

OMB Control #0648-0497  
Expiration Date 1/31/2016

## **Paperwork Reduction Act Information**

### **Natural Resource Damage Assessment Restoration Project Information Sheet**

Responses to this collection are voluntary. Collection of restoration project information will be undertaken in order to provide information to Natural Resource Trustees to develop potential restoration alternatives for natural resource injuries and service losses requiring restoration during the restoration planning phase of the Natural Resource Damage Assessment (NRDA) process. Public reporting burden for this collection of information is estimated to average 20 minutes including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing this burden, to the NOAA Fisheries Office of Habitat Conservation, Restoration Center, Louisiana State University, Sea Grant Building, Room 124C Baton Rouge, LA 70803.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

The identity of respondents will not remain confidential. The information collected will be reviewed for compliance with the NOAA Section 515 Guidelines established in response to the Treasury and General Government Appropriations Act, and certified before dissemination.

**NATURAL RESOURCE DAMAGE ASSESSMENT  
RESTORATION PROJECT INFORMATION SHEET**

Organization:		Project Name:	
Organization Web Page:		Project Location:	
Contact Name:		Parish (in LA) or County & Watershed:	
Contact Title:		Latitude/Longitude:	
Contact Address:			
Contact Phone:	Contact Fax:	Contact E-Mail:	

**Restoration Activity**

Resource/Habitat/Service	<input type="checkbox"/> Marine/Estuarine Wetland <input type="checkbox"/> Freshwater Wetland <input type="checkbox"/> Reef <input type="checkbox"/> Biological (Fish, Birds, Wildlife) <input type="checkbox"/> Upland <input type="checkbox"/> Recreational <input type="checkbox"/> _____		
Restoration Result	<input type="checkbox"/> Creation <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Enhancement <input type="checkbox"/> Protection <input type="checkbox"/> _____	Project Size: _____	Affected Area: _____

**Project Status** (please provide as much information as is currently available)

Activity	Funded?	Completed?	Additional Notes
Planning/Design/Permitting:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Property or Resource Acquisition:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Construction:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Maintenance and Future Activities:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Future Construction & Oversight:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Restoration Monitoring:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Conservation Servitude/Easement		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	
Other (_____):	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a	

**Restoration Description and Benefits**

**Project Partners**

Organization	Contact Information	Project Involvement

**NATURAL RESOURCE DAMAGE ASSESSMENT**  
**RESTORATION PROJECT INFORMATION SHEET**

**Guidelines for Completion**

Please complete all of the information requested with the best information that you have available. Limited attachments are acceptable if they are necessary to adequately describe the project, however every effort should be made to have all pertinent information included on the Restoration Project Information Sheet. Below are specific guidelines for completion.

- Organization:** The name of the organization or agency submitting the information.
- Organization Web Page:** The web page of the above organization or agency.
- Contact Name:** The name of a person who can be contacted for additional information.
- Contact Title:** The title of the above individual.
- Contact Address:** The mailing address of the above individual.
- Phone/Fax/Email:** The Phone number, Fax and E-mail of the above individual.
- 
- Project Name:** The common name of the project, usually a combination of location and restoration activity, for example the Cross Bayou Mangrove Restoration.
- Project Location:** The location where the restoration activity will take place, for example East Timbalier Island.
- Parish & Watershed:** The Parish and Watershed where the project will be completed.
- Latitude/Longitude:** The project location in Degrees/Minutes/Seconds or Decimal Degrees
- 
- Resource/Habitat/Service:** The type of resource, habitat, and/or service that will be restored.
- Restoration Result:** The type of activity that will be completed as part of the restoration  
*Creation: Creation of a habitat, resource, or service in a area where it did not previously exist.*  
*Rehabilitation: The reestablishment or rehabilitation of an area that once provided, but does not currently, the resource, habitat, or service in which you are trying to restore.*  
*Enhancement: The enhancement of an existing resource, habitat, or service.*  
*Preservation/Protection: The removal of a threat to a resource, habitat, or service.*
- Project Size:** The size of the area where restoration activities will be completed.
- Affected Area (Size):** The size of the area that will be affected by the restoration activity.
- 
- Project Status:** Please check the appropriate boxes concerning whether certain aspects of the project have funding from an outside source allocated to them, and/or if certain activities have been completed. Additionally if a certain activity is not required for completion of the project check the box "n/a" for not applicable.
- Conservation Servitude:** Please check the appropriate box indicating whether or not the landowner would be willing to sign a conservation servitude. A conservation servitude or easement is a restriction landowners voluntarily place on specified uses of their property for a predesignated period of time to protect the natural resources on their property while maintaining private ownership. A conservation easement is recorded as a written legal agreement between the landowner and the "holder" of the easement, which may be either a non-profit conservation organization or government agency.
- Project Description And Benefits** A 1-2 paragraph description of the project and the restoration activities to be completed, along with information on the benefits of this project to public and environment. In addition feel free to attach other information, maps, or diagrams concerning your project.
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- Project Partners:** Please provide the name, contact, and involvement (equipment, matching funds, design, etc.) of other organizations or agencies involved with the restoration activity.

