

**ORGANIC RESEARCH AND PROMOTION ORDER  
(7 CFR 1255)**

**IMPORT REPORT**

\_\_\_\_\_ Year  
For the month of \_\_\_\_\_ (Please specify)

Importers are required to pay their assessments owed to the Board no later than 90 days following the year in which the organic product was imported. If an entity fails to pay the assessment within 90 calendar days of the date it is due, the Board may impose a late payment charge and interest.

The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. 552a) and the Paperwork Reduction Act of 1995. The authority for requesting this information to be supplied on this form is the Commodity Promotion, Research, and Information Act of 1996, Pub. L. 104-127, 110 Stat. 1032 (7 U.S.C. 7411-7425). Furnishing the requested information is necessary for the administration of this program. Submission of the Tax Identification Number is mandatory, and will be used to determine affiliation or entity identification.

Contact Person: \_\_\_\_\_

Company Name: \_\_\_\_\_ Importer ID# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_ Web site: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax No. \_\_\_\_\_



Importers must attach a copy of producer and/or handler certificates for the products imported. If applicable, the equivalency agreement for the eligible product as established under the USDA National Organic Program (NOP) should be noted along with the country of export code(s) on the following page.

If your annual transaction value is less than \$250,000 but you have registered to voluntarily participate in the program please check the following box and complete the remainder of this form.

[ ] I am participating in this program as a voluntarily assessed entity.

Enter the transaction value of certified organic products **imported** into the United States during the applicable month.

<i>Entry Date</i>	<i>Entry Number</i>	<i>HTS Number (Full)</i>	<i>HTS Description</i>	<i>Manufacturer Code</i>	<i>Country of Origin Code</i>	<i>Country of Export Code</i>	<i>Port of Entry Code</i>	<i>Quantity</i>	<i>Unit of Measure</i>	<i>Total Transaction Value (USD)</i>

**TOTAL TRANSACTION VALUE ON WHICH ASSESSMENT IS DUE:** \_\_\_\_\_

Assessment rate (one tenth of one percent of the transaction value) **X 0.001**

**TOTAL ASSESSMENT DUE:** \_\_\_\_\_

I certify that the above information is true and correct to the best of my knowledge and the attached payment represents 0.001 of the organic products imported during this reporting period for which I am required to pay the assessment. I also certify that I am authorized to sign this report.

\_\_\_\_\_  
 Print Name and Title of Person Completing this Report

Signature

Date

**Please Mail your check to our LOCK BOX ADDRESS:**  
 Organic Research and Promotion Board  
 Street  
 City, State Zip code

**And e-mail this report to:**  
 Bank Wire/ACH Instructions:  
 Please contact: xxxx  
 E-mail: xx

Continue to next page for further instructions  
 ORG-IR

**INSTRUCTIONS**

**Importers would be required to pay their assessments owed to the Board monthly or no later than 90 days following the year in which the organic product was imported. If an importer fails to pay the assessment within 90 calendar days of the date it is due, the Board may impose a late payment charge and interest. The fiscal year runs from January through December. Quarterly payments may be accepted. Quarter 1 covers January, February and March. Quarter 2 covers April, May, and June. Quarter 3 covers July, August, and September. Quarter 4 covers October, November, and December. All reports are held in strict confidence by the staff of the Board and the U.S. Department of Agriculture (USDA).**

*This report is required by law [7 U.S.C. 7416, 7 CFR Part 1255.52 and 7 CFR Part 1255.70]. Failure to report can result in a fine of not less than \$1,000 or more than \$10,000 for each such violation. Each such violation shall be deemed a separate violation. The making of any false statement or representation on this form, knowing it to be false, is a violation of Title 18, Section 1001 United States Code, which provides for the penalty of a fine of \$10,000 or imprisonment of not more than five years, or both.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-NEW. The time required to complete this information collection on a quarterly basis is estimated to average 180 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

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