “Clean”, “Errors Exist”, and “Not Started”.
6. Emphasize instructions for how to generate a final version of the submitted report with edits and justifications.

Changes to the survey

Three items located in parts J and L require changes or updates to definitions. Below we provide detailed information of the changes.

Part J: Revenue

17. Federal Revenue

154. LSTA (Library Services and Technology Act) State Programs

(Report all LSTA funds drawn down from the federal government during state fiscal year 2016, regardless of year of authorization)

Current Definition	New Definition
<p>LSTA (Library Services and Technology Act) State Programs</p> <p>Note: Report the funds drawn down from the federal government from the LSTA</p>	<p>LSTA (Library Services and Technology Act) State Programs</p> <p>Note: Report the funds drawn down from the federal government from the LSTA <i>Grants to States</i> Program during state fiscal year 2016,</p>

State Program during state fiscal year 2016. Do not report LSTA National Leadership Grants--report these grants in item 155 (Other Federal revenue).

whether drawn from one or more federal fiscal year allotments. Do not include IMLS Discretionary funds such as National Leadership Grants, Laura Bush 21st Century Librarian Program, or Sparks! Ignition -- report these grants in item 155 (Other Federal revenue).

Part J: Revenue

17. Federal Revenue

155. Other Federal revenue

Current Definition
Other Federal revenue. If the SLAA received other federal revenue (e.g., National Endowment for the Humanities grants, National Historical Publications and Records Commission grants, LSCA Title II grants, LSTA National Leadership Grants, etc.), report that revenue in this item. If your state acts as the fiscal agent for a multi-state grant, report only the funds designated for your state.

New Definition
Other Federal revenue. If the SLAA received <i>federal revenue other than LSTA Grants to States funds (e.g., National Endowment for the Humanities grants, National Historical Publications and Records Commission grants, LSTA National Leadership Grants, Laura Bush 21st Century Librarian grants, etc.)</i> , report that revenue in this item. If your state acts as the fiscal agent for a multi-state grant, report only the funds designated for your state.

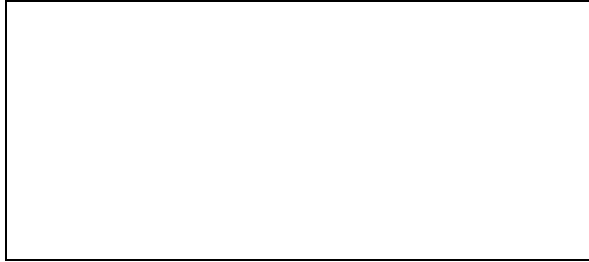
Part L: LSTA State Program Expenditures

19. Enter total SLAA state program expenditures, by type of expenditure.

192. LSTA administration

Current Definition
LSTA administration. Expenditures of LSTA funds for administrative costs in connection with programs and services carried out under this Act.

New Definition
LSTA administration. Expenditures of LSTA funds for administrative costs in connection with programs and services carried out under this Act.



Note: These are the costs associated with the SLAA's management, oversight, and administration of the IMLS LSTA Grants to States program and are costs that would be considered administrative costs and subject to the 4% cap.

Changes to the order of items

For Section K: Expenditures, the order of items was changed. Changes are marked in red.

Part K: Expenditures

18. Enter total SLAA expenditures, by source of revenue and type of expenditure. Include all LSTA expenditures. Include expenditures for allied operations only if the expenditures are from the SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

Operating expenditures for SLAA and allied operations (Do not include funds distributed to libraries and library cooperatives in items 173 to 178)		Amount by source			
		Federal	State	Other	TOTAL
		(a)	(b)	(c)	(d)
173	Salaries and wages				
174	Employee benefits				
175	TOTAL STAFF EXPENDITURES				
176	Collection expenditures				
177	Other operating expenditures				
178	TOTAL OPERATING EXPENDITURES				

Other expenditures for SLAA and allied operations only					
179	Capital outlay				
180	Other expenditures				
Financial assistance to libraries and library cooperatives (include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA)					
181	Individual public libraries				
182	Library cooperatives serving public libraries only				
183	Other individual libraries				
184	Library cooperatives serving more than one type of library				
185	Single agency or library providing statewide service				
186	Library construction				

187	Other assistance				
188	TOTAL FINANCIAL ASSISTANCE				

189	TOTAL EXPENDITURES				
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Collect Additional Information

IMLS is interested in collecting additional information on other federal revenue. The goal is to add an item that asks for the specific program and the amount of funds obtained for each of these programs. Changes are marked in red.

Part J: Revenue

17. Enter total SLAA revenue, by source and type of revenue. Exclude carryover funds. Include revenue for allied operations only if it is part of SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA. Specify other sources of federal revenue and the amount of funding received for each of the other sources.

	Federal revenue	Amount
154	LSTA (Library Services and Technology Act) State Programs (Report all LSTA funds drawn down from the federal government during state fiscal year 2014, regardless of year of authorization)	
155	Other Federal revenue:	
155.1	Specify program(s) , title(s), and funding amount for each source of revenue if other federal revenue is reported in item 155. Program and Title: _____	(Amount)
	Program and Title: _____	(Amount)
	Program and Title: _____	(Amount)
156	TOTAL FEDERAL REVENUE	

Note on implementation: Item 155.1 will allow users to input up to 10 programs.