## **Paperwork Reduction Act Information**

### **Natural Resource Damage Assessment Restoration Project Information Sheet**

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# Natural Resource Damage Assessment (NRDA)

## Restoration Project Information Sheet

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### Guidelines for Completion

Please complete all of the information requested with the best information that you have available. Limited attachments are acceptable if they are necessary to adequately describe the project, however every effort should be made to have all pertinent information included on the Restoration Project Information Sheet. Below are specific guidelines for completion.

#### A. General Information

*Organization:* The name of the organization or agency submitting the information.  
If you are applying as an individual indicate by filling this section with "N/A".

*Contact Name:* The first and last name of a person who can be contacted for additional information.

*Title:* The title (or position) of the above individual.

*Address:* The mailing address of the above individual or organization.

*Phone number/Email:* The phone number and email of the above individual.

*Organization Website:* The web page of the above organization or agency.

#### B. Project Information

*Type of Project:* A project is considered a "Change to an Existing Project" if the project has been previously submitted through the NRDA project information sheet.

*Project ID Number:* If the project is considered a change to an existing project, the Project ID is the unique number given upon submission through the NRDA project information sheet. Otherwise, leave this blank.

*Project name:* The common name of the project, usually a combination of location and restoration activity (e.g., Cross Bayou Mangrove Restoration).

*Location:* The location where the restoration activity will take place (e.g., East Timbalier Island).

*State:* Two-letter abbreviation of the state (s) where the project will take place.  
If the project occurs across several states list all states separated by commas.

*County/Parish:* County or Parish where the project will be completed. If the project occurs across multiple counties or parishes list only the primary county or parish name.

*Watershed/Basin:* The watershed where the project will be completed. If the project occurs across multiple watersheds list only the primary watershed.

*Latitude/Longitude:* Provide a latitude/longitude of the central location of the project activity. If the activity occurs over a large area you may also attach a map of the area of the activity.

*Project Size:* The size of the area where project activities will occur; designated by linear miles, acres, or tonnage (e.g., area of plantings in a riparian buffer).

*Affected Area:* The area affected or influenced by the project activity; designated by acres (e.g., area of water quality improvement as a result of riparian buffer plantings).

#### C. Project Description

A description of the project objectives, activities to be completed and expected outcomes; including information on the benefits of this project to the public and environment. If applicable, use this section to provide additional refinement to habitat and/or resource benefit (e.g., cypress wetland, barrier island). In addition, feel free to attach other information, maps, or diagrams concerning your project.  
Maximum 2,500 characters.

#### D. Project Activity(s)

The type of activity the project will complete to address the impacts to priority resources or habitats. Check all that apply.

*Restoration:* Activities conducted to create, enhance, or restore an injured resource or habitat.

*Protection:* Activities conducted to protect a resource or habitat by removing the threat to that resource or habitat (e.g., shoreline stabilization, buoys or markers, nest protection).

*Debris Removal:* Removal of debris to restore and protect a resource or habitat.

*Land Acquisition:* The acquisition and conservation of land in perpetuity to protect priority resources or habitats.

*Maintenance/Management:* Activities conducted to maintain or manage the quality of a resource or habitat (e.g., prescribed burns).

*Education:* Education of a targeted audience to restore or protect priority resources or habitats.

# Natural Resource Damage Assessment (NRDA)

## Restoration Project Information Sheet

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### Guidelines for Completion *(continued)*

#### **E. Project Habitat(s)**

The type of habitat that the project activities are located within or will benefit. Check all that apply.

<i>Upland:</i>	Regions located away from coastlines and the floodplains of rivers, streams, and other bodies of water.
<i>Riverine:</i>	Regions located within or adjacent to open freshwater areas that occur within a defined channel.
<i>Marine/Estuarine Wetlands:</i>	Regions that are inundated or saturated by saltwater on a consistent basis.
<i>Freshwater Wetlands:</i>	Regions that are inundated or saturated by freshwater (e.g., surface or groundwater) on a consistent basis to support saturation tolerant plant species.
<i>Beach/Dune:</i>	Regions along a sandy shoreline that include the area from the mean low tide through the dune system.
<i>Subtidal (nearshore/offshore):</i>	Coastal regions that are permanently inundated with salt water (e.g., ocean).

#### **F. Resource Benefit(s)**

Primary resources that would benefit from the project. Check all that apply.

<i>Marine Mammals:</i>	Whales (dolphin), Manatees, Otters, etc.
<i>Birds:</i>	All birds
<i>Reptiles/amphibians:</i>	Sea turtles, alligators, snakes, lizards, frogs, etc.
<i>Fish:</i>	Nearshore and offshore fish
<i>Shellfish:</i>	Oysters, shrimp, crabs, etc.
<i>Terrestrial Wildlife:</i>	All upland animals
<i>Corals:</i>	Shallow and deep water corals
<i>Vegetation:</i>	All plants (e.g., submergent, emergent, and terrestrial)
<i>Water column:</i>	Water quality and plankton
<i>Sediment / Benthos:</i>	Sediment permanently inundated with water, and organisms associated with the sediment (e.g., worms)
<i>Shoreline:</i>	Land area adjacent to water (e.g., beaches, marsh)
<i>Human Use:</i>	Improved recreation, infrastructure, community resilience, etc.
<i>Status Species:</i>	Will this project directly benefit State or Federally listed threatened and/or endangered species? If so, please list them. If not, please indicate N/A.

#### **G. Project Status**

Property/Resource Acquisition:	Acquisition of the property, resource, or landowner agreements (e.g., easements) in which the project activity will occur. Indicate the status by selecting NOT STARTED, IN PROGRESS, COMPLETED, or N/A.
Planning/Design:	Project planning and engineered design of the project activity. Indicate the status by selecting NOT STARTED, IN PROGRESS, COMPLETED, or N/A.
Permitting:	Acquisition of all local, state, and federal permits needed to implement the project activity (e.g., NEPA). Indicate the status by selecting NOT STARTED, IN PROGRESS, COMPLETED, or N/A.
Time to Implementation:	Number of months required to prepare for the start of project activity.
Time to Completion:	Following the start of the project, number of months required to complete the project activity.
Regional Planning:	Is this project included under a regional or statewide plan/initiative? (YES or NO) If yes, please list the plan/initiative in the space provided.

#### **H. Project Cost**

<i>Estimated Cost:</i>	The total cost of the project including any funds contributed by the applicant or other organizations (e.g., match funds).
<i>Funding available:</i>	Monies (from the applicant or partnering organizations/agencies) already committed for partial funding of the project activity. Indicate amount in the adjacent box.

#### **H. Project Partners**

Please provide the name, contact, and involvement (equipment, matching funds, design, etc.) of other organizations or agencies with the project activities.

# Natural Resource Damage Assessment (NRDA)

## Restoration Project Information Sheet

### A General Information

Organization			
Contact Name (First Last)		Title	
Address		City	State ZIP
Phone Number	ext.	Email	
Organization Website			

### B Project Information

Type of Project	If this is a Change to an Existing Project, enter the Project ID Number		
Project Name			
Location (e.g. John Smith National Wildlife Refuge)			
State(s) (Use 2-letter abbreviations separated by commas)	County/Parish	Watershed/Basin	
Latitude (decimal degrees)	Longitude (decimal degrees)	Project Size (Choose one) miles                  acres                  tons	Affected Area acres

### C Project Description

Please provide more information about the proposed project. (Limit 2,500 characters.)

# Natural Resource Damage Assessment (NRDA)

## Restoration Project Information Sheet *(continued)*

### **D** Project Activity(s)

*(Check all that apply)*

- |                                      |   |   |
|--------------------------------------|---|---|
| <input type="checkbox"/> Restoration | <input type="checkbox"/> Debris Removal   | <input type="checkbox"/> Maintenance/Management |
| <input type="checkbox"/> Protection  | <input type="checkbox"/> Land Acquisition | <input type="checkbox"/> Education              |

### **E** Project Habitat(s)

*(Check all that apply)*

- |                                   |  |  |
|-----------------------------------|--|--|
| <input type="checkbox"/> Upland   | <input type="checkbox"/> Marine/Estuarine Wetlands | <input type="checkbox"/> Beach/Dune                    |
| <input type="checkbox"/> Riverine | <input type="checkbox"/> Freshwater Wetlands       | <input type="checkbox"/> Subtidal (Nearshore/Offshore) |

### **F** Resource Benefit(s)

*(Check all that apply)*

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Marine Mammals      | <input type="checkbox"/> Shellfish            | <input type="checkbox"/> Water Column                       |
| <input type="checkbox"/> Birds               | <input type="checkbox"/> Terrestrial Wildlife | <input type="checkbox"/> Sediment/Benthos                   |
| <input type="checkbox"/> Reptiles/Amphibians | <input type="checkbox"/> Corals               | <input type="checkbox"/> Shoreline                          |
| <input type="checkbox"/> Fish                | <input type="checkbox"/> Vegetation           | <input type="checkbox"/> Human Use (Recreational, Cultural) |

*Will the project directly benefit State- or Federally-listed species? If so, please list them. If not, please indicate N/A.*

### **G** Project Status

Property/Resource Acquisition	Time to Implementation
Project Planning/Design	Time to Project Completion
Project Permitting.	
<i>Is this project included under a regional or statewide plan? If so, please list:</i>	

### **H** Project Costs

Estimated Cost	Funding Available
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### **I** Project Partners

Partner 1 Organization	
Partner 1 Contact	Partner 1 Involvement
Partner 2 Organization	
Partner 2 Contact	Partner 2 Involvement
Partner 3 Organization	
Partner 3 Contact	Partner 3 Involvement

#### **Disclaimer:**

The submission of project information **does not** guarantee project funding. Projects will be evaluated using criteria identified in OPA, NEPA, implementing regulations, and related laws. Selection and funding determinations will be made by the Trustee Council.